

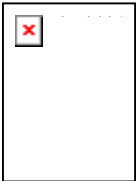
Deanna Debruler

From: Caleb Jeffreys
Sent: Thursday, October 15, 2020 11:17 AM
To: Kris Teske
Cc: Kim Wayte; Mary Safranski

Good morning,

Will the Voter Navigators be working on the Saturdays (Oct. 24th and Oct. 31st) when the Clerk's Office is open for early in-person voting?

Best,



Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

Deanna Debruler

From: Mary Safranski
Sent: Saturday, October 24, 2020 10:56 AM
To: Kim Wayte
Subject: Ann from WEC direct line

Hi Kim,

Ann from WEC direct line is (608)264-6764. She is available today until 12:00pm

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler

From: Mary Safranski
Sent: Monday, October 19, 2020 9:37 AM
To: Jaime Fuge
Subject: RE: Calls

Hi Jaime,

Diane Schiazo called to confirm that she can work a full-day on Nov. 3rd. However, she only wants to work at her ward, Green Bay Seventh-day Adventist Church, 1414 Shawano Ave. I believe she is aware that location changed. She wanted to verify if you will need her to work. Her number is [REDACTED].

Thank you,

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

From: Jaime Fuge
Sent: Friday, October 16, 2020 1:03 PM
To: Mary Safranski; Caleb Jeffreys; Kim Wayte; Dawn Canadeo; Jennifer Lueskow
Subject: Calls

Hi,

I have been calling poll workers that are tenured that worked in August, but not have not responded. If they call please just e-mail me if they can or cannot work.

Thank you,
Jaime

Deanna Debruler

From: Jaime Fuge
Sent: Monday, November 2, 2020 1:07 PM
To: Mary Safranski
Subject: RE: Can one of you help with a data entry job?

That is okay. I am okay now.

Thank you,
Jaime

From: Mary Safranski
Sent: Monday, November 2, 2020 12:46 PM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: RE: Can one of you help with a data entry job?

Hi Jaime,

Caleb and I will be creating and posting signs at the old polling locations this afternoon. I am not sure how long it will take. I can certainly start on the data entry if that would be helpful. I am also planning to come in on Wednesday if it is something I can start today and continue later this week.

Thank you,

Mary

From: Jaime Fuge
Sent: Monday, November 02, 2020 12:06 PM
To: Mary Safranski; Caleb Jeffreys
Subject: Can one of you help with a data entry job?

Jaime
Administrative Clerk II
Green Bay City Hall
100 N Jefferson St. Rm 106
Green Bay, WI 54301

Deanna Debruler

From: Celestine Jeffreys
Sent: Monday, October 26, 2020 10:59 PM
To: Melissa Schmitz
Cc: Diana Ellenbecker; Jaime Fuge
Subject: RE: Chief Inspector

Yes, you should get a username and password that will give you access to the training modules.

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

From: Melissa Schmitz <Melissa.Schmitz@greenbaywi.gov>
Sent: Monday, October 26, 2020 8:45 AM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Cc: Kim Wayte <Kim.Wayte@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: RE: Chief Inspector

Sure, I can do that. Are there additional training videos I can watch to prepare?

Melissa



Melissa M. Schmitz, CEM, LEED GA
Resiliency Coordinator
City of Green Bay
melissa.schmitz@greenbaywi.gov
920.448.3040 (office)
920.360.9889 (mobile)

From: Celestine Jeffreys
Sent: Saturday, October 24, 2020 10:02 PM
To: Melissa Schmitz <Melissa.Schmitz@greenbaywi.gov>
Subject: Chief Inspector

Melissa,

One of our chief inspectors dropped out and we're asking you to become a chief inspector for Election Day. Kim will pair you with someone who has more experience. You will get more pay in your check, even as a salaried city employee, for working over 8 hours.

Thanks!

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

Deanna Debruler

From: Melissa Schmitz
Sent: Thursday, October 29, 2020 12:11 PM
To: Jaime Fuge
Cc: Kim Wayte
Subject: CIT baseline training completed
Attachments: Documentation.png

Hi Jaime,

I completed the Baseline CIT training – badge is attached. Please let me know what my steps are.

Thanks,

Melissa

From: Wisconsin Elections Commission (via TLC) [mailto:noreply@electiontraining.wi.gov]
Sent: Thursday, October 29, 2020 12:00 PM
To: Melissa Schmitz <Melissa.Schmitz@greenbaywi.gov>
Subject: Congratulations! You just earned a badge!

You have been awarded

Baseline CIT - Completion of Documentation

More information about this badge can be found on the [Documentation](#) information page.

You can manage and download the badge from your [Manage badges](#) page.

Please note: all the information presented is reviewed in detail in the Election Day Manual. As always, Wisconsin Elections Commission staff is ready and willing to answer your questions.

Contact information is listed in the directory of your manual or check the website: elections.wi.gov

Deanna Debruler

From: Kris Teske
Sent: Monday, October 19, 2020 12:22 PM
To: Mary Safranski
Subject: RE: Citizen Concern

Thank you!

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014



From: Mary Safranski
Sent: Monday, October 19, 2020 12:21 PM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: Citizen Concern

Hi Kris,

Cinde Becker called, and asked that you return her call at [REDACTED]. She has concerns about the safety of the polling locations on election day, and she asked for your response.

Thank you,

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler

From: Jaime Fuge
Sent: Monday, October 19, 2020 3:39 PM
To: Mary Safranski
Subject: RE: Clerk@greenbaywi.gov

That sounds good. I just wanted to confirm.

Thank you,
Jaime

From: Mary Safranski
Sent: Monday, October 19, 2020 3:38 PM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: RE: Clerk@greenbaywi.gov

Hi Jaime,

Yes. I have access to the clerk/clerkinquiries email. I am working through the completed training emails between calls and sending the default "Thank you" response to anyone I add to the list. Please let me know if you want me to respond or process them differently.

Thank you!

Mary

From: Jaime Fuge
Sent: Monday, October 19, 2020 3:24 PM
To: Mary Safranski; Caleb Jeffreys
Subject: Clerk@greenbaywi.gov

Hi,

Did you now how to get to the clerk e-mail? I did not see those answered.

Thank you,

Jaime
Administrative Clerk II
Green Bay City Hall
100 N Jefferson St. Rm 106
Green Bay, WI 54301

Deanna Debruler

From: Celestine Jeffreys
Sent: Friday, October 23, 2020 12:50 PM
To: Amaad Rivera; Kim Wayte
Subject: RE: Concerned In-Person Voter

Yes, I will ask the door attendants to ensure social distancing.



Celestine Jeffreys

Chief of Staff
Office of the Mayor
920.448.3006

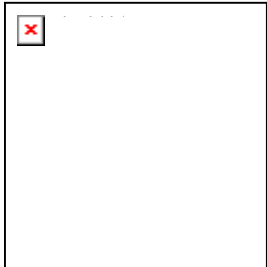
From: Amaad Rivera <Amaad.Rivera@greenbaywi.gov>
Sent: Friday, October 23, 2020 12:36 PM
To: Kim Wayte <Kim.Wayte@greenbaywi.gov>; Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Subject: Re: Concerned In-Person Voter

Kim,

Thank you for bringing this to our attention, Celestine will handle this. Let me know if I can assist with anything else.

- Amaad

Amaad Rivera-Wagner
Community Liaison
Office of the Mayor
[100 North Jefferson Street - Room 200](#)
[Green Bay, Wisconsin 54301](#)
Phone: [920.448.3210](tel:920.448.3210)



On Oct 23, 2020, at 11:51 AM, Kim Wayte <Kim.Wayte@greenbaywi.gov> wrote:

From: Kris Teske
Sent: Thursday, October 22, 2020 5:33 PM
To: Kim Wayte <Kim.Wayte@greenbaywi.gov>
Subject: FW: Concerned In-Person Voter

Can you have the people at the doors make sure people are social distancing?

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014
<image003.png>

<image004.jpg>

From: Mary Safranski
Sent: Thursday, October 22, 2020 3:59 PM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: Concerned In-Person Voter

Hello Kris,

A voter, Joann Micke, called and asked that I relay a message. She came in to vote at 8:00am this morning, Oct. 22, and had to leave because people were not social distancing while waiting to come into City Hall to vote. She is planning to come in again tomorrow, Oct. 23, in hopes that the situation will improve. She is concerned because she has an autoimmune disorder and would like to know what steps are in place to ensure people are social distancing while waiting outside and inside the building to cast their early in-person absentee vote. Her number is [REDACTED].

Thank you,

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler

From: Mary Safranski
Sent: Friday, October 23, 2020 10:43 AM
To: Kim Wayte
Subject: Concerned In-Person Voter

Hello Kim,

Catherine Meves called this morning to express a concern about in-person voting. While she was casting her ballot, she asked the individual helping her a question which may have distracted that person, and noticed that her absentee ballot had not been stamped. She mentioned it to the individual, and they made the correction to her ballot. However, she is concerned with how easy it might be for one of us to forget one of these steps like initialing or stamping the ballot, and wanted to know what steps are in place to correct mistakes that might occur on our side. Her number is [REDACTED], address 2852 S. Fox Run Circle. I already verified this morning with Jaime that her ballot was accepted.

Thank you,

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler

From: Celestine Jeffreys
Sent: Wednesday, October 28, 2020 9:09 AM
To: Vanessa Chavez; Joanne Bungert; Kim Wayte; Diana Ellenbecker
Subject: RE: Cubby Hole Bar & Grill Biden Signs

Great, thanks!

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

From: Vanessa Chavez <Vanessa.Chavez@greenbaywi.gov>
Sent: Wednesday, October 28, 2020 8:59 AM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Joanne Bungert <Joanne.Bungert@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>; Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>
Subject: RE: Cubby Hole Bar & Grill Biden Signs

Joanne was correct. I misspoke. We can only regulate public areas, not private property. So, no nothing need be done.

Vanessa R. Chavez, *City Attorney*
City of Green Bay
(920) 448-3080
Vanessa.Chavez@greenbaywi.gov

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From: Vanessa Chavez
Sent: Wednesday, October 28, 2020 8:36 AM
To: 'Celestine Jeffreys' <Celestine.Jeffreys@greenbaywi.gov>; Joanne Bungert <Joanne.Bungert@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>; Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>
Subject: RE: Cubby Hole Bar & Grill Biden Signs

Joanne and I have different recollections on this, so now we have to do some research.

Vanessa R. Chavez, *City Attorney*
City of Green Bay
(920) 448-3080
Vanessa.Chavez@greenbaywi.gov

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From: Celestine Jeffreys [<mailto:Celestine.Jeffreys@greenbaywi.gov>]
Sent: Tuesday, October 27, 2020 8:21 PM
To: Vanessa Chavez <Vanessa.Chavez@greenbaywi.gov>; Joanne Bungert <Joanne.Bungert@greenbaywi.gov>; Kim

Wayte <Kim.Wayte@greenbaywi.gov>; Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>

Subject: RE: Cubby Hole Bar & Grill Biden Signs

How do we address this issue? How can I help?

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

From: Vanessa Chavez <Vanessa.Chavez@greenbaywi.gov>

Sent: Tuesday, October 27, 2020 8:02 PM

To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Joanne Bungert <Joanne.Bungert@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>; Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>

Subject: RE: Cubby Hole Bar & Grill Biden Signs

Not sure if anyone has already responded, but yes, on 11/3, this will be an issue and we will need to regulate it as electioneering within 100 feet of the polls.

Vanessa R. Chavez, *City Attorney*
City of Green Bay
(920) 448-3080
Vanessa.Chavez@greenbaywi.gov

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From: Celestine Jeffreys [<mailto:Celestine.Jeffreys@greenbaywi.gov>]

Sent: Monday, October 26, 2020 10:21 PM

To: Vanessa Chavez <Vanessa.Chavez@greenbaywi.gov>; Joanne Bungert <Joanne.Bungert@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>; Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>

Subject: FW: Cubby Hole Bar & Grill Biden Signs

This is from one of the voter navigators. Is there an issue with the Biden signs?

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

From: Caleb Jeffreys <Caleb.Jeffreys@greenbaywi.gov>

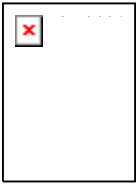
Sent: Monday, October 26, 2020 3:31 PM

To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>

Subject: Cubby Hole Bar & Grill Biden Signs

Good afternoon,

I just got a call from a resident who notified me that the Cubby Hole Bar & Grill has a lot of political signs up around their property. This building is connected to the Green Bay Labor Temple Association which is a polling location for this election. Although the signs are on private property, they are within 100 feet of a polling location. Will someone have to notify Cubby Hole Bar & Grill that they have to take down their signs on Nov. 3rd?



Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

Deanna Debruler

From: Celestine Jeffreys
Sent: Monday, October 26, 2020 10:21 PM
To: Caleb Jeffreys
Subject: RE: Cubby Hole Bar & Grill Biden Signs

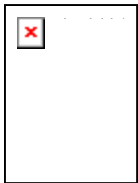
Thanks, Caleb!! I sent it onto the clerk's office and the law department.

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

From: Caleb Jeffreys <Caleb.Jeffreys@greenbaywi.gov>
Sent: Monday, October 26, 2020 3:31 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Subject: Cubby Hole Bar & Grill Biden Signs

Good afternoon,

I just got a call from a resident who notified me that the Cubby Hole Bar & Grill has a lot of political signs up around their property. This building is connected to the Green Bay Labor Temple Association which is a polling location for this election. Although the signs are on private property, they are within 100 feet of a polling location. Will someone have to notify Cubby Hole Bar & Grill that they have to take down their signs on Nov. 3rd?



Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

Deanna Debruler

From: Jaime Fuge
Sent: Friday, October 30, 2020 12:50 PM
To: Melissa Schmitz
Subject: RE: District 5, Ward 20 Election Workers

Hi,

I will find you a new person for Maxwell.

Thank you,
Jaime

From: Melissa Schmitz [mailto:Melissa.Schmitz@greenbaywi.gov]
Sent: Friday, October 30, 2020 12:24 PM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: FW: District 5, Ward 20 Election Workers

Hi Jamie,

Letting you know that Sara did not get a chance reach out to the Ward 20 workers last Friday. I just got this from Craig Maxwell- he claims he wasn't offered training and will not be able to work the election.

After I sent the email to my group this morning, I followed up with phone calls, but had to leave voicemails with most everyone. So far I have 4 confirmed workers (5 if you include me).

Hopefully we have enough.

Melissa



Melissa M. Schmitz, CEM, LEED GA
Resiliency Coordinator
Department of Public Works
City of Green Bay
melissa.schmitz@greenbaywi.gov
920.448.3040 (office)
920.360.9889 (cell)

From: Craig T. Maxwell [mailto:]
Sent: Friday, October 30, 2020 12:10 PM
To: Melissa Schmitz <Melissa.Schmitz@greenbaywi.gov>; Alison Selk < >; Austin Willems < >; Barbara Myer < >; Chadell Perez < >; Deborah Lynn < >; Helen Hearn < >; James Coakley < >; Jeanne Schulz < >; Kayla Willems < >; Maura Vazquez < >
Cc: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: RE: District 5, Ward 20 Election Workers

I'm not going to be able to make it. I just got scheduled to work. Additionally, I was just told that I was to have had some training, and that was not offered or mentioned, so I don't know if I would've been able to help, anyway.

Good luck with everything.

Craig T. Maxwell

Sent from [Mail](#) for Windows 10

From: [Melissa Schmitz](#)

Sent: Friday, October 30, 2020 9:00 AM

To: [Alison Selk](#); [Austin Willems](#); [Barbara Myer](#); [Chadell Perez](#); [Craig Maxwell](#); [Deborah Lynn](#); [Helen Hearn](#); [James Coakley](#); [Jeanne Schulz](#); [Kayla Willems](#); [Maura Vazquez](#)

Cc: [Jaime Fuge](#)

Subject: District 5, Ward 20 Election Workers

Importance: High

Hi District 5, Ward 20 Election Workers!

My name is Melissa Schmitz and I'm the Chief Election Inspector for our group. This is my first time as an election inspector and I'm super excited to be working with all of you next Tuesday.

Thanks for your willingness to work the polls for the election. We will be stationed at the Wildlife Sanctuary ([1660 East Shore Drive](#)) serving ward 20. There will be several other wards also located at the Wildlife Sanctuary, so fortunately, we will have plenty of help if we have any questions. Please arrive at 6:30 AM. The polls open at 7 am, so we need to be ready to go. You'll also want to bring food and drink for yourself that day.

If something has changed and you are unable to work the polls on Tuesday, November 3, please let me or Jaime Fuge know as soon as possible. Please don't hesitate to reach out with any questions- I'll do my best to answer them. I look forward to meeting and working with you this Tuesday, November 3.

The Election Inspector Manual is attached for your review. Thanks again in advance!

Melissa Schmitz

melissa.schmitz@greenbaywi.gov

920-360-9889 (cell)

Below is some information from Jaime Fuge, Administrative Clerk for the City of Green Bay. You may have already been emailed this information at an earlier date.

Attached is the Election Inspector Manual for the City of Green Bay. Inserted pages are a little fuzzy but clean copies of the inserted pages are at the polling location on Election Day for reference. Page 31 is only a sample these are not the polling locations on Election Day. Photo ID and Proof of Residence can be found on the Wisconsin Elections Commission's website if you would like to see a clean copy in a short version - <https://elections.wi.gov/sites/elections.wi.gov/files/2019-01/POR%20vs%20POI.pdf>. Please view the following video by the Wisconsin Elections Commission (WEC): "Election Day Duties" https://elections.wi.gov/publications/video/Election_Day_Duties. In the video take note of the section titled - Cell Phones, Videos & Selfies, this is the latest information that has come out of the WEC. After reading the manual and listening to the webinar please email ClerkInquiries@greenbaywi.gov stating you finished the training.

After you read the manual and listen to the video don't feel like you should know all of it. This is to get you familiar with the process and terminology. On Election Day you will be given a job by the Chief Inspector and they or another seasoned poll worker will guide you.

The second training will be a 45-minute video: <https://youtu.be/4Tro-jdtI3Q>

The third training is Lt. Ramo's: <https://youtu.be/40MDSBFDLc>



Melissa M. Schmitz, CEM, LEED GA

Resiliency Coordinator

City of Green Bay

melissa.schmitz@greenbaywi.gov

920.448.3040 (office)

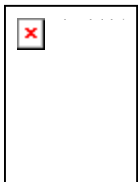
920.360.9889 (cell)

Deanna Debruler

From: Jaime Fuge
Sent: Wednesday, October 21, 2020 10:48 AM
To: Caleb Jeffreys
Subject: RE: Do poll worker applicants need to fill out the rehired annuitant form?

Only if they are retired or have worked for the City or State Retirement system.

From: Caleb Jeffreys
Sent: Wednesday, October 21, 2020 10:45 AM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: Do poll worker applicants need to fill out the rehired annuitant form?



Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

Deanna Debruler

From: Jaime Fuge
Sent: Monday, November 2, 2020 2:37 PM
To: Mary Safranski
Subject: RE: Election Inspector Training for Payroll

Hi,
Do you know who are the brand new people from today? I added an official list this morning to payroll.

Thank you,
Jaime

From: Mary Safranski
Sent: Monday, November 2, 2020 2:29 PM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: Election Inspector Training for Payroll

Jaime,

I added anyone I emailed about completing the Election Inspector Training to this list.

Thank you,

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler


From: Jaime Fuge
Sent: Wednesday, November 11, 2020 3:18 PM
To: Caleb Jeffreys
Subject: RE: End of Position

Best of luck in your next position. It was wonderful to work with you.

Thank you,
Jaime

From: Caleb Jeffreys
Sent: Wednesday, November 11, 2020 3:02 PM
To: Kim Wayte <Kim.Wayte@greenbaywi.gov>
Cc: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>; Jennifer Lueskow <Jennifer.Lueskow@greenbaywi.gov>; Mary Safranski <Mary.Safranski@greenbaywi.gov>
Subject: End of Position

Good afternoon,

 I wanted to let everyone know that I am moving on to a new job this week. Working for the clerk's office has been a really awesome experience and I'm grateful for the opportunity. Everyone deserves a raise for this crazy election! Good luck with everything else and I hope you all stay safe and healthy.

Best,

Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

Deanna Debruler

From: Celestine Jeffreys
Sent: Friday, October 16, 2020 10:54 AM
To: Caleb Jeffreys
Subject: RE: Fallen Downtown Flag

Sent onto Amaad.

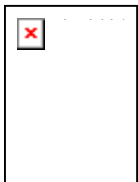
Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

From: Caleb Jeffreys <Caleb.Jeffreys@greenbaywi.gov>
Sent: Friday, October 16, 2020 10:30 AM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Subject: Fallen Downtown Flag

Good morning,

Someone from Monroe Plaza Apartments found a pinkish Downtown Green Bay flag. They gave me the number [REDACTED] and told me to ask for Peggy when I call. They want to know what they should do with it.

Best,



Caleb Jeffreys


Voter Navigator

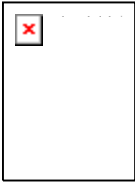
City of Green Bay

920.532.3122

Deanna Debruler

From: Caleb Jeffreys
Sent: Friday, November 6, 2020 10:07 AM
To: Jaime Fuge; Kim Wayte
Subject: Feeling Sick

 Let me know if there's anything I can do remotely.



Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

Deanna Debruler

From: Mary Safranski
Sent: Thursday, November 5, 2020 8:05 AM
To: Jaime Fuge
Subject: RE: Help

Hi Jaime,

Awesome! I will be in at 8:30.

Thank you,

Mary

From: Jaime Fuge
Sent: Thursday, November 05, 2020 7:59 AM
To: Caleb Jeffreys; Mary Safranski
Cc: Kim Wayte
Subject: Help

Hi,

We could use your help going through materials to pack up for the County.

Thank you,

Jaime

Administrative Clerk II
Green Bay City Hall
100 N Jefferson St. Rm 106
Green Bay, WI 54301

Deanna Debruler

From: Jaime Fuge
Sent: Thursday, October 22, 2020 2:04 PM
To: Caleb Jeffreys
Subject: RE: Ineligible Voter List

Jennifer.smits@greenbaywi.gov

From: Caleb Jeffreys
Sent: Thursday, October 22, 2020 1:21 PM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>; Mary Safranski <Mary.Safranski@greenbaywi.gov>
Subject: RE: Ineligible Voter List

What's Jennifer Smits email address?

Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

From: Jaime Fuge
Sent: Thursday, October 22, 2020 12:52 PM
To: Caleb Jeffreys; Mary Safranski
Subject: Ineligible Voter List

Hi,

Here is the ineligible voter list. We would have to look up any one who answered yes to the felon list on here and if there name is on it let Jennifer Smits know. If not, let her know it is not.

Jaime

Administrative Clerk II
Green Bay City Hall
100 N Jefferson St. Rm 106
Green Bay, WI 54301

Deanna Debruler

From: Mary Safranski
Sent: Thursday, October 22, 2020 12:56 PM
To: Kris Teske
Subject: Interest in Working at Central Count

Hi Kris,

Nanette Guzzonato called. She is interested in helping at Central Count on Nov. 3rd any time after 10:00am. Her email is [REDACTED] I sent her the Online Election Inspector application to fill out as well.

Thank you,

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler

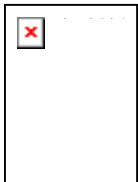
From: Jaime Fuge
Sent: Friday, October 23, 2020 12:30 PM
To: Caleb Jeffreys
Subject: RE: Is there a way we can access the LT. Ramos training to send to PWs?

Hi,

the third training is Lt. Ramo's: <https://youtu.be/40MDSBFDLlc>

I am sending an e-mail out later tonight to all of them but if they ask you can send it. Have them e-mail clerk@greenbaywi.gov when finished.

From: Caleb Jeffreys
Sent: Friday, October 23, 2020 10:13 AM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: Is there a way we can access the LT. Ramos training to send to PWs?



Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

Deanna Debruler

From: Mary Safranski
Sent: Friday, October 23, 2020 9:21 AM
To: Jaime Fuge
Subject: RE: Jim Ramesh

Absolutely. Added.

From: Jaime Fuge
Sent: Friday, October 23, 2020 9:17 AM
To: Mary Safranski
Subject: FW: Jim Ramesh

Hi,

Can you add them to the list?

From: Jennifer Lueskow
Sent: Friday, October 23, 2020 8:55 AM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: Jim Ramesh

Hi

Jim Ramesh has watched the training videos.

Thank You ☺

Jenny
Administrative Clerk
Green Bay City Hall
100 N Jefferson St. Rm 106
Green Bay, WI 54301

Deanna Debruler

From: Jaime Fuge
Sent: Saturday, October 31, 2020 4:28 PM
To: Melissa Schmitz
Subject: RE: Keys

Hi,

You can pick them up on Monday. Every location has a set of keys for the DS 200 and such.

Thank you,
Jaime

From: Melissa Schmitz [mailto:Melissa.Schmitz@greenbaywi.gov]
Sent: Saturday, October 31, 2020 4:27 PM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: Re: Keys

Hi Jaime,

I wasn't sure what your message was referring to or if it was really meant for me. Do I need to pick up keys for something?

Thanks,

Melissa

Get [Outlook for iOS](#)

From: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Sent: Saturday, October 31, 2020 11:05:42 AM
Subject: Keys

Hi,

We are open today until 4 p.m. or Monday 8 a.m. to 4:30 p.m. to pick up the keys.

Thank you,
Jaime
Administrative Clerk II
Green Bay City Hall
100 N Jefferson St. Rm 106
Green Bay, WI 54301

Deanna Debruler

From: Kim Wayte
Sent: Friday, October 23, 2020 3:12 PM
To: Mary Safranski
Subject: RE: Lt. Ramos Training

Thank you!

From: Mary Safranski
Sent: Friday, October 23, 2020 3:10 PM
To: Kim Wayte <Kim.Wayte@greenbaywi.gov>
Subject: FW: Lt. Ramos Training

Hi Kim,

Here is the link to the poll worker training with Lt. Ramos.

Thank you,

Mary Safranski

Voter Navigator
City of Green Bay
(920)448-3349

From: Shelby Edlebeck [<mailto:Shelby.Edlebeck@greenbaywi.gov>]
Sent: Friday, October 23, 2020 2:28 PM
To: Mary Safranski
Subject: Lt. Ramos Training

Hi Mary,
Here is the link to the training!
<https://youtu.be/40MDSBFDLlc>

Thank you,

Shelby Edlebeck

Multimedia Communication Specialist
City of Green Bay
920.448.3207

Deanna Debruler

From: Kim Wayte
Sent: Wednesday, October 21, 2020 5:20 PM
To: Caleb Jeffreys
Subject: RE: Mary Anne Simonis Requests an Absentee Ballot

In an email or in writing, we cannot take a request over the phone, but a photo id is not required if they choose to receive ballots for all future elections.

From: Caleb Jeffreys
Sent: Wednesday, October 21, 2020 4:01 PM
To: Kim Wayte <Kim.Wayte@greenbaywi.gov>
Subject: RE: Mary Anne Simonis Requests an Absentee Ballot

So if someone calls and requests an absentee ballot we can send it to them as long as they are registered to vote and provide us with their mailing address?

Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

From: Kim Wayte
Sent: Wednesday, October 21, 2020 3:42 PM
To: Caleb Jeffreys
Subject: RE: Mary Anne Simonis Requests an Absentee Ballot

We can issue a ballot by email request, but without photo id, we can set her up to receive all future ballots by mail which does not require photo id. It can also be done by a hand written note. Let me know if you have any further questions.

Thanks, Kim

From: Caleb Jeffreys
Sent: Wednesday, October 21, 2020 1:33 PM

To: Kim Wayte <Kim.Wayte@greenbaywi.gov>

Subject: Mary Anne Simonis Requests an Absentee Ballot

Mary Anne Simonis who lives at 522 Irene St Green Bay, WI 54302 is requesting an absentee ballot. Her phone number is [REDACTED]. Can we send her the ballot or will she have to fill out a request form? She is 84 and does not have access to a copier and will not be able to come to City Hall.

Caleb Jeffreys

Voter Navigator

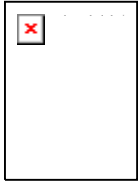
City of Green Bay

920.532.3122

Deanna Debruler

From: Caleb Jeffreys
Sent: Monday, October 19, 2020 4:09 PM
To: Kim Wayte
Subject: Mary Barlament Absentee Ballot

Mary Barlament wants an absentee ballot request form sent to her residence at 1416 Beech Tree Dr. Green Bay, WI 54304. Her phone number is [REDACTED]



Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

Deanna Debruler

From: Jaime Fuge
Sent: Friday, November 13, 2020 9:33 AM
To: Mary Safranski
Subject: RE: More Poll Worker Timesheets

If you could scan them in and e-mail to tammy.metoexen@greenbaywi.gov.

Thank you,
Jaime

From: Mary Safranski
Sent: Friday, November 13, 2020 9:17 AM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: More Poll Worker Timesheets

Hi Jaime,

One of the chief inspectors called because they forgot to take the poll workers timesheets out of their binder for their ward. I have marked what they should be paid. Who should I give them to?

Thank you,

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler

From: Mary Safranski
Sent: Monday, October 19, 2020 10:32 AM
To: Kris Teske
Subject: RE: Navigator Schedule

Hi Kris,

Thank you! I hope you had a great weekend.

Best,

Mary

From: Kris Teske
Sent: Friday, October 16, 2020 4:27 PM
To: Caleb Jeffreys; Mary Safranski
Cc: Kim Wayte; Jaime Fuge
Subject: Navigator Schedule

Hi,

Here is your schedule:

	October							
	T	W	TH	F	SAT	M	T	V
	20	21	22	23	24	26	27	28
	8-4:30	8-6:30	8-6:30	8-4:30	10-4	8-4:30	8-4:30	8-6:30
Caleb	x P	x P 10 - 6:30	x P 8 - 4:30	x P 10 - 4:30	x P	x P	x P 10 - 6:30	x P 10 - 6:30
Mary	x P 10 - 6:30	x P 8 - 4:30	x P 10 - 6:30	x P 8 - 4:30	x P	x P 10 - 4:30	x P 8 - 4:30	x P 8 - 4:30

P = Phones and emails. You will be doing phones and emails on Monday, October 19, Monday, November 2 and Tuesday, November 3 from 8:30 am to 4:30 pm.

Thanks and have a great weekend!

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014



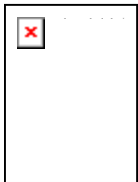
Deanna Debruler

From: Caleb Jeffreys
Sent: Monday, October 19, 2020 8:54 AM
To: Kris Teske
Subject: RE: Navigator Schedule

Good morning,

Sounds good, thanks!

Best,



Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

From: Kris Teske
Sent: Monday, October 19, 2020 8:45 AM
To: Caleb Jeffreys
Subject: RE: Navigator Schedule

Good Morning,

It means you will work the hours at the top of the page.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014



From: Caleb Jeffreys
Sent: Monday, October 19, 2020 8:43 AM
To: Kris Teske <Kris.Teske@greenbaywi.gov>; Mary Safranski <Mary.Safranski@greenbaywi.gov>
Cc: Kim Wayte <Kim.Wayte@greenbaywi.gov>; Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: RE: Navigator Schedule

Good morning,

We have a question about the schedule; what does the "x P" with no hours behind it refer to? Does that mean we don't work on those days?

Best,

Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

From: Kris Teske
Sent: Friday, October 16, 2020 4:27 PM
To: Caleb Jeffreys; Mary Safranski
Cc: Kim Wayte; Jaime Fuge
Subject: Navigator Schedule

Hi,

Here is your schedule:

	October							
	T	W	TH	F	SAT	M	T	V
	20	21	22	23	24	26	27	28
	8-4:30	8-6:30	8-6:30	8-4:30	10-4	8-4:30	8-4:30	8-6:30
Caleb	x P	x P 10 - 6:30	x P 8 - 4:30	x P 10 - 4:30	x P	x P	x P 10 - 6:30	x P 10 - 6:30

Mary	x P 10 - 6:30	x P 8 - 4:30	x P 10 - 6:30	x P 8 - 4:30	x P	x P 10 - 4:30	x P 8 - 4:30	x P 8 - 4:30
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P = Phones and emails. You will be doing phones and emails on Monday, October 19, Monday, November 2 and Tuesday, November 3 from 8:30 am to 4:30 pm.

Thanks and have a great weekend!

Kris Teske, WCMC
 Green Bay City Clerk
 100 N. Jefferson St., Rm 106
 Green Bay, WI 54301
 920-448-3014



Deanna Debruler

From: Kris Teske
Sent: Monday, October 19, 2020 1:02 PM
To: Mary Safranski
Cc: Kim Wayte
Subject: RE: News Coverage

Yes, please.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014



From: Mary Safranski
Sent: Monday, October 19, 2020 1:01 PM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: RE: News Coverage

Hi Kris,

I did forward the call from Gabriela to Kim as well. Would you like me to forward any press related questions to Celestine in the future?

Thank you!

Mary

From: Kris Teske
Sent: Monday, October 19, 2020 12:45 PM
To: Mary Safranski
Cc: Celestine Jeffreys; Diana Ellenbecker
Subject: RE: News Coverage

Hi Mary,

I don't know anything about a press conference tomorrow.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014



From: Mary Safranski
Sent: Monday, October 19, 2020 12:36 PM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: News Coverage

Hi Kris,

Gabriela, a local news reporter, called asking for you to find out details about press coverage tomorrow for Early In-Person voting. Her number is (530)391-3217.

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler

From: Celestine Jeffreys
Sent: Monday, October 19, 2020 12:50 PM
To: Kris Teske; Mary Safranski
Cc: Diana Ellenbecker
Subject: RE: News Coverage

Thanks, Mary, I'll address the issue.

This may refer to the request from earlier this am. I'd forwarded an email from them showing that they'd like to do two spots, one at 6:45 am and one at 7:15 am.

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

From: Kris Teske <Kris.Teske@greenbaywi.gov>
Sent: Monday, October 19, 2020 12:45 PM
To: Mary Safranski <Mary.Safranski@greenbaywi.gov>
Cc: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>
Subject: RE: News Coverage

Hi Mary,

I don't know anything about a press conference tomorrow.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014



From: Mary Safranski
Sent: Monday, October 19, 2020 12:36 PM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: News Coverage

Hi Kris,

Gabriela, a local news reporter, called asking for you to find out details about press coverage tomorrow for Early In-Person voting. Her number is (530)391-3217.

Mary Safranski

Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler

From: Mary Safranski
Sent: Monday, October 19, 2020 12:48 PM
To: Kris Teske
Subject: RE: News Coverage

Hi Kris,

Thank you for your response. Not conference, coverage. Gabriela wants to provide press coverage for Early In-Person voting.

Thank you,

Mary

From: Kris Teske
Sent: Monday, October 19, 2020 12:45 PM
To: Mary Safranski
Cc: Celestine Jeffreys; Diana Ellenbecker
Subject: RE: News Coverage

Hi Mary,

I don't know anything about a press conference tomorrow.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014



From: Mary Safranski
Sent: Monday, October 19, 2020 12:36 PM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: News Coverage

Hi Kris,

Gabriela, a local news reporter, called asking for you to find out details about press coverage tomorrow for Early In-Person voting. Her number is (530)391-3217.

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler

From: Celestine Jeffreys
Sent: Tuesday, November 10, 2020 2:16 PM
To: Jennifer Smits; Jill Vandenplas; Tammy Metoxen
Cc: Kim Wayte; Caleb Jeffreys
Subject: RE: OT for Week of 10/26-10/31 and Election Day 11/3

Thanks!!

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

From: Jennifer Smits <Jennifer.Smits@greenbaywi.gov>
Sent: Tuesday, November 10, 2020 2:15 PM
To: Jill Vandenplas <Jill.Vandenplas@greenbaywi.gov>; Tammy Metoxen <Tammy.Metoxen@greenbaywi.gov>
Cc: Kim Wayte <Kim.Wayte@greenbaywi.gov>; Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Caleb Jeffreys <Caleb.Jeffreys@greenbaywi.gov>
Subject: RE: OT for Week of 10/26-10/31 and Election Day 11/3

Jill or Tammy,

Can you look into what Caleb stated below regarding his overtime?

Thank you,
Jen

Jennifer Smits, PHR, SHRM-CP
Human Resources Generalist
City of Green Bay
Phone: (920) 448-3126
Fax: (920) 448-3128

From: Caleb Jeffreys
Sent: Tuesday, November 10, 2020 2:05 PM
To: Jennifer Smits <Jennifer.Smits@greenbaywi.gov>
Cc: Kim Wayte <Kim.Wayte@greenbaywi.gov>; Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Subject: OT for Week of 10/26-10/31 and Election Day 11/3

Good afternoon,

I just looked at my 11/12 paycheck and it doesn't reflect my overtime hours for 10/26-10/31 and for 11/3. I worked 6 hours OT on Saturday 10/31 and then I also worked 9 hours at Central Count on 11/3.

Best,

Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

Deanna Debruler

From: Kris Teske
Sent: Thursday, October 22, 2020 5:45 PM
To: Jaime Fuge
Subject: FW: Poll Worker

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014



From: Mary Safranski
Sent: Thursday, October 22, 2020 2:26 PM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: Poll Worker

Hi Kris,

A poll worker by the name of Michael Soch called and wanted to know if he would be assigned to a ward. He said that he filled out an application about 6 weeks ago. His email address is [REDACTED] and his phone number is [REDACTED]

Thank you,

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler

From: Mary Safranski
Sent: Thursday, October 15, 2020 10:41 AM
To: Jaime Fuge
Subject: RE: Poll Worker

Jaime,

Excellent. Thank you for the details. I will ask her which school Kendall attends if she calls back.

Thank you!

Mary

From: Jaime Fuge
Sent: Thursday, October 15, 2020 10:27 AM
To: Mary Safranski
Subject: RE: Poll Worker

Hi,

I called her and left a message and told her to e-mail clerk@greenbaywi.gov. In case she calls:

E-mail was sent: 9/28 on training and on Monday confirming that she is working: [REDACTED]

I also need to know what school she goes to. We have her set for half day morning.

Thank you,
Jaime

From: Mary Safranski
Sent: Thursday, October 15, 2020 10:00 AM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: Poll Worker

Hi Jaime,

Kendall Virgin's mom asked that you give her a call back at [REDACTED] to verify you have received all her paperwork and to receive the training materials Kendall needs.

They dropped off her paperwork about a month ago, and Kendall had already been added to AirTable. However, they hadn't received any emails since. She wanted me to express that Kendall's birthday is on election day, and Kendall is very excited to work as a poll worker.

Thank you,

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler

From: Jaime Fuge
Sent: Thursday, October 29, 2020 5:36 PM
To: Melissa Schmitz
Cc: Amaad Rivera
Subject: RE: Poll Worker Trainings: Third is descalation

Hi Melissa,

That would be great if you could reach out just to be on the safe side. Sara did on Friday but maybe an introduction would be best.

Let them know where they will be working and ask them if they still need any training. I will send an e-mail right after this one with the training you can forward with them.

Thank you,
Jaime

From: Melissa Schmitz [mailto:Melissa.Schmitz@greenbaywi.gov]
Sent: Thursday, October 29, 2020 4:33 PM
To: Amaad Rivera <Amaad.Rivera@greenbaywi.gov>; Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: RE: Poll Worker Trainings: Third is descalation
Importance: High

Hi Jaime,

Amaad sent me the list of poll workers for District 5, Ward 20. Should I reach out to everyone? What am I supposed to be communicating to the group?

Thank you,

Melissa



Melissa M. Schmitz, CEM, LEED GA
Resiliency Coordinator
Department of Public Works
City of Green Bay
melissa.schmitz@greenbaywi.gov
920.448.3040 (office)
920.360.9889 (cell)

From: Amaad Rivera
Sent: Thursday, October 29, 2020 4:06 PM
To: Melissa Schmitz <Melissa.Schmitz@greenbaywi.gov>
Subject: RE: Poll Worker Trainings: Third is descalation

This should work.

Amaad Rivera-Wagner
Community Liaison
Office of the Mayor
100 North Jefferson Street - Room 200
Green Bay, Wisconsin 54301
Phone: 920.448.3210



From: Melissa Schmitz
Sent: Thursday, October 29, 2020 4:03 PM
To: Amaad Rivera <Amaad.Rivera@greenbaywi.gov>
Subject: RE: Poll Worker Trainings: Third is descalation

What you're not a mind reader? ;) Ward 20.

From: Amaad Rivera
Sent: Thursday, October 29, 2020 4:02 PM
To: Melissa Schmitz <Melissa.Schmitz@greenbaywi.gov>
Subject: RE: Poll Worker Trainings: Third is descalation

Which ward are you?

Amaad Rivera-Wagner
Community Liaison
Office of the Mayor
100 North Jefferson Street - Room 200
Green Bay, Wisconsin 54301
Phone: 920.448.3210



From: Melissa Schmitz
Sent: Thursday, October 29, 2020 4:02 PM
To: Amaad Rivera <Amaad.Rivera@greenbaywi.gov>
Subject: RE: Poll Worker Trainings: Third is descalation

Thank you Amaad! The poll worker list too- when you have a chance. 😊

Melissa

From: Amaad Rivera
Sent: Thursday, October 29, 2020 3:54 PM
To: Melissa Schmitz <Melissa.Schmitz@greenbaywi.gov>
Subject: Poll Worker Trainings: Third is descalation

Please view the following video by the Wisconsin Elections Commission (WEC): "Election Day Duties"
https://elections.wi.gov/publications/video/Election_Day_Duties. In the video take note of the section titled - Cell Phones, Videos & Selfies, this is the latest information that has come out of the WEC.

The second training will be a 45-minute video: <https://youtu.be/4Tro-jdtI3Q>

The third training is Lt. Ramos's: <https://youtu.be/40MDSBFDLlc>

Amaad Rivera-Wagner
Community Liaison
Office of the Mayor
100 North Jefferson Street - Room 200
Green Bay, Wisconsin 54301
Phone: 920.448.3210



Deanna Debruler

From: Mary Safranski
Sent: Thursday, October 22, 2020 6:32 PM
To: Jaime Fuge
Subject: RE: Poll-Worker Training to Send to Payroll
Attachments: TRAINING_SEND TO PAYROLLFORMMARY 10.22.xlsx

Hi Jaime,

I am not sure if you needed to send this to payroll yet today. I added yours list of names into this document and checked for any duplicate names.

Best,

Mary

From: Jaime Fuge
Sent: Thursday, October 22, 2020 3:43 PM
To: Mary Safranski
Subject: RE: Poll-Worker Training to Send to Payroll

Thank you!

From: Mary Safranski
Sent: Thursday, October 22, 2020 3:40 PM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: RE: Poll-Worker Training to Send to Payroll

Hi Jaime,

Absolutely. I can add any names you have onto this list; feel free to send it over. (The excel sheet I attached does include any people I emailed.)

Best,

Mary

From: Jaime Fuge
Sent: Thursday, October 22, 2020 3:09 PM
To: Mary Safranski
Subject: RE: Poll-Worker Training to Send to Payroll

Hi,

Thank you so much. To confirm does this include those from what you did. Are you able to do the other one I was keeping track of?

Thank you

Jaime

From: Mary Safranski
Sent: Thursday, October 22, 2020 2:44 PM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: Poll-Worker Training to Send to Payroll

Hi Jaime,

Here is the list of poll-workers who have confirmed that they have completed their training. I added anyone I emailed back to the list. I also separated the "PAID/VOLUNTEER" column from the column indicating which training that they completed. I specified "Unclear" if I wasn't able to determine if they were Paid/Volunteer.

Thank you,

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler

From: Celestine Jeffreys
Sent: Wednesday, October 21, 2020 12:25 PM
To: Jaime Fuge
Cc: Mary Safranski
Subject: RE: Reporter: Need for Poll Workers Status

I'll call him.

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

From: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Sent: Wednesday, October 21, 2020 10:41 AM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Subject: FW: Reporter: Need for Poll Workers Status

From: Mary Safranski
Sent: Wednesday, October 21, 2020 10:32 AM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: Reporter: Need for Poll Workers Status

Hi Jaime,

A local reporter, Joshua, called to ask about the current status/need for poll workers. His number is (920)621-0065. I tried transferring him down, but the lines were busy.

Thank you,

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler

From: Amaad Rivera
Sent: Tuesday, October 27, 2020 4:45 PM
To: Melissa Schmitz; Jaime Fuge
Subject: Re: Resending Poll Worker Training Materials

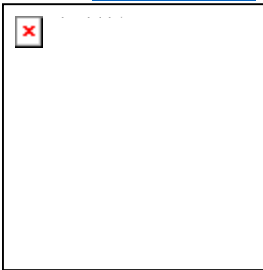
Melissa,

I will be happy to help, the expert is Jaime. She should be able to get you what you need.

Jamie let me know if I can take care of anything.

- Amaad

Amaad Rivera-Wagner
Community Liaison
Office of the Mayor
[100 North Jefferson Street - Room 200](#)
[Green Bay, Wisconsin 54301](#)
Phone: [920.448.3210](tel:920.448.3210)



On Oct 27, 2020, at 4:15 PM, Melissa Schmitz <Melissa.Schmitz@greenbaywi.gov> wrote:

Hi Amaad,

If there is a group of poll workers that I need to reach out to, please let me know. Can you tell me which polling location I will be assigned? I am waiting to receive log in credentials to do the Chief Election Inspector training.

Thanks,

Melissa

<image004.png>

Melissa M. Schmitz, CEM, LEED GA
Resiliency Coordinator
Department of Public Works

City of Green Bay
melissa.schmitz@greenbaywi.gov
920.448.3040 (office)
920.360.9889 (cell)

From: Amaad Rivera
Sent: Tuesday, October 27, 2020 1:09 PM
To: amaadr@gmail.com
Cc: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>; Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>; Joseph Faulds <Joseph.Faulds@greenbaywi.gov>; Michael Spitzer-Rubenstein <michael@voteathome.org>
Subject: Resending Poll Worker Training Materials

Chief Inspectors,

I hope this email finds you well. I am sending along all the trainings for poll workers. Please let me know if you have questions.

The following text is for poll workers, feel free to copy and paste to your poll workers.

Attached is the Election Inspector Manual for the City of Green Bay. Inserted pages are a little fuzzy but clean copies of the inserted pages are at the polling location on Election Day for reference. Page 31 is only a sample these are not the polling locations on Election Day. Photo ID and Proof of Residence can be found on the Wisconsin Elections Commission's website if you would like to see a clean copy in a short version - <https://elections.wi.gov/sites/elections.wi.gov/files/2019-01/POR%20vs%20POI.pdf>.

Please view the following video by the Wisconsin Elections Commission (WEC): "Election Day Duties" https://elections.wi.gov/publications/video/Election_Day_Duties. In the video take note of the section titled - Cell Phones, Videos & Selfies, this is the latest information that has come out of the WEC. After reading the manual and listening to the webinar please email ClerkInquiries@greenbaywi.gov stating you finished the training.

After you read the manual and listen to the video don't feel like you should know all of it. This is to get you familiar with the process and terminology. On Election Day you will be given a job by the Chief Inspector and they or another seasoned poll worker will guide you.

The second training will be a 45-minute video: <https://youtu.be/4Tro-jdtI3Q>

The third training is Lt. Ramo's: <https://youtu.be/40MDSBFDLlc>

When done with the trainings please e-mail clerk@greenbaywi.gov and you will pay \$20 a piece.

- Amaad

Amaad Rivera-Wagner
Community Liaison
Office of the Mayor
100 North Jefferson Street - Room 200
Green Bay, Wisconsin 54301

Phone: 920.448.3210

<image001.jpg>

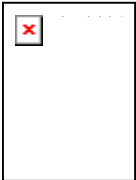
Deanna Debruler

From: Caleb Jeffreys
Sent: Wednesday, November 4, 2020 8:09 AM
To: Kim Wayte
Cc: Mary Safranski
Subject: Rest of the Week Schedule

Good morning,

I hope everything went well last night and this morning. Mary and I are still available to work this week if there's anything that you need from us.

Best,



Caleb Jeffreys

Voter Navigator

City of Green Bay

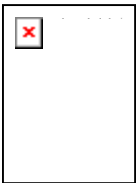
920.532.3122

Deanna Debruler

From: Caleb Jeffreys
Sent: Monday, October 26, 2020 3:47 PM
To: Jaime Fuge
Subject: Samantha Doxtator Initiative 1 Liquor License

Samantha has some questions about an event space in which a client may want to serve alcohol and how that relates Liquor Licenses.

Number: [REDACTED]



Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

Deanna Debruler

From: Rydecki, Richard H - ELECTIONS <Richard.Rydecki@wisconsin.gov>
Sent: Wednesday, October 28, 2020 7:23 AM
To: Celestine Jeffreys
Cc: Melissa Schmitz; Kim Wayte; Diana Ellenbecker; Jaime Fuge
Subject: RE: Scanned image from City of Green Bay - 33893

Hi Celestine,

My apologies for the confusion but we need a signed form to get Melissa credentials for the learning center as well. If you can get me that form, I can work on expediting credentials for her.

Please note that Chief Inspector Training is also available on the agency website here: <https://elections.wi.gov/clerks/education-training/baseline-cit>. The differences between this version and the one on the learning center are that this version is slightly less interactive and the progress of the trainee cannot be tracked and they are not issued badges when they complete each section of the training. Otherwise, the content is nearly identical.

Let me know how you would like to proceed and I can assist.

Best,

Richard Rydecki
Assistant Administrator
Wisconsin Elections Commission
212 East Washington Avenue, Third Floor
Madison, WI 53703
Phone: (608)261-2015

-----Original Message-----

From: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Sent: Tuesday, October 27, 2020 11:20 AM
To: Rydecki, Richard H - ELECTIONS <Richard.Rydecki@wisconsin.gov>
Cc: Melissa Schmitz <Melissa.Schmitz@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>; Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>; Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: FW: Scanned image from City of Green Bay - 33893

Richard,

Please find attached our request for credentials.

We also need permission/access/credentials for a new chief inspector. Her name is Melissa Schmitz, she is our resiliency coordinator. She's replacing a chief inspector who dropped out. Her email is Melissa.Schmitz@greenbaywi.gov and her direct line is 448-3040.

Thanks!!

Celestine Jeffreys
Chief of Staff

Office of the Mayor
920.448.3006

-----Original Message-----

From: sharpscans@greenbaywi.gov <sharpscans@greenbaywi.gov>
Sent: Tuesday, October 27, 2020 12:43 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Subject: Scanned image from City of Green Bay - 33893

Reply to: sharpscans@greenbaywi.gov <sharpscans@greenbaywi.gov> Device Name: City of Green Bay - 33893 Device
Model: MX-3550N
Location: Econ Development - 33893

File Format: PDF MMR(G4)
Resolution: 200dpi x 200dpi

Attached file is scanned image in PDF format.

Use Acrobat(R)Reader(R) or Adobe(R)Reader(R) of Adobe Systems Incorporated to view the document.

Adobe(R)Reader(R) can be downloaded from the following URL:

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<http://www.adobe.com/>

Deanna Debruler

From: Celestine Jeffreys
Sent: Tuesday, October 27, 2020 3:32 PM
To: Rossman, Steven R - ELECTIONS; Mary Safranski; Caleb Jeffreys; kseas951@gmail.com
Cc: Rydecki, Richard H - ELECTIONS; Melissa Schmitz; Kim Wayte; Diana Ellenbecker; Jaime Fuge
Subject: RE: Scanned image from City of Green Bay - 33893

Perfection, thank you so much Steve and Richard!



Celestine Jeffreys

Chief of Staff
Office of the Mayor
920.448.3006

From: Rossman, Steven R - ELECTIONS <Steven.Rossman@wisconsin.gov>
Sent: Tuesday, October 27, 2020 3:25 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Mary Safranski <Mary.Safranski@greenbaywi.gov>; Caleb Jeffreys <Caleb.Jeffreys@greenbaywi.gov>; kseas951@gmail.com
Cc: Rydecki, Richard H - ELECTIONS <Richard.Rydecki@wisconsin.gov>; Melissa Schmitz <Melissa.Schmitz@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>; Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>; Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: RE: Scanned image from City of Green Bay - 33893

Celestine,
I have everyone setup in the Elections Learning Center.
<https://electiontraining.wi.gov/>

Mary,
Username = [REDACTED]
Password = [REDACTED]

Caleb,
Username = [REDACTED]
Password = [REDACTED]

Karen,
Username = [REDACTED]
Password = [REDACTED]

See the attached instruction for more certification information.

Thank you,

Elections Help Desk
Wisconsin Elections Commission
Desk - 608.261.2028

elections@wi.gov
<http://elections.wi.gov>

Check Your Registration Status at <http://myvote.wi.gov>



-----Original Message-----

From: Rydecki, Richard H - ELECTIONS <Richard.Rydecki@wisconsin.gov>
Sent: Tuesday, October 27, 2020 2:52 PM
To: Hoeth, John M - ELECTIONS <John.Hoeth@wisconsin.gov>; Rossman, Steven R - ELECTIONS <Steven.Rossman@wisconsin.gov>
Subject: FW: Scanned image from City of Green Bay - 33893

John and Steve,

Please see the attached from Green Bay. Can we get thee created for their staff helping to support IPAV. In addition they need credentials for a chief inspector:

We also need permission/access/credentials for a new chief inspector. Her name is Melissa Schmitz, she is our resiliency coordinator. She's replacing a chief inspector who dropped out. Her email is Melissa.Schmitz@greenbaywi.gov and her direct line is 448-3040.

Can we get these done for them? Let me know if we need anything else from them and I can see what we can do. Thanks!

Best,

Richard Rydecki
Assistant Administrator
Wisconsin Elections Commission
212 East Washington Avenue, Third Floor
Madison, WI 53703
Phone: (608)261-2015

-----Original Message-----

From: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Sent: Tuesday, October 27, 2020 11:20 AM
To: Rydecki, Richard H - ELECTIONS <Richard.Rydecki@wisconsin.gov>
Cc: Melissa Schmitz <Melissa.Schmitz@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>; Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>; Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: FW: Scanned image from City of Green Bay - 33893

Richard,

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Thanks!!

Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.448.3006

-----Original Message-----

From: sharpsscans@greenbaywi.gov <sharpsscans@greenbaywi.gov>
Sent: Tuesday, October 27, 2020 12:43 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Subject: Scanned image from City of Green Bay - 33893

Reply to: sharpsscans@greenbaywi.gov <sharpsscans@greenbaywi.gov> Device Name: City of Green Bay - 33893 Device Model: MX-3550N
Location: Econ Development - 33893

File Format: PDF MMR(G4)
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<http://www.adobe.com/>

Deanna Debruler

From: Mary Safranski
Sent: Friday, October 23, 2020 9:20 AM
To: Jaime Fuge
Subject: RE: Second Training

Of course. I'll add her to the list. I will keep going through the clerk email and adding people to the list today if that would be helpful.

From: Jaime Fuge
Sent: Friday, October 23, 2020 8:38 AM
To: Mary Safranski
Subject: FW: Second Training

I sent her the training but can you add her to the list as second training done?

From: Carla [mailto:]
Sent: Friday, October 23, 2020 8:36 AM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: Re: Second Training

Hello Jaime

I have finished the second training with Deputy Clerk Kim Wayte.

I was unable to see the Zoom meeting on Wednesday Oct 21 with Lt Ramos. I work part time on Mondays and Wednesdays.

Can you forward that video link?

Thanks so much!

Carla J Luedeman

[Sent from Yahoo Mail on Android](#)

On Fri, Oct 16, 2020 at 8:07 AM, Jaime Fuge
<Jaime.Fuge@greenbaywi.gov> wrote:

Good Morning,

Here is a link to the second training with Deputy Clerk Kim Wayte: <https://youtu.be/4Tro-jdtl3Q>

When finished viewing please e-mail clerk@greenbaywi.gov to inform us you have completed the second training. You will get paid \$20 (if not volunteer).

We have also attached the transcripts to the video and the Election Day manual for reference. If you would prefer the transcription be mailed to you, please reach out to our office.

Lt. Ramos, from the Green Bay Police Department, will be providing the “Effective Communications Training” to all election workers on Wednesday, October 21, at noon. This is the final training prior to Election Day and is approximately three hours, which you will get paid \$20 for attending. If you cannot attend live a link to the recording will be sent after Wednesday and transcripts.

Here is the information:

Join Zoom Meeting

<https://us02web.zoom.us/j/85968398823>

Meeting ID: 859 6839 8823

Passcode: 233181

One tap mobile

+13017158592,,85968398823#,,,,,0#,,233181# US (Germantown)

+13126266799,,85968398823#,,,,,0#,,233181# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 859 6839 8823

Passcode: 233181

Find your local number: <https://us02web.zoom.us/j/8441111111>

An e-mail will also be sent next week regarding ward assignments. If you have any questions, please reach out to the Clerk's Office or e-mail clerk@greenbaywi.gov.

Thank you,

Kris Teske

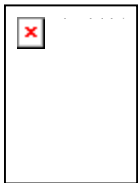
Deanna Debruler

From: Caleb Jeffreys
Sent: Friday, October 16, 2020 12:23 PM
To: Jaime Fuge
Subject: Sharon Balducci Training Not Received

Jaime,

I just got off the phone with Sharon Balducci and she did not receive the poll worker training. Her email is [REDACTED] and her number is [REDACTED].

Best,



Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

Deanna Debruler

From: Jaime Fuge
Sent: Wednesday, October 21, 2020 7:55 AM
To: Mary Safranski
Subject: RE: Training to Send to Payroll Excel Sheet

Hi,

No that works if you had your own one.

Thank you,
Jaime

From: Mary Safranski
Sent: Tuesday, October 20, 2020 6:34 PM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: Training to Send to Payroll Excel Sheet

Hi Jaime,

By the time I got in this morning, I saw that the clerk emails had been completed. I started going through the entire list of poll workers who had completed trainings that I had saved to my desktop to see who was a volunteer and who was paid. If you want me to add the names onto your excel sheet or continue working on this one tomorrow, let me know. I was not able to get through the entire list today.

Best,

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler

From: Mary Safranski
Sent: Monday, October 26, 2020 2:28 PM
To: Jaime Fuge
Subject: RE: Trainings
Attachments: TRAINING TO SEND TO PAYROLL.xlsx

Hi Jaime,

Yes. I started a new sheet in the excel document for anyone I entered after 10-23. I'll attach that here. However, I did update a few people if they were already entered into the first sheet. (For example, if they were entered for finishing the 1st training, and emailed that they completed the 2nd training, I didn't enter their name a second time. I only changed the training completed.) Let me know if you need me to change that.

Thank you,

Mary

From: Jaime Fuge
Sent: Monday, October 26, 2020 1:42 PM
To: Mary Safranski
Subject: Trainings

Hi Mary,

Do you have an excel sheet of those who did the training for me to provide to payroll? We can start a new one.

Thank you,
Jaime

Deanna Debruler

From: Kris Teske
Sent: Friday, October 16, 2020 9:52 AM
To: Mary Safranski
Subject: RE: Vote Set-Up Oct. 26

Thank you

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014



From: Mary Safranski
Sent: Friday, October 16, 2020 9:43 AM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: Vote Set-Up Oct. 26

Good Morning Kris,

I hope you are having a good day. Larry called in regards to setting up on Oct. 26th. Kim asked me to pass along the message to you. Larry's number is [REDACTED].

Thank you,

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler

From: Mary Safranski
Sent: Thursday, October 22, 2020 10:44 AM
To: Kris Teske
Subject: RE: Voter Protection Team

Thank you, Kris! I hope you are having a good morning.

From: Kris Teske
Sent: Thursday, October 22, 2020 10:34 AM
To: elizabethlentini@gmail.com
Cc: Mary Safranski
Subject: FW: Voter Protection Team

Hi Elizabeth,

The canvass will be done by the Brown County Clerk's Office. Since we don't have anything local on the ballot we don't do one.

Let me know if you have any other questions.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014



From: Mary Safranski
Sent: Thursday, October 22, 2020 10:28 AM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: Voter Protection Team

Hello Kris,

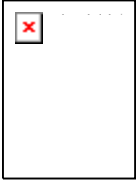
Elizabeth Lentini with the Democratic Voter Protection Team called to ask if Green Bay is doing separate canvassing. If so, she was inquiring about the time and location. She can be contacted by email at [REDACTED] or by phone [REDACTED]. She was hoping to hear from you specifically.

Thank you,

Mary Safranski
Voter Navigator
City of Green Bay
(920)448-3349

Deanna Debruler

From: Caleb Jeffreys
Sent: Monday, October 26, 2020 9:33 AM
To: Kim Wayte
Subject: Wayne Dombrocki [REDACTED]



Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

Deanna Debruler

From: Mary Safranski
Sent: Monday, October 19, 2020 4:20 PM
To: Jaime Fuge
Subject: RE: What is your phone number?

Mary Safranski
(920)448-3349 (Desk phone)
(920) 532-3048 (Work Cell)

From: Jaime Fuge
Sent: Monday, October 19, 2020 3:21 PM
To: Mary Safranski
Subject: What is your phone number?

Jaime
Administrative Clerk II
Green Bay City Hall
100 N Jefferson St. Rm 106
Green Bay, WI 54301

Deanna Debruler

From: Jaime Fuge
Sent: Thursday, October 22, 2020 2:26 PM
To: Caleb Jeffreys
Subject: RE: What should PW applicants use if they don't have paper checks?

Hi,

Yes

From: Caleb Jeffreys
Sent: Wednesday, October 21, 2020 11:09 AM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: RE: What should PW applicants use if they don't have paper checks?

So that means just providing their routing and account number will suffice?

Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122

From: Jaime Fuge
Sent: Wednesday, October 21, 2020 11:07 AM
To: Caleb Jeffreys
Subject: RE: What should PW applicants use if they don't have paper checks?

They write it in, but if it is ineligible and gets returned they would be subject to a \$20 charge.

From: Caleb Jeffreys
Sent: Wednesday, October 21, 2020 11:07 AM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: What should PW applicants use if they don't have paper checks?

Caleb Jeffreys

Voter Navigator

City of Green Bay

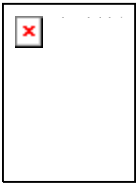
920.532.3122

Deanna Debruler

From: Jaime Fuge
Sent: Thursday, October 22, 2020 10:33 AM
To: Caleb Jeffreys
Subject: RE: Where should I email poll worker applications with felony applications?

JENNIFER SMITS AND KRIS TESKE MUST LOOK IF ON INELIGIBLE LIST. I CAN SEND WHEN I CAN

From: Caleb Jeffreys
Sent: Thursday, October 22, 2020 9:35 AM
To: Jaime Fuge <Jaime.Fuge@greenbaywi.gov>
Subject: Where should I email poll worker applications with felony applications?



Caleb Jeffreys

Voter Navigator

City of Green Bay

920.532.3122