

PROCEEDINGS OF THE GREEN BAY WATER COMMISSION

Meeting of the Water Commission held at 8:30 a.m., Thursday July 28, 2016 at the Water Utility office.

Present: James F. Blumreich, Kathryn Hasselblad-Pascale, Lisa Bauer-Lotto, Leon R. Engler. Also present: Alderman Sladek, General Manager Quirk, Comptroller Mueller, Engineering Services Manager Powell, Water Commission Attorney Vande Castle, Recording Secretaries Lund and Smith, and Paul Denis from Schenck and members of the public.

Absent: John C. Heugel (excused), Nanette M. Nelson (excused), Douglas J. Martin (excused)

Action items

1. The meeting was called to order by President Blumreich. President Blumreich recommended that item 4 be taken before item 3. A motion was made by Hasselblad-Pascale, seconded by Engler, and unanimously carried to approve the modified agenda.
2. A motion was made by Blumreich, seconded by Bauer-Lotto, and unanimously carried to approve the Commission Meeting minutes of June 13, 2016.
3. General Manager Quirk introduced Paul Denis of auditing firm Schenck, S.C. to discuss the 2015 Utility annual audit and financial report. Denis was impressed that the pension fund is funded at 102%. The utilities equity went up due to the value of the infrastructure. The Utility had received a "Certificate of Achievement for Excellence of Financial Reporting" award for consistent, excellent quality and compliance with nationwide reporting standards for this report. This is the 22nd year the Utility received this award.

A motion was made by Engler, seconded by Hasselblad-Pascale, and unanimously carried to approve the 2016 Utility annual audit and financial report.

4. The Water Utility and the City of Green Bay are working together to create a funding program for eligible home owners using the Safe Drinking Water loan funds from the DNR and the City of Green Bay pledge money.

Green Bay resident Tom Hoy had passed out letters to certain residents to alert them of lead in the water, to have their water tested, and to encourage them to ask the Utility for water filters. General Manager Quirk is concerned that if the filters are not maintained properly it could cause more harm than if they ran the water for 1-2 minutes after a period of stagnation.

A motion was made by Bauer-Lotto, seconded by Hasselblad-Pascale, and unanimously carried to approve 100% funding of the replacement of lead services from the curb stop to the meter, for applicable property owners, utilizing Safe Drinking Water Loan Program principal forgiveness funds up to \$500,000.00 (currently pending approval of the DNR) in addition to the \$300,000.00 committed by the City of Green Bay, contingent on the pending approval of the DNR.

Information Items

5. Comptroller Mueller presented the Green Bay Water Utility June 30, 2016 Cash Position Report.
6. The General Manager gave her report:

General Manager Quirk stated that a plan for the Utility side lead service removal will most likely be presented to the Commission in September.

General Manager Quirk will be giving a presentation on Public Relations with Tricia of NEW Water at the WIAWWA Management Conference August 3rd.

The Strategic Planning meeting will be held on August 16 at 10:00 – 12:30. JD Solomon will give a presentation on the proposed GBWU Strategic Plan.

One of the lake pumps is not operating correctly. The pump had been sent out for repairs and came back unrepaired. We sent the pump back. Tom Landwehr will be going to oversee the pump repair at the Manufacturer this time.

There have been 14 water main breaks since the 15th of July. They feel is due to the change in barometric pressure and the ground shifting.

The water utility is preparing for the upcoming retirements of Ted Melotte, Julie Cieslewicz, Paul Pavlik and John Lake.

The project of painting close to 2700 hydrants is almost done.

FEMA will be holding a workshop for the three largest utilities in the State of Wisconsin. GBWU will be attending to learn about emergency response in the case of an electrical outage.

General Manager Quirk was invited to give a presentation on lead service replacement in Stevens Point at the Wisconsin DNR statewide meeting in November.

The opening ceremony for the Wrightstown Pipeline will be held on August 4th at 8:30 AM at Wrightstown Village Hall.

Distribution Manager Pavlik and Engineering Services Manager Powell will be giving a presentation on lead service replacement at the Iowa Water Works Association Operators Conference in November.

The Annual Employee Cookout will be held August 18th from 11:30 AM - 1:30 PM.

The meeting was adjourned at 9:30 A.M.

Respectfully submitted,

Leon R. Engler, Secretary