

**MINUTES**  
**POLICE AND FIRE COMMISSION**  
**SPECIAL MEETING**  
**Thursday, July 9, 2015**  
**City Hall, Room 310**  
**3:00 PM**

MEMBERS PRESENT: Commissioners Rod Goldhahn, David Nelson and Nancy Schopf

EXCUSED: Commissioners Jim Coates and Barbara Dorff

OTHERS PRESENT: HR Director Lynn Boland, HR Operations Manager Melanie Falk, City Attorney Jim Mueller, Police Lieutenant Andy Opperman, HR Generalist Jen Smits and others

The meeting was called to order by President Rod Goldhahn. Roll call was taken as noted above.

**1. Discussion of Police Chief Education Requirements.**

Comm. Goldhahn stated that he received a call from an Alderman questioning the education requirements of Police Chief. This Alderman felt that the education requirements should be more stringent. The current education requirement is a bachelor's degree and a master's degree is preferred. The Alderman felt that a master's degree should be required. HR Operations Manager Melanie Falk did some research and found that only one jurisdiction in the area requires a master's degree. The others require a bachelor's degree. Comm. Goldhahn shared that his personal opinion is that when looking at education, the commission looks at degrees, training, and experience. Comm. Goldhahn would not want to do something that would result in fewer candidates; leaving the requirements as is opens the door for more candidates. The last Police Chief recruitment yielded 55 candidates giving the commission candidates with a wide range of experience to choose from. Comm. Schopf agreed stating that she would like to look at the bachelor's degree, experience, and trainings the candidates have. Comm. Schopf stated that training and experience can be more valuable than just a master's degree, and she feels that good candidates may be eliminated if a master's degree is required. Comm. Nelson shared that he agreed as well. Comm. Goldhahn stated that the Commission had already authorized a previous recommendation of a bachelor's degree requirement and a master's degree preferred. Therefore, no further action is required.

**2. President's Report.**

Comm. Goldhahn stated that the Fire Department received a significant rating achievement. The Chief will be reviewing this with the Commission, but it is unclear whether it will be released to the press or public prior to that. Comm. Schopf asked who does the rating. Comm. Goldhahn stated that this is a national organization. More information will be provided by the Fire Chief at a later date.

**3. Selection of Interim Police Chief. The Commission may convene in closed session pursuant to Section 19.85 (1) (c), Wisconsin Statutes, for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85 (2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.**

Comm. Goldhahn read the closed session statement. A motion was made by Comm. Schopf with a second by Comm. Nelson to go into closed session. Motion carried.

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A motion was made by Comm. Nelson to return to open session with a second by Comm. Schopf. Motion carried. Out of closed session Comm. Goldhahn reported that the Commission discussed

and authorized the appointment of James Lewis for Interim Police Chief for the City of Green Bay. He will serve the term beginning in the month of July 2015 until a new Police Chief is named, which is currently projected to be in November or December 2015. A motion was made by Comm. Schopf to confirm the authorization in open session with a second by Comm. Nelson. Motion carried in open session.

Comm. Goldhahn made a recommendation to adjourn the meeting and reconvene for the Patrol Officer Interviews. A motion was made by Comm. Schopf to adjourn the meeting, second by Comm. Nelson. Motion carried.

The meeting adjourned at 3:15 p.m.

President Rod Goldhahn reconvened the July 9, 2015 meeting of the Police and Fire Commission at 3:55 p.m. for the purpose of completing the agenda.

**4. Patrol Officer Interviews. Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.**

Comm. Goldhahn read the closed session statement. A motion was made by Comm. Schopf with a second by Comm. Nelson to go into closed session. Motion carried.

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A motion was made by Comm. Nelson to return to open session with a second by Comm. Schopf. Motion carried. Out of closed session Comm. Goldhahn reported the Commission had conducted interviews with 2 Patrol Officer candidates.

With no other items on the agenda, Comm. Goldhahn requested a motion to adjourn the meeting. Motion made by Comm. Schopf, second by Comm. Nelson. Motion carried.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Lindsay Kiesow, Recording Secretary

APPROVED: \_\_\_\_\_  
Rod Goldhahn, President