



# CITY OF GREEN BAY PURCHASING DIVISION

## Addendum #1

### RFP #3283

### Community Development Block Grant- COVID (CDBG-CV) for Essential Frontline Employee Relief Program(s)

<b>To:</b>	All Vendors
<b>From:</b>	Diane Kruse, Buyer, <a href="mailto:dianekr@greenbaywi.gov">dianekr@greenbaywi.gov</a>
<b>Solicitation / Issue Date:</b>	RFP #3283 Issued: October 2, 2020
<b>October 21, 2020</b>	DUE Date by 2:00pm CT
<b>Method and deadline of submittal</b>	<b>SEALED</b> envelope only, by mail delivery, common carrier No fax or email.  <b>DUE: Wednesday, October 21, 2020 by 2pm</b> All Proposals shall be clearly labeled: Proposer's Name and Address RFP #3283 Title: CDBG-CV Essential Frontline Employee Relief Program(s) Grant
<b>Submit Bids to</b>	Mail: RFP #3283 CDBG-CV Essential Frontline Employee Relief Program(s) Grant Diane Kruse, CPM; C.P.I.M., Buyer City of Green Bay, Purchasing Department 100 N. Jefferson St., Room 101, Green Bay, WI 54301-5026

The purpose of this Addendum is to clarify questions received from Vendors and notify Vendors of changes made to the specifications on this bid. Vendors must acknowledge receipt of any and all Addenda in the space provided on the Pricing Signature page. Failure to do so may result in rejection of the proposal. All requirements of the proposal documents remain unchanged except as cited herein.

Information contained in this Addendum will be included in any subsequent contractual agreement between the City and the successful bidder(s).

**Your bid submittals will not be accepted in person. City Hall is closed to the public. Please send via mail, FedEx or UPS.**

**QUESTION #1:** Is this grant for Hospitals with Frontline Employees only?

**ANSWER:** No, see [REVISED Eligibility Applicants requirements below](#).

**Eligible Applicants:** Applicants must be a unit of government or a non-profit 501(C) (3) charitable organization and have an active DUNS #. (Why does an organization need a DUNS number to respond to the RFP? A DUNS number is required by the federal government, and CDBG funds are provided to the City by the U.S. Department of Housing and Urban Development (HUD). Only responses with a unique DUNS number will be accepted.) **These funds shall be used for services for organizational facilities servicing low to moderate income residents residing in the City of Green Bay only.**

Receipt of this addendum must be acknowledged in the appropriate space on the Pricing & Signature page.