

Minutes
FINANCE COMMITTEE
Monday, February 23, 2015
City Hall, Room 400
Immediately following Personnel which began at 5:30 p.m.

MEMBERS: Alders Tom De Wane, Andy Nicholson, Tom Sladek and Guy Zima

OTHERS PRESENT: Ald. Nennig, Ald. Tim De Wane, Diana Ellenbecker, Rick Jensen, Atty Mueller, Tom Molitor, Dave Litton, Steve Grenier, and others.

1. Roll Call. All present.
2. Approval of the Agenda.

A motion to approve the agenda as presented was made by Ald. Tom De Wane, seconded by Ald. Nicholson and carried to approve.

3. Approval of the minutes of the Finance Committee meeting of January 28, 2015.

A motion to approve the minutes made by Ald. Nicholson, seconded by Ald. Tom De Wane and carried to approve.

4. Request by the City Assessor to cancel certain real and personal property tax bills.

A motion to approve made by Ald. Tom De Wane, seconded by Ald. Sladek and carried to approve.

At this time Ald. Nicholson requested a change to the agenda as a constituent was in attendance to discuss item #10. A motion to take item #10 was made by Ald. Tom De Wane, seconded by Ald. Sladek and carried to approve.

10. Request by Ald. Nicholson that the City consider the purchase of the southwest corner of University and Irwin Avenues.

Ald. Nicholson was approached by constituent Jill Verheyen, who is a city crossing guard at the corner of University and Irwin Avenues. A motion to open the floor for interested parties to speak was made by Ald. Nicholson, seconded by Ald. Tom De Wane and carried to approve.

Jill Verheyen, 755 George St, currently a city crossing guard who serves at the corner by Nicolet school stated the vacant gas station has been used as parking by parents picking up the kids from school and Head Start, which is next to the gas station and across the road from Nicolet school. There is no street parking in that area. The county has the property up for sale. Without this parking option there would be a real problem. She asked Ald. Nicholson if possible the city to purchase and use as a school parking lot.

Ald. Nicholson has tried to contact the school board and talked with Paul Zeller at Brown County who confirmed that they do own the property and are willing to sell it at a nice price to the school board. He found out from Ald. Moore that the property is contaminated.

Ald. Zima stated it is up to the school board if they want to use it for parking.

Ald. Nanning stated that it might be appropriate to refer to staff as they may already know the level of contamination on this site based on a previous study from University corridor planning study.

Director Grenier feels it would be appropriate to refer to DPW and Planning as they have access to the DNR's database on all known contaminated properties. If the city was interested in acquiring this property, they would contact the state historical preservation office to determine what limitation the development or redevelopment on that property might be due to the historical architecture.

A motion to return to regular order of business was made by Ald. Nicholson, seconded by Ald. Tom De Wane and carried to approve.

A motion to refer this item to DPW and to report back to the committee on how to move forward with this request made by Ald. Nicholson, seconded by Ald. Tom De Wane and carried.

5. Request by Ald. Nicholson to review and discuss warranty issues the City is having with the new Dodge Charger police squads. Items to be addressed include dollar value of warranty work, age of the vehicles and history of why the City moved to the Dodge Chargers.

Ald. Nicholson heard that there have been some issues with the Chargers and wanted to bring it to the Chief's attention.

Chief Molitor stated that in 2011 Ford stopped making the Crown Victoria, so they had to look for a new platform for squads. Process of trying out several vehicles and arrived at the Dodge Charger, which would be appropriate platform to build on. Head mechanic, Dean Simon was in attendance to talk about the warranty work.

Dean Simon stated the city has not paid for any warranty work on these vehicles. There have been a few growing pains on these vehicles, tension struts, brake system on the front, and a few motor mounts. What he wants to see is if in the next year model that they made the improvement to these components, in 2014 they improved the brake system and tension struts. No problems with these after they have made these improvements. He was with the city in 1992 when they transitioned to the Crown Victoria from the Chevy Caprice, and they had growing pains then too. He believes Chrysler makes a pretty good product that fits the need, and is big enough. Chrysler continues with improvements on these cars, improvements from year to year.

Ald. Nicholson asked when this package deal was for the police department why didn't Dodge already have this set in place before hand.

Dean Simon stated that in 2011 Dodge had a very small part of this market, in 2012 after the Crown Victoria ended they went for the market. Chrysler put more vehicles out and started experiencing more problems that they hadn't experienced before and have

taken care of them. They have been very good with warranty work. They are working with the city. No warranty work is being done in-house.

Chief Molitor offered back-up paperwork to the committee.

Ald. Tom De Wane stated that the city uses the Dodge Charger more intensively than what the street car may have been intended for and that may have been part of the problem.

Chief Molitor stated that this is the same issue that Ford had when they first came out with the Crown Victoria, they took a big piece of the market away from Chevy and the Crown Victoria had growing pains. These cars are driven a lot harder with high speed stops and wear parts out. Everything that had not been fit for that activity, Chrysler has stood behind.

Ald. Zima asked if the city specs the vehicles we want?

Chief Molitor states that the vehicle has specifications for a particular size brake, when they realize that it is not beefy enough, they retrofit it. Every time you have a new platform, by the final year of the Crown Victoria they were like bullet proof. If they still made Crown Victoria we would probably still be in them. Tried the new Ford Interceptor, across the board people didn't like it.

Ald. Nicholson asked where the city bought the vehicles from. Answer was Ewald. How do we decide where to get the warranty work completed? Chief Molitor said based on best service.

A motion was made to receive and place on file by Ald. Sladek, seconded by Ald. Nicholson and carried.

- 6: To approve the request by the Fire Chief to purchase replacement records management and inspection software not to exceed \$100,000. These funds would be included in the City's 2015 bonding request.

Chief Litton referred the committee to his memo which was not included in the packet. This software is part of the package for Ambulance Billing that the City will be going out for proposal as brought forward at a previous meeting. Currently that provider owns the ImageTrend software and we need to work through them to get issues resolved and reports. We have received notice from them to start charging the city an additional \$4,000/mo or \$48,000/year to continue to provide that service. At that time they started to look at the options.

ImageTrend is a single source provider, software for fire reports, electronic patient care reporting, training records, and fire specialty reporting. They contacted ImageTrend to discuss their needs. The state will be providing a portion at no charge.

Chief is asking to replace the software and own it ourselves, rather than a third party. Give us the ability to deal directly with the manufacturer on technical issues and reporting. Also to use the software to generate reports to analyze services and identify ways for quality improvements.

Software with the current third party holding the license will cost \$96,000 over the next two years and the third year will continue to pay \$4,000/mo. Or we could buy the

software ourselves, the \$100,000 includes a server and software the IT require. The ImageTrend software is \$75,428 plus \$8,000 server and \$8,500 for software to run program for a total cost right below \$100,000. It will pay for itself in two years.

Chief Litton said no additional staff would be added as all staff knows how to use this software.

Ald. Sladek confirmed that the annual fees would be paid for out of Fire annual budget and only bonding for first year software and first year annual services of \$75,428.

Ald. Tom De Wane asked why we need to bond for it? Could we use 2015 budget existing emergency money?

A motion to approve purchase of replacement records management and inspection software not to exceed \$100,000 from possible 2015 contingency prior to bonding made by Ald. Tom De Wane, seconded by Ald. Sladek and carried.

7. Request by the Purchasing Manager to approve the following:
 - a. Request approval to award the purchase of twelve 2015 Police Squad Cars from Chrysler World for \$316,560.

A motion to approve the request to purchase twelve 2015 Police Squad Cars from Chrysler World for \$316,560 by Ald. Tom De Wane, seconded by Ald. Sladek and carried.

- b. Request approval to award the purchase of three Philips HeartStart MRx Cardiac Monitors/Defibrillators to SOS Technologies for \$64,248.

A motion to approve the request to purchase three Philips HeartStart MRx Cardiac Monitors/Defibrillators to SOS Technologies for \$64,248 by Ald. Tom De Wane, seconded by Ald. Sladek and carried.

8. Request by Ald. Nicholson to review the total number of lawsuits since 2002 and to have the Finance Department prepare a report broken down by year that shows the cost of each lawsuit per year, brief description of the lawsuit, the amount paid in attorney fees, and the cost of the lawsuit.

A motion to receive and place on file was made by Ald. Nicholson, seconded by Ald. Sladek and carried.

9. Request by Ald. Wery that the Mayor and staff provide documentation for "approval and purchase" of the Clarion Hotel, showing when public debate and vote were held and the purchase price.

Ald. Wery was not in attendance. Ald. Zima asked what documentation was submitted for this item. Atty Mueller stated the documents were put in your mailboxes last week. The documentation was from when the Clarion issue went to council and closed session minutes. Ald. Zima asked when were the closed session minutes added to the report as they didn't exist five or six months ago when he looked into it. Atty Mueller said when he looked into it; he found that the Clerk keeps minimal closed session notes. Atty

Mueller said no vote was taken in closed session but direction and a motion was to have staff proceed as directed.

Ald. Zima feels very unsettled that the city didn't have this item on any agenda for public review or discussed in open session about spending \$2.8 million. Asked if that is the way the City wants to do business? If the City would not have gotten the Clarion, we would not have been in that business, it may have continued on the tax roll, would not

have had the operating loss, or had to deal with the issues of selling the property due to financing issues. Ald. Zima feels this transaction lacked transparency.

A motion to hold to next meeting was made by Ald. Tom De Wane, seconded by Ald. Sladek and carried.

11. Request by Ald. Tom De Wane for an update on the Watermark.

Ald. Tom De Wane was looking for who was paying the bill if Vetter left? In 2012 the city had to pay a portion of the Vettters loan, in 2013 paid the entire balance, and 2014 the annual balance. When Ald. Tom De Wane asked Finance Director in a previous conversation where the expense were and why the committee was not told about it, he said her response was expenses were under a TIF and if they had any questions they could ask during the budget. Ald. Tom De Wane said the annual due were about \$254,000 and were not disclosed for three years.

A motion to hold and refer back to staff the request by Ald. Tom De Wane for a Financial update on the Watermark with a complete chronological records of all financial records by Ald. Tom De Wane, seconded by Ald. Sladek and carried.

12. Report by the Finance Director

Assistance Finance Director Ellenbecker had nothing to report at this time.

A motion to receive and place on file the report of the finance director was made by Ald. Tom De Wane, seconded by Ald. Andy Nicholson and carried.

A motion to adjourn the meeting at 8:18 was made by Ald. Sladek, seconded by Ald. De Wane and carried.

2015 Contingency Fund
\$110,000

- 1) **THIS MEETING IS AUDIO TAPED:** THE AUDIO OF THIS MEETING & MINUTES ARE AVAILABLE ON LINE AT WWW.CI.GREEN-BAY.WI.US.
- 2). **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3). **QUORUM:** Please take notice that it is possible that additional members of the Council may attend this committee meeting resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4). **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.