

MINUTES
HISTORIC PRESERVATION COMMISSION
Monday, March 14, 2016
City Hall, Room 210
4:00 p.m.

MEMBERS: Chairperson Ald. Mark Steuer, Dave Boyce, Jeanine Mead, Patti Olson; and Jason Flatt – HPC staff person

MEMBERS EXCUSED: Roger Retzlaff, Susan Ley, and Dennis Doucette

ALSO PRESENT: Bill Meindl, Will Peters, James Hayward, Wendy Townsend, and Ald. Zima

APPROVAL OF MINUTES:

Approve February 8, 2016 and February 29, 2016 minutes

A motion was made by J. Mead and seconded by P. Olson to approve the February 8, 2016 minutes. Motion carried.

A motion was made by J. Mead and seconded by D. Boyce to approve the February 29, 2016 minutes. Motion carried.

APPROVAL OF AGENDA:

Modify and adopt agenda

A motion was made by P. Olson and seconded by J. Mead to approve the agenda. Motion carried.

COMMUNICATIONS:

None

DESIGN REVIEWS:

None

CONTINUING BUSINESS:

1. Nomination of Co-Chairman.

Ald. Steuer reported that on occasion he needs to leave before the meeting adjourns in order to attend another meeting, and that a suggestion was made to appoint a Co-Chair to take his place when this does occur.

The nomination of Co-Chair was postponed until all members are in attendance to make a formal decision.

2. Report by Jason Flatt on projects and initiatives from February and projected for March. A schedule for future meetings with various neighborhood associations and other groups will be discussed.

J. Flatt reported there is an upcoming meeting with the Astor Park Neighborhood Association on March 21 at St. James Lutheran Church to discuss Certified Local Government (CLG) training and other issues they may have. Ald. Steuer invited all Commission members to attend this meeting.

J. Flatt stated he emailed Commission members notice of upcoming free webinars hosted by the Wisconsin Historical Society, as well as information on CLG training. J. Flatt stated there will also be a Historic Preservation Ordinance discussion regarding Assembly Bill 568; which should give us better guidance when speaking to neighborhood associations. J. Flatt reminded members that designation of a historical property at a local level now requires owner consent.

Ald. Steuer stated that he was contacted by the realtor for the Fisk Library regarding the sale of the property. The Planning Department had deemed it an overlay zone in order for a business to operate out of it.

A motion was made by Ald. Steuer and seconded by J. Mead to open the floor.

Discussion focused on the 50% + 1 vote regarding historic properties and included the proposed east side downtown area.

J. Flatt informed the Commission that a grant could be applied for through the Green Bay/Brown County Professional Football Stadium District Board to offset the cost of having a contingent of musicians from the 3rd US Infantry Regiment play at the 2016 Bi-Centennial Celebration of the Fort Howard military complex.

J. Flatt stated the email also contained a link of potential nominee properties for the 2016 HPC awards.

3. Discussion on the March 10, 2016 Meet and Greet.

Ald. Steuer stated the meeting was attended by approximately 35 individuals.

James Hayward appeared and stated the 3rd US Infantry Regiment is the oldest US military regiment in existence and somebody needs to coordinate with them as soon as possible if they are to appear at the bi-centennial. J. Flatt stated he will follow up on a letter he sent to Colonel Davis of the 3rd US Infantry Regiment and contact the Stadium Board for information on applying for a grant.

Discussion that followed included: requesting assistance from staff members of the Mayor, Congressman and Senators to contact the 3rd US Infantry Regiment on behalf of this Commission; which members of the 3rd Infantry to invite to play and the associated costs; available funding/grant options; raising a flag during the ceremony; composing another letter for council approval, and the different events occurring in town during the same time frame.

- A. Discuss hiring a consultant for an archaeological study of 414 N. Maple Avenue for a possible purchase option.

Ald. Steuer stated they are close to confirming where Fort Howard was originally located and whether the building's original usage was for officers or surgeons quarters; however, more work needs to be done before a definite answer can be given. Ald. Steuer reported he has heard that the popular opinion is to keep the building at its current location.

J. Hayward stated the right thing to do is make the decision whether to acquire the building and, if so, look at the different relocation options that J. Flatt has given. J. Hayward reported what his rate scale would be if he were hired as the consultant, and stated that the detailed information he would turn in would include his vision on what should happen with the building. Ald. Steuer asked J. Hayward to submit a bid offering his services as a consultant.

Ald. Zima appeared and stated the Commission needs to decide if they want to preserve the building and its history. Ald. Zima suggested making it a city attraction, and moving it to the Ft. Howard area.

J. Mead left the meeting at 5:10 p.m.

Discussion included turning the building into a museum, resource or community center; forming a committee with corporate sponsors and/or individuals with fundraising experience to take charge of this project; and how to acquire the building.

Ald. Steuer inquired if anyone was aware of grants or funding that could be utilized to acquire the building or move it to another location. J. Hayward suggested contacting the National Park Service and the Department of Transportation for information and Ald. Zima suggested contacting Lynn Austin.

Ald. Steuer stated there isn't a quorum to vote on this item and asked that a motion be postponed until the next meeting.

4. Discussion on potential HPC preservation award winners.

Due to the lack of a quorum this item was postponed until the next meeting.

NEW BUSINESS:

5. Review February 2016 Building Activity Report.

Due to the lack of a quorum this item was postponed until the next meeting.

6. Review City Raze/Repair Orders and Demolitions.

Due to the lack of a quorum this item was postponed until the next meeting.

OTHER ANNOUNCEMENTS AND NEWS

NEXT MEETING DATE: April 11, 2016

ADJOURNMENT

The meeting adjourned at 5:26 p.m.