



DATE: November 10, 2016

RE: BID BOARD MEETING MINUTES

Members Present: Rachel, Sowinski, Brendt Peeters, Chad VanHandel, Nicole Zich, Peter Nugent, Alex Galt, Adam Funk and Stephanie Bruss

Unable to Attend: Krystina Engebos

Others: Brian Johnson (OBI) Wendy Townsend (City of Green Bay)

1. Administrative

A. Sowinski called the meeting to order at 8:32am

B. **Motion to approve the agenda:** Galt moved, seconded by Zich **MOTION PASSED**

C. Approval of the October 13, 2016 minutes.

MOTION to approve the minutes: Peeters moved, seconded by VanHandel **MOTION PASSED**

2. Financials

VanHandel stated that current balance is \$83,024.02 same as last month. There is a \$2500 delinquent funds check to be deposited. There is a \$40,000 excess in the hardscape bucket that needs to be spent. The audit has been finalized and was approved by the city. **MOTION to accept the Treasurer's report/draft audit:** VanHandel moved, seconded by Funk. **MOTION PASSED**

3. BID Terms

Stephanie Bruss's term is up at the end of the year. She will remain a board member.

4. OBI disbursement of funds/4th quarter

Johnson updated board on 4th quarter marketing. YOU magazine expense was \$4000-\$4500. Billboard were \$2000. 4th quarter marketing money is spent. New options will be explored next year to replace YOU magazine. Possibly more online. Johnson will try to get the information for the locations of the billboards.

5. Planter Update

Funk is waiting on two quotes for demolition from Smet and Ostrenga. Johnson suggested to get a quote from someone who primarily deals with concrete. Nothing will move forward without city approval. This will most likely be tabled until Spring. **MOTION to approve \$2000 for the removal of the two damaged planters:** Nugent moved, seconded by Galt. **MOTION PASSED.**

6. Meeting adjourned at 9:27

Next Meeting: Scheduled for January 12, 2016 at The Docking Station, unless otherwise noted.

Please call Nicole Zich at Sassy Girl (920-432-7277) with any comments, corrections, clarifications or changes to these minutes immediately.

Any person wishing to attend who, because of a disability, requires special accommodations should contact Peter Nugent 920-445-8881 at least 24 hours before the scheduled meeting time, so that arrangements can be made.