

Minutes
FINANCE COMMITTEE
Tuesday, December 10, 2013
City Hall, Room 207
Immediately following Personnel which begins at 5:30 p.m.

MEMBERS: Alders Amy Kocha, Tom De Wane, Andy Nicholson, and Tom Sladek

OTHERS PRESENT: Dawn Foeller, Diana Ellenbecker, Dawne Cramer, Rick Jensen, and others.

1. Roll Call. All present.
2. Approval of the Agenda.

A motion to approve the agenda made by Ald. Amy Kocha, seconded by Ald. Andy Nicholson, and carried to approve.

3. Approval of the minutes of the Finance Committee Meeting for November 12, 2013.

A motion to approve made by Ald. Amy Kocha, seconded by Ald. Andy Nicholson, and carried to approve.

Ald. Tom Sladek stated that Ald. Thomas De Wane had been excused from the November 12 meeting, and wanted that noted.

A motion to approve the modified agenda made by Ald. Amy Kocha, seconded by Ald. Andy Nicholson, and carried to approve.

4. Requested approval by the City Assessor for Adjustments for Personal Property Tax Bills for 2010 and 2011.

Finance Director Dawn Foeller included a packet of the Personal Tax Bills showing 2010 and 2011 from Halron Lubricants, Inc. This customer had been taxed twice; once by the leasing company and once by Halron Lubricants, Inc.

A motion to approve made by Ald. Tom Sladek, seconded by Ald. Amy Kocha, and carried to approve.

5. Requested by Ald. Andy Nicholson for a breakdown on how City TIF Funds were spent in the last ten years.

A motion to receive and place on file made by Ald. Andy Nicholson, seconded by Ald. Tom Sladek, and carried to approve.

6. Request by Ald. Thomas De Wane a list of all NeighborWorks Loans for the past 10 years and show how many have been satisfied.

Finance Director Dawn Foeller stated that the City of Green Bay does not have any outstanding loans and it should be referred to the Redevelopment Authority.

A motion to refer to the Redevelopment Authority by Ald. Andy Nicholson, seconded by Ald. Tom Sladek, and carried to approve.

7. Report of the Purchasing Manager:

- a. Request approval to award a contract to the low acceptable bidder for the replacement of ceramic tiles at the Resch Aquatic Center for the estimated amount of \$30,000. Bid results and the award recommendation will be presented at the meeting.

Purchasing Manager Rick Jensen reported that the tiles around the Resch Aquatic Center are deteriorated. Each year several tiles have been replaced. This year they have determined to replace them all. They had three contractors at the site inspection. Pool Works had been the lowest bidder at \$15,419.

Ald. Amy Kocha asked if the funds requested will be coming from the 2013 budget.

Parks Director Dawne Cramer responded that they had done a pool analysis in September with the Park Committee for the 2013 Budget.

Ald. Tom Sladek asked for clarification if this information had been discussed at the 2014 Budget Meeting, which included the remaining \$82,000 from the 2013 budget. Parks Director Dawne Cramer did confirm that this had been discussed at the 2014 Budget Meeting.

A motion to approve made by Ald. Amy Kocha, seconded by Ald. Tom Sladek, and carried to approve.

- b. Request approval to award the purchase of a robotic pool cleaner to the low acceptable bidder for the estimated amount of \$12,000. Bid results and the award recommendation will be presented at the meeting.

Parks Director Dawne Cramer stated that this also part of the \$82,000, 2013 budget.

Carrico Aquatic Resources, Inc had been the lowest bidder at \$11,950.

A motion to approve made by Ald. Amy Kocha, seconded by Ald. Tom Sladek, and carried to approve.

8. Report by the Finance Director.

Finance Director Dawn Foeller stated that during the 2014 budget it was contemplated in bringing in some of the items from parks and also in bringing in some of the police squad cars. The squad cars will be going out for bid and it will be brought forward for your approval in January. That will be using 2013 funds as well.

Finance Director Dawn Foeller noted that the tax roll is complete and the property tax bills will be sent out this week. This was in thanks to our City Treasurer, Diana Ellenbecker. This tax year was \$150,000,000.00 dollars. This included reconciliations and specials that are sent to the County.

Finance Director Dawn Foeller reported that the next Finance Committee will be on January 14, 2014. We will not have another meeting for the year of 2013.

We are currently working on the financial package implementation and have been having a lot of meetings with our ERP vendor. The meetings have been going very well and have been well received.

The next project is the completion of the budget book which should be complete before the end of the year.

Finance Director Dawn Foeller also stated that the KI Convention Center bonds closed today. There were a lot of transactions that occurred in the treasury area.

A motion to receive and place on file by Ald. Tom Sladek, seconded by Ald. Amy Kocha, and carried to approve.

A motion to adjourn at 6:30 p.m. made by Ald. Andy Nicholson, seconded by Ald. Amy Kocha, and carried to approve.

2013 Contingency Fund
\$44,500

- 1) **THIS MEETING IS AUDIO TAPED:** THE AUDIO OF THIS MEETING & MINUTES ARE AVAILABLE ON LINE AT WWW.CI.GREEN-BAY.WI.US.
- 2). **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3). **QUORUM:** Please take notice that it is possible that additional members of the Council may attend this committee meeting resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4). **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.