

PERSONNEL COMMITTEE

Tuesday, June 3, 2014

City Hall, Room 207

4:30 p.m.

MEMBERS: Ald. Andy Nicholson, Ald. Tom DeWane, Ald. Tom Sladek, Ald. Guy Zima

1. Roll Call.
2. Adoption of the Agenda.
3. Approval of the minutes of the meeting of May 14, 2014.
4. Request to fill the following positions and all subsequent vacancies resulting from internal transfers.
 - a. Building Custodian – Public Works
 - b. Sweeper Flusher Operator (Days) – Public Works
 - c. Network Technician – Information Technology
5. Request by Ald. Nicholson, to review and discuss with possible action, the Housing Administrator job description.
6. Request to revise Chapter 9, Section 9.2.5 of the City's Personnel Policy, Overtime, to include paid holiday, vacation, personal leave, and comp time hours as actual time worked for the purposes of determining eligibility for overtime to be effective at the beginning of the next pay period following approval by City Council. (Referred back to Committee from Council.)
7. Recommendation to revise Chapter 8, Section 8.3.2 of the City's Personnel Policy, Compensation, to require a written performance review and recommendation by the Department Head or designee for advancement through the appropriate pay grade of the Administrative Salary Schedule, in response to Ald. Moore's request.
8. In accordance with Wisconsin Statute 66.0502, repeal of Chapter 5 of the City's Personnel Policy and Ordinance 1.80 of City Code (Am.GO 47-01) regarding City Employee Residency Requirement.
9. Report by the Police Chief on revenue dollars generated by Municipal Court traffic citations for the last three years.
10. Request by Ald. DeWane, to discuss with possible action, hiring an outside consultant to study the Green Bay Police Department organization and discuss any cost savings the consultant may bring forward at a later committee meeting.

11. Report of moving expense reimbursement for the Community Services Director.
12. Report of Routine Personnel Actions for regular employees.
13. Labor negotiations.
 - a. Request by Human Resources Director to approve the 2014 Agreement with the International Brotherhood of Electrical Workers, Local No. 158 with a 2% general salary increase effective with the start of the pay period in which October 1, 2014 occurs.
 - b. Update and discussion regarding labor negotiations.

For items 13.a. and 13.b., the Committee may convene in closed session pursuant to § 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating public employee contracts for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to § 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

- 1) **THIS MEETING IS AUDIO TAPED:** THE AUDIO OF THIS MEETING & MINUTES ARE AVAILABLE ON LINE AT www.greenbaywi.gov
- 2) **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that it is possible that additional members of the Council may attend this committee meeting, resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative should be present at this meeting.