

Minutes
FINANCE COMMITTEE
Tuesday, January 14, 2014
City Hall, Room 207
Immediately following Personnel which begins at 3:00 p.m.

MEMBERS: Alders Amy Kocha, Tom De Wane, Andy Nicholson, and Tom Sladek

OTHERS PRESENT: Diana Ellenbecker, Dawne Cramer, Rick Jensen, Fire Chief Litton, Mike Hronek, and others.

1. Roll Call. All present
2. Approval of the Agenda.

A motion to approve the agenda made by Ald. Andy Nicholson, seconded by Ald. Amy Kocha, and carried to approve.

3. Approval of the minutes of the Finance Committee meeting of December 10, 2013.

A motion to approve made by Ald. Amy Kocha, seconded by Ald. Andy Nicholson, and carried to approve.

4. Request by the Fire Chief to discuss additional repairs and maintenance needed at various fire stations. Approximately \$130,000 was used of the previous \$200,000 authorized for Station 6 HVAC and roof repairs.

Fire Chief Litton stated that additional projects are only to be done after, not concurrently, with the main project of the roof and the HVAC repairs at Station 6. The current bid may include contingencies for work not included in bid package that may cost extra money.

Fire Chief Litton stated after discussion with Finance Director Foeller that the specifics discussed with the finance committee would take precedence and that there may be additional funding to help with the list of the additional projects. The additional projects would be completed in the order of priority.

The additional renovations would include the dormitory and the bathroom at Station #6, the carpet at station #3, and kitchen cabinets at station #2. All of the stations are used 24 hours a day around the clock. The renovations would be completed in the order of priority and are only to be completed once the original project is done.

The renovations would begin only if there is remaining money, and Chief Litton would like to further discuss the other repairs needed once the Station 6 HVAC and roof repairs are complete.

Ald. Tom Sladek asked if the additional items did not appear on the 2014 Budget for Equipment Replacement and if the renovations would be the next priority items that would have been in line for 2015.

Chief Litton responded that if there had been savings anywhere that it would have been added to the operating budget. There may be savings in the Operating Budget at the end of the year after making the initial repairs.

A motion to approve made by Ald. Andy Nicholson, seconded by Ald. Amy Kocha, and carried to approve.

5. Request by the IT Admin to approve a three-year renewal of ESRI Small Municipal and Country Government Enterprise License Agreement (ELA) for \$157,500 or \$52,500 annually. The funding for this agreement will be shared between the City, Water Utility, Sanitary and Storm Sewer Funds.

A motion to approve made by Ald. Andy Nicholson, seconded by Ald. Amy Kocha, and carried to approve.

6. Report of the Purchasing Manager:

- a. Request approval to award the purchase of a Triple Combination Pumper Fire Engine to Pierce Mfg. for \$537,400.

A motion to approve made by Ald. Andy Nicholson, seconded by Ald. Amy Kocha, and carried to approve.

- b. Request approval to award the purchase of ten 2014 Dodge Charger Police Pursuit Squad Cars to Ewald Automotive for \$235,070.

A motion to approve made by Ald. Andy Nicholson, seconded by Ald. Amy Kocha, and carried to approve.

7. Report by the Finance Director.

City Treasurer Diana Ellenbecker reported that the 2013 year end preliminary numbers should be completed at the end January.

A motion to receive and place on file made by Ald. Andy Nicholson, seconded by Ald. Tom Sladek, and carried to approve.

A motion to adjourn at 3:53 p.m. made by Ald. Andy Nicholson, seconded by Ald. Tom Sladek, and carried to approve.

2014 Contingency Fund
\$110,000

- 1) **THIS MEETING IS AUDIO TAPED:** THE AUDIO OF THIS MEETING & MINUTES ARE AVAILABLE ON LINE AT WWW.CI.GREEN-BAY.WI.US.
- 2). **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3). **QUORUM:** Please take notice that it is possible that additional members of the Council may attend this committee meeting resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4). **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.