



ESCORT SERVICE LICENSE APPLICATION INFORMATION

APPLICATION INSTRUCTIONS

Fully complete the application form, all necessary Auxiliary Questionnaires, and provide all information required. Incomplete, inaccurate, or untruthful answers are grounds for denial of your application or suspension or revocation of your license. Incomplete applications or those lacking required supporting documents will not be accepted.

If the applicant is a corporation, each officer, director, and any other person interested directly in the control of the organization must be specified and fill out an Auxiliary Questionnaire. You must also attach a certified copy of the articles of incorporation.

If the applicant is a partnership, each partner must be specified and fill out an Auxiliary Questionnaire. You must also attach a certified copy of the partnership agreement or articles of partnership.

In addition to the above, you **must** attach the following documents to your application forms:

1. A certified copy of the deed, lease, or other document pursuant to which you occupy the proposed premises.
2. A written plan setting forth the following information regarding the proposed business:
 - a. The exact nature of the business to be conducted;
 - b. Office organization;
 - c. Advertising theme and method;
 - d. Copies of contracts to be used with escorts and patrons;
 - e. The method of operation of the escort service including the hours open to the public; and
 - f. The methods of promoting the health and safety of escorts.
3. Fingerprints and two portrait photographs at least two inches by two inches of the applicant(s).

File the completed application, the completed Auxiliary Questionnaire(s), the required documents, the non-refundable application fee (\$500.00), and the license fee (\$500.00) with the City Clerk.

ADDITIONAL INFORMATION

You may name **only one trade name** for your escort service. You may only operate under this name, and all advertisements and contracts must be conducted under this name. You may not advertise under a different name. This will be considered unlicensed activity. If you wish to operate under additional trade names, you must hold a separate license for each.

Each escort affiliated with your service must be registered with the Green Bay Police Department prior to acting as an escort. Each escort must further carry the identification card issued by the Police Department at all times while escorting. The registration process can be completed at the Green Bay Police Department at the times indicated above. Escorts who are affiliated with more than one escort service must register separately for each service. You are responsible for the acts of all escorts affiliated with your service.

A copy of the City of Green Bay's complete Escort Service License ordinance is attached. Please note that any violation of the ordinance will subject you to a forfeiture of up to \$2,000, plus court costs. In addition, your license will be revoked by the court upon conviction.



ESCORT SERVICE LICENSE APPLICATION

PART A - TO BE COMPLETED BY APPLICANT

1. License Year: _____ 2. License Type: New Renewal
3. Name of Applicant: _____
4. Applicant Type: Individual; Partnership; Corporation 5. Federal Employer ID #: _____
6. Address of Applicant: _____
STREET ADDRESS CITY, STATE & ZIP CODE
7. Address of Premises (If Different): _____
8. Trade Name: _____ 9. Business Phone: _____
10. List the name, title, and place of residence of each person, officer, director, partner, limited partner, and any other person who is directly interested in the control of the business:
- | <small>TITLE (if any)</small> | <small>FULL NAME</small> | <small>HOME ADDRESS</small> | <small>CITY, STATE & ZIP CODE</small> |
|-------------------------------|--------------------------|-----------------------------|---|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

**** EACH PERSON LISTED ABOVE MUST COMPLETE AN "ESCORT AUXILIARY QUESTIONNAIRE" (FORM GB-ESC-AUX) ****

11. Is any other person, partnership, corporation or organization interested directly in the control of this business? _____
12. Does the applicant or any officer, director, partner, limited partner, or other person who is directly interested in the control of the business hold any interest in any other escort service license or similar license or permit? (IF YES, LIST NAME & LOCATION):

13. **CORPORATE APPLICANTS ONLY.** List state and date of incorporation: _____
 Name and Address of Registered Agent: _____

PART B - TO BE COMPLETED AT THE CITY CLERK'S OFFICE

READ CAREFULLY BEFORE SIGNING. Under penalty provided by law, the signers state that each of the above questions have been truthfully answered to the best of the knowledge of the signers. Any inaccurate or untruthful answer may be grounds for denial of the application. Signers agree to operate this business according to law and observe the provisions of the Green Bay Municipal Code relating to the operation of an escort service. The signers agree that the license, if granted, will not be assigned to another.

(Individual / Officer / Member / Manager / Partner)

(Individual / Officer / Member / Manager / Partner)

(Individual / Officer / Member / Manager / Partner)

(Individual / Officer / Member / Manager / Partner)

PART D - FOR CITY USE ONLY

- Date Received and Filed: _____ Council Action & Date: _____
- Police Department Recommendation: Grant; Deny; made by: _____
- Ordinance Copy Given to Applicant Date License Issued: _____ License #: _____



ESCORT AUXILIARY QUESTIONNAIRE

PART A - TO BE COMPLETED BY APPLICANT

1. Full Name: _____
2. Date of Birth: _____ 3. Sex: _____ 4. Race: _____
5. Aliases (INCLUDING MAIDEN NAME): _____
6. Address: _____
STREET ADDRESS CITY, STATE & ZIP CODE
7. Home Phone: _____ 8. License Year Applying for: _____
9. The above individual provides the following information as a person who is:
- Applying for a license as an individual.
 - A member of a partnership which is applying for a license.
 - An officer, director, or other person directly interested in the control of an organization applying for a license.
10. Have any of the following occurred:
- a. Have you been convicted of any felony, misdemeanor, or ordinance violation (OTHER THAN MINOR TRAFFIC VIOLATIONS)?
 - b. Has a corporation, partnership, or other organization of which you were an officer, director, partner or otherwise directly interested in the control of been convicted of a felony, misdemeanor, or ordinance violation (OTHER THAN MINOR TRAFFIC VIOLATIONS) while you were engaged in such a capacity? (IF YES TO EITHER, LIST VIOLATION, PLACE AND DATE):
- _____
- _____
- _____
11. Are any felony, misdemeanor, or ordinance violation charges (OTHER THAN MINOR TRAFFIC VIOLATIONS) presently pending against you or a corporation, partnership, or other organization of which you are an officer, director, partner or are otherwise directly interested in the control of? (IF YES, LIST CHARGE, PLACE AND DATE):
- _____
- _____

PART C - TO BE COMPLETED AT THE CITY CLERK'S OFFICE OR BEFORE A NOTARY PUBLIC

READ CAREFULLY BEFORE SIGNING. Under penalty provided by law, the signer states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any inaccurate or untruthful answer may be grounds for denial of the application. Signer agrees to operate the escort service according to law and observe the provisions of the Green Bay Municipal Code relating to the operation of an escort service. The signer agrees that the license, if granted, will not be assigned to another. Any refusal to allow access to any portion of the licensed premises will be deemed a refusal to permit inspection. Such refusal is grounds for revocation of a license.

(Signature of Named Individual)