

Directions on how to run a report showing the individual ward totals at multiple ward poll locations:

After the polls are closed, they simply have to press the Report Options button at the center bottom of the screen and then select the Ballot Status Accounting report (or something similar).

If they want to run it while the polls are still open, they need to press the Tools button in the upper right hand corner of the screen. From there, they login using the Election password and then they can to report options. From there, just select the Ballot Status Accounting report again. Preview.