



ONE & TWO-FAMILY DETACHED GARAGE GUIDE

The information in this packet is provided to help guide you through the permit application process. This packet will also provide you with information regarding approved detached garage locations and minimum construction requirements.

- Page 2: Permit Application Guide
- Page 5: Zoning Code Requirements
- Page 7: Building Code Requirements
- Page 10: Building Permit Application
- Page 13: Site Plan
- Page 14: Non-Permitted Erosion Control Form
- Page 16: Electrical Permits
- Page 18: Impervious Surface Ratio Calculation



PERMIT APPLICATION GUIDE

Garage Permit Guide:

This guide was developed to help direct you through the permit application process. Following the steps below will help to expedite the issuance of your building permit.

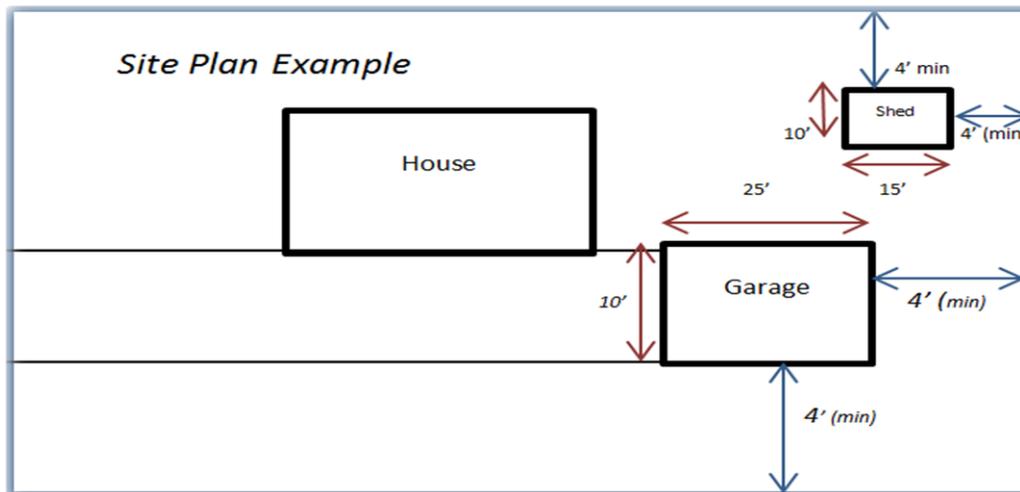
Please note that ALL required information must be submitted together at one time when applying for your permit (see submittal checklist in Step 4).

I. Completely fill out the attached Building Permit Application:

- Provide a detailed description of all proposed work. Property owners may obtain permits for construction projects if the house is owner-occupied. All contractors shall include their Dwelling Contractor Certification and Dwelling Contractor Qualifier Certification numbers from the State of Wisconsin Safety and Buildings Division IF THE GARAGE IS ATTACHED TO THE HOUSE.
 - Fill out Non-Permitted Erosion Control Form.

2. Provide Site Plan:

- Indicate/draw garage location with dimensions.
- Indicate all streets, North arrow.
- Exterior boundaries of the property including dimensions of property lines.
- Location of existing and proposed structures.
- Dimensions of setbacks from property lines and between structures.
- Parcel maps can be found on the City of Green Bay website under GIS Mapping to use as a Site Plan. (<https://greenbaywi.gov/180/GIS-Mapping>)



***NOTE: 1) LOTS LESS THAN 60' IN WIDTH ONLY REQUIRE A 2 ½' SIDE YARD SETBACK. 2) LOTS LESS THAN 90' IN DEPTH ONLY REQUIRE A 2 ½' REAR YARD SETBACK.**

' " **Provide Set of Building Plans/Truss Plan:**

- The Plans must be of professional quality and legible.
 - Acceptable plans can be submitted from Building Supply Stores.
 - Fill out Garage Structure Layout sheet.
 - If it is a pre-fab shed, please supply the manufacturer's pamphlet with picture of structure.
- Include the following information:
 - The height of the garage side walls.
 - The height of the garage to the roof ridge (peak).
 - Door and window locations.
 - Dimension of the overhangs.
 - Material and size of headers and beams.
 - Truss plans/type of wood, grade and size of rafters and ceiling joists.
 - Slab information, including grade beam size, slab thickness, re-enforcement size and locations.
 - Note if the garage will be heated (gas or electric), if electrical will be installed or if any plumbing will be installed.
 - § Fill out Electrical, Plumbing and HVAC Permits if applicable and submit.

(" **Apply for the Permit:**

- Please plan ahead and pick one of the following methods to apply for your permit. Make sure all of the required information listed above is included and submit it to the Department of Community and Economic Development using one of the methods listed below:
 - ***In Person with an Inspector at City Hall:***
 - This is the best method to discuss the specifics of your project with an inspector. Typically if all the required information is submitted and found acceptable, the permit can be issued at that time.
 - Inspectors are typically available for consultation and permit issuance 8:00 a.m. - 4:00 p.m., Monday through Friday, but it is strongly encouraged to call ahead to verify inspector availability due to schedule variations for summer hours, holidays, etc.
 - ***By Email:***
 - Email all the required information (see Submittal Checklist below) to inspmail@greenbaywi.gov.
 - ***By Mail:***
 - City of Green Bay
Department of Community and Economic Development
100 N Jefferson Street, Room 608
Green Bay, WI 54301

Submittal Checklist:

- ✓ Site Plan
- ✓ Building Plans AND
 - a. Fill out Garage Structure Layout sheet
- ✓ Non-Permitted Erosion Control Form
- ✓ Building Permit Application
 - a. Electrical Permit (if applicable)
 - b. HVAC Permit (if applicable)
 - c. Plumbing Permit (if applicable)

)" DUha YbhcZDYfa Jh: YYg

- C bW'nci f dYfa]hUdd'Mh'cb'\Ug'VYYb'fYj]Yk YX'UbX'nci '\Uj Y'VYYb'bc'h]ZYX'cZU Dfc'YMB i a Vyfz'nci 'Wb'a U_Y'dUha Ybh'
- Garages will require a \$100 building permit fee (\$50 building permit, \$25 site plan review and \$25 building plan review).
 - Make checks payable to City of Green Bay, or
 - Pay online through GovPayNet
<http://www.greenbaywi.gov/DocumentCenter/View/943/Online-Payment-Instructions-PDF>.
A Project Number must be assigned by Inspection office staff **before** making a payment online. A service fee will be charged for online payment.

ZONING AND BUILDING CODE REQUIREMENTS

- Setbacks for detached garages:
 - Front setback = 55 ft.
 - Rear setback = 4 ft. (2-½ ft. if lot is smaller than 90 ft. wide)
 - Side setback = 4 ft. (2-½ ft. if lot is smaller than 60 ft. wide)
- Garages are limited in the front setback of your house and cannot be in front of the principle structure.
 - No more than 30% of the required rear yard may be covered by accessory structures.
 - Garages may not exceed the height of the principle structure.
 - Note: 50 % of your total lot needs to be green space (pervious). If your lot is close to being more than 50% impervious (buildings, walkways, driveways, decks, etc.) fill out the Impervious Surface Ratio Calculation included in this packet.
 - Metal sheds have a maximum of 120 sq. ft. in residential zones.
 - See zoning requirements below:

13-615. Residential accessory buildings.

- (a) In general. In all residential districts, the design and construction of any garage, carport, or storage building shall be similar to or compatible with the design and construction of the main building. The exterior building materials, roof style, and colors shall be similar to the main building or shall be commonly associated with residential construction.
- (b) Attached structures. An accessory structure shall be considered attached and an integral part of the principal structure when it is connected by an enclosed passageway. Such structures shall be subject to the following requirements:
 - (1) The structure shall meet the required yard setbacks for a principal structure, as established for the zoning district in which it is located.
 - (2) In no case shall the total floor area of an attached garage, carport, or other accessory structure exceed the ground floor area of the principal building located on the same lot.
 - (3) Attached garages may not exceed the height of the principal structure.
- (c) Detached structures. Detached accessory structures shall be permitted in residential districts in accordance with the requirements shown in Table 6-4 and as follows:
 - (1) Detached accessory structures shall be located to the side or rear of the principal building and are not permitted within the required front yard or within a side yard abutting a street.
 - (2) The maximum size may be increased upon approval of a conditional use permit, provided that lot coverage requirements are satisfied.
 - (3) Structures with a metal exterior finish exceeding 120 sq. ft. shall be permitted only by Conditional Use Permit.
 - (4) No more than thirty (30) percent of the required rear yard area may be covered by accessory structures.
 - (5) Distance between structures shall be measured from wall to wall.

**Underground Utilities: Call Diggers Hotline 3 Work Days Before You Dig!
1-800-242-8551**

Table 6-4. Requirements for detached accessory structures, residential districts (Amd. GO 25-09)

Use	One- or two-family residential use	Townhouse or multifamily residential use	RR District, 10 acres or more
Number of Structures Allowed	2	1 per unit	2
Maximum Size- 1st structure	1,000 sq. ft./dwelling unit	10 percent of lot area*	2,000 sq. ft.
Maximum Size- 2nd structure	150 sq.ft.	150 sq.ft.	1,000 sq. ft.
Maximum Height^c	16 feet ^d	16 feet ^d	20 feet ^d
Maximum Side Wall Height^c	10 feet	10 feet	10 feet
Required Setbacks			
Front yard ^e	55 feet	55 feet	55 feet
Side yard ^{a, e}	4 feet	10 feet	15 feet
Rear yard ^{b, e}	4 feet	10 feet	15 feet
Between structures	3 feet	3 feet	3 feet

Notes to Table 6-4:

- (a) One- and two-family lots less than sixty (60) ft. in width only require a two-and-a-half (2-½) ft. side yard for detached accessory structures.
- (b) One- and two-family lots less than ninety (90) ft. in depth only require a two-and-a-half (2-½) ft. rear yard for detached accessory structures.
- (c) Maximum height and maximum side wall height may be increased to a height no greater than that of the principal structure located on the same lot provided the accessory structure is used as a carriage-house dwelling.
- (d) Heights of structures may be increased with a conditional use permit as permitted in 13-205.
- (e) A corner yard setback may be reduced where at least 50% of the front footage of any block is built up with principal structures, the corner yard setback for new structures shall be equal to the average of the existing structures, except that any structure which is set back 20% more or less than the average may be discounted from the formula. In no case shall the setback be less than 15 ft. and shall only apply to corner lots of two intersection rights-of-way.

SECTION 2. ACCESSORY USES AND STRUCTURES

13-613. General requirements.

Accessory uses and structures in the residential districts shall comply with the following standards and all other applicable regulations of this ordinance:

- (a) No accessory use or structure shall be constructed or established on any lot prior to the time of construction of the principal use to which it is accessory.
- (b) The accessory use or structure shall be incidental to and customarily associated with the principal use or structure served.
- (c) The accessory use or structure shall be subordinate in area, extent, and purpose to the principal use or structure served.
- (d) The accessory use or structure shall contribute to the comfort, convenience, or necessity of the occupants of the principal use or structure served.
- (e) The accessory use or structure shall be located on the same zoning lot as the principal use or structure.

BUILDING CODE REQUIREMENTS

SPS 321.08 Fire separation and dwelling unit separation.

(I) FIRE SEPARATION. Dwelling units shall be separated from garage spaces, accessory buildings, property lines and other dwelling units in accordance with Table 321.08 and the following requirements:

Table 321.08

Between Dwelling and:	Distance Between Objects ¹	Fire Rated Construction ^{2, 5}
Detached garage or accessory building on same property	Less than 5 ft.	3/4-hour walls 1/3-hour door or windows
Another dwelling on same property	Less than 5 ft.	3/4-hour wall ⁴ 1/3-hour door or window ⁴
Detached garage, accessory building, or other dwelling on same property	5 to 10 ft.	3/4-hour wall ³ 1/3-hour door or window ³
Detached garage, accessory building, or other dwelling on same property	More than 10 ft.	No requirements
Property Lines	Less than 3 ft.	3/4-hour wall 1/3-hour door or window
Property Lines	3 ft. or more	No Requirements
Zero Lot Line	None	Follow sub. (2) (d) Requirements

¹ Distance shall be measured perpendicular from wall to wall or property line, ignoring overhangs.

² Fire rated construction shall protect the dwelling from an exterior fire source.

³ Fire rated construction may be in either facing wall.

⁴ Fire rated construction shall be in both facing walls.

⁵ The methods for garage separation in par. (a) 1. are examples of ¾ hour wall construction.

(a) Attached garages.

1. The walls and ceiling between an attached garage and any portion of the dwelling, including attic or soffit areas, shall be 3/4-hour fire-resistive construction or shall be constructed as specified in any of the following:
 - a. One layer of 5/8-inch Type X gypsum drywall shall be used on the garage side of the separation wall or ceiling.
 - b. One layer of 1/2-inch gypsum drywall shall be used on each side of the separation wall or ceiling.
 - c. Two layers of 1/2-inch gypsum drywall shall be used on the garage side of the separation wall or ceiling.
2. For all methods listed under subd. 1., drywall joints shall comply with one of the following:
 - a. Joints shall be taped or sealed.
 - b. Joints shall be fitted so that the gap is no more than 1/20-inch with joints backed by either solid wood or another layer of drywall such that the joints are staggered.

Note: 1/20-inch is approximately the thickness of a U.S. dime.

3. Vertical separations between an attached garage and a dwelling shall extend from the top of a concrete or masonry foundation to the underside of the roof sheathing or fire-resistive ceiling construction.

(b) Structural elements exposed in an attached garage.

Beams, columns and bearing walls which are exposed to the garage and which provide support for habitable portions of the dwelling shall be protected by one of the methods specified in par.

- (a) I. a. or c. or other 3/4-hour fire-resistive protection.

(c) Doors.

- I. The door and frame assembly between the dwelling unit and an attached garage shall be labeled by an independent testing agency as having a minimum fire-resistive rating of 20 with ASTM E 814 or UL 1479, with a minimum positive pressure differential of 0.01 inch of water (3 pa), and shall have an F rating of not less than the required fire-resistance rating of the assembly penetrated.

Top Plates:

- Studs at bearing walls shall be capped with double top plates.
- End joints in double top plates shall be offset at least 2 stud spaces.
- Double top plates shall be overlapped at the corners and at intersections with partitions.
- Any breaks in the top plates shall be broken over a stud.

Roof Rafters:

- Where rafters meet to form a ridge, they shall be placed directly opposite each other and nailed to a ridge board of not less than 1 inch in thickness and not less in depth than the plumb cut of the rafters.
- Hip rafters may be single members.
- Valley and hip rafters shall be 2 inches deeper than jack rafters and continuous from ridge to plate.
- Collar ties of one inch by six inch (1 x 6) boards or better shall be installed in the upper third of the roof height to every third pair of rafters.
- Ceiling joists shall be nailed to exterior walls and to the ends of the rafters.
- Engineered straps or clips ("Hurricane Ties") are required to secure the trusses and/or rafters to the top plate.

Roof Sheathing:

- Panels 24 inches or wider should be used. For panel widths greater than 16 inches but less than 24 inches, use panel edge clips of lumber blocking at unsupported edges. The edge support is to be placed at the joint between the narrow-width panel and an adjacent full-width panel. Unless otherwise required by the building code, the support may be omitted at the edge adjacent to a ridge or valley when the opposite edge of the narrow-width panel is thus supported. When used, **two panel edge clips**, equally spaced, shall be placed between each pair of supports. Two-by-four blocking may be used flatwise or edgewise and shall be adequately attached to roof framing. For panels

greater than 12 inches but less than or equal to 16 inches, lumber blocking is required. For panel widths of 12 inches or less, lumber blocking applied to both narrow-width panel edges is required, regardless of adjacent ridge or valley.

Wall Openings:

- Headers shall be sized to carry loads imposed where doors or windows occur.
- Where the opening is less than 6 ft. in width, the header shall be supported on each end by a single common stud and shoulder stud.
- Where the opening is more than 6 ft. the header shall be supported on each end by a single common stud and two shoulder studs or as required by beam bearing calculations.

Permanent Weather Resistant Finish:

- The exterior walls of the garage are required to be covered with a permanent weather resistant finish. There is a misconception in the construction industry that vinyl siding is a permanent weather resistant finish. However, the vinyl siding does not protect the osb sheathing from getting wet and is actually constructed with holes in it to let the water shed out due to the fact that it is not weather resistant. Most vinyl siding manufacturers require a weather barrier under the siding such as tar paper or house wrap. Please also note that osb is not an exterior finish material and it shall not be exposed to the elements for longer than required during construction even if it is painted. When installing house wrap and/or tar paper, please remember to properly lap it so that the water sheds from the top of the structure to the bottom.



www.greenbaywi.gov

PROJECT PERMITS APPLICATION

All fields must be completed before permit will be processed.

Department of Community
and Economic Development
100 N. Jefferson Street, Rm 608
Green Bay, WI 54301-5026
(920) 448-3300 - phone
(920) 448-3426 - fax
inspmail@greenbaywi.gov

Project Address		Parcel #	Project # (assigned by City)	
Property Owner		Contractor		
Name		Name		
Company (if applies)		Company		
Address		Address		
City, State, Zip		City, State, Zip		
Phone #		Phone #		
Email		Email		
Current Land Use, Flood Plain & Zoning (check which applies)				
Land Use: Vacant Lot I-Family 2-Family Multi-Family # of units _____ Commercial (describe) _____				
Zoning: R-1 R-2 R-3 RR OR NC D C-1 C-2 C-3 LI GI BP PI CON TND				
Flood Plain: Yes Base Flood Elevation (BFE) No				
Project Scope: New Addition Alteration Repair Move Raze (demolish) Change-of-use				
(check all that apply) Height Area: Finished Unfinished Total Bldg:				
Description of Project ↓:			Estimated Cost of Construction \$	
Plan Approvals				
PLBG Plan	# _____	City	SBD \$ _____	<input type="checkbox"/> Erosion Control # _____ City <input type="checkbox"/> SBD \$ _____
SVWR Plan	# _____	City	SBD \$ _____	<input type="checkbox"/> Building Plan # _____ <input type="checkbox"/> City <input type="checkbox"/> SBD \$ _____
Foot & Found Only	# _____	City	SBD \$ _____	<input type="checkbox"/> HVAC Plan # _____ <input type="checkbox"/> City <input type="checkbox"/> SBD \$ _____
				<input type="checkbox"/> Site Plan # _____ \$ _____
Contractors (UDC Numbers Required): DCC #			DCQ #	
<input type="checkbox"/> BLDG -			Bldg Fee \$ _____	
<input type="checkbox"/> ELEC -			Elec Fee \$ _____	
<input type="checkbox"/> HVAC -			Hvac Fee \$ _____	
<input type="checkbox"/> PLBG - _____ # of Fixtures			Plbg Fee \$ _____	
<input type="checkbox"/> SWRS -			<input type="checkbox"/> Water Fee \$ _____	<input type="checkbox"/> Storm Fee \$ _____
			Assessment \$ _____	<input type="checkbox"/> Sanitary Fee \$ _____
				Assessment \$ _____
<input type="checkbox"/> CERTIFICATE OF OCCUPANCY			C.O. \$ _____	
<input type="checkbox"/> EROSION CONTROL			Erosion Ctrl \$ _____	
<input type="checkbox"/> ADDITIONAL PERMITS (Sprinklers # _____, Curb Cut, Flood Plain, Temp. Occupancy, Etc.) (Please List)			Addl. Fee \$ _____	
<input type="checkbox"/> DOUBLE FEE PERMIT [s.15.07(b)] If application for a building permit has not been obtained prior to commencement of the job, applicable permit fee shall be doubled.			Double Fee \$ _____	
Application Signature The applicant certifies that information submitted herein is accurate; agrees to comply with the Wisconsin Administrative Code, Municipal Ordinance, and with the conditions of this permit; and understands that permit issuance creates no legal liability, expressed or implied, on the Department or Municipality.				
_____ Signature of Applicant			_____ Date	
For Office Use Only				
Reviewed By _____		Credential # _____	Class Code _____	Census _____
			Receipt No. _____	Total Fee _____

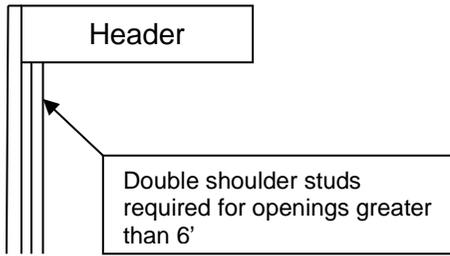
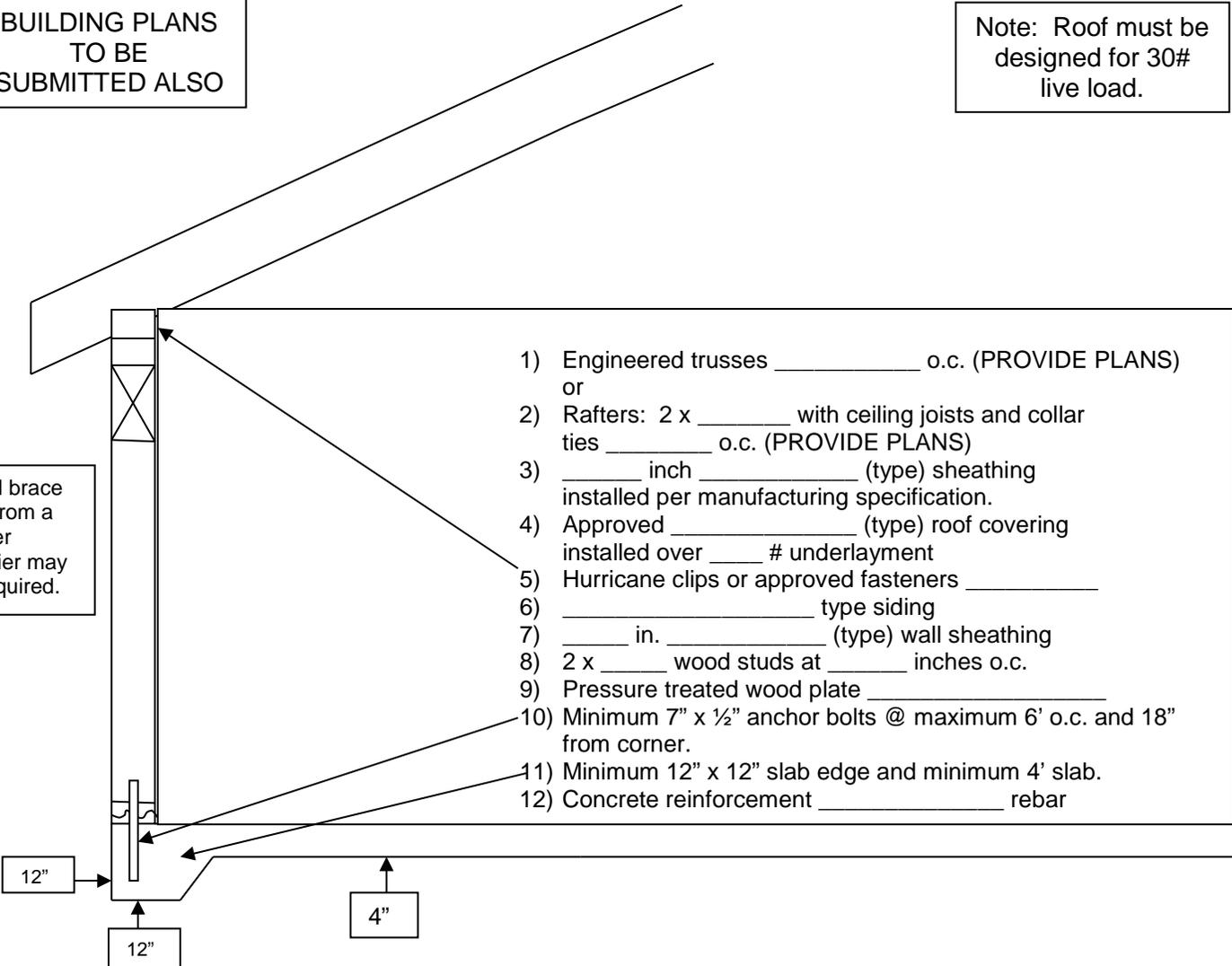
To schedule an inspection, submit an online Inspection Request or call (920) 448-3300 at least one business day in advance. Final inspections are required for all projects.



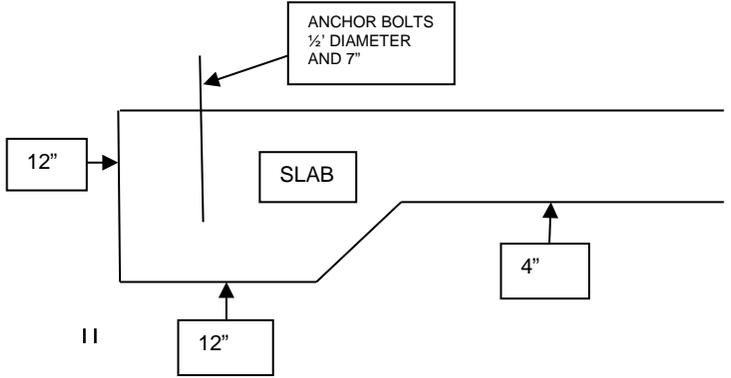
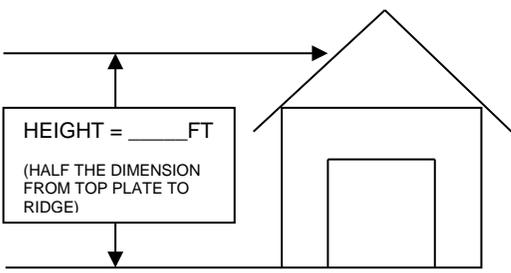
BUILDING PLANS
TO BE
SUBMITTED ALSO

Note: Roof must be
designed for 30#
live load.

A wall brace
plan from a
lumber
supplier may
be required.



- Overhead Door Header
- 13) Width of opening _____ ft.
 - 14) Header carries roof load: Yes _____ No _____
 - 15) Header information _____
- Window Header
- 16) Width of opening _____ ft.
 - 17) Header information _____
- Service Door Header
- 18) Width of opening _____ ft.
 - 19) Header information _____





GARAGE STRUCTURE LAYOUT

Department of Community
 and Economic Development
 100 N. Jefferson Street, Rm. 608
 Green Bay, WI 54301
 (920) 448-3300 - phone
 (920) 448-3426 - fax
inspmail@greenbaywi.gov

Date: _____

Contractor Name: _____

Contractor Email: _____ Phone # _____

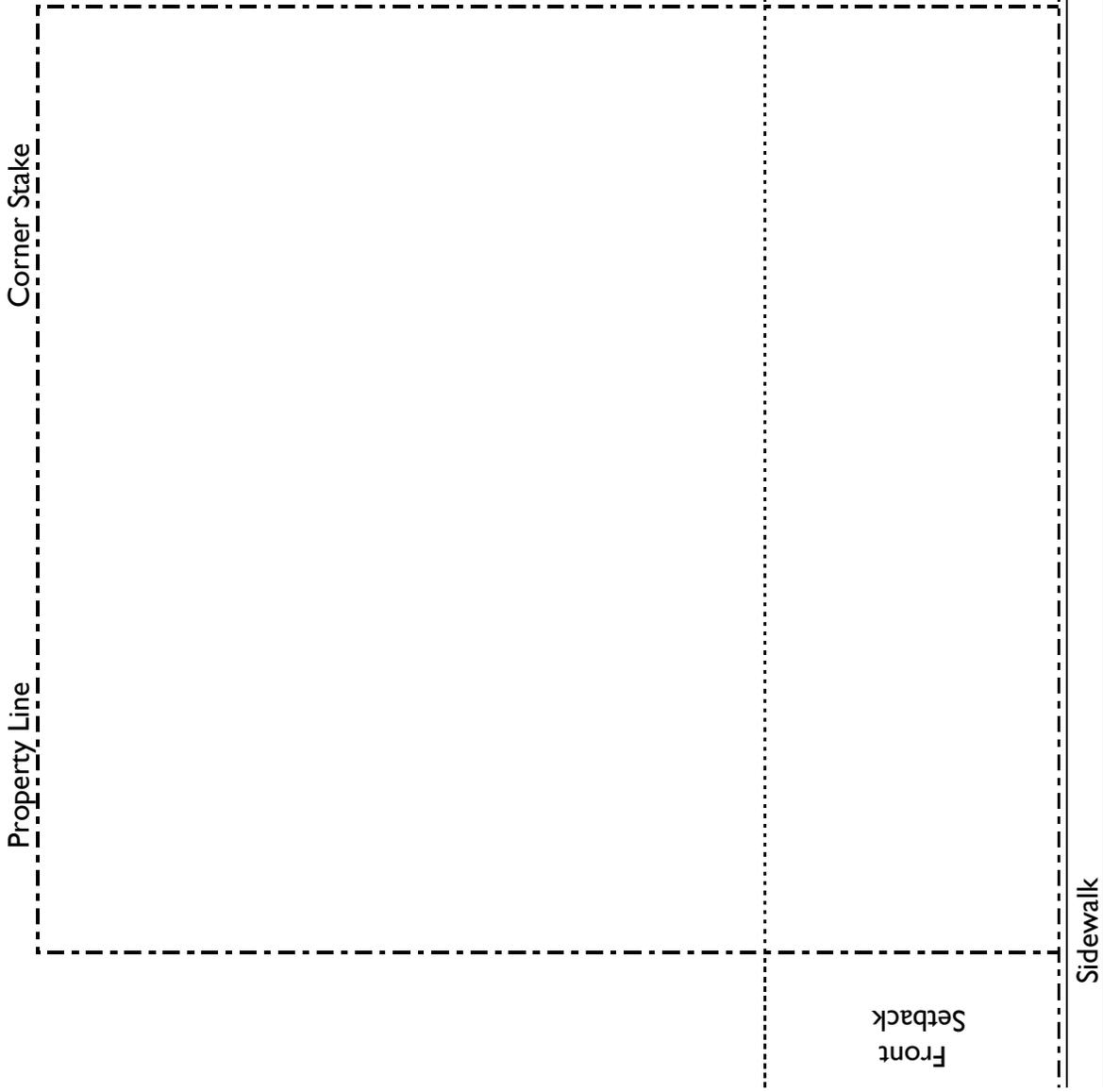
Project Address: _____

GARAGE DIMENSIONS -	SQUARE FOOTAGE -	
SETBACK DISTANCE FROM: REAR -	FRONT -	SIDE -
WALL HEIGHT -		
GARAGE ROOF MIDPOINT HEIGHT -		
STUD SIZE	@	O.C.
WALL SHEATHING -		
TRUSS OR RAFTER? **PROVIDE TRUSS PLANS / RAFTER INFO -		
ROOF PITCH -		
ROOF SHEATHING -		
EAVE OVERHANG -		
OVERHEAD DOOR SIZE INFO -		
OVERHEAD DOOR HEADER INFO -		
SERVICE DOOR SIZE INFO -		
SERVICE DOOR HEADER INFO -		
WINDOWS SIZE INFO -		
WINDOW HEADER INFO -		
GUTTER INFO -		
CONCRETE SLAB INFO - **REINFORCEMENT - **THICKNESS -		
ELECTRICAL - Y / N		
PLUMBING - Y / N		
DISTANCE FROM OTHER BUILDINGS -		
DOES EXTERIOR OF GARAGE MATCH PRINCIPLE STRUCTURE - Y / N		

SITE PLAN

Address: _____
 Parcel No: _____
 Subdivision: _____
 Lot No.: _____

- Lot Size and Dimensions
- Building(s) Location
 - Size
 - Number of Stories
 - Use
 - Setbacks from Property Lines





DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

100 N. Jefferson Street, Room 300
Green Bay, WI 54301
Tel (920) 448-3100
Fax (920) 448-3102

**EROSION AND SEDIMENT
CONTROL NON-PERMITTED
CONDITIONS**

Per 34.08 PERFORMANCE STANDARDS FOR CONSTRUCTION SITES NOT REQUIRED TO BE PERMITTED.

- (1) **RESPONSIBLE PARTY.** The landowner of the construction site or other person contracted or obligated by other agreement with the landowner to implement and maintain construction site BMPs is the responsible party and shall comply with this section.
- (2) **EROSION AND SEDIMENT CONTROL PRACTICES.** Erosion and sediment control practices at each site where land disturbing construction activity is to occur shall be used to prevent or reduce all of the following:
 - (a) The deposition of soil from being tracked onto streets by vehicles.
 - (b) The discharge of sediment from disturbed areas into on-site storm water inlets.
 - (c) The discharge of sediment from disturbed areas into adjacent waters of the state.
 - (d) The discharge of sediment from drainage ways that flow off the site.
 - (e) The discharge of sediment by dewatering activities.
 - (f) The discharge of sediment eroding from soil stockpiles existing for more than 7 days.
 - (g) The transport by runoff into waters of the state of chemicals, cement, and other building compounds and materials on the construction site during the construction period. However, projects that require the placement of these materials in waters of the state, such as constructing bridge footings or BMP installations, are not prohibited by this subdivision.
- (3) **LOCATION.** The BMPs shall be located so that treatment occurs before runoff enters waters of the state.
- (4) **IMPLEMENTATION.** The BMPs used to comply with this section shall be implemented as follows:
 - (a) Erosion and sediment control practices shall be constructed or installed before land disturbing construction activities begin.
 - (b) Erosion and sediment control practices shall be maintained until final stabilization.
 - (c) Final stabilization activity shall commence when land disturbing activities cease and final grade has been reached on any portion of the site.

- (d) Temporary stabilization activity shall commence when land disturbing activities have temporarily ceased and will not resume for a period exceeding 14 calendar days.
- (e) BMPs that are no longer necessary for erosion and sediment control shall be removed by the responsible party.

City Representative who reviewed the above requirements with the Project Representative:

(Signature)

(Date)

(Print Name and Title Here)

City Project ID: _____

Site Name: _____

Address / Location: _____

Land Owner: _____

Land Owner's Contact Representative: _____

I have reviewed the City of Green Bay Permit Conditions for the Erosion and Sediment Control Standards for the Non-Permitted referenced project above. I agree to comply with these conditions and will notify the City of Green Bay of any changes to the plan or project schedule.

(Signature)

(Date)

(Print Name and Title Here)

(1 Copy Permittee, 1 Copy Inspection Files, 1 Copy Engineering Files)



LICENSED CONTRACTOR ELECTRICAL PERMIT APPLICATION

Department of Community
and Economic Development
100 N. Jefferson Street, Rm 608
Green Bay, WI 54301-5026
(920) 448-3300 - phone
(920) 448-3426 - fax
inspmail@greenbaywi.gov

All fields must be completed before permit will be processed.

Project Address: _____
Owner's Name: _____
Owner's Email: _____ Phone #: _____
Electrical Contractor: _____
Contractor's Address: _____
Contractor's Email: _____
Contractor's Phone #: _____ Cell #: _____
Value of work: _____

This section for City use only	
Project #:	_____
Permit Code:	_____
Permit Fee:	_____
Parcel #:	_____
Receipt #:	_____
Date:	_____

OCCUPANCY (check appropriate box):

Single-Family Commercial Educational Multi-Family Number of Units _____
Two-Family Manufacturing Other _____

NATURE OF WORK (check all that apply):

Alteration Repairs Addition Hot tub/spa Swimming Pool
 Remodeling Sign Detached Garage Other _____

JOB DESCRIPTION:

To schedule an inspection, submit an online Inspection Request or call (920) 448-3300 at least one business day in advance. Final inspections are required for all projects.

CONTRACTOR STATEMENT: I hereby certify that the above wiring upon completion will be in compliance with the applicable federal, state, and local electrical codes and utility service rules.

“ENERGIZING THE DESCRIBED WIRING WILL IN NO WAY CREATE A HAZARD”

State of WI Electrical Contractor Certification # _____ and WI Master Certification # _____
(REQUIRED) (REQUIRED)

Signature (Master Electrician Responsible For Work)

Date

INSPECTOR STATEMENT: I hereby certify the work completed as of date signed complies with applicable codes.

Inspector Signature

Date

Check box for Online Payment

The information below must be provided for notification of project number and permit fee. This information is required to make payment on-line.

Phone _____ Fax _____ Email _____



HOMEOWNER'S APPLICATION FOR ELECTRICAL PERMIT

Department of Community
and Economic Development
100 N. Jefferson Street, Rm 608
Green Bay, WI 54301-5026
(920) 448-3300 - phone
(920) 448-3426 - fax
inspmail@greenbaywi.gov

All fields must be completed before permit will be processed.

Name: _____
 Address: _____
 Phone #: _____
 Email: _____
 Value of Work: \$ _____

This section for City use only

Project #: _____
 Permit Code: _____
 Permit Fee: _____
 Parcel #: _____
 Receipt #: _____
 Date: _____

Check one: Addition to existing building Swimming pool
 Detached garage Other _____

Provide a sketch of the work you intend to do that shows the location of all electrical outlets (i.e. switches, receptacles, lights, etc.)

Briefly describe the electrical work you intend to do:

What type of wiring method(s) do you intend to use (i.e. Romex, EMT, PVC, direct buried cable)?

In the left column, state the size wire you intend to use and, in the corresponding column on the right, state the size over current device you intend to use to protect that wire:

Wire Size & Type	Over Current Device Size
_____	_____
_____	_____

AFFIDAVIT: I hereby certify that I am the owner of the above described premises located in Green Bay, Brown County, and that I occupy such premises solely as a residence, in accordance with the Homestead Act of the laws of the State of Wisconsin. I further declare that if the permit is granted, the electrical work will be performed by myself in accordance with State and City regulations. Failure to do so will subject me to penalties described in the State and City Ordinances.

Owner's Signature: _____ Date: _____
(REQUIRED)

NOTE: Duplexes, condos, and other similar dwelling units, which are physically attached to other dwelling units, are not single-family dwellings. The City electrical code allows homeowners to do wiring in existing single-family dwellings only.

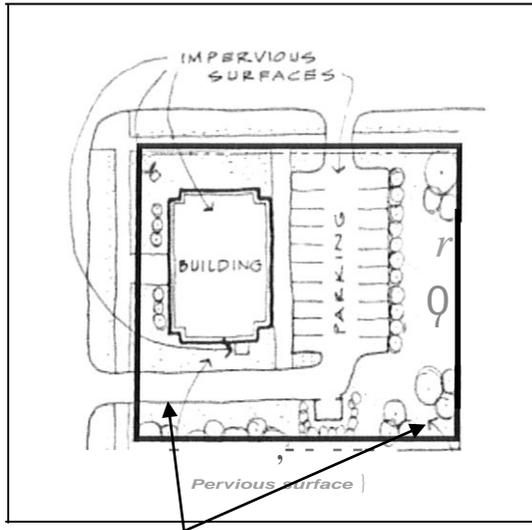
Before insulating or covering any walls containing any wiring, call the Community and Economic Development Department for a rough-in inspection. At that time, all grounding splices should be made up permanently. When the job is completed, call for a final inspection prior to occupancy.

To schedule an inspection, submit an online Inspection Request or call (920) 448-3300 at least one business day in advance. Final inspections are required for all projects.



IMPERVIOUS SURFACE RATIO CALCULATION

Department of Community and Economic Development
 100 N. Jefferson Street, Rm 608
 Green Bay, WI 54301-5026
 (920) 448-3300 - phone
 (920) 448-3426 - fax
inspmail@greenbaywi.gov



Impervious surface means an area that releases, as runoff, all or a large portion of the precipitation that falls on it, except for frozen soil. Rooftops, sidewalks, driveways and parking lots are examples of surfaces that are typically impervious. Surfaces in the public right-of-way, such as a street, driveway apron or public sidewalk, are not counted in this calculation-only area on your property.

Impervious surface ratio means the measure of intensity of land use, determined by dividing the total of all impervious surfaces on a site by the gross area of the site.

Required for new buildings of any kind, additions, porches, patios, driveways and walks (anything impervious to water).

MAXIMUM LOT COVERAGE: R1 = 50%

Component	Area (square feet)
1. House (including porches, patios, attached garage)	sq. ft.
2. New structure	sq. ft.
3. Existing structures (sheds, etc.)	sq. ft.
4. Driveway	sq. ft.
5. Sidewalks (private)	sq. ft.
6. Total of all impervious surfaces on the site (sum of lines 1-5)	sq. ft.
7. Gross area of the site (lot area)	sq. ft.

Impervious surface ratio (line 6 divided by line 7 x 100 = %) %

Example: If #6 is 4,000 and #7 is 10,000 the ratio would be 4,000 divided by 10,000 x 100 = 40%



1 NOTIFY

Notify your local one-call center by calling 811 or making an online request 2-3 days before work begins. [Click here](#) for information about your local one-call center and online service availability. The one-call center will transmit information to affected utility operators.



2 WAIT

Wait 2-3 days (varies by state; please [click here](#) for state law information) for affected utility operators to respond to your request. On average, between 7-8 utility operators are notified for each request.

3 CONFIRM

Confirm that all affected utility operators have responded to your request by comparing the marks to the list of utilities the one-call center notified. State laws vary on the process for confirmation; please check with your local one-call center for more information.



4 RESPECT

Respect the marks. The marks provided by the affected utility operators are your guide for the duration of your project. If you are unable to maintain the marks during your project, or the project will continue past your request's expiration date (varies by state), please call 811 to ask for a re-mark.

5 DIG CAREFULLY

Dig carefully. If you can't avoid digging near the marks (within 18-24 inches on all sides, depending on state law), consider moving your project to another part of your yard. If you must dig near the marks or use machinery of any kind, please [click here](#) to read "The 811 Process for Contractors."

