Grant Application
Commercial Façade Building Materials

Department of Community
and Economic Development
100 N. Jefferson Street, Rm 608
Green Bay, WI 54301-5026
(920) 448-3400 - phone
(920) 448-3426 - fax

A. Applicant Information		
Building Owner:		
Contact Name:		Address:
City/State/Zip:		
Phone:	Fax:	Email:
Businesses Impacted:		

B. Building Information				
Building Name:				
Address:				
No. of Stories:			No. of Primary (street facing) Facades:	
Space Allocation:	Retail %	Office %	Residential %	Other %

C. Proposed Project	
Describe proposed project in detail. This narrative should correspond with the building materials proposed in Section E.	
Project Start Date:	Project End Date:
Explain why Commercial Façade Building Materials Grant Funds are needed to complete the project. Would improvements be made without the assistance or to a lesser degree?	

D. Funding Procedures
Grant funds will be provided in the form of reimbursement. Reimbursements will only be issued after the applicant or their contractor submits paid receipts of eligible building material costs. Applicants are eligible to receive 50% reimbursement of approved costs prior to the completion of construction or material installation. The remaining 50% of costs shall be reimbursed only upon completion of construction/installation and passing of final inspection by a City Inspector when inspection is required. Grant reimbursement may be reduced or rescinded if the recipient is unable to verify compliance with all applicable policies, procedures, or laws. The City of Green Bay requires proof of payment before reimbursement. Project must begin within three (3) months of approval date and must be completed nine (9) months after the project begins.

E. Summary of Proposed Grant-Eligible Building Materials and Costs		
Proposed Material	Brand or Series	Cost Estimate (attach suppliers' estimates)
	Total:	

F. Summary of Proposed Non-Eligible Project Costs	
Proposed Cost Description	Cost Estimate
Total:	

G. Façade Design

Attach a building elevation plan or rendering prepared by an architect, contractor, or designer.

H. Signature

The applicant and property owner must sign and date below.

_____ _____

Applicant's Signature **Date**

_____ _____

Property Owner's Signature (if not the applicant) **Date**