PARK SHELTER RENTALS

City of Green Bay Parks, Recreation & Forestry Department
(920) 448-3365
www.greenbaywi.gov/parks

RENTAL POLICIES

· Reservations are accepted the first calendar day of the year.
· Rental Hours: 9 a.m.-9:30 p.m.
Renter must be at the shelter at the designated opening and closing times. Please stay with your shelter for the entirety of your event. Any violations will result in a fine.
· Heated shelters are available the first full weekend of April through the end of October. Unheated shelters are available the first full weekend in May through the end of October.
· Electricity is included with all shelter rentals.

Clean Up and Waste Removal:
· Renters are responsible for keeping their area in good order (additional charges of $75 per hour will be billed if the area is left in excessive mess).
· Cleaning needs to be completed by renter by closing time.
· Limited cleaning supplies are located in the shelter - cleaning solutions, hand soap, and paper towels are not provided.
· Damages will be billed at repair or replacement costs.
· Please bag all garbage and place in/next to the trash receptacle outside.
· Please remove all decorations, tape, etc. No nails, tacks, duct tape or other fastening devices that have the potential to damage the shelter. Please use painters' tape.

Alcohol: Beer and wine are allowed as specified; no glassware.

Music, DJ's, and Noise: Municipal Code 27.02-loud and unnecessary noise will be enforced
· Music must end by 8 p.m. and should not be audible farther than 75 feet from the source.

Grills: Parks do not provide grills, but you may bring your own; please remove your coals from the park.

Parking: No vehicles are to be driven within the park and overnight parking is not allowed.

Admissions and Sales: No admission fee, donation, contribution or other charge shall be made or collected by the renter for admission to the shelter or for the sale of food or intoxicating liquor or fermented malt beverages as defined by the Wisconsin Statutes without prior permission from the Park Committee.

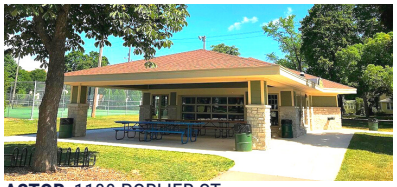
Liability/Entry to Premises: The City of Green Bay and its staff shall not be liable for any lost, stolen or damaged property, personal injuries, or other loss at any reserved shelter. Please be advised that a Parks, Recreation and Forestry employee has the right to enter the premises at any time.

Fees (Plus Tax):
Full payment is required at time of reservation
· Triangle Sports Area—$230
· Preble Park—$175
· All other Shelters—$110
· Tents larger than 12'x12'—$140 & requires Park Superintendent approval. It is the responsibility of the renter to contact Digger's Hotline (1-800-242-8511) for underground stakes.
· Inflatables—$50 & requires Risk Management approval

Cancellations:
Cancellations and shelter/date transfers are allowed more than 30 days before the rental date and result in a 50% refund. No refunds are issued for cancellations or transfers less than 30 days before the rental.

Additional rooms and shelters are available at Bay Beach Amusement Park, Bay Beach Wildlife Sanctuary, and Green Bay parks.

EAST SIDE SHELTERS



ASTOR, 1100 PORLIER ST
CAPACITY (ENC/OPEN): 34/24
TABLES: 6 FOLDING/1 SERVING/4 PICNIC
ALCOHOL: NOT ALLOWED

JOANNES, 215 S BAIRD ST
CAPACITY: 60
TABLES: 7 FOLDING/1 SERVING
ALCOHOL: ALLOWED

KENNEDY, 2227 FARLIN AVE
CAPACITY: 50 (HEATED)
TABLES: 6 FOLDING/1 SERVING
ALCOHOL: ALLOWED

MCAULIFFE, 3100 SITKA ST
CAPACITY (ENC/OPEN): 10/25
TABLES: 1 FOLDING/1 SERVING/4 PICNIC
ALCOHOL: ALLOWED

PREBLE, 471 SKYLINE BLVD
CAPACITY: 160
TABLES: 16 FOLDING/2 SERVING
ALCOHOL: ALLOWED (NO AMPLIFIED MUSIC)

RED SMITH, 2820 DURHAM RD
CAPACITY (ENC/OPEN): 30/24
TABLES: 6 FOLDING/1 SERVING
ALCOHOL: NOT ALLOWED

TRIANGLE SPORTS AREA, 500 BEVERLY RD
CAPACITY: 120 (HEATED, FULL KITCHEN)
TABLES: 12 FOLDING/2 SERVING
ALCOHOL: ALLOWED

WILDER, 1217 EDGEWOOD DR
CAPACITY: 50 (HEATED)
TABLES: 6 FOLDING/1 SERVING
ALCOHOL: NOT ALLOWED

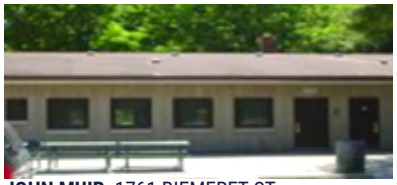
WEST SIDE SHELTERS

COLBURN ENCLOSED, 901 S FISK ST
CAPACITY: 60 (HEATED)
TABLES: 6 FOLDING/2 SERVING
ALCOHOL: ALLOWED

COLBURN OPEN, 1158 HIGHVIEW LN
CAPACITY: 75
TABLES: 2 SERVING/21 PICNIC
ALCOHOL: ALLOWED

BEAUMONT, 1600 SUE LN
CAPACITY: 60
TABLES: 6 FOLDING
ALCOHOL: NOT ALLOWED

FRITSCH, 700 LACOUNT RD
CAPACITY (ENC/OPEN): 10/25
TABLES: 1 FOLDING/1 SERVING/5 PICNIC
ALCOHOL: ALLOWED



JOHN MUIR, 1761 BIEMERET ST
CAPACITY: 50 (HEATED)
TABLES: 6 FOLDING/2 SERVING
ALCOHOL: ALLOWED

MATHER HEIGHTS, 1280 RICHARDSON ST
CAPACITY (ENC/OPEN): 35/25
TABLES: 5 FOLDING/1 SERVING/5 PICNIC
ALCOHOL: ALLOWED

MURPHY, 1627 DOUSMAN ST
CAPACITY: 60
TABLES: 6 FOLDING/2 SERVING
ALCOHOL: ALLOWED

PERKINS ENCLOSED, 600 N FISK ST
CAPACITY: 60 (HEATED, COUNTER, CUPBOARDS REFRIGERATOR)
TABLES: 6 FOLDING/1 SERVING
ALCOHOL: ALLOWED