

Minutes
FINANCE COMMITTEE
Tuesday October 28, 2014
City Hall, Room 207
Following personnel, which began at 4:30 p.m.

MEMBERS: Alders Tom De Wane, Andy Nicholson, Tom Sladek and Guy Zima

OTHERS PRESENT: Dawn Foeller, Diana Ellenbecker, Rick Jensen, Alder Joe Moore and Alder Dave Nennig, Chief Dave Litton, Mike Hronek and others.

1. Roll Call.
2. Approval of the Agenda.

A motion to approve the agenda made by Ald. Andy Nicholson, seconded by Ald. Tom De Wane, and carried to approve.

- 3a. Approval of the minutes of the Finance Committee meeting of September 30, 2014.

A motion to approve the minutes of September 30, 2014 mad by Tom DeWane seconded by Ald. Tom Sladek and carried to approve.

- 3b. Approval of the minutes of the Finance Committee meeting of October 16, 2014.

A motion to approve the minutes of October 16, 2014 made by Tom Sladek seconded by Ald. Tom DeWane and carried to approve.

4. Request by the Finance Director, on behalf of the City Assessor, to cancel certain real and personal property taxes.

Finance Director Foeller referred to the documents contained in the packet stating these are personal property tax accounts, whereby, the business is no longer situated in Green Bay. Value is estimated at \$570.

A motion to approve the request by the Finance Director, on behalf the City Assessor, to cancel certain real and personal property taxes made by Ald. Tom Sladek and seconded by Ald. Andy Nicholson and carried.

5. Request of the Purchasing Manager:
 - a. Request to approve to award the purchase of Video Teleconferencing Equipment for GBMFD to CDW Government LLC for \$47,358

Finance Director Foeller stated that this equipment is 9 years old and is in need of replacement . The equipment was competitively bid out with four bidders and CDW was the low bid.

A motion to approve the request by the Purchasing Manager to award the purchase of Video Teleconferencing Equipment for GBMFD to the low vendor, CDW Government LLC made by Tom DeWane and seconded by Ald. Andy Nicholson and carried.

6. Request by Ald. Zima that the Finance Committee review the cost of running the Clarion Hotel property while it was under City ownership.

Ald. Zima asked Director Foeller to walk through the documents that were included in the Finance packet. Director Foeller stated that the City closed on the property on March 30, 2013 and sold the property on August 15, 2014. Director Foeller walked through month by month the balance sheet and profit and loss statement for the months of April 2013 – July 2014 (summary below).

Ald Zima stated that the management agreement with the hospitality group stated they were to receive a certain contracted dollar amount and additional reimbursable expenses and asked what type of expenses would make up the additional reimbursed expenses. Director Foeller indicated additional reimbursed expenses could be to cover certain insurances that may have been taken out for the property or travel expense. The group provided payroll services for the hotel which was also covered under the management agreement.

Ald. Zima also asked about property taxes in which Director Foeller stated that during 2013, the property remained on the tax roll since the City purchased the property mid-year. An accrual of the property taxes amounted to approximately \$11,000 per month and is included in the net profit / loss listed below. As of January 1, 2014, the property did come off the tax roll but will be going back on as of January 1, 2015.

	Net Profit (Loss)		Net Profit (Loss)
March 30 - April 30, 2013	(14,921.52)	January 2014	(36,334.33)
May 2013	(12,455.91)	February 2014	(49,674.90)
June 2013	(51,222.71)	March 2014	(18,640.64)
July 2013	10,252.38	April 2014	(47,461.75)
August 2013	5,163.51	May 2014	(51,655.14)
September 2013	(16,063.76)	June 2014	(47,618.58)
October 2013	49,128.48	July 2014	(30,391.68)
November 2013	14,421.56	2014 net profit (loss)	(281,777.02)
December 2013	(26,382.30)		
Year end 2013 net profit (loss)	(42,080.27)	Total net profit (loss)	(323,857.29)

A motion to receive and place on the file the Finance Committee's review of the cost to run the Clarion Hotel property while under City ownership and for the finance report to also include a finance recap sheet along with the net profit or loss statements made by Ald. Tom DeWane and seconded by Ald. Tom Sladek, and carried.

7. Request by Ald. Nicholson for Finance and Economic Development to create a report and map to show any areas that have been designed blighted for development.

Finance Director, Foeller, stated that Director Flom is here to go over the map included in there packets. Director Flom indicated the map presented shows the boundaries of the TIF Districts and the Low to Moderate Income Eligible Areas within the City of Green Bay. In some instances, the two boundaries overlap. According to the analysis, approximately 10% of the City is within a TIF Boundary and approximately 34% of the City is designated as a Low to Moderate Income Eligible Area.

Director Flom stated it is important to note that inclusion in either of these designations does not mean that a specific property is blighted. The LMI areas delineate where

federal funds like CDBG and HOME can be used. TIF Districts that are created for redevelopment often include accompanying Redevelopment Plans that analyze blighted properties. But TIF's can also be created for new development in areas that have no blight issues, like the I43 Business Park.

Ald. Zima asked what percentage of each category is in the city. Director Flom responded that 10% of City land is within a TIF District and 34% of City land is within an LMI Area. Ald. Zima mentioned that it seems like a lot of the City is blighted. Director Flom responded that not all properties in the TIF or LMI areas are technically considered blighted.

A motion was made to receive and place on file by Ald. Nicholson and seconded by Tom DeWane and carried.

8. Request by Ald. Nicholson to review the total number of lawsuits since 2002 and to have the Finance Department prepare a report broken down by year that shows the cost of each lawsuit per year, brief description of the lawsuit, the amount paid in attorney fees, and the cost of the lawsuit.

A motion to hold the request by Ald. Tom DeWane and seconded by Ald. Andy Nicholson and carried.

9. Report by the Finance Director

Reminder of future dates and times:

November 3, 2014	Regular scheduled Common Council Meeting
November 4, 2014	Joint personnel and finance committee to take up the 2015 budget starting at 4:00.
November 12, 2014	Common Council starting at 4:00

Alder Zima stated he thought we were going to start the meetings earlier. Director Foeller believes there was a scheduling conflict with Ald. Wery and believes staff is fine at starting earlier if Ald. Zima wanted to reach out to Ald. Wery.

A motion to receive place on file made by Ald. Tom DeWane, seconded by Ald. Tom Sladek carried to approve the report of the Finance Director.

A motion to adjourn made at 8:00 p.m. by Ald. Tom Sladek, and seconded by Andy Nicholson and carried to adjourn.