

## PROCEEDINGS OF THE GREEN BAY WATER COMMISSION

Meeting of the Water Commission held at 8:30 a.m., Monday, June 13, 2016 at the Water Utility office.

Present: James F. Blumreich, Kathryn Hasselblad-Pascale, Lisa Bauer-Lotto, Leon R. Engler, John C. Heugel, Nanette M. Nelson. Also present: Alderman Sladek, General Manager Quirk, Comptroller Mueller, Engineering Services Manager Powell, Water Commission Attorney Vande Castle, Recording Secretaries Lund and Smith, and Attorney Josh Koch.

Absent: Douglas J. Martin (excused)

### Action items

1. The meeting was called to order by President Blumreich. A motion was made by Hasselblad-Pascale, seconded by Engler, and unanimously carried to approve the agenda.
2. A motion was made by Nelson, seconded by Hasselblad-Pascale, and unanimously carried to approve the Commission Meeting minutes of May 9, 2016.
3. A motion was made by Heugel, seconded by Hasselblad-Pascale, and unanimously carried to approve the Wrightstown Billing Services Agreement, as revised to conform with the Commissioners' modifications. Modifications: Under "Base Compensation," remove "(list of services item #3.)"

Bauer-Lotto arrived at 8:34 AM.

4. A motion was made by Heugel, seconded by Hasselblad-Pascale, and unanimously carried to recommend to the Common Council the Green Bay Ordinance under section 21.10 "Lead Water Service Line Replacement," as revised to conform with the Commissioners' modifications. Modifications: A.) Under "(1) Intent and Purpose," remove the word "greater"; B.) Incorporate that customers must follow the procedures laid out in the ordinance in order to be reimbursed. Commissioners also requested periodic updates on the progress of removing the lead services from the approximately 200 homes that will be affected by this ordinance.
5. A motion was made by Heugel, seconded by Hasselblad-Pascale, and unanimously carried to recommend to the Common Council that the Water Utility General Manager be the authorized representative for Safe Drinking Water Loan Program funds regarding the replacement of the property owners' side lead services.
6. A motion was made by Heugel, seconded by Nelson, and unanimously carried to approve the Wellhead Protection Special Exception Use Permit for Brook Street Auto.

### Information Items

7. Comptroller Mueller presented the Green Bay Water Utility May 31, 2016 Cash Position Report.
8. The General Manager gave her report:

General Manager Quirk and Engineering Services Manager Powell will be meeting with Wrightstown to discuss the opening of the valves between the respective pipelines. They should be ready to open in one week.

On June 8<sup>th</sup>, General Manager Quirk, Engineering Services Manager Powell, and Comptroller Mueller gave a presentation to the Village of Suamico regarding services that the Green Bay Water Utility could offer them.

At the last Protection and Welfare Committee meeting, a Green Bay citizen proposed filtering device distribution to the remaining 1,700 homes until their lead service lines are replaced. The Protection and Welfare Committee voted to place the request on file. The citizen will be presenting the idea to the Finance Committee at their upcoming meeting.

General Manager Quirk and Water Quality Manager Hardwick will be attending the Professional Dairy Producers Tour on June 14<sup>th</sup>.

General Manager Quirk and Engineering Services Manager Powell will be going to the American Water Works Association Annual Conference and Expo June 18<sup>th</sup>-22<sup>nd</sup>. She will be giving a presentation on the Utility's Cyber Security study. Customer Service Specialist Justin DeStarkey will be competing in the National-Level "Meter Madness" competition.

On June 7th, the Commission met with the Utility and JD Solomon of CH2M to discuss the Utility Strategic plan. There will be a follow-up meeting with updated information soon.

The meeting was adjourned at 9:57 A.M.

Respectfully submitted,

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Leon R. Engler, Secretary