

PROCEEDINGS OF THE GREEN BAY WATER COMMISSION

Meeting of the Water Commission held at 8:30 a.m., Monday, November 14, 2016 at the Water Utility office.

Present: James F. Blumreich, Lisa Bauer-Lotto, Leon R. Engler, Kathryn Hasselblad-Pascale, John C. Heugel, Nanette M. Nelson, and Doug Martin. Also present: Alderman Sladek, General Manager Quirk, Comptroller Mueller, Engineering Services Manager Powell, Water Commission Attorney Vande Castle, and Recording Secretary Lund and Patrick Glynn from Carlson Dettmann Consulting.

Absent: None

Action items

1. The meeting was called to order by President Blumreich. A motion was made by Hasselblad-Pascale, seconded by Engler, and unanimously carried to approve the agenda.
2. A motion was made by Nelson, seconded by Hasselblad-Pascale, and unanimously carried to approve the Commission Meeting minutes of October 10, 2016
3. Engineering Services Manager Powell explained that De Groot, Inc. was the low bidder for the "2016-36 inch Water Main Pipe Replacement".

A motion was made by Martin, seconded by Engler, and unanimously carried to approve awarding of the contract to De Groot, Inc. as the low bidder for the 2016-36inch Water Main Pipe Replacement.

4. Comptroller Mueller presented the Green Bay Water Utility 2017 Budget.

A motion was made by Heugel, seconded by Martin, and unanimously carried to approve the 2017 Budget.

Discussion Items

5. General Manager Quirk introduced Patrick Glynn of Carlson Dettmann Consulting to discuss the Utility Employee Compensation and Performance Measures.

Heugel requested that we include this as an Action Item for next month's agenda.

Nelson left 9:25am.

Attorney Vande Castle left 9:45am

Information Items

6. Comptroller Mueller presented the Green Bay Water Utility October 31, 2016 Cash Position Report and September 30, 2016 Financial Statements.
7. General Manager Quirk gave her report:

Village of Wrightstown Billing Agreement with the Utility is moving forward. We will be having a parallel billing in March, 2017 and going live with the June 2017 billing.

Engineering Services Manager Powell and Distribution Manager Pavlik will be giving a presentation on Lead Services in Des Moines Iowa to the state's operator group on November 16, 2016.

The Water Utility has a NWTC Intern from their Environmental Program starting November 16, 2016.

The Water Utility has Safety training going on today for Trench Safety.

The Green Bay Water Utility won the "Best Tasting Water in Wisconsin 2016" taste test at the Wisconsin Section of the American Water Works Association Annual Conference and Expo in Madison and we met with Titledown Brewery owner to see if we can promote this more.

On Thursday November 10, 2016 there was an ad hoc meeting of the Commission to discuss our response to the CBCWA's request to meet regarding future ventures.

The GBWU is completing the tax roll process. Notices have been sent and payments are due by November 15, 2016.

The GBWU is doing another mailing today to the owners and tenants to determine the material on the private service lines. Also learned that the LLC's can be subject to the Davis Bacon laws which will need to be followed for the Safe Drinking Water Loan funds.

Bauer-Lotto left 10:15am.

General Manager Quirk passed out the new Employee Manual. We have been working with Von Briesen and it has gone through legal. Given to Commission for approval in December.

December 8, 2016 Holiday Party.

December 15, 2016 Retirement Party for Ted Melotte, Julie Cieslewicz, Peggy Seim-Nielsen.

Engineering Services Manager Powell received news that the Town of Scott is raising their rates 35%

The meeting was adjourned at 10:25 A.M.

Respectfully submitted,

Leon R. Engler, Secretary