

**CITY OF GREEN BAY**

**FEE SCHEDULE**

<i>Code Section</i>	<i>Description</i>	<i>Fee</i>
<i>Chapter 2--Administration</i>		
2-217	Municipal vehicle registration fee	\$20.00
	Exemption from the municipal vehicle registration fee for vehicles registered by the State of Wisconsin under Wis. Stats. § 341.26	\$5.00
<i>Chapter 4--Alcohol Beverages</i>		
4-6	License fees	
	Class "A" (beer)	\$400.00
	Class "B" (beer)	\$100.00
	Special event or picnic license	\$10.00
	"Class A" (liquor)	\$400.00
	"Class B" (liquor)	\$400.00
	Wholesaler's beer license	\$0.00
	Operator's license (two-year license)	\$50.00
	Initial issuance of a reserve "Class B" (liquor) license	\$10,000.00
	"Class C" (wine)	\$100.00
	Provisional retail license	\$15.00
	Publication fee	\$25.00
<i>Chapter 6--Animals</i>		
6-1	Animal establishment license fee	\$100.00
	Breeding service registration fee	
	For each male breeding dog	\$300.00
	For each female breeding dog	\$250.00
6-2	Dog and cat license tax	
	For a neutered male dog or cat	\$5.00
	For a spayed female dog or cat	\$5.00
	For an unneutered male dog or cat	\$25.00
	For an unspayed female dog or cat	\$25.00
	Late fee	\$5.00
	Duplicate collar tag fee	\$0.50
6-3	License fee to keep hens	\$5.00
	Late fee	\$5.00
6-11	Beekeeping permit fee	\$10.00
<i>Chapter 8--Buildings and construction</i>		
8-47	Building permit fees*	
8-360	Plumbing permit fees*	
8-369	Private well operation permit fee	\$100.00
8-477	Heating and cooling license fees	\$0.00
8-478	Heating and cooling permit fees*	
8-449	Re-inspections of electrical wiring	\$50.00
8-629	Roominghouse/shelter facility permit fee	\$30.00
	Additional fee per dwelling unit or rooming unit	\$10.00
8-671	Penalty fee for renewal mobile home park license applications postmarked after June 30	\$25.00

\*Amounts of these fees can be found in the Current Permit Fee Schedule from the Department of Community and Economic Development attached to this Schedule.

**CITY OF GREEN BAY FEE SCHEDULE**

<i>Chapter 10—Businesses</i>			
10-19	License fees for the sale of each of the following or the conduct of the business or activity		
	Ambulances		
		Per vehicle for first vehicle licensed by any person	\$50.00
		Per additional vehicle	\$25.00
		Auto salvage	\$100.00
	Bakeries and confectioneries		
		Annual sales less than \$50,000.00	\$0.00
		Annual sales \$50,000.00 to \$150,000.00	\$0.00
		Annual sales over \$150,000.00	\$0.00
		Billiard and pool tables, gamerooms, per table or gameroom	\$5.00
		Canvasser, solicitor, peddler and transient merchants, and direct seller's investigation fee	\$5.00
		Cigarettes	\$100.00
		Closing out sales	\$0.00
	Restaurants		
		Soft drink stands, frozen confections	\$0.00
		Taverns not serving food	\$0.00
		Prepackaged food only	\$0.00
		Temporary restaurants	\$0.00
		All others	\$0.00
	Fermented malt beverages		
		Retail Class "A" license	\$0.00
		Retail Class "B" license	\$0.00
		Picnic Class "B" license	\$0.00
		Wholesaler's license	\$0.00
		Operator's license	\$0.00
	Hotels and motels, as defined in Ch. 38, Art. II, and Wis. Adm. Code Ch. DHS 195		
		30 rooms or less	\$0.00
		31--99 rooms	\$0.00
		100 rooms or more	\$0.00
	Intoxicating liquor		
		Retail Class "A" license	\$0.00
		Retail Class "B" license	\$0.00
		Pharmacist permit	\$0.00
	Junk and secondhand dealers		
		For maintaining a building, warehouse, or yard	\$50.00
		For each hand-drawn vehicle used for junk dealing	\$1.00
		For each vehicle other than hand drawn	\$3.00
		Secondhand article dealer permit	\$27.50
		Secondhand jewelry dealer permit	\$30.00
		Secondhand article dealer: mall/flea market permit	\$165.00
	Parades	\$0.00	
	Pawn brokers	\$210.00	

\*Amounts of these fees can be found in the Current Permit Fee Schedule from the Department of Community and Economic Development attached to this Schedule.

**CITY OF GREEN BAY FEE SCHEDULE**

10-19	Residential building contractors		
		Initial	\$25.00
		Renewal	\$10.00
		Temporary permit	\$0.00
	Retail food markets		
		No food processing on site	\$0.00
		Food processing on site	
		Annual sales less than \$100,000.00	\$0.00
		Annual sales \$100,000.00 to \$250,000.00	\$0.00
		Annual sales more than \$250,000.00	\$0.00
		Sales at City stadium	\$0.00
	Taxicab business licenses		
		For an organization which is exempt from federal income tax under IRC § 501(c)(3)	\$0.00
		For a nonprofit corporation under Wis. Stats. Ch. 181	\$0.00
		For any other person	
		For each taxicab with a capacity of seven or fewer passengers, not including the driver	\$25.00
		For each taxicab with a capacity of eight to 15 passengers, not including the driver	\$50.00
	Taxicab operator's licenses		
		For an operator employed by an organization which is exempt from federal income tax under IRC § 501(c)(3)	\$0.00
		For an operator employed by a nonprofit corporation under Wis. Stats. Ch. 181	\$0.00
	For any other person	\$50.00	
	Circuses and carnivals	\$0.00	
	Advisory inspections, as defined in Section 10-21, Green Bay Municipal Code	\$75.00	
	Pre-inspections, as defined in Section 10-22, Green Bay Municipal Code	\$60.00	
10-88	Circus and carnival permit fee		\$0.00
10-90	Auto salvage storage permit fee		\$100.00
10-92	Newspaper vending machine permit fee		\$50.00
10-93	Parklet permit fee		\$200.00
10-140	Temporary facility license fee		\$25.00
10-142	Facility license fee		
		If the premises is not also licensed under Ch. 4, GBMC	\$75.00
		If the premises is also licensed under Ch. 4, GBMC	\$25.00
10-143	Facility operator's license fee		\$10.00
10-203	Sexually-oriented adult entertainment establishment license fee		\$750.00
10-205	Sexually-oriented adult entertainment establishment license renewal fee		\$250.00
10-210	Sexually-oriented adult entertainment establishment employee registration fee		\$30.00
10-238	Escort service application fee		\$500.00
	Escort service license fee		\$500.00

\*Amounts of these fees can be found in the Current Permit Fee Schedule from the Department of Community and Economic Development attached to this Schedule.

**CITY OF GREEN BAY FEE SCHEDULE**

10-240	Escort service license renewal fee	\$500.00
10-243	Escort registration fee	\$25.00
10-274	Direct sales permit fee	
	Temporary (30-day)	\$100.00
	Annual	\$350.00
	Request for additional locations beyond three	\$50.00
	Request for change of location	\$10.00
	Solicitor's permit fee	
	Temporary (30-day)	\$25.00
	Annual	\$100.00
10-342	Junk dealer annual fee	\$50.00
10-344	Junk dealer daily reporting failure fee	\$10.00
10-374	Junk collector annual fee	\$3.00
10-428	Special event fee - Simple event	
	Small non-profit park event fee	
	Resident application fee	\$25.00
	Late application fee	\$25.00
	First time event additional fee	\$50.00
	Event location change fee	\$0.00
	Event cancellation fee	\$10.00
	Small non-profit block party	
	Resident application fee	\$25.00
	Late application fee	\$25.00
	First time event additional fee	\$50.00
	Event location change fee	\$0.00
	Event cancellation fee	\$10.00
	Special event fee - Small events	
	Athletic Event	
	Resident application fee	\$100.00
	Non-resident application fee	\$150.00
	Late application fee	\$50.00
	First time event additional fee	\$175.00
	Event location change fee	\$25.00
	Event cancellation fee	\$25.00
	All other small events	
	Resident application fee	\$50.00
	Non-resident application fee	\$75.00
	Late application fee	\$25.00
	First time event additional fee	\$88.00
	Event location change fee	\$13.00
	Event cancellation fee	\$13.00
	Special event fee - Medium events	
	Athletic Event	
	Resident application fee	\$200.00
	Non-resident application fee	\$300.00
	Late application fee	\$100.00

\*Amounts of these fees can be found in the Current Permit Fee Schedule from the Department of Community and Economic Development attached to this Schedule.

**CITY OF GREEN BAY FEE SCHEDULE**

10-428		First time event additional fee	\$350.00	
		Event location change fee	\$50.00	
		Event cancellation fee	\$50.00	
		All other medium events		
		Resident application fee	\$175.00	
		Non-resident application fee	\$263.00	
		Late application fee	\$88.00	
		First time event additional fee	\$306.00	
		Event location change fee	\$44.00	
		Event cancellation fee	\$44.00	
		Special event fee - Large events		
		Athletic Event		
		Resident application fee	\$300.00	
		Non-resident application fee	\$450.00	
		Late application fee	\$150.00	
		First time event additional fee	\$525.00	
		Event location change fee	\$75.00	
		Event cancellation fee	\$75.00	
		All other large events		
		Resident application fee	\$275.00	
		Non-resident application fee	\$413.00	
		Late application fee	\$138.00	
		First time event additional fee	\$481.00	
		Event location change fee	\$69.00	
		Event cancellation fee	\$69.00	
		Special event fee - Small budget film/photography		
		Resident application fee	\$25.00	
		Non-resident application fee	\$38.00	
		Late application fee	\$13.00	
		Event location change fee	\$6.00	
		Event cancellation fee	\$6.00	
		Special event fee - Special hazard event		
		Resident application fee	\$500.00	
	Non-resident application fee	\$750.00		
	Late application fee	\$250.00		
	First time event additional fee	\$875.00		
	Event location change fee	\$125.00		
	Event cancellation fee	\$125.00		
10-458		Public vehicle business license fee	\$25.00	
		Public vehicle business motor vehicle inspection fee	\$25.00	
10-459		Public vehicle business operator's license fee	\$50.00	
10-493		Commercial quadricycle business license fee	\$25.00	
		Commercial quadricycle inspection fee	\$25.00	
10-494		Commercial quadricycle operator's license fee	\$50.00	
10-514		Underground sprinkler license fee	\$25.00	
10-517		Lawn sprinkler permit fee*		

\*Amounts of these fees can be found in the Current Permit Fee Schedule from the Department of Community and Economic Development attached to this Schedule.

**CITY OF GREEN BAY FEE SCHEDULE**

10-544	Lobbyist registration fee	\$20.00
10-574	Mobile food establishment license to operate fee	
	If the license is not in connection with an existing City-based business that sells food-based products	\$500.00
	If the license is in connection with an existing City-based business that sells food-based products	\$300.00
	Mobile food establishment license to operate renewal fee	
	If the license is not in connection with an existing City-based business that sells food-based products	\$500.00
	If the license is in connection with an existing City-based business that sells food-based products	\$300.00
10-599	Tree and brush trimmer license fee	\$25.00
10-634	City sealer assessment fees*	
10-740	Alarm business permit fee	\$50.00
10-741	Alarm user permit fee	
	For an alarm user who is residential obtaining a hold-up alarm or other burglar alarm system	\$20.00
	For an alarm user who is not residential obtaining a hold-up alarm system or burglar alarm system, a fire alarm system, or both	\$40.00
10-742	False alarm on hold-up alarms	
	Premises holding a permit	
	Second false hold-up alarm	\$100.00
	Third false hold-up alarm	\$200.00
	Fourth and subsequent false hold-up alarms	\$350.00
	Premises without a permit	
	First false hold-up alarm	\$100.00
	Second false hold-up alarm	\$200.00
	Third and subsequent false hold-up alarms	\$350.00
	False alarm on alarm systems other than hold-up alarms	
	Premises holding a permit	
	Second false alarm	\$50.00
	Third false alarm	\$75.00
	Fourth false alarm	\$125.00
	Fifth and subsequent false alarms	\$225.00
	Premises without a permit	
	First false alarm	\$50.00
	Second false alarm	\$75.00
	Third false alarm	\$125.00
	Fourth and subsequent false alarms	\$225.00
<i>Chapter 16-Enviroment</i>		
16-40	Erosion Control Permit*	
16-82	Storm water management plan permit fee	\$0.00
<i>Chapter 18—Fire Prevention and Control</i>		
18-66	Re-inspections for compliance with Ch. 18, Art. II, GBMC	\$50.00
18-93	Permit fee for the purchase and use within the City of those classes of fireworks or pyrotechnics authorized by said statute	\$200.00

\*Amounts of these fees can be found in the Current Permit Fee Schedule from the Department of Community and Economic Development attached to this Schedule.

**CITY OF GREEN BAY FEE SCHEDULE**

	Permit fee for the sale of fireworks within the City of those classes of fireworks authorized by statute	\$600.00
<i>Chapter 28-Parks and Recreation</i>		
28-7	Metro Boat Daily Launch Fee	\$6.00
<i>Chapter 32—Solid Waste</i>		
32-2	Bulky waste collector’s fee	\$3.00
	Garbage tipper cart – 64 gallon	\$60.00
	Garbage tipper cart – 96 gallon	\$95.00
	Recycling tipper cart – 64 gallon	\$60.00
	Recycling tipper cart – 96 gallon	\$95.00
32-3	Private collector's license fee	
	Per vehicle for first vehicle licensed by any person	\$25.00
	Per additional vehicle	\$5.00
<i>Chapter 34—Streets, Sidewalks, and Other Public Places</i>		
34-5	Excavation permit fee	\$50.00
	First 100 square feet of excavation	\$37.80
	Each additional 100 square feet of excavation	\$7.60
34-8	Sidewalk builder’s license fee	\$25.00
34-64	Vessel docking alongside city property	\$0.00
	Leicht Park Cruise Ship Docking Fee (per day)	\$1,500.00
	Leicht Park Cruise Ship Overnight Docking Fee	\$2,000.00
<i>Chapter 36--Subdivisions</i>		
36-34	Review fees	
	Preliminary city/extraterritorial subdivision plat	\$150.00
	Additional fee per lot/outlot	\$35.00
	Preliminary city/extraterritorial certified survey map	\$150.00
	Final city/extraterritorial subdivision plat	\$100.00
	City/extraterritorial subdivision/CSM variance	\$100.00
36-558	Parkland development fee	\$275.00
<i>Chapter 44--Zoning</i>		
44-82	Zoning amendment fee	\$300.00
44-83	Conditional use permit fee	\$300.00
44-112	Homebased occupation fee	\$0.00
44-1552	Work done without Certificate of Appropriateness (per day)	\$50.00
44-1580	Short-term rental application/review fee	\$100.00
	Short-term rental renewal fee	\$100.00
<i>Miscellaneous</i>		
	Other miscellaneous fees may also be established by policy approved by the Council from time to time	

\*Amounts of these fees can be found in the Current Permit Fee Schedule from the Department of Community and Economic Development attached to this Schedule.



# CURRENT PERMIT FEE SCHEDULE

Department of Community  
and Economic Development  
100 N. Jefferson Street, Rm 608  
Green Bay, WI 54301-5026  
(920) 448-3300 - phone  
(920) 448-3426 - fax  
[inspmail@greenbaywi.gov](mailto:inspmail@greenbaywi.gov)

## ONE & TWO-FAMILY RESIDENTIAL

## PLAN APPROVALS

### **I. Site Plan Approval (each category applied separately)**

*(fees collected at plan submission)*

#### A. Zoning Code and Municipal Standards Approval

- Principal-Use Building and Site Development: New Construction, Addition, Change-of-Use, Foundation ..... **\$50 (\$25 for developed area less than 1,000 sq. ft.)**
- Accessory-Use Building: New Construction, Addition, Foundation Reconstruction (detached garage or yard building) ..... **\$25 (developed area of 150 sq. ft. or larger only)**
- Fencing: New Construction (site plan not required for repair of existing fencing) ..... **\$0**
- Landscaping: Land-disturbing activity (1,000 sq. ft. or larger) or New Structure (wall berm 6' or more above grade)..... **\$25**
- Tower Structure: New Construction (ham radio, antenna, etc.) ..... **\$25**
- Vehicular: New Construction, Replacement (driveway, curb cut, culvert, apron, parking lot/spaces) ..... **\$25**
- Water Structure: New Construction, Addition, Alteration (swimming pool, hot tub, pond not part of stormwater management) ..... **\$25**
- Signage: New or Reconstructed Subdivision or Neighborhood Identification..... **\$25**

#### B. Special Land-Use Approval

- Floodplain Land-Use (includes erosion control plan, flood proofing certificate and elevation certificate for NFIP) ..... **\$50**
- Shoreland/Wetland Land-Use (includes erosion control plan, floodproofing certificate and elevation certificate for NFIP) ..... **\$50**
- Erosion Control (land-disturbance of 4,000 sq. ft. or more, filling/excavating of 400 cu. ft. or more, trenching of 300 Lft. or more) ..... **\$25**

#### C. Common Council Approval (when required)

- Conditional-Use..... Complete and submit application form
- Planned Unit Development..... "Request For City Action-Plan Commission"
- Rezone Property ..... [Request for City Action \(PDF\)](#)

#### D. Board of Appeals (when required)

- Application and Hearing Fee..... **\$75**
- Deadline for materials is the first Tuesday of the month at 12 noon. The meeting is the third Monday of the month.

### **2. Construction Plan Approval**

#### A. Building Approval [Ch. Comm. 20-22, Wis. Admin. Code]

- Principal-Use Building Plan: New Construction, Addition, Foundation Reconstruction ..... **\$50 (\$25 for building area less than 1,000 sq. ft.)**
- Accessory-Use Building Plan: New Construction, Addition, Foundation Reconstruction (detached garage or yard building) ..... **\$25 (building area of 150 sq. ft. or larger only)**

#### B. Heating Ventilating and Air Conditioning Plan Approval [Ch. Comm. 23, Wis. Admin. Code]

- Energy (Heat Loss) Calculations (new or additions to existing system) ..... **\$0**

#### C. Plumbing Plan Approval [Ch's. Comm. 24 and 81 through 87, Wis. Admin. Code]

- Fixture List (new, addition or modifications to existing system) ..... **\$0**



**ONE & TWO-FAMILY RESIDENTIAL**  
(continued)

**CONSTRUCTION PERMITS**  
(fees collected at permit release)

- 1. Erosion Control Permits (land-disturbing activity of 4,000 sq. ft. or more, filling or excavating of 100 cu. yd. or more, trenching of 300 Lft. or more) (§16-40, GBMC)**
  - Single Parcel ..... \$50 each project
  - Multi-Parcel or Subdivision ..... \$20 per parcel, \$50 min., \$250 max.
- 2. Building Permits (§8-47, GBMC)**
  - A. Principal or Accessory Building:**
    - New Construction, Addition, Alteration, Foundation (including decks, porches, stoops, etc.)..... \$0.095/sq. ft., \$50 min.
    - Windows/Doors (only creating an opening or changing opening size)..... \$50
    - Move Building (must obtain new foundation permit at new building site, if in City) ..... \$50
    - Raze/Demolish Building (buildings of 150 sq. ft. or more only) ..... \$50
  - B. Accessory Structures:**
    - Curb Cut, Culvert, Driveway..... \$50
    - Landscape Structures, such as berm, retaining wall, etc. (6' above average grade)..... \$50
    - Fencing..... \$50
    - Hot Tub, Swimming Pool (outdoor installation only)..... \$50
    - Pond (when not part of stormwater management system) ..... \$50
    - Satellite Receiver (greater than 1 meter or 39 inches in diameter only) ..... \$50
    - Tower Structure (ham radio, antenna, etc.) ..... \$50
    - Subdivision or Neighborhood Identification Signage ..... \$30 plus \$0.30/sq. ft.
- 3. Electrical Permits**
  - General Electrical System: New Construction, Addition, Alteration ..... \$0.045/sq. ft., \$50 min.
  - Electrical Service: New Service, Service Change, Repair, or Temporary (when not part of general system work) ..... \$50 each
  - Air Conditioning Addition (when not part of general system only)..... \$50 each
  - Sign (internally or externally illuminated) ..... \$50 each
- 4. Mechanical (HVAC) Permits (§8-478, GBMC)**
  - General HVAC system: New Construction, Addition, Alteration ..... \$0.045/sq. ft., \$50 min.
  - Heating Unit Replacement (unit-for-unit replacement when not part of general system work) ..... \$50
  - Air Conditioning Addition (addition to existing system when not part of general system work) ..... \$50 each unit
- 5. Plumbing Permits (§8-360, GBMC)**
  - General Plumbing: New System, Addition, or Alteration (include lawn sprinkler and water heater when done with general plumbing) (§10-517, GBMC) ..... \$7 per fixture, \$50 min.
  - Water Service Connection Permit (municipal or private well service, water meter fee assessed by Water Utility)..... \$30 each
  - Sanitary Sewer Connection (municipal or private sanitary sewer)..... \$30 each
  - Storm Sewer Connection (municipal storm sewer only)..... \$30 each plus assessment fee (if req.)
  - Sewer Cap (municipal sewer only)..... \$50 each
  - Fire Suppression System: New, Addition, Alteration ..... \$2.50 per head, \$50 min., \$200 max.
  - Lawn Sprinkler System-Reduced Pressure Valve (counted as fixture for new construction)..... \$50
  - Water Heater Replacement (unit for unit) ..... \$30
  - Palmer Valve ..... \$50
  - Back Water Valve ..... \$30

**ONE & TWO-FAMILY RESIDENTIAL**

**OTHER SERVICES**

- Certificate of Occupancy (temporary and final certificates of habitable space) ..... \$30 each
- Floodplain Certificate (floodplain determination letter) ..... \$10
- Property Compliance Letter (clearwater separation, backwater protection and storm sewer connection at property sale)..... \$30
- Reinspection Fee (initial and follow-up inspection are at no charge)..... \$50
- Uniform Dwelling Code Seal (new residential building construction only) ..... \$30
- Zoning Certificate (initial letter requires research and/or field inspection) ..... \$30
- Zoning Certificate (reprinted and resending previously prepared letters)..... \$10

**MULTI-FAMILY RESIDENTIAL (3-unit or more)**

**PLAN APPROVALS**

**I. Site Plan Approval (each category applied separately)**

*(fees collected at plan submission)*

**A. Zoning Code and Municipal Standards Approval**

- Principal-Use Building and Site Development: New Construction, Addition, Change-of-Use, Foundation ..... **\$50 plus \$5/1,000 sq. ft. developed area**
- Accessory-Use Building: New Construction, Addition, Foundation Reconstruction (detached garage or yard building) ..... **\$50 plus \$5/1,000 sq. ft. developed area**
- Fencing: New Construction (site plan approval not required for repair of existing fencing) ..... **\$50**
- Landscaping: Land-disturbing activity (1,000 sq. ft. or larger) or New Structure (wall berm 6’ or more above grade)..... **\$50**
- Tower Structure: New Construction (ham radio, antenna, etc.)..... **\$50**
- Vehicular: New Construction, Replacement (driveway, curb cut, culvert, apron, parking lot/spaces) ..... **\$50 plus \$5/1,000 sq. ft. developed area**
- Water Structure: New Construction, Addition, Alteration (swimming pool, hot tub, pond not part of stormwater management) ..... **\$50 plus \$5/1,000 sq. ft. developed area**
- Signage: New or Reconstructed Subdivision or Neighborhood Identification..... **\$25**

**B. Special Land-Use Approval**

- Floodplain Land-Use (includes erosion control plan, floodproofing certificate and elevation certificate for NFIP) ..... **\$50**
- Shoreland/Wetland Land-Use (includes erosion control plan, floodproofing certificate and elevation certificate for NFIP) ..... **\$50**
- Erosion Control (land-disturbance of 4,000 sq. ft. or more, filling/excavating of 400 cu. ft. or more, trenching of 300 Lft. or more) ..... **\$50**

**C. Common Council Approval (when required)**

- Conditional-Use..... Complete and submit application form
- Planned Unit Development..... “Request For City Action-Plan Commission”
- Rezone Property ..... Request for City Action (PDF)

**D. Board of Appeals (when required)**

- Application and Hearing Fee..... **\$150**
- Deadline for materials is the first Tuesday of the month at 12 noon. The meeting is the third Monday of the month.

**2. Construction Plan Approval**

**A. Building Code Compliance [Comm. 61 through 65, Wis. Admin. Code]**

- Principal-Use Building Plan: New Construction, Addition, Foundation Reconstruction ..... **\$100 (if approved by State) or per SBD-118**
- Accessory-Use Building Plan: New Construction, Addition, Foundation Reconstruction (detached garage or yard building)..... **\$100 (if approved by State) or per SBD-118**
- Sign Structural Plan (ground mounted pylon type) ..... **\$50 (sign area of 150 sq. ft. or larger)**

**B. Heating Ventilating and Air Conditioning Code Compliance [Comm. 63 & 64, Wis. Admin. Code]**

- Mechanical Systems Plan..... **\$100 (if approved by State) or per SBD-118**

**C. Plumbing Code Compliance [Ch’s. Comm. 81 through 87, Wis. Admin. Code]**

- Plumbing System Plan ..... **\$100 (if approved by State) or per SBD-6154**
- Fire Sprinkler System Plan..... **SBD-118, submit to Safety & Buildings Division**

**MULTI-FAMILY RESIDENTIAL (3-unit or more)**  
(continued)

**CONSTRUCTION PERMITS**  
(fees collected at permit release)

- 1. Erosion Control Permits (land-disturbing activity of 4,000 sq. ft. or more, filling or excavating of 400 cu. ft. or more, trenching of 300 Lft. or more) (§16-40, GBMC)**
  - Single Parcel ..... \$50 each project
  - Multi-Parcel or Subdivision ..... \$20 per parcel, \$100 min., \$250 max.
- 2. Building Permits (§8-47, GBMC)**
  - A. Principal or Accessory Building:**
    - General Construction:
      - New Building, Addition, Alteration, Foundation ..... \$0.105/sq. ft., \$70 min.
    - Roofing Replacement: • Asphalt Shingle ..... \$70
    - Built-up or Membrane, Metal, Tile ..... \$0.01/sq. ft., \$70 min.
    - Siding; Replacement Siding: • Aluminum, Vinyl, Wood ..... \$70
    - Brick Veneer, Masonry, Stone, Stucco, EIFS ..... \$0.01/sq. ft., \$70 min.
    - Move Building (150 sq. ft. or larger) ..... \$70 plus \$0.105/sq. ft. foundation area
    - Raze/Demolish Building (150 sq. ft. or larger) ..... \$70
  - B. Accessory Structures:**
    - Curb Cut, Culvert, and/or Driveway Widening ..... \$70
    - Landscape Structures, such as berm, retaining wall, etc. (6' above average grade) ..... \$70
    - Fencing ..... \$70
    - Hot Tub, Swimming Pool (outdoor installation only) ..... \$70
    - Pond (when not part of stormwater management system) ..... \$70
    - Satellite Receiver ..... \$70
    - Tower Structure (ham radio, antenna, etc.) ..... \$70
    - Sign (Subdivision or Neighborhood Identification Signage ..... \$30 plus \$0.30/sq. ft.
- 3. Electrical Permits**
  - General Electrical: New System, Addition, Alteration (based on system service area) ..... \$0.055/sq. ft., \$70 min.
  - Electrical Service: New Service, Service Change, Repair, or Temporary (include in general electrical when done at the same time) ..... \$70 each initial inspection/\$30 each additional
  - Air Conditioning Addition (new connections only, include in general electrical when done at same time) ..... \$70 each unit
  - Sign (internally or externally illuminated, include in general electrical when done at same time) ..... \$70
- 4. Mechanical (HVAC) Permits (§8-478, GBMC)**
  - General HVAC: New System, Addition, Alteration (based on area serviced by system) ..... \$0.055/sq. ft., \$70 min.
  - Heating Unit Replacement (unit-for-unit with no duct work involved, include in general HVAC when done at same time) ..... \$70 each unit
  - Air Conditioning Addition or Replacement (unit-for-unit with no duct work involved, include in general HVAC when done at same time) ..... \$70 each unit
- 5. Plumbing Permits (§8-360, GBMC)**
  - General Plumbing: New System, Addition, or Alteration (include lawn sprinkler and water heater when done with general plumbing) (§10-517, GBMC) ..... \$7 per fixture, \$70 min.
  - Water Service Connection Permit (municipal or private well service, water meter fee assessed by Water Utility) ..... \$30 each
  - Sanitary Sewer Connection (municipal or private sanitary sewer) ..... \$30 each
  - Storm Sewer Connection (municipal storm sewer only) ..... \$30 each plus assessment fee (if req.)
  - Sewer Cap (when building is razed or removed) ..... \$70 each
  - Fire Suppression System: New, Addition, Alteration ..... \$2.50 per head, \$70 min., \$200 max.
  - Lawn Sprinkler System-Reduced Pressure Valve (include in general plumbing when done at same time) ..... \$70
  - Water Heater Replacement (unit for unit with no other plumbing, include in general plumbing when done at the same time) ..... \$70

**MULTI-FAMILY RESIDENTIAL (3-unit or more)**

**OTHER SERVICES**

- Certificate of Occupancy (temporary and final certificates)..... \$30 each
- Floodplain Certificate (floodplain determination letter) ..... \$10
- Property Compliance Letter (Clearwater separation, backwater protection and storm sewer connection at property sale)..... \$30
- Reinspection Fee (initial and follow-up inspection are at no charge)..... \$50
- Zoning Certificate (initial letter requires research and/or field inspection) ..... \$30
- Zoning Certificate (reprinted and resending previously prepared letters)..... \$10

**COMMERCIAL, EDUCATION, INSTITUTION, INDUSTRIAL USES**

**PLAN APPROVALS**

**I. Site Plan Approval (each category applied separately) (fees collected at plan submission)**

**A. Zoning Code & Municipal Standards Approval**

- Principal-Use Building & Site Development: New Construction, Addition, Change-of-Use, Foundation ..... \$50 plus \$5/1,000 sq. ft. developed area
- Accessory-Use Building: New Construction, Addition, Foundation Reconstruction (detached garage or yard building) ..... \$50 plus \$5/1,000 sq. ft. developed area
- Fencing: New Construction (site plan approval not required for repair of existing fencing)..... \$50
- Landscaping: Land-disturbing activity (1,000 sq. ft. or larger) or New Structure (wall or berm 6’ or more above grade)..... \$50
- Tower Structure: New Construction (ham radio, antenna, etc.)..... \$50
- Vehicular: New Construction, Replacement (driveway, curb cut, culvert, apron, parking lot/spaces) ..... \$50 plus \$5/1,000 sq. ft. developed area
- Water Structure: New Construction, Addition, Alteration (swimming pool, hot tub, pond not part of stormwater management)..... \$50 plus \$5/1,000 sq. ft. developed area
- Signage: New or Reconstructed Subdivision or Neighborhood Identification..... \$50

**B. Special Land-Use Approval**

- Floodplain Land-Use (includes erosion control plan, floodproofing certificate and elevation certificate for NFIP)..... \$50
- Shoreland/Wetland Land-Use (includes erosion control plan, floodproofing certificate and elevation certificate for NFIP)..... \$50
- Erosion Control (land-disturbance of 4,000 sq. ft. or more, filling/excavating of 400 cu. ft. or more, trenching of 300 Lft. or more)..... \$50

**C. Common Council Approval (when required)**

- Conditional-Use..... Complete and submit application form
- Planned Unit Development..... “Request For City Action-Plan Commission”
- Rezone Property ..... [Request for City Action \(PDF\)](#)

**D. Board of Appeals (when required)**

- Application & Hearing Fee ..... \$150
- Deadline for materials is the first Tuesday of the month at 12 noon. The meeting is the third Monday of the month.

**2. Construction Plan Approval**

**A. Building Code Compliance [Comm. 61 through 65, Wis. Admin. Code]**

- Principal-Use Building Plan: New Construction, Addition, Foundation Reconstruction ..... \$100 (if approved by State) or per SBD-118
- Accessory-Use Building Plan: New Construction, Addition, Foundation Reconstruction ..... \$100 (if approved by State) or per SBD-118
- Sign Structural Plan (ground mounted pylon type) ..... \$50

**B. Heating Ventilating and Air Conditioning Code Compliance [Comm. 63 & 64, Wis. Admin. Code]**

- Mechanical Systems Plan..... \$100 (if approved by State) or per SBD-118

**C. Plumbing Code Compliance [Ch’s. Comm. 81 through 87, Wis. Admin. Code]**

- Plumbing System Plan..... \$100 (if approved by State) or per SBD-6154
- Fire Sprinkler System Plan..... SBD-118, submit to Safety & Buildings Division

**COMMERCIAL, EDUCATION, INSTITUTION, INDUSTRIAL USES**  
(continued)

**CONSTRUCTION PERMITS**  
(fees collected at permit release)

Building Group 1: Warehouse, freight terminals, storage buildings or garages, factory, machine shop, substation, sewage plan, vault and all other uses not included in Building Group 2 or Residential uses.

Building Group 2: Office, bank, barber shops, beauty, bowling, dry cleaning, clinic, natatorium, hotels, motels, tavern, restaurant, cafeteria, retail, repair or service garage, church, assembly halls, theaters, exhibit building, educational institution, hospitals, nursing home, places of detention, gym, arenas, labs, halls, funeral homes, libraries, skating rinks, dance hall and armories.

- 1. Erosion Control Permits (land-disturbing activity or 4,000 sq. ft. or more, filling or excavating of 400 cu. ft. or more, trenching of 300 Lft. or more) (§16-40, GBMC)**
  - o Single Parcel ..... \$50 each project
  - o Multi-Parcel or Subdivision ..... \$20 per parcel, \$100 min., \$250 max.
- 2. Building Permits (§8-47, GBMC)**
  - A. Principal or Accessory Building:**
    - o General Construction-Building Group 1: New Building, Addition, Alteration, Foundation ..... \$0.065/sq. ft, \$70 min.
    - o General Construction-Building Group 2: New Building, Addition, Alteration, Foundation ..... \$0.135/sq. ft, \$70 min.
    - o Roofing Replacement-Building Group 1 & 2 • Asphalt Shingle..... \$70
      - Built-up or Membrane, Metal, Tile ..... \$0.01/sq. ft., \$70 min.
    - o New Siding; Replacement Siding/Building Group 1 & 2 • Aluminum, Vinyl, Wood..... \$70
      - Brick Veneer, Masonry, Stone, Stucco, EIFS ..... \$0.01/sq. ft., \$70 min.
    - o Move Building-Building Group 1 & 2 (150 sq. ft. or larger) .....\$70 plus foundation for Group 1 or 2
    - o Raze/Demolish Building-Building Group 1 & 2 (150 sq. ft. or larger) ..... \$70
  - B. Accessory Structures:**
    - o Curb Cut, Culvert, and/or Driveway Widening ..... \$70
    - o Landscape Structures, such as berm, retaining wall, etc. (6' above average grade)..... \$70
    - o Fencing..... \$70
    - o Hot Tub, Swimming Pool (outdoor installation only)..... \$70
    - o Pond (when not part of stormwater management system) ..... \$70
    - o Satellite Receiver ..... \$70
    - o Tower Structure (ham radio, antenna, etc.) ..... \$70
    - o Sign (permanent ground or building mounted)..... \$30 plus \$0.30/sq. ft.
    - o Sign (temporary or mobile signs) ..... \$30 each period of time
- 3. Electrical Permits**
  - o General Electrical-Building Group 1: New System, Addition, Alteration..... \$0.045/sq. ft., \$70 min.
  - o General Electrical-Building Group 2: New System, Addition, Alteration..... \$0.085/sq. ft., \$70 min.
  - o Misc. Electrical Work
 

Project Cost.....	Fee
\$0-\$10,000 .....	\$70.00
\$10,001-\$50,000 .....	\$140.00
\$50,001-\$100,000.....	\$210.00
\$100,001-\$200,000.....	\$300.00
\$200,001-\$300,000.....	\$400.00
Greater than \$300,000.....	\$500 + \$100 for every \$100,000 over \$300,000
  - o Sign (internally or externally illuminated) ..... \$70
- 4. Mechanical (HVAC) Permits (§8-478, GBMC) (Applicable to Building Group 1 & 2)**
  - o General HVAC: New System, Addition, Alteration (ductless unit-heater systems only) ..... \$0.045/sq ft, \$70 min.
  - o General HVAC: New System, Addition, Alteration (ducted or hydronic system) ..... \$0.085/sq ft, \$70 min.
  - o Heating Unit Replacement (unit-for-unit with no ductwork involved, including in general heating work)..... \$70 each unit
  - o Air Conditioning Addition or Replacement (unit-for-unit with no ductwork involved, including in general heating work)..... \$70 each unit

**5. Plumbing Permits (§8-360, GBMC)**

- General Plumbing: New System, Addition, or Alteration (include lawn sprinkler and water heater when done with general plumbing) (§10-517, GBMC).....**\$8 per fixture, \$70 min.**
- Fire Suppression System: New, Addition, Alteration.....**\$2.50 per head, \$70 min., \$200 max.**
- Water Service Connection Permit (municipal or private well service, water meter fee assessed by Water Utility).....**\$30 each**
- Sanitary Sewer Connection (municipal or private sanitary sewer).....**\$30 each**
- Storm Sewer Connection (municipal storm sewer only).....**\$30 each plus assessment fee (if req.)**
- Sewer Cap (when building is razed or removed) .....**\$70 each**
- Lawn Sprinkler System-Reduced Pressure Valve ..... **\$70**
- Water Heater Replacement (unit for unit) ..... **\$70**

**COMMERCIAL, EDUCATION, INSTITUTION, INDUSTRIAL USES**

**OTHER SERVICES**

- Certificate of Occupancy (required for all construction of habitable or occupied spaces).....**\$50 each**
- Business License Compliance (new and renewal business license)..... **\$50**
- Floodplain Certificate (floodplain determination letter) ..... **\$10**
- Property Compliance Letter (Clearwater separation, backwater protection and storm sewer connection) ..... **\$30**
- Reinspection Fee (initial and follow-up inspection are at no charge)..... **\$50**
- Zoning Certificate (initial letter requires research and/or field inspection) ..... **\$50**
- Zoning Certificate (reprinted and resending previously prepared letters)..... **\$10**

## **WEIGHTS AND MEASURES**

### **Inspection Services (§10-634, GBMC)**

*(fees collected by invoice)*

- Annual Processing Fee ..... **\$30 per establishment**
- Product Look-up (PLU) or Scanner System ..... **\$100 Per establishment**
- Electronic Cash Register (ECR) interfaced with other devices ..... **\$30 per register**
- Scales (1-50 lbs.) ..... **\$35 per device**
- Scales (over 50 lbs., up to 1,000 lbs.) ..... **\$30 per device**
- Sensitive Scale (Prescription, Jewelry, Precious Metal) ..... **\$60 per device**
- Vehicle Scales ..... **\$100 per device**
- Livestock Scales ..... **\$100 per device**
- Auto Recycling Machine ..... **\$100 per device**
- Vehicle Tank Meters, Petroleum Products ..... **\$35 per device**
- Vehicle Tank Meters, Lubricant Products ..... **\$35 per device**
- LMD's (per device or grade listed on dispenser) ..... **\$30 per device**
- LMD's High Output Device (per device) ..... **\$35 per device**
- LMD's Marina Fuel Dispenser (per device) ..... **\$30 per device**
- Coin Operated Timer ..... **\$5 per device**
- Taxi Cab Meter ..... **\$25 per device**
- Miscellaneous Device ..... **\$50 per hour**
- Re-inspection (after follow-up compliance inspection) ..... **\$50 per reinspection**