



DATE: June 9, 2016

RE: BID BOARD MEETING MINUTES

Members Present: Rachel, Sowinski, Brendt Peeters, Chad VanHandel, Nicole Zich, Peter Nugent, Stephanie Bruss and Krystina Engebos

Unable to Attend: Adam Funk, Alex Galt

Others: Wendy Townsend (City of GB), Brian Johnson (OBI)

1. Administrative

A. Sowinski called the meeting to order at 8:35am

B. **Motion to approve the agenda:** Zich moved, seconded by VanHandel **MOTION PASSED**

C. Approval of the May 12, 2016 minutes.

MOTION to approve the minutes: Zich moved, seconded by Bruss **MOTION PASSED**

2. Financials

VanHandel stated there was nothing new to report. Brian from OBI asked if anything had been settled with the audits. Johnson and Mike Hall (OBI) received quotes from two places about merging the BID and OBI audits. They will be making a decision soon. **MOTION to accept the Treasurer's report:** Nugent moved, seconded by Peeters. **MOTION PASSED**

3. Planter bowl relocation update

Johnson stated that the design committee made a recommendation to the city. All suggested moves were accepted by the city except for two on Dousman due to tight spacing. Johnson said he was informed that the city does not have the resources at this time to move the planter bowls. Mike Hall had initiated the contact so he will continue to follow up on this project.

4. Hubbard Street Square update

There are no new updates. The design committee will be meeting tonight to discuss this project. There needs to be an overall plan/vision before this can actually become a viable project. It was suggested that we get a quote on the cost of maintaining the sculpture (i.e. rust removal, paint). Nugent suggested the design committee come up with a budget for maintaining the sculpture since removing it at this time does not appear feasible.

5. New business

We need to come up with a formal process/guidelines for businesses to apply for this. Perhaps this should be given to the design committee because it falls under the design/aesthetics of the district.

6. New Business

Zich reminded the board about the quote from Cineviz to do district advertising. Zich has scheduled numerous advertisers to come speak at the monthly BBO meetings. The discussion continued with updates for Johnson about OBI's past requests from the BID and the marketing budget. Typically, money requested for marketing from OBI has been used in the 4th quarter only. Nugent asked if there was an overall marketing plan for the district. There is not. He tasked Johnson and Zich to come up with one. They will meet at a later date to discuss this.

7. Meeting adjourned at 9:29

Next Meeting: Scheduled for July 14, 2016 at The Docking Station, unless otherwise noted.

Please call Nicole Zich at Sassy Girl (920-432-7277) with any comments, corrections, clarifications or changes to these minutes immediately.

Any person wishing to attend who, because of a disability, requires special accommodations should contact Peter Nugent 920-445-8881 at least 24 hours before the scheduled meeting time, so that arrangements can be made.