

**MINUTES OF THE
TRAFFIC COMMISSION
Monday, June 9, 2014
City Hall, Room 207
5:30 pm**

MEMBERS: Chairperson Matt Kuepers, Vice Chairperson, Alderman Mark Steuer, Lieutenant Karl Ackermann, Charles Karow, Victoria Kassab, and Daniel Theno

ABSENT: Bryan Lipke (excused)

OTHERS PRESENT: Alderman Randy Scannell, Recording Secretary and Traffic Engineer David Hansen

GENERAL BUSINESS

1. Approval of the minutes from the April 14, 2014 Traffic Commission meeting.

A motion was made by D. Theno, seconded by C. Karow, and carried to approve the minutes from the April 14, 2014 Traffic Commission meeting.

2. Approval of the agenda.

All items were taken in order except #8 which was moved before #5.

A motion was made by Ald. Steuer, seconded by M. Kuepers, and carried to approve the amended agenda.

3. Request by the Traffic Engineer to discuss, with possible action, the regularly scheduled date, time, and room of future Traffic Commission meetings.

David Hansen, City Traffic Engineer, stated that Ald. Steuer is a member of 3 standing committees or boards/commissions: Traffic Commission (TC), Protection & Welfare (P&W) Committee, and the Historic Preservation Commission (HPC). The regularly scheduled Traffic Commission meeting conflicts with P&W's regularly scheduled meeting.

Eng. Hansen stated that TC normally meets on the 3rd Monday of each month in Room 207. P&W meets on the 2nd and 4th Mondays of each month also in Room 207. HPC meets the same day as TC but earlier at 4 PM in Room 210. Although the current meeting schedule for TC has seemed to work for staff and the commissioners, it typically meets 1 day prior to when Council meets, which delays action on the TC report to the following Council meeting, which in the summers, can delay report approval for over a month. It would work best if TC could meet during the 2nd and 4th weeks of each month so that it can report out to Council which meets on the 1st and 3rd Tuesdays of each month (3rd Tuesdays only, June – September).

A lengthy discussion took place. No other meeting dates and times work better than the current one for the commissioners. Ald. Steuer stated that he should be able to find a replacement for him for those meetings in conflict.

A motion was made by Ald. Steuer, seconded by D. Theno, and carried to receive and place on file the request to discuss, with possible action, the regularly scheduled date, time, and room of future Traffic Commission meetings.

4. Report by the Traffic Engineer on Council revisions to the May 6, 2014 Traffic Commission Report.

Eng. Hansen stated that Item 4, request by Ald. Tim De Wane to change the 2-WAY STOP condition on Eliza Street at Roosevelt Street to a 4-WAY STOP condition resulted in a motion made for DPW staff to conduct a speed and traffic count study of the intersection of Eliza Street at Roosevelt Street. Council amended this motion for the study to include pedestrians.

A motion was made by D. Theno, seconded by Ald. Steuer, and carried to receive and place on file the report by the Traffic Engineer on Council revisions to the May 6, 2014 Traffic Commission Report.

INITIAL REQUESTS

5. Request by Ald. Tom De Wane, on behalf of Nature's Way Products, to establish NO PARKING zones at both sides of their driveways onto Voyager Drive and Goddard Way.

Eng. Hansen stated that he received a call from Dewy Capelle from Nature's Way Products. He stated that employees are having a difficult time seeing on-street traffic when exiting their 2 main driveways near the intersection of Voyager Dr and Goddard Wy. Mainly salesman and delivery persons park onstreet near those driveways. There are extra parking stalls available in their parking lot. He requested on-street parking be restricted near both driveways.

Eng. Hansen stated he supports the request. He recommended restricting parking on the south side of Voyager Dr from Goddard Wy west through the driveway in order to achieve the proper intersection sight distance for a NB motorist stopped at Voyager Dr. Ald. Tom De Wane called Eng. Hansen earlier expressing his support for the request.

A motion was made by C. Karow, seconded by D. Theno, and carried that, on a 90-day trial, to:

- A. Establish a NO PARKING zone on the south side of Voyager Drive from a point 335 feet west of Goddard Way to Goddard Way.
 - B. Establish a NO PARKING zone on the west side of Goddard Way from a point 145 feet south of Voyager Drive to Voyager Drive.
6. Request by Ald. Tim De Wane for a STOP sign at the intersection of Heyrman and Louise Streets.

Eng. Hansen provided the history of this intersection's traffic control.

- Prior to May 22, 2006, the intersection had no YIELD or STOP signs. But YIELD signs were installed on Louise St at Heyrman St after Council overturned a motion by Traffic Commission to deny YIELD signs.
- On Nov 19, 2012, a request to replace the YIELDS with STOPS was received and placed on file by both Traffic Commission and Council. No crash history on file at this time.
- On Apr 15, 2013, another request to replace the YIELDS with STOPS was received and placed on file by both Traffic Commission and Council. This time, they also approved of a police-led speed study, which resulted in an 85th percentile speed of 20.5 mph. There was an average of 37 violations of the 25 mph speed limit per day, and a max speed of 38 mph during the 7 day study.

Eng. Hansen stated that according to Ald. Tim De Wane, there has only been 1 requestor for the STOP signs. He stated that Section 2B.06, STOP Sign Applications, of the Manual on Uniform Traffic Control Devices (MUTCD) states that *“at intersections where a full stop is not necessary at all times, consideration should first be given to using less restrictive measures such as YIELD signs.”* There continues to be no crash history at the intersection. He stated that all information leads him to conclude that the YIELD signs are working. He recommended denying the request.

Ald. Nicholson (not present) called both Eng. Hansen and Ald. Steuer expressing his support for the request. A brief discussion took place about roadway classification of Heyrman St (residential street), the history of the request, and that the request is coming from only 1 household.

A motion was made by C. Karow, seconded by V. Kassab, and carried to deny the request for a STOP sign at the intersection of Heyrman and Louise Streets.

7. Request by the Traffic Engineer to remove the existing 2-HOUR METERED parking zones on Howe Street and Moravian Street from Madison Street to Monroe Avenue and replace with 2-HOUR 7:00 A.M. TO 6 P.M. MONDAY THROUGH FRIDAY parking zones.

Eng. Hansen stated that these 2-hour meters have low usage. A 2-HR zone is more appropriate for the on-street parking environment, especially next to Jackson Park. Staff would also like to add 3 NO PARKING HERE TO CORNER locations near the Howe St and Moravian St intersections with Monroe Ave and Madison St for safety and traffic flow reasons.

A discussion took place about why there would be a need to have metered parking near a park.

A motion was made by Ald. Steuer, seconded by D. Theno, and carried that, on a 90-day trial, to:

- A. Remove the 2-HOUR METERED PARKING zone on the south side of Howe Street from Madison Street to a point 43 feet west of Monroe Avenue.
- B. Remove the NO PARKING zone the south side of Howe Street from a point 43 feet west of Monroe Avenue to Monroe Avenue.
- C. Remove the 2-HOUR METERED PARKING zone on the north side of Moravian Street from Madison Street to Monroe Avenue.
- D. Establish a 2-HOUR 7 AM TO 6 PM MONDAY THROUGH FRIDAY parking zone on the south side of Howe Street from a point 40 feet east of Madison Street to a point 43 feet west of Monroe Avenue.
- E. Establish a NO PARKING zone on the south side of Howe Street from Madison Street to a point 40 feet east of Madison Street.
- F. Establish a 2-HOUR 7 AM TO 6 PM MONDAY THROUGH FRIDAY parking zone on the north side of Moravian Street from a point 55 feet east of Madison Street to a point 50 feet west of Monroe Avenue.
- G. Establish a NO PARKING zone on the north side of Moravian Street from Madison Street to a point 55 feet east of Madison Street.
- H. Establish a NO PARKING zone on the north side of Moravian Street from a point 50 feet west of Monroe Avenue to Monroe Avenue.

8. Request by the Traffic Engineer to modify the parking restrictions on both sides of Washington Street from Walnut Street to Cherry Street.

Eng. Hansen stated that the parking request on the west side stems from the loss of parking at the former Nicolet Bank parking lot / The Metreux development. The east side stems from the Prevea Health walk-in clinic now in the first level of the Cherry St Ramp. The PARKING BY POSTED SIGN will actually read RESERVED 1-HOUR NICOLET BANK OFFICE CUSTOMERS ONLY 7 AM TO 6 PM MONDAY THROUGH FRIDAY. The west side zones are temporary and will change to meters once The Metreux is open.

A brief discussion took place about taxi loading zones, how the reserved parking zone would be enforced, and the number of on-street metered stalls will be added (5 west side; 6 east side).

A motion was made by D. Theno, seconded by C. Karow, and carried that, on a 90-day trial, to:

- A. Remove the NO PARKING zone on the east side of Washington Street from a point 75 feet south of Walnut Street to a point 110 feet north of Pine Street.
 - B. Remove the NO PARKING zone on the west side of Washington Street from a point 37 feet south of Walnut Street to a point 60 feet north of Cherry Street.
 - C. Establish a NO PARKING zone on the east side of Washington Street from a point 140 feet south of Cherry Street to a point 110 feet north of Pine Street.
 - D. Establish a NO PARKING zone on the east side of Washington Street from a point 75 feet south of Walnut Street to a point 50 feet north of Walnut Street.
 - E. Establish a NO PARKING zone on the west side of Washington Street from a point 40 feet south of Walnut Street to a point 190 feet north of Walnut Street.
 - F. Establish a NO PARKING zone on the west side of Washington Street from a point 50 feet south of Cherry Street to a point 60 feet north of Cherry Street.
 - G. Establish a METERED PARKING zone on the east side of Washington St from a point 50 feet north of Walnut Street to a point 140 south of Cherry Street.
 - H. Establish a PARKING REGULATED BY POSTED SIGN (RESERVED 1-HOUR NICOLET BANK OFFICE CUSTOMERS ONLY 7 AM TO 6 PM MONDAY THROUGH FRIDAY) zone on the west side of Washington Street from a point 190 feet north of Walnut Street to a point 50 feet south of Cherry Street.
9. Request by the Traffic Engineer on behalf of The Children's Museum to modify the parking restrictions on the west side of the Washington Street from Pine Street to CityDeck Court. **(Ald. Scannell – District 7)**

Eng. Hansen stated that the zone change is needed since there has been observed misuse of the existing 15-minute loading zone which has created bus loading and unloading issues in front of the children's museum. The proposed parking zone would split the existing parking spaces in half, with the south half being a loading zone and the north half being meters.

A motion was made by D. Theno, seconded by C. Karow, and carried that, on a 90-day trial, to:

- A. Remove the 15-MINUTE LOADING ONLY DAILY zone on the west side of Washington Street from a point 30 feet north of Pine Street to a point 190 feet north of Pine Street.
- B. Remove the NO PARKING zone on the west side of Washington Street from a point 190 feet north of Pine Street to Main Street.

- C. Establish a NO STOPPING OR STANDING LOADING ONLY 7 AM TO 7 PM DAILY zone on the west side of Washington Street from a point 30 feet north of Pine Street to a point 110 feet north of Pine Street.
- D. Establish a METERED PARKING zone on the west side of Washington Street from a point 110 feet north of Pine Street to a point 115 feet south of CityDeck Court.
- E. Establish a NO PARKING zone on the west side of Washington Street from a point 115 feet south of CityDeck Court to Main Street.

TERMINATION OF TRIAL PERIODS

- 10. That, on a 90-day trial, to establish a NO STOPPING OR STANDING 7 AM TO 4 PM SCHOOL DAYS zone on the east side of Victoria Street from Crooks Street to Main Street.

Eng. Hansen stated that the parking zone was shortened during the 90-day trial period as a compromise between the Early Learning Center school, the alder, and the residents along the east side of Victoria St. He recommended to adopt by ordinance, the establishment of a NO STOPPING OR STANDING 7 AM TO 4 PM SCHOOL DAYS zone on the east side of Victoria Street from Crooks Street to a point 405 feet north of Crooks Street.

A motion was made by Ald. Steuer, seconded by C. Karow, and carried to establish and adopt by ordinance a NO STOPPING OR STANDING 7 AM TO 4 PM SCHOOL DAYS zone on the east side of Victoria Street from Crooks Street to a point 405 feet north of Crooks Street.

- 11. That, on a 90-day trial, to remove the NO PARKING zone on the north side of Seventh Street from Military Avenue to a point 145 feet east of Military Avenue.

A motion was made by Ald. Steuer, seconded by C. Karow, and carried to remove and adopt by ordinance the NO PARKING zone on the north side of Seventh Street from Military Avenue to a point 145 feet east of Military Avenue.

- 12. That, on a 90-day trial, to establish a NO PARKING zone on the north side of Seventh Street from Military Avenue to West Mennen Court.

A motion was made by Ald. Steuer, seconded by C. Karow, and carried to establish and adopt by ordinance a NO PARKING zone on the north side of Seventh Street from Military Avenue to West Mennen Court.

There being no other items of discussion, a motion was made by Ald. Steuer, seconded by D. Theno, and carried to adjourn from the regular order of business. The meeting ended at 6:30 P.M.

The next Traffic Commission meeting is scheduled for Monday, July 14, 2014, at 5:30 P.M. in Room 207.