

PROCEEDINGS OF THE GREEN BAY WATER COMMISSION

Meeting of the Water Commission held at 8:30 a.m., Monday, April 11, 2016 at the Water Utility office.

Present: James F. Blumreich, Kathryn Hasselblad-Pascale, Lisa Bauer-Lotto, Leon R. Engler, John C. Heugel, Douglas J. Martin, Nanette M. Nelson. Also present: Alderman Sladek, General Manager Quirk, Comptroller Mueller, Engineering Services Manager Powell, Water Quality Manager Hardwick, Distribution Manager Pavlik, Water Commission Attorney Vande Castle, Recording Secretary Smith, and water customer Tom Hoy.

Absent: None.

Action items

1. The meeting was called to order by President Blumreich. A motion was made by Hasselblad-Pascale, seconded by Engler, and unanimously carried to approve the agenda.
2. A motion was made by Nelson, seconded by Heugel, and unanimously carried to approve the Commission Meeting minutes of March 14, 2016.
3. A motion was made by Engler, seconded by Hasselblad-Pascale, and unanimously carried to approve the Vehicle and Equipment Quotes.
4. A motion was made by Engler, seconded by Heugel, and unanimously carried to approve the Hydrant Painting Quotes.
5. A motion was made by Heugel, seconded by Hasselblad-Pascale, and unanimously carried to approve the Chemical Bid Quotes.

Information Items

6. The Commissioners discussed the "Efficiency and Operations" report. Discussion included distribution of the report, costs of pumping at the lake station, potentially consulting externally on energy efficiency, and potentially adding lead service history to the report.

Martin arrived 8:40 A.M.

A motion was made by Martin, seconded by Heugel, and unanimously carried to suspend the rules.

Tom Hoy (1120 Cass Street) contributed that it is unclear whether the report in current form would be valuable to the public, though the document does have value. He suggested a webpage counter to count how many hits the document receives, and then reevaluate whether to put the information on the website in future years.

A motion was made by Hasselblad-Pascale, seconded by Martin, and unanimously carried to return to the regular order of business.

7. The Commissioners reviewed the Financial Report. Comptroller Mueller presented the Green Bay Water Utility financial statements as of March 31, 2016 and the March 31, 2016 Cash Position Report.
8. The General Manager gave her report:

The utility went live with De Pere billing and administrative duties on Monday, April 4th. The front office staff worked on Sunday, April 3rd to prepare. The staff will be mailing out the first batch of De Pere bills either April 11th or 12th.

The utility continues to work with AECOM on the development of a master plan. They are focusing on population demands, emergency interconnects, and water loss. The utility and AECOM will have a presentation on the master plan for the Commission soon.

General Manager Quirk will be going to Washington, D.C. on April 12th for the American Water Works Association (AWWA) Fly-In. She and John Richmond, Civil Engineer of Marshfield Utilities, will be representing the Wisconsin Section AWWA. They will be meeting with Wisconsin's 8 Congress representatives and 2 Senators (or their respective staff members) to discuss lead, water infrastructure funding, etc. Senator Baldwin offered an hour-long discussion with them over coffee.

There will be an AWWA regional officers meeting in Fargo, North Dakota on April 21-23.

There will be a strategic planning workshop on April 26th and 27th for utility managers.

General Manager Quirk explained that there will be a Protection and Welfare (P&W) meeting the evening of April 11th. General Manager Quirk had provided the City Attorney with the language that the City of Madison had used for their ordinance, reference removal of private lead services, to use as a starting point for a similar ordinance in Green Bay. The City Attorney had then submitted the ordinance, with some modifications to make it relevant to the City of Green Bay, to be approved at the P&W meeting. The Water Utility Commissioners, after discussing and reviewing the ordinance that was going to be presented at the P&W Committee, requested that General Manager Quirk ask the P&W committee to put the item on hold until the Water Utility could further review and make revisions to the document, and then present it back to the P&W Committee in May. General Manager Quirk said she would ask P&W to table the item until May.

General Manager Quirk and Brown County Health Nurse Kathy Janssen gave a lead education presentation at the Neighborhood Leaders meeting on April 7th. They will be giving the presentation at several meetings over the next month.

Customer Service staff continue to go to homes to determine what material private services are made of. There are approximately 480 houses left to check.

The utility hired a Certified Industrial Hygienist to perform an Exposure Assessment in which air sampling was performed while a lead service pipe was being cut. The air sample test results have not been received as of yet, but the Industrial Hygienist said on-site that she does not suspect any elevated levels of lead particulates will be present.

A motion was made by Heugel, seconded by Engler, and unanimously carried to suspend the rules.

Tom Hoy (1120 Cass Street) expressed that some of the excess money from the Lambeau tax should be considered to be used to help pay for the removal of lead services.

A motion was made by Heugel, seconded by Nelson, and unanimously carried to return to regular order of business.

General Manager Quirk stated that 82 lead services have been replaced in 2016, and that the number left to be replaced will be under 1,700 later this week.

The meeting was adjourned at 10:06 A.M.

Respectfully submitted,

Leon R. Engler, Secretary