

PERSONNEL COMMITTEE

Wednesday, September 9, 2015

City Hall, Room 604

4:30 p.m.

MEMBERS: Ald. Andy Nicholson, Ald. Tom DeWane, Ald. Tom Sladek, Ald. Guy Zima

1. Roll Call.
2. Adoption of the Agenda.
3. Approval of the minutes from the August 4, 2015 meeting.
4. Request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers.
 - a. HR Administrative Assistant – Human Resources
5. Request to approve the reclassification of the Plan Review Administrator position in Community Services from grade 36 (\$53,941-\$67,143) to grade 38 (\$61,230-\$76,072) effective at the beginning of the next pay period following City Council approval.
6. Request to approve the reclassification of the Public Works Supervisor Parking Services position from grade 33 (\$45,055-\$56,097) to Public Works Superintendent, grade 35 (\$50,750-\$63,211), effective at the beginning of the next pay period following City Council approval.
7. Request for out of state travel for Lt. Ben Allen to attend the C.O.P.S. National Conference on Law Enforcement Wellness and Trauma in Grapevine, Texas November 13-15, 2015.
8. Request for out of state travel for Division Chief Bill Zehms to attend the Emergency Medical Services World Expo in Las Vegas, Nevada, September 15-19, 2015.
9. Request by Ald. Moore to fund the compliance inspector position solely through the 2016 budget and return the 50% which is currently funded through CDBG, back to Block Grant Funding.
10. Referred back from Common Council the request by Ald. Scannell to review the draft Code of Conduct for Elected Officials, with possible action.
11. Report of Routine Personnel Actions for regular employees.

- 1) **THIS MEETING IS AUDIO TAPED:** THE AUDIO OF THIS MEETING & MINUTES ARE AVAILABLE ON LINE AT www.greenbaywi.gov
- 2) **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that it is possible that additional members of the Council may attend this committee meeting, resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative should be present at this meeting.