

PROCEEDINGS OF THE GREEN BAY WATER COMMISSION

Meeting of the Water Commission held at 8:30 a.m., Monday, March 9, 2015 at the Water Utility office.

Present: Leon R. Engler, Kathryn Hasselblad-Pascale, Lisa M. Bauer Lotto, Douglas J. Martin, John C. Heugel, Nanette M. Nelson. Also present: Alderperson Thomas G. Sladek, General Manager Quirk, Comptroller Mueller, Distribution Maintenance Manager Pavlik, Labor Attorney Bruce Deadman, and Recording Secretary Smith.

Excused: James F. Blumreich.

Action items

1. The meeting was called to order by Hasselblad-Pascale. A motion was made by Nelson, seconded by Martin, and unanimously carried to approve the regular Water Commission Meeting Minutes of February 9, 2015.
2. General Manager Quirk stated that staff recommends that the Engineering Classification and Salary Study be approved. A motion was made by Heugel, seconded by Martin, and unanimously carried to approve the staff's recommendation.
3. General Manager Quirk stated that staff recommends that the material bids purchase be awarded to the lowest respective bidders as listed. A motion was made by Engler, seconded by Martin, and unanimously carried to approve the staff's recommendation.
4. Distribution Maintenance Manager Pavlik stated that staff recommends that the Pickup Trucks purchase be awarded to the lowest bidder, Ewald Chevrolet. A motion was made by Martin, seconded by Engler, and unanimously carried to approve the staff's recommendation.

Information items

5. Hasselblad-Pascale called to adjourn to closed session. A motion was made by Martin, seconded by Hasselblad-Pascale, carried to adjourn to closed session.
6. Water Commission members reviewed the financial report. Comptroller Mueller presented the year end financial statements. Comptroller Mueller discussed increasing the water billing rate. Comptroller Mueller stated the auditors will be here March 11th and 12th for the annual auditing process.

7. General Manager Quirk reported that "Lead in Drinking Water" brochures were being distributed in the mail with the water bills. It costs \$.04 per mailing. There are English, Hmong, and Spanish versions of the brochure. General Manager Quirk discusses the proposal to provide water to the Village of Wrightstown. Their bids were approved but in litigation; a judge will be making a final decision. General Manager Quirk stated that Carlson Dettmann company will be brought in to conduct a Utility-wide Salary Study. General Manager Quirk stated that she will be attending the annual American Water Works Association Fly-In in Washington, D.C. next week. General Manager Quirk stated that World Water Day will be held on March 20, 2015 at the Jack Day Center. General Manager Quirk stated that Green Bay Water Utility will be hosting a CLEAR training session on Wednesday, March 11th. General Manager Quirk discussed the Unidirectional Flushing Program. Road signs are being updated. Postcards will be sent out to residents with information. General Manager Quirk stated that Chemical Bids will be presented at the next Water Commission meeting. General Manager Quirk discussed progress on strategic plan implementation. She will provide an update to the Commission at the April meeting.

8. A motion was made by Martin, seconded by Nelson and unanimously carried to adjourn the meeting.

Meeting adjourned at 9:24 a.m.

Respectfully submitted,

Leon R. Engler, Secretary