

**MINUTES
PARK COMMITTEE
Wednesday, February 26, 2014
City Hall, Room 207
5:30 P.M.**

MEMBERS PRESENT: Aldermen Jerry Wiezbiskie, Joseph Moore, Brian Danzinger, and James Warner

MEMBERS ABSENT: None

OTHERS PRESENT: Dawne Cramer, Dan Ditscheit, Tina Westergaard, Jason Arnoldi, and Rick Jensen

Approval of the minutes of the meeting of February 12, 2014

A motion was made by Ald. Warner and seconded by Ald. Moore to approve the minutes of the February 12, 2014, Park Committee meeting. Motion carried.

Adoption of the Agenda

A motion was made by Ald. Moore and seconded by Ald. Warner to adopt the agenda of the February 26, 2014, Park Committee meeting. Motion carried.

1. Report of the Purchasing Manager:

A. Request approval to award the furnishing and installation of new interior vestibule doors for City Hall to IEI General Contractors for \$17,931

Purchasing Manager Rick Jensen said the interior doors needed to be replaced and were no longer ADA compliant. This went out for bid. Six contractors came to the site inspection, but only one contractor bid.

IEI General Contractors' bid is within budget. Staff has recommended accepting the bid.

Staff said the exterior doors at all three entrances were replaced last year; this project is for the second set of interior doors at those three entrances.

Ald. Moore disclosed that IEI General Contractors is one of his accounts at work, but he saw no reason to abstain from voting because only one contractor quoted the work.

A motion was made by Ald. Warner and seconded by Ald. Moore to award the furnishing and installation of new interior vestibule doors for City Hall to IEI General Contractors for \$17,931. Motion carried.

B. Request approval to award the furnishing and installation of new ceiling tiles and lighting fixtures for 5th Floor offices at City Hall to Elmstar Electric Corporation for \$45,437

R. Jensen said this project went out for bid. Twelve people attended the site inspection. Three bids were received. Elmstar Electric was the low bidder; they have done other work for the City and received great recommendations from those departments. Staff asked for bids on both traditional fluorescent lighting and LED lighting. Staff recommends the LED lighting.

Staff said 78 fixtures will be replaced in 25 different rooms. In the long run, energy will be saved with the LED lighting. There is also a possibility of further energy rebates.

Ald. Moore said he was abstaining from the vote.

Ald. Danzinger asked what was going to be done with the old fixtures. Can you salvage them or donate them to the ReStore?

R. Jensen said it was the contractor's responsibility to dispose the old materials in a lawful manner.

A motion was made by Ald. Warner and seconded by Ald. Danzinger to award the furnishing and installation of new ceiling tiles and lighting fixtures for 5th Floor offices at City Hall to Elmstar Electric Corporation for \$45,437. Motion carried. Ald. Moore abstained.

C. Request approval to purchase a portable concessions trailer for Bay Beach to Schantz Mfg. Inc. for \$170,865

R. Jensen said this went out for bid proposals, which allows staff to not only compare price, but also the quality of the bidders themselves, their design capabilities, and the quality of the materials used. The bidder that was awarded scored the highest within the criteria and also happened to be the lowest bidder. Three bids were received from around the country, and all were within \$2,000 of each other.

Staff stated the companies that were scored were equal in quality of materials, but only one could meet the deadline for the delivery date. The other company would have delivered the products one month later, which would cost the City lost revenue.

Ald. Wiezbiskie asked when the delivery date is. Staff responded June 4, 2014.

Ald. Danzinger asked if the concessions stand would be active on June 4 or simply delivered on that date. Staff responded it would be delivered that day and active shortly thereafter when the utilities are installed.

A motion was made by Ald. Moore and seconded by Ald. Warner to approve the purchase of a portable concessions trailer for Bay Beach to Schantz Mfg. Inc. for \$170,865. Motion carried.

2. Director's Report

Staff stated the proposed Capital Improvements Plan will be brought to the next Park Committee meeting on March 12, 2014.

On February 27, 2014, at 1:30 p.m. at the Bay Beach Pavilion, the Environmental Protection Agency will be awarding the Park Department the \$500,000 grant for the west-end parking lot. Green Bay is the second city in the U.S. to receive this grant.

It has been 37 years since the ice rinks have been open as long as they have been this season. Currently, they have been open for 12 weeks. The budget included costs for only 8 weeks; therefore, staffing costs have exceeded the budget. Staff is looking to cover those costs with other funds available. The City would like to continue providing the service to its residents. A few of the ice rinks are deteriorating, but people still want to enjoy the rinks. On March 2, 2014, the City Deck rink will be taken down for the season.

Triangle Ski Hill has been open as long as the ice rinks but was closed this week due to icy conditions. It will be reopened as soon as conditions improve.

Dance recitals will be occurring at West High School next week.

A motion was made by Ald. Danzinger and seconded by Ald. Moore to receive and place on file the Director's Report. Motion carried.

A motion was made by Ald. Moore and seconded by Ald. Warner to adjourn the meeting. Motion carried.

Meeting adjourned at 5:45 p.m.