

AGENDA
PERSONNEL COMMITTEE

Tuesday, January 12, 2016

City Hall, Room 207

Immediately following Finance which meets at 5:15 p.m.

MEMBERS: Ald. Andy Nicholson, Ald. Tom DeWane, Ald. Tom Sladek, Ald. Guy Zima

1. Roll Call.
2. Adoption of the Agenda.
3. Approval of the minutes from the December 7, 2015 meeting.
4. Request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers.
 - a. Sewer Laborer – Public Works
 - b. Clerk III – Police
 - c. Word Processor - Police
5. Request to fill Patrol Officer and Fire Fighter vacancies in 2016 that were approved as part of the budget.
6. Request to reclassify the Assistant Fire Chief positions from pay grade 40 (\$71,060 - \$88,279) to pay grade 41 (\$75,882 - \$94,309) effective at the beginning of the pay period in which January 1, 2016 occurs.
7. Request to consider contracting with Carlson Dettman Consulting to conduct a classification and compensation study of all regular positions in the City, except for protective service positions and engineering positions previously studied. The cost of conducting the study is estimated to be \$59,500, plus mileage and travel expenses not to exceed \$3,000.
8. Request to extend the contract with OST for an on-site physical therapist for one year, with four 1-year renewal options. Cost not to exceed \$20,000/year. Funding to come from a \$10,000 CVMIC grant and \$10,000 from the worker compensation budget.
9. Requests to approve out-of-state travel.
 - a. Public Works - 4 employees to train on operation, maintenance and repair of the new tub grinder at the Morbark Company training facility in Winn, Michigan, January 20-22, 2016.
 - b. Public Works – Fleet Manager to attend the National Waste Expo in Las Vegas, Nevada, June 6-9, 2016.

- c. Parks, Recreation & Forestry - Recreation Superintendent and Recreation Supervisor to attend the 2016 National Symposium-Parks and Recreation in Public Health in Bloomington, Indiana, February 10-12, 2016.
- d. Parks, Recreation & Forestry - Recreation Superintendent to attend the 2016 Great Lakes Parks Training Institute in Angola, Indiana, February 23-25, 2016.
- e. Parks, Recreation & Forestry - Recreation Supervisor to attend the 2016 Association of Aquatics Professionals National Conference in San Diego, California, March 5-10, 2016.

10. Report of Routine Personnel Actions for regular employees.

- 1) **THIS MEETING IS AUDIO TAPED:** THE AUDIO OF THIS MEETING & MINUTES ARE AVAILABLE ON LINE AT www.greenbaywi.gov
- 2) **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that it is possible that additional members of the Council may attend this committee meeting, resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative should be present at this meeting.