

**MINUTES**  
**GREEN BAY-SCOTT JOINT PLAN COMMISSION**  
**Wednesday, September 18, 2013**  
**Scott Town Hall**  
**6:00 p.m.**

**MEMBERS PRESENT:** Dale Herold-Chair, Gary Sikich-Vice Chair, Linda DuPuis, and Norman Strebel

**MEMBERS EXCUSED:** Tim Gilbert, Eric Rakers

**OTHERS PRESENT:** Bill Lockery, Dave Cerny, Shawn Mueller, and Terri Schaetz

**APPROVAL OF MINUTES:**

Approval of the minutes from the October 17, 2012, Green Bay-Scott Joint Plan Commission meeting

A motion was made by G. Sikich and seconded by N. Strebel to approve the minutes of the October 17, 2012, Green Bay-Scott Joint Plan Commission meeting. Motion carried.

**ELECTION OF OFFICERS:**

Discussion and action on the annual election of officers on the Joint Plan Commission per Exhibit C of the Boundary Agreement between the City of Green Bay and the Town of Scott: Chair, Vice-Chair, and Secretary

A motion was made by N. Strebel and seconded by L. DuPuis to elect D. Herold as Chair. Motion carried unanimously.

A motion was made by N. Strebel and seconded by L. DuPuis to elect G. Sikich as Vice-Chair. Motion carried unanimously.

A motion was made by N. Strebel and seconded by L. DuPuis to maintain the Secretary for the upcoming year. Motion carried unanimously.

**COMMUNICATIONS:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. Discussion and action on the request for preliminary site plan approval for a new facility for Handling & Conveying Systems located on the east side of Hemlock Road south of Highway 54 (Ald. Wiezbiskie, District 1)

B. Lockery showed where the subject property is located and explained the request.

D. Herold introduced Shawn Mueller from Bayland Buildings Inc. who is the designer of the proposed building. S. Mueller explained the site plan and showed a sample of the building panel that will be used on the building.

L. DuPuis asked how this property was chosen.

T. Schaetz explained how fast the company has grown the last few years. They initially made an offer on a piece of property located on Radisson Street in Green Bay. That offer was not accepted so they began to work with the City's Economic Development Department to search for a piece of property that met their needs. This is the site they chose.

D. Herold asked what their timeline is.

S. Mueller said they want to begin construction towards the end of October with an April 2014 completion date.

A motion was made by G. Sikich and seconded by L. DuPuis to recommend approval of the preliminary site plan for Handling & Conveying Systems located on the east side of Hemlock Road south of Highway 54. Motion carried unanimously.

**OTHER:**

Staff will schedule the next meeting of the Commission when it is necessary.

A motion was made by L. DuPuis and seconded by G. Sikich to adjourn the meeting. Motion carried.

Meeting adjourned at 6:35 p.m.