

**MINUTES  
SPECIAL MEETING OF THE  
HISTORIC PRESERVATION COMMISSION  
OF THE CITY OF GREEN BAY  
Monday, April 22, 2013  
Room 210, City Hall  
4:00 p.m.**

**PRESENT:** Roger Retzlaff, Jacqueline Frank, Alderman Mark Steuer, Jeanine Mead, Melissa Hauk, Susan Ley, Chris Naumann

**ALSO PRESENT:** Bill Kloiber, Neil White

The special meeting was called to order by Roger Retzlaff at 4:00 p.m.

1. Discussion regarding Historic Preservation Awards Nominations
  - a) 1357 Day Street (*residential rehabilitation*)
  - b) home at the corner of Ashland and Walnut (*residential rehabilitation*)
  - c) 745 S. Quincy (*residential rehabilitation; architecturally significant*)
  - d) St. John's Shelter (*social significant; adaptive reuse*)
  - e) House of Homebrew (*adaptive reuse*)

Motion made by Ald. Steuer to accept the aforementioned nominations, seconded by Chris Naumann. All in favor. Motion carried.

The awards will be presented at the May 7, 2013 City Council meeting.

Administrative assignments to effect the awards are as follows:

- a) General administration and coordination – Jacqueline Frank
- b) Awards facility and scheduling – Bill Kloiber
- c) Presentation certificates – Bill Kloiber
- d) Refreshments for recipient reception – Jeanine Mead
- e) Awards presentation introductions – Mark Steuer
- f) Power Point assembly – Chris Naumann
- g) Descriptive narratives; contact owners; obtain photos:
  - 1) 1357 Day Street – Roger Retzlaff
  - 2) Ashland and Walnut – Melissa Hauk
  - 3) 745 S. Quincy – Susan Ley
  - 4) St. John's Shelter – Mark Steuer
  - 5) House of Homebrew – Chris Naumann

Plaques cannot be made and shipped quickly enough for the awards ceremony. They will be ordered after the ceremony. Certificates will be presented to the recipients. The

plaques will be delivered later. Bill Kloiber offered to research a local source for the plaques.

2. Discussion regarding next meeting agenda

None.

3. Other announcements and discussions

None.

A motion to adjourn was made by Chris Naumann, seconded by Jacqueline Frank. All members voted in favor of the motion. Motion carried.