

AGENDA
HISTORIC PRESERVATION COMMISSION
Monday, May 11, 2015
City Hall, Room 210
4:00 p.m.

MEMBERS: Chairperson Ald. Mark Steuer, Vice Chairperson Jacqueline Frank, Roger Retzlaff, Dave Boyce, Susan Ley, Jeanine Mead, Dennis Doucette, Jason Flatt

ORDER OF BUSINESS

1. APPROVAL OF MINUTES AND AGENDA

- a. Approve April 13, 2015 Minutes
- b. Modify and adopt agenda

2. DESIGN REVIEWS: None

3. REPORTS

- a. Report from Jason Flatt on his projects and findings for April 2015, including documentation of raze or repair structures in Green Bay and strategies for a completion of the inventory of pre-1936 non-historic buildings

4. CORRESPONDENCE

5. CONTINUING BUSINESS

- a. HPC awards ceremony updates and strategies for May 19, 2015
- b. HPC strategic planning – preliminary discussions that will include plans on adding more historic districts to Green Bay, plans to add more content to the City website on its HPC page, and looking at the feasibility of getting a citizen advocacy group to add more dynamic to the HPC

6. NEW BUSINESS

- a. Review and approval of permit process to allow reconstruction of historical features in designated historical districts (Cheryl Renier-Wigg)
- b. Request by Jim Sanderson to declare the last remnant of the E.S.S. (East Side Shortline) Railroad that is positioned in the City right-of-way pavement in the 1000 and 1100 blocks of Cedar Street as a historic site

- c. Request by Jim Sanderson to designate the quarry stone marker in the 400 block of N. Chestnut Avenue that is positioned within the City terrace on the east side of the street north of Kellogg Street as a historic asset
- d. Request by Jim Sanderson to designate the structure at 414 N. Maple Avenue as a historic building, as it is the last structure in the City's borders to have originated from Fort Howard's riverfront setting, making it the oldest building in the City of Green Bay
- e. Discussion on Sky-Lit Motel (Ashwaubenon) razing and sign alterations, and if there are potential ramifications for like properties in Green Bay
- f. Discussion on a possible historic preservation story for *Voyageur Magazine* and the methodology to do it
- g. Discussion on July 14, 2015 (7:00 p.m.) 45-minute HPC presentation about the Broadway District, followed by a walking tour of the area. This event will coincide with the Neville Public Museum's exhibit, Building Our Community: Over 100 Years of Architecture and Design in Brown County. Potential guests include Tara Gokey (OBI Director) and Ryan Schwalbe (Neville Public Museum Research Technician)
- h. Discussion regarding La Baye organization
- i. Review City Raze/Repair Orders and Demolitions
- j. Review April building activity report

7. **OTHER ANNOUNCEMENTS AND NEWS**

- a. Follow up on last month's discussion, led by Gene Hackbarth of the De Pere Historic Preservation Commission, on various state and local HPC initiatives, including the May 19, 2015 (2:30-4:00 p.m.) Wisconsin Trust for Historic Preservation spring conference on tax initiatives at St. Norbert College (Jason Flatt – participant) and the recently attended Association of Historic Preservation Commissions – Saturday, April 25, 2015 (Jason Flatt – participant)

8. **NEXT MEETING DATE:** June 8, 2015 at 4:00 p.m.

9. **ADJOURNMENT**

i). **THIS MEETING IS AUDIO TAPED:** The audio of this meeting and minutes are available online at WWW.GREENBAYWI.GOV.

ii). **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.

- iii). **QUORUM:** Please take notice that it is possible additional members of the Council may attend this committee meeting, resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and gathering information relative to this agenda.
- iv). **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.