

**MINUTES OF THE
IMPROVEMENT & SERVICE COMMITTEE
Wednesday, October 23, 2013
ROOM 207, CITY HALL
6:15 p.m.**

MEMBERS: Brian Danzinger, Joe Moore, Jim Warner, Jerry Wiezbiskie

1. Approval of the minutes from the regular meeting on October 9, 2013.

A motion was made by Ald. Warner and seconded by Ald. Wiezbiskie to approve the minutes from the regular meeting on October 9, 2013.

Motion carried.

2. Approval of the agenda.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the agenda. Motion carried.

3. Request by Ald. Nicholson to review Ordinance 9.04 and 9.02, solid waste collection, with possible action.

Director Grenier summarized a conversation he had with Ald. Nicholson, breaking this request into two parts:

A. Where carts can be stored, and

B. A request for consideration, a second cart size

Director Grenier took up part B first in discussions. After receiving feedback from residents, the Mayor requested two cart sizes be made available to the residents. The Department of Public Works (DPW) has developed a program to allow for two cart sizes. The selected vendor will deliver everyone 96-gallon carts, with an informational packet attached to the outside of the cart. This packet will contain information on what can be recycled, what can be disposed of as refuse, materials DPW will not collect, the bulk waste and overflow policy, a calendar for overflow and curbside bulk collection weeks, and a card allowing residents to exchange the 96-gallon cart for a 64-gallon cart. If a resident desires a 64-gallon cart, he/she will fill out the card, and DPW will pick up the 96-gallon cart and exchange it with a 64-gallon cart at no additional expense to the resident. All carts will be billed at the same rate, with half of the cost placed on this year's tax bill and the other half placed on the following year's tax bill. The cart exchange option will be a one-time option, with a specified end date for pickup. Implementation will begin for six (6) trucks on or about January 1, 2014, with an informational campaign beginning in November 2013. Ald. Tim DeWane expressed concern about having green trash carts, noting that green is one of the colors of the Green Bay Packers and the Packers aren't a trashy team.

Regarding Part A, Director Grenier reviewed the current ordinance, regarding placement of refuse and recycling containers. This ordinance was reviewed when automated recycling collection was brought forward, and supported at that time. If

there is a desire to relax this restriction, the ordinance can be changed. DPW is currently drafting a proposed amendment to the solid waste ordinances, which will be provided to all Alderpersons for review and comment prior to bringing it forward for action. Any desired changes could be suggested at that time, including relaxation of the cart location restrictions.

It was also noted that the existing ordinance has a variance procedure. Director Greinier identified that if a resident needed a variance, they could contact the Alder or DPW. DPW would meet with the Alder and resident, view the site, and find a mutually agreeable storage location for the cart.

A motion was made by Ald. Dan Wiezbiskie and seconded by Ald. Warner to refer to Department of Public Works staff the request by Ald. Nicholson to review Ordinance 9.04 and 9.02, solid waste collection, with possible revisions, including an option for both a 64-gallon and 96-gallon automated garbage collection cart. Motion carried.

4. Request by Ald. Thomas DeWane to rescind the cost of street work done on Victoria Street owned by St Philip Parish per agreement and extension of 25-year park agreement at \$1 per year (referred back from September 25, 2013 meeting).

Director Grenier reviewed discussions from the Committee meeting held on September 25, 2013. St Philip Parish owes \$20,187.96 in special assessments associated with the reconstruction of Victoria Street. They are now asking to extend the lease of St Philip Park for an additional 25 year term, for \$1/year in exchange for rescinding the special assessment.

A motion was made by Ald. Warner and seconded by Ald. Wiezbiskie to open the floor for public comment and input. Motion carried.

Attorney Warren Wanezek (address not given), spoke on behalf of the Parish. He reviewed the previous agreements to date, to the best of his knowledge, and expressed St Philip Parish's desire to extend the lease on the park in lieu of payment of the assessments, stating that the residents of the City would secure access to a park for an extended period of time, and the Parish could be relieved of an additional expense.

Bill Noel (address not given), also spoke on behalf of the Parish. He stated that the Parish was involved in the project during the design phase and understood that they would be responsible for the payment of a special assessment once the project was complete. He appreciated that the City worked with the Parish to allow the reconstruction project to move forward and accommodate work required on the Parish's storm water collection system. He did not ask for consideration of an extension of the lease in lieu of the assessment because he didn't realize it was an option during the design process.

After significant discussion, it became clear that a number of issues still remain unanswered on this motion. It is unclear whether the Parish is asking for the 1982 agreement to be renegotiated to include the waiver of the current and future assessments on Victoria Street in the 1982 waiver, keeping the forgiveness of future assessments on Crooks and Irene Street assessments, or if the Parish is asking for a new agreement to be crafted, dropping the forgiveness of future assessments at

Crooks and Irene Streets. If a new agreement is crafted, the Parish would be responsible for future assessments on Crooks and Irene Streets.

The duration of the new lease should be discussed in greater detail. Twenty-five years was an initial suggestion based on the original lease duration.

As of the time of this meeting, Law Department had been unable to identify a statute or ordinance that gave the City the authority to waive assessments.

Additionally, this agreement would result in a new park lease; Parks Department and the Parks Committee have not been consulted.

The Parish's request results in the renegotiation of assessment terms after the work has been completed and the assessment has been levied, with funds expended from the CIP bond funds. This will result in a net loss to the CIP funds for next year. The impact of this loss should be addressed prior to acceptance of the proposal.

There is also a question of precedence on this agreement; the City should determine whether we want to set the precedence that renegotiation assessment terms after the work is completed is something we are willing to accommodate into the future.

Based on these concerns, it was decided that additional discussion would be required.

A motion was made by Ald. Warner and seconded by Ald. Wiezbiskie to close the floor for public comment and input. Motion carried.

A motion was made by Ald. Warner and seconded by Ald. Wiezbiskie to refer to Department of Public Works staff the request by Ald. Thomas DeWane to rescind the cost of street work done on Victoria Street owned by St Philip Parish per agreement and extension of 25-year park agreement at \$1/year, for coordination with Parks and Law Departments. Motion carried.

5. Request by Ald. Thomas DeWane to run water to St. Philip Park from Chicago Street and Irene Street and discuss cost (referred back from September 25, 2013 meeting).

Director Grenier stated that it would cost approximately \$15,000 to bring the water line from Chicago Street to the park. Ald. DeWane thanked the Director for the cost information and stated that he will bring this information forward to the Parish for consideration.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to receive and place on file the request by Ald. Thomas DeWane to run water to St. Philip Park from Chicago Street and Irene Street and discuss cost. Motion carried.

6. Report of the Purchasing Agent:

1. Air Conditioner Units for Refuse Trucks (9): The Department of Public Works requests permission to award the purchase and installation of Air Conditioner Units for nine (9) City owned refuse trucks to De Cleen Truck Refrigeration, the low responsive bidder.
2. Refuse Carts: The Department of Public Works requests permission to award the purchase of ~38,000 Refuse Carts to the low acceptable bidder. Bid tabulations and the recommended award information will be provided to the I&S Committee members at the meeting.

The Director reviewed the bid summaries for the air conditioner units for refuse trucks. DPW staff supports award to the low, responsive bidder, De Cleen Truck Refrigeration, in the amount of \$24,705.

Regarding the refuse carts, DPW staff brought in three (3) carts as examples of what was being proposed for purchase. In this case, proposal from the lowest bidder, Otto Environmental System (NC), LLC, was determined to be non-responsive. The City specified carts be a minimal nominal volume of 95-gallons; Otto Environmental System's proposed carts were only 93.3-gallons. The City of Green Bay also specified a minimum resin content of 34 pounds per cart. The Otto Environmental System's cart contains only 28.2 pounds of resin per cart, a variance of 17%. Finally, the City of Green Bay specified a minimum wall thickness of 0.175 inches, whereas the Otto Environmental System's cart has a minimum wall thickness of 0.155 inches, a variance of 11%. Both the resin content and wall thickness specified have relevance regarding life expectancy and durability of the cart. Based on these deficiencies, DPW staff has determined the Otto Environmental System proposal to be non-responsive, and recommends award to the next low, responsive bidder, Rehrig Pacific Company. The cart proposed by Rehrig Pacific Company meets all the City's specified criteria.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the report of the Purchasing Agent:

- A. To approve the request by the Department of Public Works to award the purchase and installation of air conditioner units for nine (9) City owned refuse trucks to the low, responsive bidder, De Cleen Truck Refrigeration, in the amount of \$24,705.
- B. To approve the request by the Department of Public Works to award the purchase of ~38,000 refuse carts to the low, acceptable bidder, Rehrig Pacific Co, in the amount of \$1,857,675.60.

Motion carried.

- 7. Application for an Underground Sprinkler System License by Van De Yacht Lawn Sprinkler, Inc.

DPW staff supports this application.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the application for an Underground Sprinkler System License by Van De Yacht Lawn Sprinkler, Inc. Motion carried.

- 8. To receive and place on file the verbal Director's Report on the recent activities of the Public Works Department.

The Public Works Operations staff will complete the first round of leaf collection by the end of the week, and are preparing for the upcoming snow season.

Engineering is wrapping up the construction season. All Alderpersons are encouraged to visit our project at Pine Street, west of Washington Street. We have narrowed the road, eliminated parking, and added decorative concrete features to enhance pedestrian access to City Deck.

Additionally, Engineering has selected Mr. Mike Cohen to fill one of the vacant Civil Engineer positions. Mr. Cohen will join our staff full time once he completes his degree in December. The recruitment of the other position is ongoing.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to receive and place on file the verbal Director's Report on the recent activities of the Public Works Department. Motion carried.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to adjourn the meeting. Motion carried.

Meeting adjourned at 7:52 p.m.