



Public Works Department
100 North Jefferson Street - Room 300
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Administration | Engineering | Traffic 920.448.3100
Operations 920.448.3535
Parking 920.448.3431
Fax 920.448.3102

ADDENDUM NO. 1

Tank Farm Marsh RFP
Engineering Division
Department of Public Works
City of Green Bay

April 14, 2022

NOTICE

This Addendum is issued to modify, explain, or correct the Request for Proposals (RFP) and contains both the information requests and answers from the City of Green Bay Staff and Wisconsin Department of Natural Resources (WDNR).

The original RFP Documents remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. The respondent shall take this Addendum into consideration when preparing and submitting this proposal.

PROPOSAL SUBMITTAL DEADLINE

The proposal submittal deadline has been changed to end of day, Friday, April 22, 2022, and modifies the deadline stated in the RFP.

QUESTIONS AND ANSWERS

Background

(RFP p.1) Regarding Brownfield Remediation, is NR347 sampling expected and, if so, should it be included in the proposal?

No, NR347 sampling is not anticipated at this stage.

(RFP p.1) Regarding Brownfield Remediation, has there been contaminant sampling and analysis completed within the project area or adjacent site testing that will impact the project?

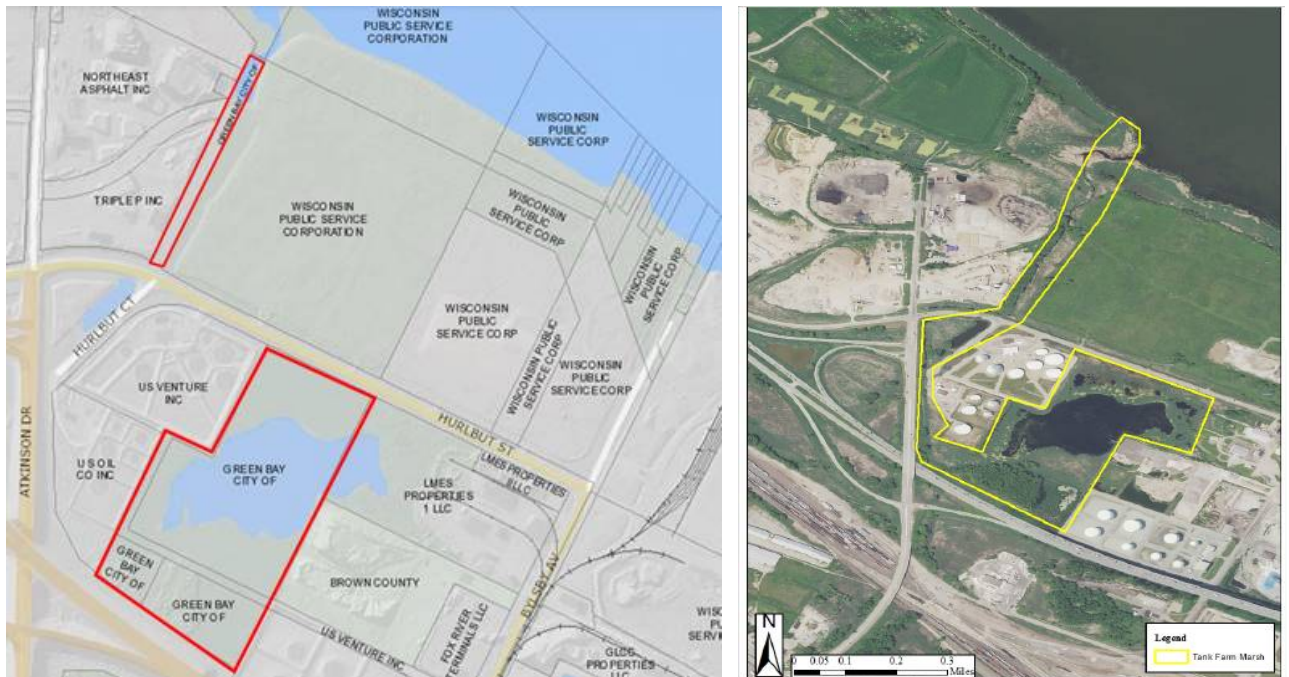
There has been some contaminant characterization within and adjacent to the project area. Please check BRRTS on the Web (BOTW) database for more information.

Site & Project Description

(RFP p.1-3) Can you confirm the project boundary?

At this time, the project boundary is roughly outlined to include the City of Green Bay-owned areas – particularly the main wetland and forested area (please see maps below). The adjacent

right-of-ways were included in case there are opportunities for invasive species management, and the corridor that connects to the bay was included in the event that some water level control mechanism could be designed. If there are other opportunities immediately adjacent to this project boundary that are found to have landowner support, WDNR and City of Green Bay could consider including those areas in the project boundary at a later date.



Scope of Services to be Provided and Deliverables

Task 2 What is implied by “soil quality” survey?

(RFP p.3)

The soil quality survey involves reviewing existing information, including but not limited to BOTW, and describing what is known regarding soil/sediment quality as it pertains to potential/historical contamination and general soil survey information for habitat and engineering purposes.

Task 2 The survey protocols referenced in Deliverable 2d call for specialized training and certification as part of the Coastal and Inland Emergent Marsh vegetation monitoring protocol. Will these trainings be separately arranged for spring and early summer 2022 or will the selected consultant be responsible for scheduling and budgeting for the required training?

(RFP p.4)

Trainings will not be provided at this time. The training and certification discussed in the monitoring plan applies to a verification monitoring period across the entire Area of Concern that will occur after all management actions have been completed. The primary marsh habitat type in this project is considered the Area of Concern (AOC) priority habitat described as “Emergent Marsh (inland)” and should follow the [Timed-Meander Sampling Protocol for Wetland Floristic Quality Assessment](#) to develop floristic quality benchmarks following the [Provisional Wetland Floristic Quality Benchmarks for Wetland Monitoring and Assessment in Wisconsin](#). Monitoring of the AOC priority habitat described as “Emergent Marsh (high energy coastal)” should follow as closely as possible the [Great Lakes Coastal Wetland Monitoring Program Vegetation Sampling SOP](#).

Task 2
(RFP p.4) In the *2020 Evaluating Progress Toward Removing Fish and Wildlife Habitat and Populations Beneficial Use Impairments in the Lower Green Bay & Fox River Area of Concern* document (see the [AOC Fish and Wildlife Metrics Plan](#) link in the original RFP) there is a lot of habitat assessment data. Have there been baseline habitat surveys completed the site already? If so, are we to update the results for task 2d?

Baseline surveys have been completed at a variety of areas across the AOC as described in the document referenced above and we are looking to update that habitat mapping for this project area to track any changes from previous surveys to now in terms of habitat extent and our understanding of habitat quality at this location.

Task 3c
(RFP p.4) Is Task/Deliverable 3c expected as worded or is it more applicable to Task 5? There does not seem to be a permit application within Task 3.

The purpose of Task 3c is to ensure that regulatory staff are engaged throughout the design process and not just at the very end.

Task 5
(RFP p.4) Is federal permitting expected to be needed?
Yes, AOC projects are not exempt due to funding.

Task 5
(RFP p.4) Can permit fees generally be waived if the City of Green Bay and/or WDNR is the applicant?
Because the WDNR is a funder, most WDNR permitting fees would be waived.

Required Proposal Sections

(RFP p.6) Can an organization chart be separate from the one-page limit described in the Required Proposal Section 3.i?

Respondents may add an organization chart in the Project Approach section (Section 2). Any page limits are listed under Required Proposal Sections (p.6) in the RFP document.

Other Questions

Is there an expectation or requirement for Disabled Business Enterprise (DBE) participation?
Yes, the federal funding requirements that describe DBE participation can be found at this link:

[EPA General Terms and Conditions Effective November 12, 2020](#)

What has the landowner cooperation been like? Have landowners agreed to having the work done?

The primary area we are anticipating work to occur is on City of Green Bay property. However, we are looking for the selected consultant to assist with adjacent landowner outreach.

Are pre-surveys for targeted wildlife species required as part of future efforts?

No, this is not required.