

MINUTES
IMPROVEMENT & SERVICE COMMITTEE
Wednesday, April 24, 2013
ROOM 207, CITY HALL
6:30 p.m.

MEMBERS: Brian Danzinger, Joe Moore, Jim Warner, Jerry Wiezbiskie

1. Approval of the minutes from the regular meeting on April 10, 2013.

A motion was made by Ald. Moore and seconded by Ald. Warner to approve the minutes from the regular meeting on April 10, 2013. Motion carried.

2. Approval of the agenda.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the agenda. Motion carried.

3. Request by Garrett Ziehlsdorf to rescind the nuisance litter and solid waste removal charges of \$228.04 at 1201 Berner Street.

Director Steve Grenier informed the committee that Mr. Garrett Ziehlsdorf called him on Monday and made a request to hold this item over for two weeks because he was out of town.

A motion was made by Ald. Wiezbiskie to hold this agenda item over until the next Improvement and Service Committee meeting.

Ald. Moore, stated that he has seen the property firsthand the day that the complaint came in and that the property was trashed again. Ald. Moore stated that he would not support holding this item over.

Ald. Wiezbiskie's motion failed for a lack of a second.

A motion was made by Ald. Moore and seconded by Ald. Wiezbiskie to deny the request by Garrett Ziehlsdorf to rescind the nuisance litter and solid waste removal charges of \$228.04 at 1201 Berner Street. Motion carried.

4. Request by Brown County Risk Management for a street light study to be performed for the City-owned Lot B (referred for study at the March 27, 2013 Improvement & Service Committee meeting).

Mr. Grenier distributed the already completed street light study and reviewed the contents. In summary, light fixtures were installed some years ago to illuminate the lot, which had been fed by the building currently occupied by the Brown County Health Department. At the time Brown County began using the building, the service feed to the lights was terminated. The lot is now unlit.

Staff has reviewed the existing lights and determined that they are beyond their useful service life. The recommendation is to have eight (8) LED wall pack down light fixtures installed under the Mason Street Bridge and one (1) LED wall pack down light fixture installed under the Broadway exit ramp. As this is a City-owned parking facility, all costs associated with lighting the lot will be borne by the Parking Division Operating funds.

A motion was made by Ald. Moore and seconded by Ald. Wiezbiskie to approve the completed street light study and install 9 LED lights to illuminate Parking Lot B. Motion carried.

5. Request by Ald. Wiezbiskie, on behalf of Richard Binversie, a crossing guard, to create a permanent storage station for the orange crossing cones used by him at the corner of Humboldt Road and Laverne Drive.

Ald. Wiezbiskie explained that the crossing guard would like to install a pipe in a inconspicuous location up at his station, at the intersection of Humboldt Road and Laverne Drive. The crossing guard would then be able to place the orange crossing cones over the pipe and then be able to place a lock on it so that he would not have to transport the cones on a daily basis. Ald. Wiezbiskie stated that the proposed location is between a telephone pole and another pole where there is minimal potential of somebody getting hurt.

Mr. Grenier stated that this in a unique request and would like this to be referred to staff for study and report back by the next Improvement and Service Committee meeting.

Ald. Moore requested that not only should the location be looked at but also the type of materials used.

Mr. Grenier cautioned that if this request is approved that this may lead to other similar type requests and that this particular location has some wider terraces which presumably will accommodate this request. This was mentioned because it may not be appropriate in other locations and make sure that this a case specific request.

A motion was made by Ald. Warner and seconded by Ald. Moore to refer to staff to review the request by Ald. Wiezbiskie to create a permanent storage station for orange crossing cones and make appropriate recommendations for the corner of Humboldt Road and Laverne Drive. Motion carried.

6. Request by the Department of Public Works for discussion and possible action regarding installation of sidewalk on Morrow Street between 1900 Morrow Street and Danz Avenue.

Staff recommends to hold this item until the next regularly scheduled meeting of the Improvement & Service Committee to allow sufficient time to notify potentially affected property owners of what is being proposed.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to hold the request for discussion and possible action regarding installation of sidewalk on Morrow Street between 1900 Morrow and Danz Avenue until the next regularly scheduled Improvement and Service Committee Meeting. Motion carried.

7. Request by the Department of Public Works for discussion and possible action regarding installation of sidewalk on University Avenue between Humboldt Road and Curry Lane.

Staff recommends to hold this item until the next regularly scheduled meeting of the Improvement & Service Committee to allow sufficient time to notify potentially affected property owners of what is being proposed

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to hold the request by the Department of Public Works for discussion and possible action regarding installation of sidewalk on University Avenue between Humboldt Road and Curry Lane until the next regularly scheduled Improvement and Service Committee Meeting. Motion carried.

8. Request by the Department of Public Works for discussion and possible action regarding installation of sidewalk on Main Street between East Mason Street and Guns Road/Manitowoc Road.

Staff recommends to hold this item until the next regularly scheduled meeting of the Improvement & Service Committee to allow sufficient time to notify potentially affected property owners of what is being proposed

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to hold the request by the Department of Public Works for discussion and possible action regarding installation of sidewalk on Main Street between East Mason Street and Guns Road/Manitowoc Road until the next regularly scheduled Improvement and Service Committee Meeting. Motion carried.

9. Approval of 2012 Annual Report.

Mr. Grenier distributed copies of the 2012 Department of Public Works Annual Report. Mr. Grenier briefly reviewed the contents of the annual report with the Committee Members. He stated that the report will be posted on the City's website and a hard copy will be distributed to the entire City Council.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the 2012 Annual Report. Motion carried.

10. Report of the Purchasing Agent:

- A. Request approval to award Light Poles & Brackets to Power-Lite Industries for \$43,724.
- B. Request approval to award Traffic Signal Equipment and Parts to TAPCO (\$19,140), Traffic Parts (\$9,303), and Power & Telephone Supply (\$4,404) – Total award: \$32,847.
- C. Request approval to award Traffic Control Equipment to TAPCO for \$27,890.
- D. Request to purchase Paint for Pavement Marking from Diamond Vogel for \$10,663.

Mr. Grenier reviewed the purchasing agents report with the Committee.

A motion was made by Ald. Moore and seconded by Ald. Wiezbiskie to approve the request of the report of the Purchasing Agent:

- A. Request approval to award Light Poles & Brackets to Power-Lite Industries for \$43,724.
- B. Request approval to award Traffic Signal Equipment and Parts to TAPCO (\$19,140), Traffic Parts (\$9,303), and Power & Telephone Supply (\$4,404) – Total award: \$32,847.
- C. Request approval to award Traffic Control Equipment to TAPCO for \$27,890.
- D. Request to purchase Paint for Pavement Marking from Diamond Vogel for \$10,663

Motion carried.

11. Review and award the following contracts to the low responsive bidders:
 - A. Sewers 1-13 (Including Water Main)
 - B. Sewers 2-13
 - C. Pavement Repair 2013
 - D. Cherry Street Ramp Elevator Ventilation System

Mr. Grenier reviewed the bid summary for Sewers 1-13 (including Water Main) and made the recommendation to award:

- Part A to David Tenor Corporation in the amount of \$502,209.13.
- Part B to David Tenor Corporation in the amount of \$327,669.30.
- Part C to Dorner Inc. in the amount of \$497,628.25.
- Part D to Visu-Sewer in the amount of \$102,416.00.

A motion was made by Wiezbiskie and seconded by Ald. Moore to approve to award Sewers 1-13 (including Water Main) to the low responsive bidders:

- Part A to David Tenor Corporation in the amount of \$502,209.13.
- Part B to David Tenor Corporation in the amount of \$327,669.30.
- Part C to Dorner Inc. in the amount of \$497,628.25.
- Part D to Visu-Sewer in the amount of \$102,416.00.

Motion carried.

Mr. Grenier reviewed the bid summary for Sewers 2-13 and made the recommendation to award to Peters Concrete Co. in the amount of \$493,915.68.

A motion was made by Ald. Moore and seconded by Ald. Wiezbiskie to approve to award Sewers 2-13 to the low responsive bidder Peters Concrete Co. in the amount of \$493,915.68

Motion carried.

Mr. Grenier reviewed the bid summary for Pavement Repair 2013 and made the recommendation to award to Fisher-Ulman Construction, Inc. in the amount of \$381,206.50.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve to award Pavement Repair 2013 to the low responsive bidder Fischer-Ulman Construction, Inc. in the amount of \$381,206.50.

Motion carried.

Mr. Grenier reviewed the bid summary for Cherry Street Parking Ramp Elevator Ventilation System and made the recommendation to award to Tweet-Garot Mechanical in the amount of \$99,500.00.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve to award the Cherry Street Parking Ramp Elevator Ventilation System contract to the low responsive bidder Tweet-Garot Mechanical in the amount of \$99,500.00.

Motion carried.

12. Application for an Underground Sprinkler System License by Rain Master Irrigation, Inc.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the application for an Underground Sprinkler System License by Rain Master Irrigation, Inc.
Motion carried.

13. Applications for Concrete Sidewalk Builder's Licenses by the following:

- A. Paul Conard Construction Co., Inc.
- B. Holtger Bros., Inc.
- C. Northern Concrete Construction, Inc.
- D. Jim Fischer, Inc.
- E. JC Santy Construction LLC

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the applications for Concrete Sidewalk Builder's Licenses by the following:

- A. Paul Conard Construction Co., Inc.
- B. Holtger Bros., Inc.
- C. Northern Concrete Construction, Inc.
- D. Jim Fischer, Inc.
- E. JC Santy Construction LLC

Motion carried.

14. A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to adjourn the meeting.
Motion carried.

Meeting adjourned at 7:52 p.m.