

**MINUTES OF THE
IMPROVEMENT & SERVICE COMMITTEE
Wednesday, April 10, 2013
ROOM 207, CITY HALL
7:00 p.m.**

MEMBERS: Brian Danzinger, Joe Moore, Jim Warner, Jerry Wiezbiskie.

1. Approval of the minutes from the regular meeting on March 27, 2013.

A motion was made by Ald. Moore and seconded by Ald. Warner to approve the minutes from the regular meeting on March 27, 2013.

Motion carried.

2. Approval of the agenda.

To accommodate those in attendance, the agenda was taken in the order of Item 4 and then returned to regular agenda order.

A motion was made by Ald. Moore and seconded by Ald. Wiezbiskie to approve the agenda. Motion carried.

3. Request by Alfred Worachek, 2584 Cherrywood Lane, for an exemption to §16.11(b)2, Green Bay Municipal Code, requiring the mandatory connection of sump pump discharge to City's storm sewer system.

Mr. Grenier stated that this item is similar to requests heard by the Committee in the past regarding the need for sump pumps to be connected to the storm sewer system on a similar street in the area. Mr. Grenier reminded the Committee about the soil conditions in this area and that staff would support approving the request with the same conditions that the other requests included which is that the property owner would still be subject to maintaining a working sump pump in the sump pit and discharge piping to the ground outside.

A motion was made by Ald. Moore and seconded by Ald. Wiezbiskie to approve the request by Alfred Worachek, 2584 Cherrywood Lane, for an exemption to §16.11(b)2, Green Bay Municipal Code, requiring the mandatory connection of sump pump discharge to City's storm sewer system subject to maintaining a working sump pump in the sump pit and discharge piping to the ground outside. Motion carried.

4. Request to award contract "HOBART STANDPIPE REPAINTING" to the low responsive bidder, M.K. Painting, Inc., in the amount of \$475,000.00.

Steven Grenier, Director of Public Works, reviewed the summary of bids and noted that after the bids were opened, the apparent low bidder, Drax Inc. was determined not to be qualified or capable of handling this size of project and thereby a non-responsive bidder. Mr. Grenier read a letter provided by Nancy Quirk, General Manager of the Green Bay Water Utility stating that at the April 8, 2013 Green Bay Water Commission meeting it

was recommended to award the contract to the next low responsive bidder of M.K. Painting, Inc.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the request to award contract "HOBART STANDPIPE REPAINTING" to the low responsive bidder, M.K. Painting, Inc., in the amount of \$475,000.00. Motion carried.

5. Request by Equanda Hughes to rescind the sidewalk snow/ice removal charge of \$60.00 at 2072 August Street. (Postponed from the March 27, 2013 Improvement and Service Committee meeting)

Mr. Grenier reviewed the situation pertaining to the sidewalk snow/ice removal charge located at 2072 August Street stating that on March 3, 2013, DPW received a complaint about a snow covered sidewalk. It was investigated and the sidewalk was cleared. Before and after photographs were taken and shared with the Committee. The property owner was notified that this topic would be taken up at the March 27, 2013 meeting and requested that it be held over to the April 10, 2013 meeting due to a conflict. They were again notified that the topic would be addressed at the April 10, 2013 meeting and no one is present to discuss.

The snow/ice removal charge is to recover costs incurred by the City to do this work and is not a citation.

A motion was made by Ald. Moore and seconded by Ald. Warner to deny the request by Equanda Hughes to rescind the sidewalk snow/ice removal charge of \$60.00 at 2072 August Street. Motion carried.

6. Approval of the following Relocation Payment:

VELP AVENUE FROM NORWOOD AVENUE TO MILITARY AVENUE
PROJECT ID. #1450-04-21

Scott R. Elsner \$2,500.00
Parcel 36

Mr. Grenier explained that over the past couple of years there were numerous relocations associated with the Velp Avenue reconstruction project. Periodically there are instances where individuals come back to request additional compensation for actual costs incurred, which this request represents. Staff recommends payment for the above request.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve and authorize the following relocation payment:

VELP AVENUE FROM NORWOOD AVENUE TO MILITARY AVENUE
PROJECT ID. # 1450-04-21

Scott R. Elsner \$2,500.00
Parcel 36

Motion carried.

7. Applications for Concrete Sidewalk Builder's Licenses by the following:
 - A. KPC Concrete Contractor, LLC
 - B. Jeff Baeten Concrete Construction
 - C. Shier Construction
 - D. RG Hendricks & Sons Construction, Inc.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the applications for Concrete Sidewalk Builder's Licenses by the following:

- A. KPC Concrete Contractor, LLC
- B. Jeff Baeten Concrete Construction
- C. Shier Construction
- D. RG Hendricks & Sons Construction, Inc.

Motion carried.

8. Review and Approval of 2013 Department of Public Works Capital Improvement Program.

Mr. Grenier provided the Committee with a description of the types of projects and a synopsis of each project in the 2013 Capital Improvement Program.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Watner to approve the Department of Public Works 2013 Capital Improvements Program and to forward bond request to the Common Council. Motion carried.

9. A motion was made by Ald. Moore and seconded by Ald. Warner to receive and place on file the verbal Director's Report on the recent activities of the Public Works Department. Motion carried.

Mr. Grenier provided a short verbal report stating that we have just completed the modifications to the Parkwood Sanitary Sewer Lift Station. Due to an early ship coming into port last week, the pre-season shakedown of the Nitschke Bridge, there was a glitch in one of the locking pins which caused an error in the computer programming. This caused a temporary unscheduled closure of the bridge. The situation has been rectified. There are numerous open positions within DPW- Operations and Engineering that have been left open over the last year and a half to aid in balancing the budget. We are actively seeking authorization to fill these vacancies now that there are funds available within the 2013 budget. If the weather holds, it is anticipated that within the next two weeks the Sewer and Bridge Section will start installing some of the docks within the Fox River. Streets Section, prior to April 10th snow event had been transitioning from snow plowing operations to pothole patching. If there are potholes out there that need addressing, please feel free to contact DPW. The April 10th snow event took numerous people by surprise including the National Weather Service. As of April 1, several pieces of rental equipment or contracted equipment have been returned per contract and lease agreements as such left DPW short several pieces of equipment to aid in managing this event. Ald. Wiezbiskie wanted to compliment DPW-Operations for their response to this particular snow event.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to adjourn the meeting. Motion carried.

Meeting adjourned at 7:57 p.m.