

MINUTES
PARK COMMITTEE
Wednesday, April 15, 2015
City Hall, Room 207
5:30 P.M.

MEMBERS PRESENT: Aldermen Jerry Wiezbiskie, Joseph Moore, Brian Danzinger, and David Nennig

MEMBERS ABSENT: None

OTHERS PRESENT: Dawne Cramer, James Andersen, Rick Jensen, Ald. Steuer, and Kate Hau

Approval of the minutes of the meeting of March 25, 2015

A motion was made by Ald. Danzinger and seconded by Ald. Nennig to approve the minutes of the meeting of March 25, 2015. Motion carried.

Adoption of the Agenda

A motion was made by Ald. Nennig and seconded by Ald. Moore to adopt the agenda of the April 15, 2015, Park Committee meeting. Motion carried.

1. Discussion/Action on the proposed Bullfrog schedule of events for the 2015 season

The 2015 game schedule, along with promotional night offerings the Green Bay Bullfrogs will be hosting, was distributed to the Committee members.

Our Department has met with Risk Management, the City Attorney, and pertinent City departments to ensure all promotional nights are approved per City policy and ordinance, as well as making sure the nights are covered under the Green Bay Bullfrogs insurance and any other permits and special event requirements.

The Bullfrogs are seeking approval to host a new event for 2015 called Bark in the Park.

The Green Bay Bullfrogs would like to host a Bark in the Park promotional day on June 14, 2015. They feel this would be a great addition to their promotional plan and a great way to engage the community and their pets. As we promote the Bark in the Park event, we would require those fans that participate to have their dogs on leashes at all times. Dogs that attend must be up-to-date with all vaccines. Bullfrogs' staff will have water containers around the ballpark, as well as waste containers. Fans will be encouraged to only bring dogs that cooperate well with others. This promotion has

been done by a number of Northwoods League teams, as well as major and minor league teams, with lots of success and no issues. The promotion has been well received by fans of teams that have hosted this event.

This Committee would have to approve to allow dogs in Joannes Stadium on June 14, 2015, from 12 p.m. to 4:30 p.m. for the Bark in the Park event.

Our staff has discussed in depth with our City Attorney the requirements and provisions the Bullfrogs must take in order to run this promotional day and seek approval by the Park Committee contingent upon the Bullfrogs handling all proper permits, insurance, proof of vaccinations, and licenses being obtained for each dog entering Joannes Stadium.

All other promotional nights and special events are the same as last year and have already been approved by the Park Committee. All promotional nights and events approved are contingent upon all proper permits and insurance being obtained.

Ald. Wiezbiskie asked who was in charge of cleanup. Staff replied that each individual pet owner is responsible for cleanup after his/her own pet; however, if something is not taken care of, the Bullfrogs will be performing the cleanup.

Ald. Moore wanted clarification that the Bark in the Park game was during the day. Staff said it was at 1:05 p.m.

Ald. Danzinger questioned the consequences for misbehaving pets or owners. Staff ensured the Park Committee that they would be escorted out of the game area.

A motion was made by Ald. Moore and seconded by Ald. Nennig to open the floor for discussion. Motion carried.

Liz Kern, Green Bay Bullfrogs, 315 S. Baird Street – She wanted to thank the Park Committee for its consideration of the Bark in the Park event. L. Kern has been involved with similar events at other municipalities that were very successful. The Bullfrogs are excited to have another fun summer at Joannes Stadium.

Ald. Moore inquired about the Father's Day and Faith & Family events and asked what activities will be held during those times.

L. Kern explained that at the Father's Day event each father that enters the park that day will receive a baseball. After the game, fathers will be able to play catch on the field with their children. The Faith & Family event will offer group ticket rates to congregations, and there will be a prayer before the game.

Ald. Wiezbiskie thanked the Bullfrogs for their continued success.

Ald. Moore added that he really appreciates the Bullfrogs' involvement in the community outside of the stadium.

A motion was made by Ald. Danzinger and seconded by Ald. Moore to return to regular order of business. Motion carried.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the Bullfrogs schedule of events for the 2015 season and to allow dogs to be in Joannes Stadium on June 14, 2015, from 12 p.m. to 4:30 p.m. for the Bark in the Park event contingent upon the following:

- All proper permits and insurances being obtained;
- Final special event approval from the City Special Events Committee;
- Prohibiting the sale of hard liquor;
- Must adhere to all noise ordinances and regulations

Motion carried.

2. Discussion/Action on the status of the Friends of Colburn Pool fundraising efforts and possible bonding request for Colburn Pool

At the October 15, 2014, Park Committee meeting, the Park Committee requested that the Friends of Colburn Pool report back to the Park Committee in March 2015 with an update of their fundraising efforts so the Park Committee and City Council could decide if they wish to move forward with bonding for this project in 2015.

On October 21, 2014, the City Council adopted a motion to approve fundraising and allow naming rights for the construction of Colburn Pool contingent upon the following:

- \$1,000,000 fundraising goal established for the Friends of Colburn Pool, which can include \$750,000 to name the pool (20-year term with an option for a 2nd 20-year term), \$100,000 to name the year-round community room, \$50,000 to name the seasonal shelter, and \$50,000 to name the sand play area;
- The City to fund the remaining \$3,500,000 necessary for the project;
- Friends of Colburn Pool will report back in February 2015 on the status of the fundraising;
- Naming right donations can consist of a combination of money, labor, and/or materials;
- Alternative naming right options could be brought back to the Park Committee for further consideration

Ald. Wery sent the following email that he requested staff reads to the Committee as part of the official record:

Hello Director Cramer, Chairperson Wiezbiskie, and Park Committee members:

My apologies for not being in attendance. I was recently invited to present the Colburn Pool fundraising project to the Ho Chunk Nation's monthly meeting, and it is on the same night as the Park Committee. Leah Frost, a member of our Committee, should be in attendance to answer any questions about the Colburn Pool fundraising efforts.

Our progress has been excellent. In a few months we have raised over \$201,000! This coming weekend we will be having the Dive In 4 Colburn event at the Riverside Ballroom. I hope the Committee attends to see what a wonderful community project this truly is.

I have attached a list of the current donors. There are many more that have yet to officially submit their pledges. Many foundations only meet twice a year or quarterly. There are many donation requests pending, and I am confident our donor total will continue to rise.

I have spoken with our Park Director Dawne Cramer, and the Park Committee Chairman, Jerry Wiezbiskie.

We all seem to be in agreement on a general strategy regarding the pool project.

My request is as follows:

I would welcome an endorsement from your Committee for the Friends of Colburn Pool to continue fundraising and revisit the bonding issue in February or March 2016. However, this timetable could change should the group meet its goal earlier, at which point the Council could consider a special bonding just for the pool. Likewise, should enough donations be accepted the Council can hire the architect/engineer to begin the process of creating the official construction documents.

I welcome your comments and advice...and hope to see you at the Dive In 4 Colburn event this weekend!!

Alderman Chris Wery

Ald. Wiezbiskie stated he spoke with Ald. Wery regarding the fundraising efforts, and he believes much effort has been made to obtain the goal but the time limit given was very short. He would like to hear what the Park Committee thinks about extending the fundraising deadline.

Ald. Moore encourages the fundraising to continue for another year. He asked if operational expenses would need to be included in the budget process for 2016. Staff replied yes. The pool will continue to be run as long as possible.

Ald. Nennig clarified that the naming rights seemed to be the missing portion of the fundraising. Staff agreed.

Ald. Danzinger believes the Friends of Colburn Pool are making great process, and he wants to encourage additional funds to be raised. He knows how important the pool is to the community and therefore agrees it should continue to be operated until the new pool begins construction.

Ald. Wiezbiskie admits he is not pleased the funds haven't been raised to date; however, he understands how difficult this is to accomplish. He would like the Park Committee to establish a firm date when the Committee will revisit the Friends of Colburn Pool's fundraising progress in order to better make a decision on how to move forward at that time. He recommends this occurs prior to bonding in 2016.

Ald. Moore requested a bi-monthly or quarterly update in the Park Committee's Director's Report on the fundraising progress. Staff said yes.

A motion was made by Ald. Moore and seconded by Ald. Nennig to open the floor for discussion. Motion carried.

Leah Frost, 1665 Patten Street – She is a member of the Friends of Colburn Pool. A \$50,000 donation came in today to put them over the \$200,000 mark. There should be approximately 250 people at the fundraising event this weekend. The swim clubs will have an exhibition swim meet in August, which should also bring in additional funds.

The Park Committee members thanked the Friends of Colburn Pool for its efforts and L. Frost for attending the meeting in Ald. Wery's place.

A motion was made by Ald. Moore and seconded by Ald. Nennig to return to regular order of business. Motion carried.

Ald. Steuer believes in the project and is grateful to the Park Committee for allowing the progress to continue.

Staff said in Ald. Wery's email he also requested that if the Friends of Colburn Pool achieve their \$1,000,000 fundraising goal earlier, they would like to come back to the Park Committee at that time to request using some of those fundraising dollars to hire a consultant/engineer to start the process of designing the pool. That way the pool could open in 2017 instead of 2018.

Ald. Moore requested clarification if we are saying that once the \$1,000,000 is earned then they could spend the \$400,000 to hire the engineer. Staff said the \$400,000 would have to come from the Friends of Colburn Pool as we are not bonding any money in 2015.

Ald. Moore said his whole point is he doesn't want to pay as you go. He wants the total \$1,000,000 to be raised before we allow the \$400,000 to be spent. That would be his intent.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the Friends of Colburn Pool to continue their fundraising efforts for one year and report back to the Park Committee in March 2016 to revisit a future bonding request for Colburn Pool. If the Friends of Colburn Pool reach their \$1,000,000 fundraising goal prior to the 2016 bond request, they can bring forth a request at that time to the Park Committee to consider authorizing staff to hire an engineer to design the pool using the fundraised dollars. Motion carried.

3. Report of the Purchasing Manager:

A. Request approval to purchase a new Rubber Tired Utility Vehicle from Bobcat Plus, Inc. for \$55,393

Purchasing Manager Rick Jensen said this purchase has been made in the past. The vehicle mows, it plows snow, and has a front-end loader. Bobcat Plus was the only bidder. A prior bid in 2012 for this same type of vehicle (tractor only) came in at \$47,449; in 2014, it was \$51,153. This year the tractor alone is \$51,089; with the angled broom attachment, the cost is \$55,393. The price has remained pretty stable within the last three years. The next alternative is a company called Holder, and their utility vehicle is over \$90,000.

Ald. Wiezbiskie asked if this vehicle will replace another. Staff replied that it will be replacing a 1995 Tractor Unit 202. The life of that unit was 15 years, and it has been 20 years. The old unit is in pretty rough shape.

Ald. Wiezbiskie questioned if the old unit could be used for spare parts. Staff said they are always looking for usable spare parts on old units that are being replaced.

Ald. Nennig asked if attachments were interchangeable from the old unit to the new. R. Jensen said Bobcat attachments work on other Bobcat vehicles.

A motion was made by Ald. Nennig and seconded by Ald. Moore to approve the purchase of a new Rubber Tired Utility Vehicle from Bobcat Plus, Inc. for \$55,393. Motion carried.

B. Request approval to purchase a new Trailer Style Brush Chipper from Vermeer Wisconsin, Inc. for \$59,299

R. Jensen explained there were three bidders with six total options. The low bid from L.F. George was \$58,000 did not meet our specifications. The trailer L.F. George quoted is too long for our needs, and they only offered a one-year warranty when we specified a two-year warranty was required. The second low bidder from Vermeer does meet our specifications and therefore is our recommendation.

Ald. Moore said there is a very insignificant cost difference between Vermeer and Bobcat on three different pieces of equipment. Would it be more cost effective to

award all three bids to Bobcat and perhaps save those few hundred dollars in delivery costs?

R. Jensen replied that each item was bid separately, and the option was not quoted to see if there would be cost savings by bidding all pieces as one.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the purchase of a new Trailer Style Brush Chipper from Vermeer Wisconsin, Inc. for \$59,299. Motion carried.

C. Request approval to purchase a new Skid-Steer Loader from Bobcat Plus for \$29,244

R. Jensen received quotes from six bidders with a total of seven options. Bobcat Plus offered two different options. The first option came in at \$37,000 and met specifications. However, Bobcat added an option for this same vehicle without the air conditioning, which was originally part of our specifications. After viewing the bids, the Parks Department decided to forego the air conditioning for the extra \$3,500 in savings on the vehicle. The second option without the air conditioning would cost \$33,628. Additionally, the unit was bid with an angle broom attachment. Because the utility tractor mentioned earlier in this meeting comes with an angle broom attachment already, that could be removed to bring the cost down to \$29,244, which is the recommendation.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the purchase of a new Skid-Steer Loader from Bobcat Plus for \$29,244. Motion carried.

D. Request approval to purchase Luminaires for the Fox River Trail from Cisco Distributing for \$20,204

R. Jensen explained that this purchase is grant funded. The fixtures will be installed by NWTC at no charge to the City. We received four bids with a total of seven options. The first two bids from Neher Electric do not meet our specifications according to our City Electrician. The mounting arms were not included in the quote, plus the poles would need to be modified. The low bid from Cisco Distributing is our recommendation. It does meet specifications and costs \$381.20 per fixture for \$19,060. Because we saved some money, it is recommended we purchase an additional three fixtures.

Staff added that grant money will be funding this project from McKee Foods. It will replace 53 out of 100 lights that need to be replaced. Staff may request bonding for the remaining lights in the future.

Ald. Nennig asked about the life expectancy of these fixtures. Staff did not have that information on hand but said the current fixtures have lives of 20-30 years. They should last at least that long. The new fixtures are LED lights.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the purchase of Luminaires for the Fox River Trail from Cisco Distributing for \$20,204. Motion carried.

4. Discussion/Action on accepting a DNR stewardship grant award to purchase Parcel 7-666 (535 St. George Street) and a partial acquisition of Parcels 8-282, 8-285, 8-286, and 8-287 (1260, 1276, 1280, and 1296 Main Street) for the expansion of the East River Trail

On April 30, 2014, the Park Committee authorized staff to submit a DNR stewardship grant application for the purchase of property for the East River Trail. The City has just been notified that the grant has been awarded. This grant is a 50/50 match. The City will fund \$109,125, and the DNR will fund \$109,125. The City's match will come from the Park Department bond request in 2014. This grant will fund the acquisition of two properties.

Property #1 is Parcel 7-666 (535 St. George Street). This is a residential building with a detached garage. After the property is purchased, the house and garage will be removed to make room for the future trail.

Property #2 is a partial acquisition of Parcels 8-282, 8-285, 8-286, and 8-287 (1260, 1276, 1280, and 1296 Main Street). These parcels consist of several commercial buildings with surface parking lots. The City would only purchase a 40-foot to 50-foot strip of property along the river's edge. This is just enough property to install the trail, keeping the majority of the commercial buildings and parking areas intact. On Parcel 8-285, the City would only purchase the smaller shed structure building attached to the larger warehouse. The City would not purchase the larger warehouse. On Parcels 8-282, 8-286, and 8-287, the City would also purchase some of the surface parking lot but only enough to install the trail.

Staff is requesting that the Park Committee formally accept the grant and allow staff to sign the grant contract.

Ald. Wiezbiskie inquired about the property directly south of Parcel 7-666. Staff responded it was a residential property that the City would like to acquire in the future, but that is not part of this grant.

Ald. Nennig questioned how pedestrians would cross Main Street. Staff said the street would be reconfigured at St. George Street to accommodate the trail, and additional properties to the west will be acquired to continue the trail.

Ald. Steuer commented that the house on Parcel 7-666 seemed like a very nice home. Staff added that it is; however, in order to fit the trail on the property, the garage would have to be removed. Then the trail is basically right behind the home itself, and the owners would lose their backyard.

Staff said these properties are located in Phase I of the plan; there are Phases II and III coming in the future.

Ald. Wiezbiskie asked if it was possible to move the house to another location. Staff replied that it would depend on an open lot being available nearby.

Ald. Nennig commented there were some vacant lots available on Elm Street if staff was inclined to look into that. Staff had looked into that during previous acquisitions on St. George Street, and at that time, nothing was available.

Ald. Moore had been part of those discussions, and he said logistically there were not any options that made sense cost-wise. Staff said it is worth another look to see if options are available at this time.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve accepting a DNR stewardship grant to purchase Parcel 7-666 (535 St. George Street) and a partial acquisition of Parcels 8-282, 8-285, 8-286, and 8-287 (1260, 1276, 1280, and 1296 Main Street) for the expansion of the East River Trail. Motion carried.

5. Director's Report

Staff introduced Kate Hau. Kate is our new Natural Resource & Grounds Specialist at the Wildlife Sanctuary. Kate comes to us from NES Ecological Services, a division of Robert E. Lee & Associates where she worked as a Restoration Ecologist. She brings expertise in habitat management and development implementation of native plantings, environmental education, and experience as an environmental consultant.

Everything is happening to get all parks up and fully operational for the season.

Bay Beach opens May 2, 2015, and will be open weekends to Memorial Day.

Our spring hopper ride arrives tomorrow, and crews will begin restoration.

We are working on modifications to the existing train ride. This work includes modifying portions of the track alignment and queue lines to accommodate the new train ride to the west. Plans for the train storage building have been completed.

The Eighth Street playground site design is finalized, and equipment has been ordered.

The consultant is nearing completion of the final construction plans for the Tank splash pad.

Last Friday we released a snowy owl back into the wild. Ontario came to us two years ago with a broken wrist and a 50/50 chance to fly again. We are happy to announce she had a very successful launch.

Ald. Steuer questioned the status of Perkins parking lot. Staff said the parking lot will be asphalted shortly after the company gears up on May 1, 2015.

Ald. Nennig asked if the City could do something with Ken Euers Nature Preserve to get it reestablished. Staff responded that the fire had damaged areas owned by Brown County and by the City. Some trees along our trail were lost, and mostly weeds were burned in the other portions of the preserve.

A motion was made by Ald. Danzinger and seconded by Ald. Moore to receive and place on file the Director's Report. Motion carried.

A motion was made by Ald. Nennig and seconded by Ald. Danzinger to adjourn the meeting. Motion carried.

Meeting adjourned at 6:20 p.m.