

Note: Anyone attending the meeting should park in the visitor parking lot.

**AGENDA
GREEN BAY HOUSING AUTHORITY
Thursday, August 20, 2015, 10:30 a.m.
1424 Admiral Court, Second Floor Reading Room
Green Bay, WI 54303**

MEMBERS: William VandeCastle – Chair, Sandra Popp - Vice Chair, Brenda Goodlet, Chiquitta Cotton, and Brad Hansen

APPROVAL OF MINUTES:

1. Approval of the June 25, 2015, minutes of the Green Bay Housing Authority.
2. Approval of the June 29, 2015, minutes of the Green Bay Housing Authority.

COMMUNICATIONS:

3. Letter from HAIG dated August 10, 2015, regarding dividends received.

OLD BUSINESS:

None

NEW BUSINESS:

4. Discussion and approval of revisions to Chapter 13 of the Admissions and Continued Occupancy Plan and related section of the Lease Addendum.
5. Request to amend Mason Manor Ceiling Tile award to HJ Martin to include cost for cleaning existing grid system for \$1,880.
6. Approval to renew the Preventive Maintenance Contract with Schindler Elevators for three years with option of two, one-year renewals, for an estimated annual cost of \$3,600.
7. Approval to transfer cash from Central Office Cost Center to Revenue Bonds.
8. Approval of June 30, 2015, Year End Financials.
9. Approval to amend GBHA budget to add administrative staff and adjust maintenance-related expenses.
10. Approval to use reserves for emergency purchase of water heater tanks.

INFORMATIONAL:

11. Update on WISE worker.

12. Update on summer maintenance help.

13. Update on CFP projects.

14. CFP Quarterly report.

FINANCIAL REPORT AND BILLS:

STAFF REPORT:

15. Langan Investigations report for the months of June and July 2015.

16. Occupancy Presentation and Report for months of July and August 2015.

- 1) **THIS MEETING IS AUDIOTAPED:** The audio of this meeting and minutes are available online at www.greenbaywi.gov.
- 2) **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that it is possible that additional members of the Council may attend this committee meeting, resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.