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# Housing Fee Report

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City of Green Bay,  
Wisconsin

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November 22, 2019

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# **Housing Fee Report**

## **City of Green Bay, Wisconsin**

### **I. Purpose**

This report satisfies and complies with the requirements of Wisconsin Statutes contained within Section 66.10014 also known as The Housing Fee Report.

### **II. Process and Data Sources**

This report was prepared by the City of Green Bay Department of Community and Economic Development for the calendar year ending December 31, 2018. It utilizes the adopted City of Green Bay Fee Schedule, permit/development records maintained by the Inspection Services Division, and other adopted City of Green Bay Ordinances.

This report has been posted on the City's website ([www.greenbaywi.gov/](http://www.greenbaywi.gov/)) and has been shared with the City of Green Bay Plan Commission and Common Council. Housing projects are reported in the year in which permits were approved. Housing projects that received permits in prior years but completed in 2018 are not.

### **III. Residential Development Fees**

Residential building permit fees for the City of Green Bay are separated into whether the project is a single or two-family construction/alteration or a multiple-family (3-4 units or 5+ units) construction/alteration and are broken into multiple categories that include but are not limited to the following:

- Site Plan Approval - Zoning Code and Municipal Standards Approvals
- Special Land-Use Approval – Floodplain, Shoreland/Wetland, Erosion Control
- Construction Plan Approval - Building Code Compliance
- HVAC Code Compliance
- Plumbing Code Compliance
- Erosion Control Permit
- Building Permits - Principal or Accessory Buildings
- Electrical Permits
- Mechanical (HVAC) Permits
- Plumbing Permits
- Other Services - Certificate of Occupancy, Floodplain and Zoning Certificates

As the City of Green Bay development fee list of categories is relatively large, they are not listed here individually. However, the complete City of Green Bay fee schedule is attached to this report as Exhibit A.

Other fees related to the development of residential units/lots but are typically prior to and not necessarily associated with site plan approval, construction plan approval, or building permit issuance. These fees are listed below:

- Parkland Dedication / Fee-in-Lieu: Land dedication determined by legislative body based on documented need or \$350.00 per unit payment-in-lieu, at developers choice.
- Street Trees: Total cost is calculated by taking the linear street frontage (both sides) divided by 45' then multiplied by \$85. Represents half of the cost of street trees and includes replacement and care of street trees in perpetuity.
- Preliminary Plat Approval: \$150 plus \$35 per lot/outlot
- Final Plat Approval: \$100
- Certified Survey Map: \$150
- Stormwater Management Fees: Stormwater Management is the responsibility of the developer/subdivider/land owner and as such does not trigger a fee from the City of Green Bay. If a facility is present at the time of land division, the developer/subdivider/land owner can pay a fee-in-lieu in the amount of \$2,700 per Equivalent Run-Off Unit, which equates to 3,000 square feet of impervious area

#### **IV. Residential Development Fees Collected (2018)**

Total fees collected for residential development or alteration projects within the 2018 calendar year are listed within the table below in a condensed manner.

As stated in Section III – Residential Development Fees are separated into whether the project is a single or two-family construction/alteration or a multiple-family (3-4 units or 5+ units) construction/alteration. As fees associated with any given project are charged as a collection of separate and individual permits associated with the project type, the amalgamated approach makes the reporting more understandable to the average viewer. However, for those looking for additional detail, line item reporting of collected fees can be found within the attached Exhibit B: Summary of Projects Issues (January 1, 2018-December 31, 2018) and Exhibit C: Total Fees Collected per Fee Type (2018).

It is important to state that the most significant costs associated with development are not typically permit fees but rather the expense of items such as developer fees and other professional trades expenses, land costs, stormwater and other infrastructure costs, labor, and materials are also not included.

<b>Project Type</b>	<b>Total Fees Collected</b>	<b>Number of Projects</b>	<b>Averaged Fee per...</b>
New Single or Two-Family House, Detached	\$148,969.63	106	\$1,405.37/Building
Single-Family Residential Building, Alteration	\$36,304.11	172	\$211.07/Alteration
New 3-4 Multiple-Family Building	\$18,734.27	4	\$4,683.57/Building
New 5 or more Multiple-Family Building	\$25,042.94	3	\$8,347.65/Project
Addition to Single & Multi-Family Residential	\$2,209.30	7	\$315.61/Addition
Preliminary Plats	\$3,035.00	6 (61 Lots)	\$505.84/Plat (\$49.75/Lot)
Final Plats	\$400.00	4 (58 Lots)	\$400.00/Plat (\$6.90/Lot)
Certified Survey Maps	\$1,800.00	12 (28 Lots)	\$150.00/CSM (\$64.29/Lot)
Parkland Dedication	0	0	\$0/Lot
Parkland Fee-In-Lieu	\$17,030.00	89 Lots	\$191.35/Lot
Street Trees	\$8,655.00	89 Lots	\$97.25/Lot
Stormwater Management (fee-in-lieu)	\$8,100.00	3 Lots	\$2,700.00

**V. Notes affecting the data within this report**

- Many of the fees for individual permits are determined based on a unit of measure. Items such as site plan, construction plan and erosion control/grading plan approvals can be variable based on developed area; subdivision signage on square footage, HVAC per unit basis; and plumbing permits per fixture/head.
- Permits for new homes or residential units are most often pulled for existing lots of record that were approved in prior years.
- Special assessments are utilized for items like sanitary, storm, and water main extensions as well as street construction and other necessary right-of-way improvements. These costs are not included within this report.
- Most developers construct their own stormwater facility so no fee is collected. An option that is also utilized is the deferment of stormwater management until building permits are issued for construction, at which time the developer/builder will develop a stormwater facility or pay the fee-in-lieu.

## **VI. Contact Information**

All questions regarding this report should be directed to:

City of Green Bay  
Department of Community & Economic Development  
Attn: David Buck, AICP  
100 N Jefferson St, Room 608  
Green Bay, WI 54301  
Email: davidbu@greenbaywi.gov  
Phone number: (920)448-3411

For additional context on the City of Green Bay, past planning efforts, and the digital version of this Report, please visit our website at [www.greenbaywi.gov](http://www.greenbaywi.gov).

**EXHIBIT A**  
**CITY OF GREEN BAY FEE SCHEDULE (2018)**



# CURRENT PERMIT FEE SCHEDULE

Department of Community  
and Economic Development  
100 N. Jefferson Street, Rm 608  
Green Bay, WI 54301-5026  
(920) 448-3300 - phone  
(920) 448-3426 - fax  
[inspmail@greenbaywi.gov](mailto:inspmail@greenbaywi.gov)

## ONE & TWO-FAMILY RESIDENTIAL

## PLAN APPROVALS

### I. Site Plan Approval (each category applied separately)

*(fees collected at plan submission)*

#### A. Zoning Code and Municipal Standards Approval

- Principal-Use Building and Site Development: New Construction, Addition, Change-of-Use, Foundation ..... **\$50 (\$25 for developed area less than 1,000 sq. ft.)**
- Accessory-Use Building: New Construction, Addition, Foundation Reconstruction (detached garage or yard building)..... **\$25 (developed area of 150 sq. ft. or larger only)**
- Fencing: New Construction (site plan not required for repair of existing fencing) ..... **\$0**
- Landscaping: Land-disturbing activity (1,000 sq. ft. or larger) or New Structure (wall berm 6' or more above grade) ..... **\$25**
- Tower Structure: New Construction (ham radio, antenna, etc.)..... **\$25**
- Vehicular: New Construction, Replacement (driveway, curb cut, culvert, apron, parking lot/spaces) ..... **\$25**
- Water Structure: New Construction, Addition, Alteration (swimming pool, hot tub, pond not part of stormwater management)..... **\$25**
- Signage: New or Reconstructed Subdivision or Neighborhood Identification ..... **\$25**

#### B. Special Land-Use Approval

- Floodplain Land-Use (includes erosion control plan, flood proofing certificate and elevation certificate for NFIP)..... **\$50**
- Shoreland/Wetland Land-Use (includes erosion control plan, floodproofing certificate and elevation certificate for NFIP)..... **\$50**
- Erosion Control (land-disturbance of 4,000 sq. ft. or more, filling/excavating of 400 cu. ft. or more, trenching of 300 Lft. or more)..... **\$25**

#### C. Common Council Approval (when required)

- Conditional-Use..... Complete and submit application form
- Planned Unit Development..... “Request For City Action-Plan Commission”
- Rezone Property ..... [Request for City Action \(PDF\)](#)

#### D. Board of Appeals (when required)

- Application and Hearing Fee..... **\$75**
- Deadline for materials is the first Tuesday of the month at 12 noon. The meeting is the third Monday of the month.

### 2. Construction Plan Approval

#### A. Building Approval [Ch. Comm. 20-22, Wis. Admin. Code]

- Principal-Use Building Plan: New Construction, Addition, Foundation Reconstruction ..... **\$50 (\$25 for building area less than 1,000 sq. ft.)**
- Accessory-Use Building Plan: New Construction, Addition, Foundation Reconstruction (detached garage or yard building)..... **\$25 (building area of 150 sq. ft. or larger only)**

#### B. Heating Ventilating and Air Conditioning Plan Approval [Ch. Comm. 23, Wis. Admin. Code]

- Energy (Heat Loss) Calculations (new or additions to existing system) ..... **\$0**

#### C. Plumbing Plan Approval [Ch’s. Comm. 24 and 81 through 87, Wis. Admin. Code]

- Fixture List (new, addition or modifications to existing system) ..... **\$0**

**ONE & TWO-FAMILY RESIDENTIAL**  
(continued)

**CONSTRUCTION PERMITS**  
(fees collected at permit release)

- 1. Erosion Control Permits (land-disturbing activity of 4,000 sq. ft. or more, filling or excavating of 100 cu. yd. or more, trenching of 300 Lft. or more)**
  - Single Parcel ..... \$50 each project
  - Multi-Parcel or Subdivision.....\$20 per parcel, \$50 min., \$250 max.
- 2. Building Permits**
  - A. Principal or Accessory Building:**
    - New Construction, Addition, Alteration, Foundation (including decks, porches, stoops, etc.) ..... \$0.095/sq. ft., \$50 min.
    - Windows/Doors (only creating an opening or changing opening size)..... \$50
    - Move Building (must obtain new foundation permit at new building site, if in City)..... \$50
    - Raze/Demolish Building (buildings of 150 sq. ft. or more only)..... \$50
  - B. Accessory Structures:**
    - Curb Cut, Culvert, Driveway..... \$50
    - Landscape Structures, such as berm, retaining wall, etc. (6' above average grade)..... \$50
    - Fencing..... \$50
    - Hot Tub, Swimming Pool (outdoor installation only) ..... \$50
    - Pond (when not part of stormwater management system)..... \$50
    - Satellite Receiver (greater than 1 meter or 39 inches in diameter only) ..... \$50
    - Tower Structure (ham radio, antenna, etc.)..... \$50
    - Subdivision or Neighborhood Identification Signage ..... \$30 plus \$0.30/sq. ft.
- 3. Electrical Permits**
  - General Electrical System: New Construction, Addition, Alteration..... \$0.045/sq. ft., \$50 min.
  - Electrical Service: New Service, Service Change, Repair, or Temporary (when not part of general system work) ..... \$50 each
  - Air Conditioning Addition (when not part of general system only) ..... \$50 each
  - Sign (internally or externally illuminated) ..... \$50 each
- 4. Mechanical (HVAC) Permits**
  - General HVAC system: New Construction, Addition, Alteration..... \$0.045/sq. ft., \$50 min.
  - Heating Unit Replacement (unit-for-unit replacement when not part of general system work)..... \$50
  - Air Conditioning Addition (addition to existing system when not part of general system work) .... \$50 each unit
- 5. Plumbing Permits**
  - General Plumbing: New System, Addition, or Alteration (include lawn sprinkler and water heater when done with general plumbing) ..... \$7 per fixture, \$50 min.
  - Water Service Connection Permit (municipal or private well service, water meter fee assessed by Water Utility)..... \$30 each
  - Sanitary Sewer Connection (municipal or private sanitary sewer) ..... \$30 each
  - Storm Sewer Connection (municipal storm sewer only) ..... \$30 each plus assessment fee (if req.)
  - Sewer Cap (municipal sewer only)..... \$50 each
  - Fire Suppression System: New, Addition, Alteration ..... \$2.50 per head, \$50 min., \$200 max.
  - Lawn Sprinkler System-Reduced Pressure Valve (counted as fixture for new construction) ..... \$50
  - Water Heater Replacement (unit for unit) ..... \$30
  - Palmer Valve ..... \$50
  - Back Water Valve..... \$30

**ONE & TWO-FAMILY RESIDENTIAL**

**OTHER SERVICES**

- Certificate of Occupancy (temporary and final certificates of habitable space).....\$30 each
- Floodplain Certificate (floodplain determination letter) ..... \$10
- Property Compliance Letter (clearwater separation, backwater protection and storm sewer connection at property sale)..... \$30
- Reinspection Fee (initial and follow-up inspection are at no charge) ..... \$50
- Uniform Dwelling Code Seal (new residential building construction only)..... \$30
- Zoning Certificate (initial letter requires research and/or field inspection) ..... \$30
- Zoning Certificate (reprinted and resending previously prepared letters) ..... \$10



**MULTI-FAMILY RESIDENTIAL (3-unit or more)**

**PLAN APPROVALS**

**I. Site Plan Approval (each category applied separately)**

*(fees collected at plan submission)*

**A. Zoning Code and Municipal Standards Approval**

- Principal-Use Building and Site Development: New Construction, Addition, Change-of-Use, Foundation ..... **\$50 plus \$5/1,000 sq. ft. developed area**
- Accessory-Use Building: New Construction, Addition, Foundation Reconstruction (detached garage or yard building) ..... **\$50 plus \$5/1,000 sq. ft. developed area**
- Fencing: New Construction (site plan approval not required for repair of existing fencing) ..... **\$50**
- Landscaping: Land-disturbing activity (1,000 sq. ft. or larger) or New Structure (wall berm 6' or more above grade) ..... **\$50**
- Tower Structure: New Construction (ham radio, antenna, etc.) ..... **\$50**
- Vehicular: New Construction, Replacement (driveway, curb cut, culvert, apron, parking lot/spaces) ..... **\$50 plus \$5/1,000 sq. ft. developed area**
- Water Structure: New Construction, Addition, Alteration (swimming pool, hot tub, pond not part of stormwater management) ..... **\$50 plus \$5/1,000 sq. ft. developed area**
- Signage: New or Reconstructed Subdivision or Neighborhood Identification ..... **\$25**

**B. Special Land-Use Approval**

- Floodplain Land-Use (includes erosion control plan, floodproofing certificate and elevation certificate for NFIP) ..... **\$50**
- Shoreland/Wetland Land-Use (includes erosion control plan, floodproofing certificate and elevation certificate for NFIP) ..... **\$50**
- Erosion Control (land-disturbance of 4,000 sq. ft. or more, filling/excavating of 400 cu. ft. or more, trenching of 300 Lft. or more) ..... **\$50**

**C. Common Council Approval (when required)**

- Conditional-Use ..... Complete and submit application form
- Planned Unit Development ..... "Request For City Action-Plan Commission"
- Rezone Property ..... [Request for City Action \(PDF\)](#)

**D. Board of Appeals (when required)**

- Application and Hearing Fee ..... **\$150**
- Deadline for materials is the first Tuesday of the month at 12 noon. The meeting is the third Monday of the month.

**2. Construction Plan Approval**

**A. Building Code Compliance [Comm. 61 through 65, Wis. Admin. Code]**

- Principal-Use Building Plan: New Construction, Addition, Foundation Reconstruction ..... **\$100 (if approved by State) or per SBD-118**
- Accessory-Use Building Plan: New Construction, Addition, Foundation Reconstruction (detached garage or yard building) ..... **\$100 (if approved by State) or per SBD-118**
- Sign Structural Plan (ground mounted pylon type) ..... **\$50 (sign area of 150 sq. ft. or larger)**

**B. Heating Ventilating and Air Conditioning Code Compliance [Comm. 63 & 64, Wis. Admin. Code]**

- Mechanical Systems Plan ..... **\$100 (if approved by State) or per SBD-118**

**C. Plumbing Code Compliance [Ch's. Comm. 81 through 87, Wis. Admin. Code]**

- Plumbing System Plan ..... **\$100 (if approved by State) or per SBD-6154**
- Fire Sprinkler System Plan ..... **SBD-118, submit to Safety & Buildings Division**

**MULTI-FAMILY RESIDENTIAL (3-unit or more)**  
**(continued)**

**CONSTRUCTION PERMITS**  
**(fees collected at permit release)**

- 1. Erosion Control Permits (land-disturbing activity of 4,000 sq. ft. or more, filling or excavating of 400 cu. ft. or more, trenching of 300 Lft. or more)**
  - Single Parcel ..... \$50 each project
  - Multi-Parcel or Subdivision..... \$20 per parcel, \$100 min., \$250 max.
- 2. Building Permits**
  - A. Principal or Accessory Building:**
    - General Construction:
      - New Building, Addition, Alteration, Foundation ..... \$0.105/sq. ft., \$70 min.
    - Roofing Replacement: • Asphalt Shingle ..... \$70
    - Built-up or Membrane, Metal, Tile ..... \$0.01/sq. ft., \$70 min.
    - Siding; Replacement Siding: • Aluminum, Vinyl, Wood ..... \$70
    - Brick Veneer, Masonry, Stone, Stucco, EIFS ..... \$0.01/sq. ft., \$70 min.
    - Move Building (150 sq. ft. or larger) ..... \$70 plus \$0.105/sq. ft. foundation area
    - Raze/Demolish Building (150 sq. ft. or larger) ..... \$70
  - B. Accessory Structures:**
    - Curb Cut, Culvert, and/or Driveway Widening ..... \$70
    - Landscape Structures, such as berm, retaining wall, etc. (6' above average grade) ..... \$70
    - Fencing ..... \$70
    - Hot Tub, Swimming Pool (outdoor installation only) ..... \$70
    - Pond (when not part of stormwater management system) ..... \$70
    - Satellite Receiver ..... \$70
    - Tower Structure (ham radio, antenna, etc.) ..... \$70
    - Sign (Subdivision or Neighborhood Identification Signage ..... \$30 plus \$0.30/sq. ft.
- 3. Electrical Permits**
  - General Electrical: New System, Addition, Alteration (based on system service area) ..... \$0.055/sq. ft., \$70 min.
  - Electrical Service: New Service, Service Change, Repair, or Temporary (include in general electrical when done at the same time) ..... \$70 each initial inspection/\$30 each additional
  - Air Conditioning Addition (new connections only, include in general electrical when done at same time) ..... \$70 each unit
  - Sign (internally or externally illuminated, include in general electrical when done at same time) ..... \$70
- 4. Mechanical (HVAC) Permits**
  - General HVAC: New System, Addition, Alteration (based on area serviced by system) ..... \$0.055/sq. ft., \$70 min.
  - Heating Unit Replacement (unit-for-unit with no duct work involved, include in general HVAC when done at same time) ..... \$70 each unit
  - Air Conditioning Addition or Replacement (unit-for-unit with no duct work involved, include in general HVAC when done at same time) ..... \$70 each unit
- 5. Plumbing Permits**
  - General Plumbing: New System, Addition, or Alteration (include lawn sprinkler and water heater when done with general plumbing) ..... \$7 per fixture, \$70 min.
  - Water Service Connection Permit (municipal or private well service, water meter fee assessed by Water Utility) ..... \$30 each
  - Sanitary Sewer Connection (municipal or private sanitary sewer) ..... \$30 each
  - Storm Sewer Connection (municipal storm sewer only) ..... \$30 each plus assessment fee (if req.)
  - Sewer Cap (when building is razed or removed) ..... \$70 each
  - Fire Suppression System: New, Addition, Alteration ..... \$2.50 per head, \$70 min., \$200 max.
  - Lawn Sprinkler System-Reduced Pressure Valve (include in general plumbing when done at same time) ..... \$70
  - Water Heater Replacement (unit for unit with no other plumbing, include in general plumbing when done at the same time) ..... \$70

**MULTI-FAMILY RESIDENTIAL (3-unit or more)**

**OTHER SERVICES**

- Certificate of Occupancy (temporary and final certificates) ..... \$30 each
- Floodplain Certificate (floodplain determination letter) ..... \$10
- Property Compliance Letter (Clearwater separation, backwater protection and storm sewer connection at property sale)..... \$30
- Reinspection Fee (initial and follow-up inspection are at no charge) ..... \$50
- Zoning Certificate (initial letter requires research and/or field inspection) ..... \$30
- Zoning Certificate (reprinted and resending previously prepared letters) ..... \$10

**COMMERCIAL, EDUCATION, INSTITUTION, INDUSTRIAL USES**

**PLAN APPROVALS**

**I. Site Plan Approval (each category applied separately) (fees collected at plan submission)**

**A. Zoning Code & Municipal Standards Approval**

- Principal-Use Building & Site Development: New Construction, Addition, Change-of-Use, Foundation ..... \$50 plus \$5/1,000 sq. ft. developed area
- Accessory-Use Building: New Construction, Addition, Foundation Reconstruction (detached garage or yard building) ..... \$50 plus \$5/1,000 sq. ft. developed area
- Fencing: New Construction (site plan approval not required for repair of existing fencing) ..... \$50
- Landscaping: Land-disturbing activity (1,000 sq. ft. or larger) or New Structure (wall or berm 6' or more above grade)..... \$50
- Tower Structure: New Construction (ham radio, antenna, etc.)..... \$50
- Vehicular: New Construction, Replacement (driveway, curb cut, culvert, apron, parking lot/spaces) ..... \$50 plus \$5/1,000 sq. ft. developed area
- Water Structure: New Construction, Addition, Alteration (swimming pool, hot tub, pond not part of stormwater management)..... \$50 plus \$5/1,000 sq. ft. developed area
- Signage: New or Reconstructed Subdivision or Neighborhood Identification ..... \$50

**B. Special Land-Use Approval**

- Floodplain Land-Use (includes erosion control plan, floodproofing certificate and elevation certificate for NFIP) ..... \$50
- Shoreland/Wetland Land-Use (includes erosion control plan, floodproofing certificate and elevation certificate for NFIP) ..... \$50
- Erosion Control (land-disturbance of 4,000 sq. ft. or more, filling/excavating of 400 cu. ft. or more, trenching of 300 Lft. or more)..... \$50

**C. Common Council Approval (when required)**

- Conditional-Use..... Complete and submit application form
- Planned Unit Development.....“Request For City Action-Plan Commission”
- Rezone Property ..... [Request for City Action \(PDF\)](#)

**D. Board of Appeals (when required)**

- Application & Hearing Fee ..... \$150
- Deadline for materials is the first Tuesday of the month at 12 noon. The meeting is the third Monday of the month.

**2. Construction Plan Approval**

**A. Building Code Compliance [Comm. 61 through 65, Wis. Admin. Code]**

- Principal-Use Building Plan: New Construction, Addition, Foundation Reconstruction ..... \$100 (if approved by State) or per SBD-118
- Accessory-Use Building Plan: New Construction, Addition, Foundation Reconstruction ..... \$100 (if approved by State) or per SBD-118
- Sign Structural Plan (ground mounted pylon type)..... \$50

**B. Heating Ventilating and Air Conditioning Code Compliance [Comm. 63 & 64, Wis. Admin. Code]**

- Mechanical Systems Plan..... \$100 (if approved by State) or per SBD-118

**C. Plumbing Code Compliance [Ch’s. Comm. 81 through 87, Wis. Admin. Code]**

- Plumbing System Plan..... \$100 (if approved by State) or per SBD-6154
- Fire Sprinkler System Plan..... SBD-118, submit to Safety & Buildings Division

**COMMERCIAL, EDUCATION, INSTITUTION, INDUSTRIAL USES**  
(continued)

**CONSTRUCTION PERMITS**  
(fees collected at permit release)

Building Group 1: Warehouse, freight terminals, storage buildings or garages, factory, machine shop, substation, sewage plan, vault and all other uses not included in Building Group 2 or Residential uses.

Building Group 2: Office, bank, barber shops, beauty, bowling, dry cleaning, clinic, natatorium, hotels, motels, tavern, restaurant, cafeteria, retail, repair or service garage, church, assembly halls, theaters, exhibit building, educational institution, hospitals, nursing home, places of detention, gym, arenas, labs, halls, funeral homes, libraries, skating rinks, dance hall and armories.

1. **Erosion Control Permits (land-disturbing activity or 4,000 sq. ft. or more, filling or excavating of 400 cu. ft. or more, trenching of 300 Lft. or more)**
  - o Single Parcel ..... \$50 each project
  - o Multi-Parcel or Subdivision..... \$20 per parcel, \$100 min., \$250 max.
2. **Building Permits**
  - A. Principal or Accessory Building:
    - o General Construction-Building Group 1: New Building, Addition, Alteration, Foundation ..... \$0.065/sq. ft, \$70 min.
    - o General Construction-Building Group 2: New Building, Addition, Alteration, Foundation ..... \$0.135/sq. ft, \$70 min.
    - o Roofing Replacement-Building Group 1 & 2 • Asphalt Shingle..... \$70
      - Built-up or Membrane, Metal, Tile ..... \$0.01/sq. ft., \$70 min.
    - o New Siding; Replacement Siding/Building Group 1 & 2 • Aluminum, Vinyl, Wood ..... \$70
      - Brick Veneer, Masonry, Stone, Stucco, EIFS ..... \$0.01/sq. ft., \$70 min.
    - o Move Building-Building Group 1 & 2 (150 sq. ft. or larger) ..... \$70 plus foundation for Group 1 or 2
    - o Raze/Demolish Building-Building Group 1 & 2 (150 sq. ft. or larger)..... \$70
  - B. Accessory Structures:
    - o Curb Cut, Culvert, and/or Driveway Widening..... \$70
    - o Landscape Structures, such as berm, retaining wall, etc. (6' above average grade)..... \$70
    - o Fencing ..... \$70
    - o Hot Tub, Swimming Pool (outdoor installation only) ..... \$70
    - o Pond (when not part of stormwater management system)..... \$70
    - o Satellite Receiver ..... \$70
    - o Tower Structure (ham radio, antenna, etc.)..... \$70
    - o Sign (permanent ground or building mounted)..... \$30 plus \$0.30/sq. ft.
    - o Sign (temporary or mobile signs) ..... \$30 each period of time
3. **Electrical Permits**
  - o General Electrical-Building Group 1: New System, Addition, Alteration ..... \$0.045/sq. ft., \$70 min.
  - o General Electrical-Building Group 2: New System, Addition, Alteration ..... \$0.085/sq. ft., \$70 min.
  - o Misc. Electrical Work
 

Project Cost.....	Fee
\$0-\$10,000 .....	\$70.00
\$10,001-\$50,000 .....	\$140.00
\$50,001-\$100,000.....	\$210.00
\$100,001-\$200,000.....	\$300.00
\$200,001-\$300,000.....	\$400.00
Greater than \$300,000.....	\$500 + \$100 for every \$100,000 over \$300,000
  - o Sign (internally or externally illuminated) ..... \$70
4. **Mechanical (HVAC) Permits** (Applicable to Building Group 1 & 2)
  - o General HVAC: New System, Addition, Alteration (ductless unit-heater systems only) ..... \$0.045/sq ft, \$70 min.
  - o General HVAC: New System, Addition, Alteration (ducted or hydronic system)..... \$0.085/sq ft, \$70 min.
  - o Heating Unit Replacement (unit-for-unit with no ductwork involved, including in general heating work)..... \$70 each unit
  - o Air Conditioning Addition or Replacement (unit-for-unit with no ductwork involved, including in general heating work)..... \$70 each unit

**5. Plumbing Permits**

- General Plumbing: New System, Addition, or Alteration (include lawn sprinkler and water heater when done with general plumbing).....**\$8 per fixture, \$70 min.**
- Fire Suppression System: New, Addition, Alteration .....**\$2.50 per head, \$70 min., \$200 max.**
- Water Service Connection Permit (municipal or private well service, water meter fee assessed by Water Utility).....**\$30 each**
- Sanitary Sewer Connection (municipal or private sanitary sewer) .....**\$30 each**
- Storm Sewer Connection (municipal storm sewer only) .....**\$30 each plus assessment fee (if req.)**
- Sewer Cap (when building is razed or removed) .....**\$70 each**
- Lawn Sprinkler System-Reduced Pressure Valve ..... **\$70**
- Water Heater Replacement (unit for unit) ..... **\$70**

**COMMERCIAL, EDUCATION, INSTITUTION, INDUSTRIAL USES**

**OTHER SERVICES**

- Certificate of Occupancy (required for all construction of habitable or occupied spaces) .....**\$50 each**
- Business License Compliance (new and renewal business license) ..... **\$50**
- Floodplain Certificate (floodplain determination letter) ..... **\$10**
- Property Compliance Letter (Clearwater separation, backwater protection and storm sewer connection)..... **\$30**
- Reinspection Fee (initial and follow-up inspection are at no charge) ..... **\$50**
- Zoning Certificate (initial letter requires research and/or field inspection) ..... **\$50**
- Zoning Certificate (reprinted and resending previously prepared letters) ..... **\$10**

## **WEIGHTS AND MEASURES**

### ***Inspection Services***

***(fees collected by invoice)***

- Annual Processing Fee..... **\$30 per establishment**
- Product Look-up (PLU) or Scanner System..... **\$100 Per establishment**
- Electronic Cash Register (ECR) interfaced with other devices..... **\$30 per register**
- Scales (1-50 lbs.)..... **\$35 per device**
- Scales (over 50 lbs., up to 1,000 lbs.)..... **\$30 per device**
- Sensitive Scale (Prescription, Jewelry, Precious Metal) ..... **\$60 per device**
- Vehicle Scales..... **\$100 per device**
- Livestock Scales..... **\$100 per device**
- Auto Recycling Machine..... **\$100 per device**
- Vehicle Tank Meters, Petroleum Products..... **\$35 per device**
- Vehicle Tank Meters, Lubricant Products..... **\$35 per device**
- LMD's (per device or grade listed on dispenser)..... **\$30 per device**
- LMD's High Output Device (per device) ..... **\$35 per device**
- LMD's Marina Fuel Dispenser (per device) ..... **\$30 per device**
- Coin Operated Timer ..... **\$5 per device**
- Taxi Cab Meter ..... **\$25 per device**
- Miscellaneous Device..... **\$50 per hour**
- Re-inspection (after follow-up compliance inspection) ..... **\$50 per reinspection**

**EXHIBIT B**  
**SUMMARY OF PROJECTS ISSUES**  
**(JANUARY 1, 2018-DECEMBER 31, 2018)**

# Summary of Projects Issued

1/1/2018 to 12/31/2018

Class of Work	Proj	Site	Plan	Bldg	Elec	HVAC	Plbg	EC	Fees Paid	Estimated Cost
01 Single Family House, Detached	106	106	213	106	106	106	106	1	\$148,139.63	\$27,946,558.00
08 3-4 Family Building (refer to 06-103)	4	1	9	4	4	4	4	2	\$25,052.45	\$4,369,325.00
48 Electrical Wiring (Misc., Alteration, Repair)	142	0	2	4	142	0	6	0	\$9,655.00	\$3,285,683.00
45 Electrical Temporary Services	8	0	0	0	8	0	0	0	\$310.00	\$3,400.00
46 Electrical Service Change	152	0	0	1	152	0	2	0	\$8,370.00	\$402,403.00
47 Electrical Service Repair	55	0	0	0	55	0	0	0	\$2,880.00	\$41,933.00
50 Heating Unit Replacement/ Air Conditioning	806	0	0	0	2	806	2	0	\$44,346.42	\$4,178,856.91
40 Sanitary Sewers	3	0	0	0	0	0	3	0	\$90.00	\$5,800.00
41 Storm Sewers	8	0	1	0	0	0	8	0	\$480.00	\$13,600.00
42 Mini Sewers	16	0	0	0	0	0	16	0	\$8,480.00	\$8,575.00
43 Lawn Sprinklers	1	0	0	0	0	0	1	0	\$100.00	\$2,500.00
62 repair/alter existing plumbing system	152	0	4	1	4	0	152	0	\$6,080.00	\$1,065,987.50
16 Temporary Office or Trailer	25	0	2	25	11	0	0	0	\$2,510.00	\$59,444.00
08 5 or more family building( refer to 06-103)	3	0	8	3	3	3	2	3	\$25,042.94	\$8,681,064.00
22 Shed, Yard Building	86	7	6	86	1	0	0	0	\$4,840.00	\$246,431.60
301 Change of Use	1	1	4	1	1	1	1	0	\$1,832.21	\$0.00
11 Other Non-Residential Buildings ( barns, storage garages, jails, silos, post offices, animal hospitals, reformatories).	5	3	8	5	3	1	1	2	\$4,957.62	\$121,000.00
11 Structures Other Than Buildings ( parks, outdoor stadiums, marinas, outdoor swimming pools, outdoor theaters, boardwalks, wharves, docks).	3	2	0	3	3	0	1	0	\$140.00	\$1,474,000.00
03 Addition to Single-Multi Family Residential Units	7	6	7	7	7	4	3	0	\$2,209.30	\$900,342.00
13 Addition to Commercial, Non-Residential Non-housekeeping	10	6	27	10	9	7	8	5	\$40,390.42	\$16,532,210.00
19 Addition to Garage, Carport ( Residential)	6	5	6	6	4	1	3	0	\$1,750.00	\$657,000.00
02 Single-Family Residential Building, Alteration	155	16	105	155	134	64	116	5	\$36,204.11	\$4,342,583.00
10 Multi-Family Residential Building Alteration	17	2	17	17	10	6	7	1	\$12,981.81	\$2,334,286.00
12 Commercial, Non-Residence, Non-Housekeeping, Alteration	148	19	221	148	111	82	84	8	\$230,089.69	\$46,807,950.34
09 Raze 3 & 4 Family Building	4	0	3	4	0	0	4	3	\$645.00	\$86,155.00
15 Raze Commercial Building or other Structure	13	0	3	13	1	0	5	3	\$1,320.00	\$774,900.00
21 Demolition of all Other Buildings or Structures	26	0	0	26	1	0	0	0	\$1,340.00	\$226,535.00
38 Wreck Signs	1	0	0	1	0	0	0	0	\$70.00	\$1,500.00
20 Move garage, Carport, or Storage building	1	0	0	1	1	0	0	0	\$100.00	\$1,000.00
17 New Garage or Carport	50	47	50	50	40	5	3	0	\$10,114.97	\$1,873,852.00
18 Remodel Garage or carport or Shed	9	0	2	9	1	0	0	0	\$550.00	\$56,800.00
23 Deck, Porch, Patio	146	49	69	146	4	1	1	0	\$12,218.05	\$659,105.00
24 Siding	4	0	0	4	0	0	0	0	\$280.00	\$34,000.00
25 Swimming Pool	16	10	6	16	10	0	1	3	\$2,080.00	\$5,065,776.00
26 Fireplace, Chimney	2	0	0	2	0	0	0	0	\$100.00	\$1,500.00



28 Foundation Repair	28	0	1	28	0	0	1	0	\$1,495.00	\$223,748.00
31 Storage Tank	2	0	0	2	1	0	0	0	\$210.00	\$0.00
32 Canopy, Awning	1	0	1	1	1	0	1	0	\$610.00	\$75,000.00
33 Roofing	33	0	1	33	1	0	0	0	\$4,724.41	\$4,568,897.00
34 Window, Door, Replacement	10	0	1	10	0	0	0	0	\$495.00	\$31,591.00
35 Driveway Expansion	107	3	1	107	0	0	0	0	\$5,510.00	\$332,054.50
36 Fence	276	3	0	276	1	0	0	0	\$14,355.00	\$1,104,509.03
37 Signs	83	70	1	83	8	0	0	0	\$10,069.38	\$786,768.35
40 Sanitary Sewers	68	2	11	68	2	2	2	2	\$22,907.85	\$3,627,599.00
42 Mini-Sewers	4	0	0	4	0	0	0	0	\$2,120.00	\$4,950.00
43 Lawn Sprinklers	28	0	0	28	0	0	26	0	\$2,820.00	\$102,450.00
44 Water heaters/Appliances	86	0	1	1	2	0	86	0	\$4,191.00	\$181,859.90
53 Fire protection Sprinkler	3	0	2	3	1	0	0	0	\$740.00	\$381,429.00
57 Parking lot ( New & Reconstruction)	26	16	10	26	1	0	5	8	\$7,679.69	\$2,569,692.00
58 Site ( Erosion control, Fill, Excavation)	3	3	3	3	0	0	0	1	\$1,900.00	\$2,030,000.00
59 Subdivision ( Erosion control, Fill, Excavation)	1	1	1	1	0	0	0	0	\$889.04	\$0.00
61 new plumbing system	2	0	2	1	0	1	2	0	\$410.00	\$2,795.00
60 New HVAC System	13	0	3	2	3	13	0	0	\$20,286.64	\$1,261,016.00
11 industrial buildings( factories, machine shops, paper mills, beverage plants, manufacturing plants, printing plants)	3	2	13	3	3	2	2	3	\$30,563.92	\$22,000,000.00
63 new electrical system	2	0	0	0	2	0	0	0	\$120.00	\$20,700.00
11 public works, utilities( transportation, water supply, heat, communication, power, sewage disposal)	3	3	3	3	2	1	1	1	\$1,107.50	\$502,580.00
11 schools, other educational( schools, libraries, academics, universities, museums, observatories)	2	2	9	2	2	2	2	2	\$72,390.27	\$18,508,000.00
11 stores, customer services( restaraunts, beauty shops, malls, taverns, auto showrooms, laundromats, warehouses, markets, kennels)	1	0	2	1	1	0	1	0	\$445.00	\$10,000.00
64 repair/alter existing hvac system	6	0	5	3	3	6	0	0	\$4,300.18	\$491,162.00
200 water service	8	0	0	0	0	0	8	0	\$770.00	\$26,375.00
65 bulkhead existing utilities	1	0	0	0	0	0	1	0	\$30.00	\$5,000.00
49 backwater valve/sump pump	18	0	0	0	0	0	18	0	\$1,570.00	\$83,090.00
66 Grease Traps	5	0	4	0	0	0	5	0	\$705.00	\$70,320.00
63 Shower	2	0	0	0	0	0	2	0	\$100.00	\$28,000.00
94 Alteration to existing cell tower	11	0	0	11	6	0	0	0	\$1,190.00	\$131,500.00
95 New cell tower	13	1	0	13	12	0	0	0	\$1,750.00	\$179,500.00
05 Raze Sungle-Family house(attached or detached)	48	0	47	48	0	0	47	45	\$3,240.00	\$453,736.00
<b>Totals:</b>	<b>3088</b>	<b>386</b>	<b>895</b>	<b>1615</b>	<b>880</b>	<b>1118</b>	<b>750</b>	<b>98</b>	<b>\$865,444.50</b>	<b>\$192,056,377.13</b>

**EXHIBIT C**

**TOTAL FEES COLLECTED PER FEE TYPE  
(JANUARY 1, 2018-DECEMBER 31, 2018)**

	FeeType	FeeAmnt
<b>SINGLE OR TWO-FAMILY HOUSE, DETACHED</b>	Building Permit Fee -Certificate of Occupancy- Residential	\$ 3,180.00
	Building Permit Fee -Curb Cut	\$ 5,175.00
	Building Permit Fee -Single Family House, Detached	\$ 48,057.11
	Building Permit Fee -Site ( Erosion control, Fill, Excavation)	\$ 5,225.00
	Building Permit Fee -UDC Seal	\$ 3,180.00
	Electrical Permit Fee -new electrical system	\$ 21,270.34
	Erosion Control Permit Fee -Site (Erosion Control, Fill, Excavating)	\$ 50.00
	HVAC Permit Fee -New HVAC System	\$ 17,383.18
	Plan Review - Building	\$ 5,275.00
	Plan Review - Erosion Control	\$ 2,750.00
	Plan Review - Plumbing	\$ 930.00
	Plumbing Permit Fee -Mini Sewers	\$ 2,000.00
	Plumbing Permit Fee -new plumbing system	\$ 15,124.00
	Plumbing Permit Fee -Sanitary Sewers	\$ 6,090.00
	Plumbing Permit Fee -Storm Sewers	\$ 4,930.00
	Plumbing Permit Fee -water service	\$ 3,150.00
	Site Plan Fee	\$ 5,200.00
	<b>TOTAL</b>	<b>\$ 148,969.63</b>
<b>SINGLE OR TWO-FAMILY RESIDENTIAL BUILDING, ALTERATION</b>	Building Permit Fee -Certificate of Occupancy- Commercial	\$ 140.00
	Building Permit Fee -Certificate of Occupancy- Residential	\$ 1,710.00
	Building Permit Fee -Erosion Control- Residential	\$ 30.00
	Building Permit Fee -Single-Family Residential Building, Alteration	\$ 11,871.19
	Electrical Permit Fee -Electrical Service Change	\$ -
	Electrical Permit Fee -Electrical Service Repair	\$ 50.00
	Electrical Permit Fee -Electrical Wiring (Misc., Alteration, Repair)	\$ 7,675.26
	Electrical Permit Fee -new electrical system	\$ 50.00
	Erosion Control Permit Fee -Site (Erosion Control, Fill, Excavating)	\$ 130.00
	HVAC Permit Fee -repair/alter existing hvac system	\$ 3,676.66
	Plan Review - Building	\$ 3,750.00
	Plan Review - Electrical	\$ 50.00
	Plan Review - Erosion Control	\$ 25.00
	Plan Review - Plumbing	\$ 50.00
	Plumbing Permit Fee -	\$ 50.00
	Plumbing Permit Fee -backwater valve/sump pump	\$ 50.00
	Plumbing Permit Fee -repair/alter existing plumbing system	\$ 6,496.00
	Site Plan Fee	\$ 500.00
		<b>TOTAL</b>
<b>SINGLE-FAMILY UNITS</b>	Building Permit Fee -Addition to Single-Multi Family Residential Units	\$ 681.46
	Building Permit Fee -Certificate of Occupancy- Residential	\$ 90.00
	Electrical Permit Fee -Electrical Wiring (Misc., Alteration, Repair)	\$ 442.42

<b>ADDITION TO MULTI FAMILIAR RESIDENTIAL</b>	HVAC Permit Fee -New HVAC System	\$ 292.42
	Plan Review - Building	\$ 275.00
	Plumbing Permit Fee -repair/alter existing plumbing system	\$ 253.00
	Site Plan Fee	\$ 175.00
	<b>TOTAL</b>	<b>\$ 2,209.30</b>
<b>3-4 FAMILY BUILDING</b>	Building Permit Fee -3-4 Family Building (refer to 06-103).	\$ 5,841.65
	Building Permit Fee -Certificate of Occupancy- Commercial	\$ 100.00
	Building Permit Fee -Fire protection Sprinkler	\$ 200.00
	Building Permit Fee -Site ( Erosion control, Fill, Excavation)	\$ 50.00
	Electrical Permit Fee -new electrical system	\$ 3,689.19
	Erosion Control Permit Fee -Site (Erosion Control, Fill, Excavating)	\$ 100.00
	HVAC Permit Fee -New HVAC System	\$ 3,566.43
	Plan Review - Building	\$ 1,075.00
	Plan Review - Component	\$ -
	Plan Review - Erosion Control	\$ 100.00
	Plan Review - HVAC	\$ 500.00
	Plan Review - Plumbing	\$ 800.00
	Plan Review - Plumbing - Internal	\$ 250.00
	Plumbing Permit Fee -new plumbing system	\$ 1,992.00
	Plumbing Permit Fee -Sanitary Sewers	\$ 90.00
	Plumbing Permit Fee -Storm Sewers	\$ 90.00
	Plumbing Permit Fee -water service	\$ 90.00
	Site Plan Fee	\$ 200.00
	<b>TOTAL</b>	<b>\$ 18,734.27</b>
<b>5 OR MORE FAMILY BUILDING</b>	Building Permit Fee -5 or more family building( refer to 06-103)	\$ 7,374.58
	Building Permit Fee -Certificate of Occupancy- Commercial	\$ 100.00
	Building Permit Fee -Curb Cut	\$ 140.00
	Building Permit Fee -Fire protection Sprinkler	\$ 400.00
	Electrical Permit Fee -new electrical system	\$ 4,669.18
	Erosion Control Permit Fee -Site (Erosion Control, Fill, Excavating)	\$ 150.00
	HVAC Permit Fee -New HVAC System	\$ 4,669.18
	Plan Review - Building	\$ 200.00
	Plan Review - Erosion Control	\$ 150.00
	Plan Review - Plumbing	\$ 3,330.00
	Plumbing Permit Fee -new plumbing system	\$ 3,680.00
	Plumbing Permit Fee -Sanitary Sewers	\$ 60.00
	Plumbing Permit Fee -Storm Sewers	\$ 60.00
	Plumbing Permit Fee -water service	\$ 60.00
	<b>TOTAL</b>	<b>\$ 25,042.94</b>