

MINUTES
HISTORIC PRESERVATION COMMISSION
Tuesday, June 24, 2014
City Hall, Room 210
4:00 p.m.

MEMBERS PRESENT: Chairperson Roger Retzlaff, Dave Boyce, Susan Ley, Jeanine Mead, Chris Naumann

MEMBERS EXCUSED: Jacqueline Frank, Ald. Mark Steuer

The meeting was called to order by Roger Retzlaff at 4:00 p.m.

1. APPROVAL OF AGENDA

- a. Modify and adopt agenda

Motion made by Chris Naumann to approve the agenda, seconded by Dave Boyce. All in favor. Motion carried.

2. DESIGN REVIEWS

- a. Review and discuss renovations at 704 S. Jackson Street

Pat Drury from Drury Designs is present as the general contractor. The project involves removing the rear porch and installing a new porch using materials salvaged from the old one.

Roger indicated this is a corner property that has a wide yard. Most sides of the house are visible. Even though this isn't a street side elevation, Roger thought it should be reviewed by the Commission. The renovation is on the south face of the house.

The stairs currently on the back porch come off the back corner. This makes it difficult to drive into the carriage house (garage). The steps are rotten. They would like to change the direction of the stairs to come straight off from the door. They do not believe this is the original porch, but was put on in the 1920's or 1930's.

Pillars will be added to match those on the front of the house, but will be smaller. The posts that now hold the old porch will be reused for the newel posts going down the stairs. The sub-framing from the roofline will remain as is. The newly constructed porch will actually look more historic than the old one. Concrete will be poured to the carport. There will be a gable on one end of the roof.

Motion made by Chris Naumann to approve the renovations at 704 S. Jackson Street, seconded by Jeanine Mead. All in favor. Motion carried.

Pat Drury (Drury Designs) asked the HPC to put a notation on his website if they hear of any historic properties with materials to be salvaged.

3. **OTHER ANNOUNCEMENTS AND NEWS**

Chris Naumann stated he has the Larsen Green archeological reports. He cannot reproduce them, but will bring them to the next HPC meeting. Both studies were done in 2007, one regarding construction of Smet/Chamber and the other regarding the Metropolitan Sewerage District.

Roger reported that the City is putting a new roof on the house on Porlier Street.

Roger confirmed the awards ceremony will be held on July 15, with a 30 minute reception prior. Jim Sickel will be present to receive the award.

Roger asked the Commission to be prepared to elect a new Chairman and Vice Chairman in August.

Roger stated he received a call from the Parks Department regarding the Astor Park Pavilion. It is going to be razed and rebuilt. Commission members were asked to consider the location and historical character. The Commission will discuss this further at the next meeting.

Discussion about possibly having the Inspection Department email the Commission of any pending demolitions, so they can pass that information on to people interested in salvaging materials.

Dave Boyce suggested having a list of persons who specialize in certain areas invited to the meetings a couple times a year.

4. **NEXT MEETING DATE:** July 14, 2014, at 4:00 p.m.

5. **ADJOURNMENT**

Motion to adjourn made by Chris Naumann, seconded by Susan Ley. All in favor. Motion carried.

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- i). **THIS MEETING IS AUDIO TAPED:** The audio of this meeting and minutes are available online at WWW.GREENBAYWI.GOV.
 - ii). **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
 - iii). **QUORUM:** Please take notice that it is possible additional members of the Council may attend this committee meeting, resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and gathering information relative to this agenda.

iv). **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.