

**MINUTES
PARK COMMITTEE
Wednesday, April 27, 2016
City Hall, Room 207
5 P.M.**

MEMBERS PRESENT: Aldermen David Nennig, Chris Wery, John Vanderleest, and Andy Nicholson

MEMBERS ABSENT: None

OTHERS PRESENT: Director Cramer, Chuck Stangel, Keith Wilhelm, James Andersen, Brian Pelot, Ann Moeller, Rick Jensen, Director Grenier, Ald. Steuer, Ald. Zima, Ald. Dorff, and Ald. Galvin

Election of the Park Committee Chairman and Vice Chairman

A motion was made by Ald. Wery and seconded by Ald. Vanderleest to nominate Ald. Nennig for Chairman. Motion carried.

A motion was made by Ald. Nicholson and seconded by Ald. Vanderleest to nominate Ald. Wery for Vice Chairman. Motion carried.

Approval of the minutes of the meeting of March 30, 2016

A motion was made by Ald. Nicholson and seconded by Ald. Wery to approve the minutes of the meeting of March 30, 2016. Motion carried.

Adoption of the Agenda

A motion was made by Ald. Nicholson and seconded by Ald. Wery to adopt the agenda of the April 27, 2016, Park Committee meeting. Motion carried.

- 1. Discussion/Action on a request by Bellin Health to hold a free neighborhood appreciation concert for the 40th Annual Bellin Run on Saturday, June 4, 2016, at Astor Park from 6-8 p.m.**

A motion was made by Ald. Wery and seconded by Ald. Nicholson to open the floor for discussion. Motion carried.

Linda Maxwell, 4441 Wyandot Trail – She explained that this event was to thank the residents of the area where the annual Bellin Run is held for not only their inconveniences associated with the run, but also for embracing the event as a community. They will be providing security and cleanup, as well as selling concessions to support the Adopt-a-Family program. Music will be finished by 8 p.m.

A motion was made by Ald. Wery and seconded by Ald. Vanderleest to return to regular order of business. Motion carried.

A motion was made by Ald. Wery and seconded by Ald. Vanderleest to approve the request by Bellin Health to hold a free neighborhood appreciation concert for the 40th Annual Bellin Run on Saturday, June 4, 2016, at Astor Park from 6-8 p.m. contingent upon the following:

- All costs of the event are the responsibility of Bellin Health;
- All proper permits and insurances being obtained;
- Bellin Health is responsible for all security;
- Must adhere to all noise ordinances and regulations;
- No alcohol will be permitted in the park;
- Final approval of the City Special Event Committee.

Motion carried.

2. Discussion/Action on a request by the Gathering Place, a non-profit 501c3 organization, to host a Blues Bash concert/event on Friday, May 20, 2016, at Joannes Park from 3-8 p.m. for its 20th anniversary

A motion was made by Ald. Nicholson and seconded by Ald. Vanderleest to open the floor for discussion. Motion carried.

A motion was made by Ald. Nicholson and seconded by Ald. Vanderleest to approve the request by the Gathering Place, a non-profit 501c3 organization, to host a Blues Bash concert/event on Friday, May 20, 2016, at Joannes Park from 3-8 p.m. for its 20th anniversary contingent upon the following:

- All costs of the event are the responsibility of the Gathering Place Inc.;
- All proper permits and insurances being obtained;
- The Gathering Place is responsible for all security and safety for the event;
- Must adhere to all noise ordinances and regulations;
- Final approval of the City Special Event Committee.

Motion carried.

3. Discussion/Action on a proposal by Eric Phillips and volunteer Boy Scouts to construct a section of boardwalk over a low area in the Baird Creek Parkway

A motion was made by Ald. Wery and seconded by Ald. Nicholson to open the floor for discussion. Motion carried.

Eric Phillips, 3334 Walter Drive – He is an Eagle Scout at the University of Wisconsin – Green Bay. He proposed a boardwalk for Baird Creek Trail in a muddy section to avoid further erosion of the area by hikers and bikers. The boardwalk will match one already located on the trail. Funding has been received from the Baird Creek Foundation, and volunteers have been secured to install it.

A motion was made by Ald. Wery and seconded by Ald. Nicholson to return to regular order of business. Motion carried.

A motion was made by Ald. Nicholson and seconded by Ald. Vanderleest to approve the proposal by Eric Phillips and volunteer Boy Scouts to construct a section of boardwalk over a low area in the Baird Creek Parkway contingent upon the following:

- Hold Harmless Agreements be obtained and signed by all participants;
- All costs being the responsibility of Baird Creek and Eric Phillips;
- All proper permits and insurances being obtained;
- All materials and supplies meeting the City building code requirements;
- Final approval of Park staff of the site plan;
- Once installed, it becomes City property.

Motion carried.

4. Discussion/Action on a request made by the City Council on April 16, 2016, to refer back to the Park Committee to review and bring back modifications and options to reduce costs for a 50-meter pool concept for Colburn Pool

Staff stated that GRAEF was asked to provide additional concepts that would help to reduce the overall cost of a 50-meter pool.

Jeff Rosner, GRAEF – He explained the original concept produced by Ramaker was examined, and the cost of the 50-meter pool with all amenities was determined to be approximately \$6,800,000. They were asked to reevaluate the plan to reduce costs, and they were able to bring the cost down to \$6,180,000. GRAEF took the concept to pool contractors to obtain actual costs of the work and materials that would be involved. The project was broken down into pieces – the pool structure, the mechanical system, the amenities, and general contracting costs. To reach the lower cost of the project, the building square footage was reduced and some activities were removed from the concept. A second concept was researched, which included utilizing the existing pool shell. This renovation would cost approximately \$5,800,000.

Ald. Nennig asked if the current channel would be removed in the second concept J. Rosner described. J. Rosner responded that the second concept included the current channel.

Staff commented that costs would be reduced by removing some of those amenities. Removing the current channel would be a cost savings of \$72,000. The removal of the area containing the 25-yard lanes would reduce costs by \$150,000. Before staff can bid out the pool project, it must be clear what amenities will be included.

Ald. Nennig asked J. Rosner if he would discuss the pros and cons list that was given to the Park Committee.

J. Rosner described the pros and cons between the two options. The newly-built concrete pool can be constructed by local contractors and will last 50+ years. Building a new pool would allow the flexibility of site placement. It is also very durable. However, concrete pools are rigid structures; any changes could result in cracks and water loss.

When building it, there could be potential dimensional variations. Renovating the existing pool would reduce demolition costs and waste. There would be a 25-year warranty on the structure itself. The shell liner would have a 10-year warranty. A con for this option is that there are very few contractors who perform this type of work. Additionally, the concrete structure is already 50 years old. If the new shell will be maintained for another 50 years, the original concrete structure would then be 100 years old.

Ald. Nennig inquired about the cost savings we would gain by not demolishing the existing structure. J. Rosner responded that demolition costs could be estimated around \$75,000-\$100,000.

Ald. Vanderleest questioned the varying costs he has heard in this discussion.

Ald. Nennig gave some history on the Colburn Pool project, beginning in October 2014 when the City Council approved the fundraising efforts of the Friends of Colburn Pool. The Council agreed to fund \$3,500,000 if the Friends group raised \$1,000,000.

Ald. Wery added that the Friends group used the original 50-meter pool concept in their fundraising efforts and raised the \$1,000,000 in less than a year.

Ald. Nennig said at that time when the \$1,000,000 was raised, construction costs had increased and brought the original concept cost to \$6,800,000. City Council referred back to staff to look at modifications and cost-saving options. After the Park Committee decides on a cost-saving option, it will be brought back to the City Council for approval. He asked staff to put the sketches of the pool concepts on the website so that the public could view them.

Ald. Vanderleest questioned if the project has been bid out by any local companies. Ald. Nennig replied that it has not. The engineering consultant will create a concept based on the Park Committee's decision on design specifications, and then the project will go out for bid to national and local companies.

Ald. Vanderleest asked if the Park Committee had the authority to put the project out for bid. Staff responded that the first step is to decide what size the pool will be and what amenities it will include. Once those modifications are made by the engineering consultant, the project can go out for bid.

Director Grenier described the bidding process. Once the Park Committee has decided on pool amenities and configuration, the engineering consultant will complete the final design concept that contractors will be able to bid on. The Department of Public Works (DPW) will compile a bid package using that final design concept, and it will go out for bid. Once the bids are received back, the Park Committee will vote to approve one of those bids. Park staff would then review what funding is available and if it will cover the project. A recommendation will then go to City Council to award the bid.

Ald. Vanderleest asked if we could restrict the bids to the total amount of dollars we want to spend on the project. Director Grenier responded no. That would be considered a design/build contract, which municipalities are not allowed to do.

Ald. Nennig said the City does have the right to reject any and all bids that the Committee feels are too high. Director Grenier suggested that does not become a common practice due to the fact that contractors will stop bidding on City projects.

Ald. Zima feels the concept should include the amenities that the community requested, and the project should go out for bid. If the bids come back high, we can either reject the bids or we can find the money to fund the project. \$7,000,000 is a lot of money, but the pool will be a part of the community for 50 years. Studies have been done on the revenue that will be generated by a 50-meter pool as opposed to a neighborhood pool. This is the largest amount of fundraised dollars that was ever requested by the City. He is confident that the project will come in under \$7,000,000. We have the Packer tax to fall back on, and we can borrow more money.

Ald. Dorff is in support of this project and would like the Park Committee to make a decision as soon as possible to maintain the timeline.

Ald. Steuer agreed and is also in support of a 50-meter pool at Colburn Park. He would prefer to build a new pool rather than renovating the current pool because the dollars are so close between the two projects. He would prefer beginning with a new pool rather than continuing with a 50-year-old pool that will become a 100-year-old pool. Swim clubs are not concerned with slides. The zero depth entry does not need to be as large as it was designed. He would also like to see the 25-yard area remain in the concept. One or two swim meets a year would generate \$600,000-\$900,000 of area economic impact per year. This could also be used for the Special Olympics.

Ald. Nennig commented that decisions need to be made on what will be included in the concept that will go out for bid. He would like to hear from the audience.

Ald. Zima agreed with Ald. Steuer that we should build a new pool rather than renovating the current one.

Ald. Wery stated that everyone agrees the project needs to go out for bid. He shared the opinion that the pool should be constructed as a new project, and hopefully that will open up the bidding process to many companies where we might end up seeing some cost reduction. When the concept goes out for bid, it should contain the pool itself and then some added options of the 25-yard area and the current channel. He asked Director Grenier if it was possible to bid the project in this way. Director Grenier replied that it can be done, but it would be challenging in this case. The box pool would have to be completely reconfigured to add the 25-yard area and the current channel.

J. Rosner added that it would be better to include those amenities from the beginning but ask for the contractors to show those amenities deducted from the design if the Park Committee determines they will add too much cost to the overall project.

Ald. Nennig wanted to draw attention to the 10% contingency fee that has been added to both of the proposals.

Director Grenier commented that for a project of this size, 10% contingency is on the low side.

A motion was made by Ald. Wery and seconded by Ald. Nicholson to open the floor for discussion. Motion carried.

Olivia Crooks, 2763 Whippoorwill Drive – She spoke about how it is important to consider what the swim teams want for Colburn Pool, but she asked that the Park Committee consider what the community's families want as well. Not everyone uses the pool for swimming; some use it to play and have fun.

Lori Crooks, 2763 Whippoorwill Drive – She would like to move forward on Colburn Pool, and she asked the Park Committee to consider the donors and the naming rights. There are certain amenities that cannot be deducted, such as the community room that Ho Chunk Nation bought naming rights for in the amount of \$100,000.

Ald. Nennig questioned J. Rosner about the reduced building size and if the community room has been removed with the amended concept. J. Rosner responded that the community room is still included. Any amenities with naming rights associated with them have remained in the concept.

Catherine (Molly) Meyer, 837 Ernst Drive – She was part of the fundraising campaign. 73 businesses in our community supported the pool. The concept that was brought to them is what the community wants – zero depth entry, needs of the swim teams, and amenities to keep the children coming to the pool.

Mary Stutleen, 1124 Oregon Street – She worked with Ald. Wery on the Fisk Pool, and it became an aquatic center that is not built for swimming, especially lap swimming. She is in support of a newly-built 50-meter pool and is very excited with the progress being made by the Park Committee. The west side needs to be revitalized.

Dale Tease, 1110 Colonial Avenue – He would like to see the project go out for bid so we have real numbers to work with.

Amanda Tuttle, 1394 Wellington Drive – She requested that we use some creativity in the bidding process so we can build Colburn Pool at a reduced cost.

A motion was made by Ald. Nicholson and seconded by Ald. Wery to return to regular order of business. Motion carried.

Ald. Wery asked if it was possible to leave some flexibility in the bid documents so that costs can be reduced. Director Grenier suggested against that and said it is best to be very clear about what you want built so that there is no ambiguity. If there is ambiguity, a contractor might have to increase the bid estimate to cover any differences between what they interpret the City wants and what the City actually wants.

Ald. Wery asked if DPW would be able to complete the demolition of the building to save on those costs. Director Grenier responded that he does not have the staff to complete that work.

Ald. Zima commented he wants to create solutions rather than stand behind roadblocks.

Ald. Nennig asked if the parking area was the same as in the original concept. J. Rosner said yes.

Ald. Nennig wanted clarification on the difference between building a new concrete pool and using the existing shell with the Myrtha system. Staff responded \$407,000.

Ald. Nennig suggested bringing the two concepts to the City Council for review. Ald. Wery replied that the majority of the City Council members approve of the 50-meter pool concept, and he would like to move that forward tonight.

Staff requested an additional two weeks to verify the numbers on the new concept, estimate the costs of the amenities, and speak with the remaining alderpersons and any members of the community to get their input.

Ald. Vanderleest agreed to the staff request of waiting two weeks.

Ald. Zima totally disagrees with waiting any longer to get the project out to bid.

Ald. Wery added that the pool concept includes everything the community wanted from the beginning. He wants to move forward.

A motion was made by Ald. Wery and seconded by Ald. Nicholson to open the floor for discussion. Motion carried.

C. Meyer asked staff where the confusion was with the amenities. Staff stated that throughout the Park Committee meetings on Colburn Pool, some amenities were added and removed from the concepts because of cost.

C. Meyer asked what the current amenities were with this concept. J. Rosner explained the current amenities in the concept: the current channel, a tot slide, the zero-depth area, a diving board, a climbing wall, a few geysers, and two basketball hoops. The list does include a \$75,000 budget for amenities in the zero-depth area.

Janet Agnes believes we could remove the additional parking spaces because there are so many places to park as it is. J. Rosner responded that there are an appropriate amount of parking spaces allowed by code.

A motion was made by Ald. Nicholson and seconded by Ald. Wery to return to regular order of business. Motion carried.

Ald. Nennig stated that the concept would be available to the public, and if there were any additional items needed or wanted for the pool, to let staff know prior to the City Council meeting on May 3, 2016. He suggested having a half-hour session prior to the Council meeting for questions and comments.

A motion was made by Ald. Wery and seconded by Ald. Nicholson to direct staff to prepare the bid documents for a concrete 50-meter pool at Colburn Park with two possible deduct options for the current channel and the 25-yard bump-out lanes. Motion carried.

5. Discussion/Action on the review and approval of the Parks, Recreation, & Forestry Department's 2016 Capital Improvement Plan request

Usually in completing the bonding request process, we review three major areas:

1. Grant Funded and Community Donations Project List
2. Our current Parks Project List
3. Our Master Project List

Grant Funded & Community Donations Project List:

Staff reviewed the Grants/Donation Project List. The projects that you see on this list were completed using donations and grant dollars. In 2015, the Parks, Recreation, & Forestry Department received \$311,507 in total park grants and \$1,023,500 in donations over \$5,000.

Donations ranged from \$450,000 to \$5,000 and included rides, engineering studies, playgrounds, bleachers, plantings, wood chips, labor, bike racks, infield renovations, lights, wood chips, and phragmites removal, etc.

We also received multiple donations of plantings, project labor, and donations under \$5,000 that are listed here that we did not include in our total.

The Wildlife Sanctuary received a \$3,800 Wisconsin DNR Fishing in the Neighborhood grant, Oneida Tribe \$5,000 grant, as well as multiple projects, plantings and labor donations, building materials, many various donations from their Friends Group and volunteer groups.

Friends of Colburn Pool donated \$1,000,000 towards the Colburn Pool project and released \$270,000 of that to hire a consultant.

Our grand total for all Parks, Recreation, & Forestry for grants and donations over \$5,000 is \$2,432,787. This is not our final number as we have several projects that have not been completed and another \$625,000 of pending grant approvals.

This information was provided so everyone is aware that these projects exist. However, the real importance of this is to make you aware of how important these donations are to the City and the Parks, Recreation, & Forestry Department and to recognize all of the efforts of all of these community partnerships, individuals, and groups who work endlessly to make these great things happen in our community.

We also have three major fundraising campaigns presently in process.

1. The Friends of Bay Beach have committed to a \$5,000,000 fundraising campaign.
2. The Friends of the Wildlife Sanctuary are in the process of a \$3,000,000 fundraiser for the Nature Center expansion.
3. The Friends of Colburn Pool just completed a \$1,000,000 campaign for Colburn Pool.

That adds up to an additional \$9,000,000 of possible donations in the future. At future meetings, we will talk more in depth of the importance of supporting and showing appreciation for these groups.

Current Parks Project List:

After three years of backup on park projects due to engineering shortages, in 2015 and the start of 2016 the Department of Public Works (DPW) and our Park staff have been doing a great job of working extremely hard to catch up on many projects. Projects completed or in the process of being completed include:

- Baird Place central walk
- Navarino – new walks, relocated the playground to the new park area
- Demolished the buildings on Main and Cedar Streets for the future East River Trail expansion
- Replaced Triangle Hill tow rope and lift system
- Playgrounds – replaced the entire playground and ADA walks at Eighth Street Park, a new playground and ADA walks at Fireman’s Park, and renovated the playground at Kennedy Park
- Replaced wading pool with a splash pad at Tank Park
- Fox River Trail – replaced lighting and switched to LED from Main Street to Monroe Avenue and widened and replaced trail
- Rebuilt Atkinson Park wall
- Added two new Bay Beach rides – Rockin’ Tug and Bay Beast
- Hopefully in the fall of 2016 the Falling Star ride will be installed and the west-end train will be completed.
- Arnie Wolff – We just awarded a bid to grade two additional soccer fields and utilities to the concession area.
- Anne Sullivan Walkway
- Astor Park shelter replacement
- Colburn Pool

Master Project List:

The list before you is a Master Park Project List. It includes the following areas – parking lots, trails, shelters, athletic fields, playground replacement, aquatics, electrical, miscellaneous projects, Wildlife Sanctuary, and programs.

It is quite extensive, and there is not funding available for a majority of it. There are currently 124 projects on the list. Items get placed on this list usually by requests from City Council members, individual alderpersons, neighborhood associations, and staff. When determining Capital Improvement Plan projects, we look at projects that need immediate attention, are a safety issue, are part of a replacement plan, or a match to grant awards.

In the past years, the Parks, Recreation, & Forestry Department has received \$900,000 in 2013, 2014, and 2015 each year.

Normally, what the process has been in the past is staff presented this list, as well as recommendations in each category. The Park Committee would make suggestions on priorities. However, due to the fact that we are looking at the possibility of bonding for a

new pool, we need to evaluate whether or not we can bond for multiple venues this year. If you decide you want to bond for park projects over the pool, of course that is your decision to make. However, there are some items that we do have to discuss that are immediate need to existing projects and safety.

Ald. Nicholson inquired about Wilder Park playground on the list and asked why the word “none” was typed next to it. Staff explained that there was no funding for this project.

Ald. Nennig commented that the Park Committee sees a longer list every year of projects that need to be completed, but there is no funding for them. The Committee has to prioritize the projects and complete them as money allows.

This list is our recommendation of what those items are:

- Joannes Stadium infield lights for \$100,000 – We have replaced all outfield lights. Now we have to do the infield poles. The poles are rotted, and just three weeks ago, we brought in an inspector to evaluate whether or not they were safe enough to go through one more season, which he okayed, but full replacement is mandatory. Due to increased costs, we need to add \$100,000 to complete the project.

Ald. Nicholson questioned which groups used the stadium in addition to the Bullfrogs. Staff responded Babe Ruth leagues and high schools. It is also the home field for East and Preble High Schools.

Ald. Nennig suggested that the Park Committee members take a tour of Joannes Stadium to be more informed about it.

Staff continued on the list of recommendations.

- Astor Park Shelter is in a similar situation. An additional \$150,000 will be needed to continue the project.

Ald. Nicholson asked if the shelter was currently constructed. Staff stated it was not but was currently in the consulting phase.

Staff continued.

- Sidewalk Repairs – At last year’s budget process, we talked about 987 sidewalk cakes that were in bad need of repair and for safety reasons, at which time the City Council directed us to add this item to the 2016 Bond Request. 987 cakes x \$135 per cake = \$133,000
- East River Trail grant matching funds – We would like to apply for either a stewardship 50/50 grant or a coastal management 60/40 grant to begin the construction of the East River Trail at Baird and Main Streets. In order to do that, we would need matching funds.

In the area of parks, our subtotal for requests would be \$658,000.

In the area of City Hall, we are requesting \$110,500. That request includes:

- \$6,000 to replace the control panel and update the stairwell lighting to code standards
- \$2,000 to replace and update the eye wash station and mixing valve to code standards
- For the past three years, we have been updating ceiling tile and lighting. Projects for this year would include \$48,000 to update 3,200 square feet in the Law Department and \$88,500 to update 5,900 square feet for DPW.
- Lastly, we need \$40,000 to update IT CAD6A wiring for the 2nd Floor. We have \$20,000 carryover to do the 3rd Floor.

Ald. Nicholson wanted clarification on why the Parks Department is budgeting for the Law Department and IT's updates. Staff explained that City Hall is one of the Parks Department divisions.

Ald. Nennig added that City Hall used to be included in the Mayor's budget, then it was given to DPW, and most recently to the Parks Department. Staff stated it has been part of this budget for 10 years.

Ald. Nicholson does not think that makes sense and asked if there was an advantage or disadvantage to having City Hall maintenance under the Parks Department. Staff would like to discuss that further at a later date.

Our total request for 2016 Bond Projects for the Parks, Recreation, & Forestry Department and City Hall would be \$768,500. The remaining item to be considered would be Colburn Pool.

Ald. Vanderleest inquired if the pool bonding could be separate from the other projects requiring funding. Staff replied yes.

Ald. Nicholson questioned why the East River Trail bonding was a priority at this time. Staff stated that this project has been ongoing for a long time, and it is time to start construction on a piece of the trail. The trail will have definite economic impact on the community. The grant will match the \$275,000 that we put in.

Ald. Nicholson does not agree that the East River Trail is a priority and would rather clean up some of the other projects on the list.

Ald. Vanderleest asked if we had purchased properties or will be purchasing properties for the East River Trail project. Staff explained that we already have the properties and have finished demolition on them.

Ald. Vanderleest questioned if the trail could be used for biking and hiking. Staff said yes.

Ald. Nennig added that there are trails in his district that are used very heavily and are important to the community.

Ald. Wery wondered if the \$275,000 was the amount that had to be requested in order to get the grant. He asked if it was possible to lower the amount we apply for so that we can use some extra dollars on a different project from the list. Staff stated that they could apply for fewer grant dollars.

Ald. Nicholson commented on the Wilder Park playground project and said that park is used by District 3. Staff added that every alderperson would like to get projects done in their districts; there is a priority list.

A motion was made by Ald. Nicholson and seconded by Ald. Wery to take \$60,000 from the \$275,000 allocated for the East River Trail to build a playground at Wilder Park. Motion carried.

A motion was made by Ald. Wery and seconded by Ald. Nicholson to approve the Parks, Recreation, & Forestry Department's recommendations for the 2016 Capital Improvement Plan for \$658,000 for Park projects and \$110,500 for City Hall projects for a total of \$768,500. Motion carried.

Ald. Wery would like to add in bonding for Colburn Pool. His figure of \$3,500,000 is based on the original agreement that the Friends group fundraises \$1,000,000, and the City will put in \$3,500,000. He believes the project will come in under the \$6,800,000 estimate. He has already requested \$1,000,000 in excess stadium taxes and \$250,000 in carryover funds. If the City needs to borrow more after the final numbers come in, they can do that.

A motion was made by Ald. Wery and seconded by Ald. Nicholson to approve to add \$3,500,000 to the bond request for Colburn Pool for a total Parks, Recreation, & Forestry Department request for \$4,268,500 to be forwarded to the Finance Committee for approval. Motion carried.

Ald. Nicholson asked if this item would come back to the Committee after they have requested these dollars. Ald. Nennig clarified that the bonding request would go to City Council, then to the Finance Committee, and then back to City Council.

6. Report of the Purchasing Manager

A. Request approval to award a contract for weed control to Beck's Ornamental & Turf Management, Inc. for \$42,461 for 2016, plus 4 one-year renewal options by mutual agreement

Purchasing Manager Rick Jensen stated that this is a yearly request from the Parks Department. It went out for bid, and Beck's Ornamental & Turf Management, Inc. was the low bidder. They have been performing this service for several years at over 40 different locations for us. The renewals will not exceed the budget for this line item.

A motion was made by Ald. Wery and seconded by Ald. Vanderleest to approve the award of a contract for weed control to Beck's Ornamental & Turf Management, Inc. for \$42,461 for 2016, plus 4 one-year renewal options by mutual

agreement. Motion carried.

B. Request approval to award a contract for caulking at Joannes Skate Park to R.J. Jacques, Inc. for an amount not to exceed \$25,000

R. Jensen said it was the first time we put this caulking at the skate park out for bid. Five bids were received. The low bid was rejected. The contractor had never done caulking before and is not qualified to do the work. Therefore, the bid was rejected by DPW. The lowest qualified bidder is R.J. Jacques. This was put out to bid on a per linear foot basis. They anticipated being able to treat about 2,500 linear feet. The low bid will allow us to treat 3,200 linear feet.

A motion was made by Ald. Nicholson and seconded by Ald. Vanderleest to approve the award of a contract for caulking at Joannes Skate Park to R.J. Jacques, Inc. for an amount not to exceed \$25,000. Motion carried.

C. Request approval to purchase TreeAzin Systemic Insecticide for Emerald Ash Borer (EAB) treatment for 2016 from BioForest Technologies for \$73,180 (2016 budget)

A motion was made by Ald. Nicholson and seconded by Ald. Wery to approve the purchase of TreeAzin Systemic Insecticide for Emerald Ash Borer (EAB) treatment for 2016 from BioForest Technologies for \$73,180 (2016 budget). Motion carried.

D. Request preapproval to purchase TreeAzin Systemic Insecticide from BioForest Technologies in 2017, 2018, and 2019 for an amount not to exceed the annual budget for this line item.

R. Jensen explained that at this time last year, the Park Committee approved a five-year program of EAB treatment with this product. This company is the only one that makes the product. It is very effective.

A motion was made by Ald. Nicholson and seconded by Ald. Wery to preapprove the purchase of TreeAzin Systemic Insecticide from BioForest Technologies in 2017, 2018, and 2019 for an amount not to exceed the annual budget for this line item. Motion carried.

7. Director's Report

Director Cramer took a moment to officially welcome all of the new members to the Park Committee. She would welcome the opportunity to meet with each of them to discuss the department's structure, current projects, issues, and proposals, as well as address any questions or concerns they may have about the department or their districts.

Ald. Nennig asked the members if the meeting dates and times work for them. Ald. Nicholson and Ald. Vanderleest serve on the County Board on Wednesday nights. It was discussed that it might interfere with the Brown County Board of Supervisors meetings.

Ald. Nicholson suggested meeting on Thursday nights, which staff indicated would not work because we would not have the minutes prepared for the Friday morning packets. Ald. Nennig said it would be discussed at the next meeting.

A motion was made by Ald. Nicholson and seconded by Ald. Wery to receive and place on file the Director's Report. Motion carried.

A motion was made by Ald. Nicholson and seconded by Ald. Wery to adjourn the meeting. Motion carried.

Meeting adjourned at 7:02 p.m.