

**MINUTES OF THE
IMPROVEMENT & SERVICE COMMITTEE
Wednesday, October 14 2015
ROOM 207, CITY HALL
5:30 p.m.**

MEMBERS: Brian Danzinger, Joe Moore, David Nennig, Jerry Wiezbiskie

1. Approval of the minutes from the regular meeting on September 30, 2015.

A motion was made by Ald. Nennig and seconded by Ald. Moore to approve the minutes from the regular meeting on September 30, 2015. Motion carried.

2. Approval of the agenda.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the agenda. Motion carried.

3. Request by Ald. Danzinger on behalf of Brian Shelley, 1617 Arnold Drive, for additional on-street parking exemptions for 2015.

Mr. Shelley was at a previous Improvement and Service Committee meeting and discussed his parking situation at that time. He had asked for more parking exemptions, but did not specify an exact number of additional exemptions he was requesting.

Ald. Moore suggested granting Mr. Shelley six (6) additional exemptions. The six (6) additional exemptions would get Mr. Shelley through the end of 2015. If his current parking situation still exists in 2016, he can come before the Committee again after January 1, 2016.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the request by Ald. Danzinger on behalf of Brian Shelley, 1617 Arnold Drive, for six (6) additional on-street parking exemptions for 2015, and applicant shall reapply for any needed additional exemptions in 2016. Motion carried.

4. Request by owners of the Quinn and Platten Buildings to allow placement dumpsters in a fenced enclosure within City owned property known as Parking Lot F.

Director Grenier stated that the owners are proposing to construct a dumpster enclosure in City owned Parking Lot F. Department of Public Works (DPW) recommends approval of the Hold Harmless Agreement contingent upon receiving the applicable insurance certificate, the owner receiving all necessary City approvals and authorizes the Mayor and City Clerk to execute the agreement.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the request by owners of the Quinn and Platten Buildings to allow placement dumpsters in a fenced enclosure within City owned property known as Parking Lot F contingent upon obtaining all necessary approvals, executing a Hold Harmless Agreement, placing on file with the City applicable insurance and authorizing the Mayor and City Clerk to execute the agreement. Motion carried.

5. Application for a Concrete Sidewalk Builder's License by Blaser Construction.

DPW recommends approving the Sidewalk Builder's License application from Blaser Construction.

A motion was made by Ald. Nennig and seconded by Ald. Moore to approve the application for a Concrete Sidewalk Builder's License by Blaser Construction. Motion carried.

6. Director's Report on recent activities of the Public Works Department.

Director Grenier stated he has three (3) items of discussion tonight. First, the Engineering Department has issued an offer to a candidate to fill the Special Projects Engineer position. If the candidate accepts the offer, the Engineering Department will be fully staffed.

Second, leaf collection started Monday, October 12, 2015. Typically leaf collection will be performed one (1) day after garbage collection. The plan is to make one (1) complete cycle per week. DPW hopes to be able to complete five (5) rounds this year.

Finally, Director Grenier presented a short power point presentation called "Winter Roadway Maintenance – What to Expect". Some of the highlights and discussion points were:

1. Streets are split into two (2) main categories, priority 1 and priority 2 streets.
2. Ice melting using salt is only performed on priority 1 streets.
3. Sand is a traction aide only and not a melting agent.
4. The City has always had a no bare street policy for residential streets; this means that some residential streets may carry a snow pack until the sun can melt the snow off.

The Director asked for Committee member feedback after the presentation. All the Committee members thought that there would be a benefit from showing the presentation to the full Council. It was also suggested that the presentation be shown to the Presidents of the Neighborhood Associations and to post it on the City's website.

Ald. Nennig asked what was used for ice control. The Director stated that the predominant material used is rock salt.

Ald. Nennig asked if there is a trigger depth of snow that would need to fall to order the residential streets to be plowed. Director Grenier stated that the trigger depth is 2-inches. DPW does not do partial City plowing. If an event occurs, plows will go over every street.

Ald. Nennig asked if there is a set order that residential streets are plowed. The Director stated that each plow route has specific equipment assigned to it. Route completion timing can vary due to the size of the event, equipment breakdowns, or manpower issues. The trickiest routes are normally plowed first. Each route has a starting and stopping point. The starting and stopping points are alternated for each storm.

Director Grenier emphasized that safety is a priority. As such he is contemplating reversing the existing practice of boulevard plowing against traffic. The City's plows are all set up to throw the snow to the right. If the snow on a boulevard street is stored in the center, a plow truck has to plow against traffic. Plowing against traffic is a safety concern. Another concern is that typically on boulevard streets the utilities are located in the boulevard. Storing snow on the boulevard makes maintaining the utilities difficult in the winter. The Director plans on meeting with the Aldermen that have boulevard streets in their districts to discuss this issue.

A motion was made by Ald. Moore and seconded by Ald. Nennig to receive and place on file the verbal Director's Report on the recent activities of the Public Works Department. Motion carried.

A motion was made by Ald. Nennig and seconded by Ald. Moore to adjourn the meeting. Motion carried.

Meeting adjourned at 6:05 p.m.