

**Minutes**  
**FINANCE COMMITTEE**  
**Tuesday, November 12, 2013**  
**City Hall, Room 207**  
**Immediately following Personnel which begins at 5:30 p.m.**

MEMBERS: Alders Amy Kocha, Tom De Wane, Andy Nicholson, and Tom Sladek

OTHERS PRESENT: Chief Litton, Dawn Foeller, Rick Jensen, Atty. Tony Wachowicz, and others.

1. Roll Call. All present except Ald. Tom De Wane who has been excused.
2. Approval of the Agenda.

A motion to approve the agenda made by Ald. Andy Nicholson, seconded by Ald. Amy Kocha, and carried to approve.

3. Approval of the minutes of the Finance Committee meeting of October 22, 2013.

A motion to approve made by Ald. Andy Nicholson, seconded by Ald. Amy Kocha, and carried to approve.

Finance Director Foeller requested to insert the addition of up to \$200,000 for the Fire Station No. 6 to the minutes per the discussion during the Common Council Meeting.

A motion to modify the minutes as suggested by the Finance Director made by Ald. Amy Kocha, seconded by Ald. Andy Nicholson, and carried to approve.

4. Request by Ald. Andy Nicholson for a breakdown on how City TIF funds were spent in the last ten years.

Finance Director Foeller stated that the information for the TIF funds for the past ten years plus the current year is included within their packet.

A motion to hold item #4 until next meeting made by Ald. Andy Nicholson, seconded by Ald. Amy Kocha, and carried to approve.

A motion to cover item #9, the report of the Purchasing Manager, as the next item to be discussed made by Ald. Amy Kocha, seconded by Ald. Andy Nicholson, and carried to approve.

9. Report of the Purchasing Manager:
  - a. Request approval to award the purchase and installation of Energy Recovery Unit at Fire Station #7 for \$14,911.

Purchasing Manager Rick Jensen stated that this replacement has been needed for sometime at Fire Station #7. The work was bid out and AMA was the low bidder.

A motion to approve by Ald. Andy Nicholson, seconded by Ald. Amy Kocha, and carried to approve.

- b. Request approval to award the purchase of repair and installation of granite pavers at the west side entrances to City Hall to IEI General Contractors for \$11,154.

Repair and installation would be to restore the even granite pavers located on the Jefferson Street Side of the building. IEI was the low bidder with the amount of \$11,154.

A motion to approve by Ald. Andy Nicholson, seconded by Ald. Amy Kocha, and carried to approve.

5. Request by Chief Litton to discuss The Federal Assistance Firefighters Grant Program Guidance 2013/2014.

Chief Litton stated that every year the Federal Government has the Federal Assistance Firefighters Grant Program which requires a 10% match by local funds to 90% that would be Federally Funded. This year the grant was delayed due to the government shutdown and other issues. The grant application is now open until Dec. 6<sup>th</sup>. The Fire Department is doing their due diligence and prioritizing their needs that fit into the areas covered by the grant.

The basic purpose of the grant program is to enhance, through direct financial assistance, the health and safety of the public and firefighting personnel, and to provide a continuum of support for emergency responders regarding fire, medical, and all hazardous events. It allows a maximum grant amount of \$2,000,000 per agency which requires to be spent within one year of the award. Knowledge of grant approval would be in August or September of 2014. Chief Litton is looking into a possible combination grant with other fire departments within our region to make sure that the grant could be used appropriately and to the full extent.

There are high, medium, and low requirements for the grant provided on a website for informational purposes. Chief Litton is not aware of a grant provided for any medium or low priority. Chief Litton will not apply unless we have a need for high priority items. In his past employment he has had success in obtaining grant assistance to help pay for expensive needed equipment.

Chief Litton stated funds from grant would be used for training, equipment, and fire fighter clothing. For an example of equipment, it could be used for self-breathing apparatus's, turn out gear, and wash stations. The Fire Department currently has sixty-seven (67) self-breathing apparatus's that are more than twelve years old. Cost of each apparatus is \$6,500. Each of the high end washers are priced at \$7,000.

Ald. Tom Sladek asked for clarification if this is for informational purposes or to act upon.

Chief Litton responded that they are meeting on this Friday and will come up with a list of the items that are a high priority and would be most likely to be successful in receiving the grant. The list could then be provided to the committee and to the Finance Department.

Finance Director Foeller asked to have approval of the application towards the grant because it is committing the City to a ten percent financial responsibility and it is part of the policy in applying for grants.

Ald. Amy Kocha inquired if any of the money would be utilized for operations or for a new fire truck.

Chief Litton replied that this grant is not for operations but that there are other grant opportunities available for large vehicle purchases, which could also be applied for even though the vehicle grants are very hard to get.

Ald. Amy Kocha stated to Chief Litton that he doesn't expect to receive the full \$2,000,000 for the grant.

Chief Litton responded that the Federal Assistance Firefighters Grant Program is \$328M total across the United States and federal law requires twenty-five percent has to be spent in Urban Career Departments which is where the City of Green Bay falls under. Of that, \$78M - \$80M will be accessible for our demographic area of where we will be competing for the amount needed to cover the items that will be listed this Friday.

Ald. Amy Kocha asked far as the matching money, will that be coming out of the normal budget when the time comes.

Chief Litton stated that they currently have the money in their operating budget and would be able to move the needed amount depending on the amount that is received and how much is actually applied for.

Finance Director Foeller suggested that depending on the timing there could always be funds that might possibly be carried over from a previous year.

Ald. Tom Sladek asked how long this program has been in effect.

Chief Litton informed the committee that it began in 2002 right after 9/11.

Ald. Tom Sladek then questioned if Green Bay has any experience in applying for this type of grant.

Chief Litton stated that he is not sure, but doesn't believe there has been any success if applied for as of yet, but is aware that other types of grants have been applied for with success. This is not a guarantee, but believes there is legitimate chance of receiving the grant.

A motion to approve made by Andy Nicholson, seconded Amy Kocha and carried to approve.

6. Request to approve GERP Software License and Service Agreement with Village of Ashwaubenon.

Atty. Tony Wachowicz came forward and stated that this is a follow up from a previous Finance committee meeting regarding the actual agreement pieced together with the Village of Ashwaubenon. The Village of Ashwaubenon has signed the agreement and it is being brought forward for approval.

A motion to approve by Ald. Amy Kocha, seconded by Ald. Andy Nicholson, and carried to approve.

7. Discussion and possible action on John Kennedy litigation.

A motion to enter into closed session made by Ald. Amy Kocha, seconded by Ald. Andy Nicholson, and carried to approve.

The committee may convene in closed session, pursuant to section 19.85(1)(g), Wis.Stats., for the purpose of conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The committee may thereafter reconvene in open session pursuant to section 19.85(2), Wis.Stats., to report the results of the closed session and consider the balance of the agenda.

Motion carried to enter into open session.

A motion to instruct city staff to process as directed in closed session made by Ald. Amy Kocha, seconded by Ald. Andy Nicholson, and carried to approve.

8. Discussion and possible action on Julie Van Dyck litigation.

A motion to enter into closed session made by Ald. Amy Kocha, seconded by Ald. Andy Nicholson, and carried to approve.

The committee may convene in closed session, pursuant to section 19.85(1)(g), Wis.Stats., for the purpose of conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The committee may thereafter reconvene in open session pursuant to section 19.85(2), Wis.Stats., to report the results of the closed session and consider the balance of the agenda.

Motion carried to enter into open session.

A motion to approve settle agreement as directed in closed session made by Ald. Andy Nicholson, seconded Ald. Amy Kocha, and carried to approve.

10. Report by the Finance Director

Finance Director Dawn Foeller came forward to inform the committee that Moody's has assigned the City an Aa2 rating. This is a one notch down from Aa1, which the city had been previously rated.

The city had been rated Aa2 from 1997 until 2010 when Moody's unilaterally notched all municipalities up one notch. Eighty-five percent of all communities are rated an Aa2 and we feel that this a fair rating for the City and are pleased with the rating that has been received.

A motion to receive and place on file made by Ald. Andy Nicholson, seconded by Ald. Amy Kocha, carried to approve.

A motion to adjourn made by Ald. Andy Nicholson, seconded by Ald. Amy Kocha, and carried to approve.

2013 Contingency Fund  
\$44,500

- 1) **THIS MEETING IS AUDIO TAPED:** THE AUDIO OF THIS MEETING & MINUTES ARE AVAILABLE ON LINE AT [WWW.CI.GREEN-BAY.WI.US](http://WWW.CI.GREEN-BAY.WI.US).
- 2). **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3). **QUORUM:** Please take notice that it is possible that additional members of the Council may attend this committee meeting resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4). **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.