



Department of Public Works

A. CITY RIGHT-OF-WAY EXCAVATION PERMIT ONLINE APPLICATION DISCLOSURE

1. I, as the applicant, understand that before submitting an excavation permit request form online that appropriate and valid bond and insurance are required to be on file with the City of Green Bay Risk Management Department. Additionally, I understand that if my firm is constructing a sidewalk, curb, or apron in the City of Green Bay Right-of-Way that a Sidewalk Builders License must be issued from the City of Green Bay. I understand that all these factors will be verified by Public Works staff before my permits are sent for review and potential approval. I understand that the online form is only an application and does not authorize me to begin work until I receive approved permit documents.
2. I, as the applicant, understand that before completing this excavation permit request form that this form is a request only and does not authorize me to begin work until I receive authorized and approved permit documents from the Department of Public Works.

B. CITY RIGHT-OF-WAY EXCAVATION PERMIT ONLINE APPLICATION TERMS & CONDITIONS OF PERMIT

1. The applicant herein shall comply with Section 34-5 of the City of Green Bay Municipal Code of General Ordinances and also shall assume all responsibility for any claim of damage against the City caused by such excavation.
2. The work is to be done as directed in Section 34-5 of the City of Green Bay Municipal Code of General Ordinances which requires all excavations made in paved areas in the public right-of-way shall meet the construction methods and site restoration in accordance with applicable parts of the City of Green Bay Standard Specifications and Construction Standards for Public Works Construction, current edition. The permittee shall be responsible for all costs associated with maintaining the temporary repair.
3. The applicant is liable for the full costs of permanent repairs and will be billed for these costs.
4. The applicant hereby certifies that he has a Bond and Certificate of Insurance filed with the City Risk Management Department in accordance with Section 34-5(b) of the City of Green Bay Municipal Code of General Ordinances.

5. The applicant hereby agrees that he will sign and barricade the work site according to the latest Wisconsin Department of Transportation Manual of Uniform Traffic Control Devices and is liable for all damages for failure to erect and maintain suitable barricades, signs, and lights.

As a condition of this permit (if approved), you are required to notify the pipeline operator immediately if your work damages a pipeline and to call 911 or other local emergency response number immediately if the damage results in a release of natural gas or other hazardous substance or potentially endangers life, health, or property.

C. CITY RIGHT-OF-WAY OBSTRUCTION PERMIT ONLINE APPLICATION DISCLOSURE

1. I, as the applicant, understand that before completing this obstruction permit request form that this form is a request only and does not authorize me to begin obstructing until I receive an email with a link to download my permit documents if they are approved.
2. I, as the applicant, understand that before completing this obstruction permit request form that this form is a request only and does not authorize me to begin obstructing the right-of-way until I receive authorized and approved permit documents from the Department of Public Works.

D. CITY RIGHT-OF-WAY OBSTRUCTION PERMIT ONLINE APPLICATION TERMS & CONDITIONS OF PERMIT

1. The applicant herein shall comply with Section 34-11 of the City of Green Bay Municipal Code of Ordinances and also assumes all responsibility for any claim of damage against the City caused by such obstruction. The applicant hereby agrees to provide traffic control devices according to the latest Manual on Uniform Traffic Control Devices and its State of Wisconsin Supplement and is liable for all damages for failure to install and maintain suitable and correct traffic control devices. THIS PERMIT IS SUBJECT TO REVOCATION IF UNFAVORABLE TRAFFIC CONDITIONS DEVELOP DURING THE PERIOD THAT OBSTRUCTION IS PERMITTED OR IF INCORRECT/IMPROPER TRAFFIC CONTROL DEVICES ARE USED.