

**MINUTES**  
**POLICE AND FIRE COMMISSION**  
**Thursday, December 6, 2012**  
**City Hall, Room 310**  
**5:00 PM**

MEMBERS PRESENT: Commissioners Rod Goldhahn, David Nelson, Jim Coates, Lanny Schimmel, Elizabeth Kostichka

OTHERS PRESENT: Interim Chief Tom Molitor, Interim Chief Mike Nieft, HR Operations Manager Melanie Falk & Terry Lee, WTAQ.

The meeting was called to order at 5:00 pm by Commission President Rod Goldhahn. Roll call was taken as noted above.

**1. Approval of the minutes from the regular meeting of the Police and Fire Commission held November 1, 2012.**

Motion made by Comm. Schimmel, second by Comm. Coates to approve the minutes of the November 1, 2012 meeting as submitted. Motion carried.

**2. Communications.**

- **Budget Status Report**
- **Budget Spreadsheet**

Motion made by Comm. Coates, second by Comm. Schimmel to approve the communications. There was no discussion and the motion carried.

**3. Approval of Fire Department Promotions.**

Interim Chief Nieft explained that the Battalion Chief promotion is due to the retirement of BC Dan Truckey and the opening for the Engineer is due to the Allouez merger. The Allouez fire fighters were integrated into the Green Bay department by their years of service. Based on their seniority, two (2) of them came in as Engineers, leaving an opening for one (1) more to fill the staffing requirements. Comm. Coates made a motion, with a second by Comm. Schimmel, to approve the following promotions:

- Promotion of James Irvin from Private to Engineer, effective December 2, 2012.
- Promotion of Sami Al-Saadi from Captain to Battalion Chief, effective December 31, 2012.

**4. Report from the Chiefs.**

Chief Nieft started his report with an update on the Allouez merger which went live on December 2, 2012. This date was chosen because it was the beginning of a pay period and he did not want to make all of the changes that were required on the New Year holiday. The move required a shift in the CAD district to include the equipment at the Allouez station, which is now known as Station 8. Employees are getting to know each other and he feels the former Allouez fire fighters are a great group of individuals. The Chief also

noted a donation of industrial appliances by a business that is relocating and he expressed his appreciation for this donation as it will help to accommodate the larger staff at the station. Some electronic changes will take a week to convert and access to the City internet required replacing phone lines.

Three (3) retirements were announced by Chief Nieft: Captain Patrick Burns, Captain David Champeau and Battalion Chief Dan Truckey. He noted that BC Truckey handled a variety of special teams over his 27.5 years with the department and this past spring he stepped up on short notice to lead the Training Academy. Chief Nieft wanted to recognize him as an outstanding employee and wished him well in his retirement.

The Chief then reported on an incident that happened on a 9-1-1 call where the lead medic on the squad was able to handle a potentially dangerous situation with a patient. As a result of the incident they reviewed their procedures, and after a consultation with the police department, determined that they did everything right.

Lastly, Chief Nieft informed the Commissioners that the department met with the CEO of Bellin Hospital and the Mayor and were asked to look at a new community outreach program. The department would contact people who have been discharged from the hospital and ensure that they are following up on their discharge instructions to avoid having to return to the hospital. EMS Division Chief Melissa Spielman is looking into the program and it will take the department 8-12 weeks to get the paperwork done for the State. The hospital will provide the computers and determine which patients are at risk and need to be contacted. The department will receive some reimbursement for these services and they are excited about getting out in the community and helping citizens. Comm. Kostichka asked whether the hospital would provide bilingual support and the Chief responded that he would have to check into that. Comm. Goldhahn asked if the department would need Council approval to enter into this agreement and Chief Nieft said he didn't think so but would get clarification. Chief Nieft left at this time.

Interim Chief Molitor reported that today the department put on a Heroin Response Initiative program. Statistics for property and violent crimes from January 1 to June 30, 2012 have risen significantly and he started researching the contributing factors. Many of the arrests during that time were connected to heroin which is a driving force for increases in burglary and other crimes. The Chief contacted doctors from local hospitals, attorneys and public defenders from the DA's office, Judge Zuidmulder and probation and parole officers and each presented their findings. They broke into four (4) groups: schools, business, courts, and law enforcement and asked them to respond to four (4) questions when they meet again in sixty (60) days.

The Districting training template for executing this plan was attended by 70-80 officers. District Captains are meeting with their Lieutenants, who as the team leaders, will determine along with their group what their sub-battle will be. Sub-battles must focus on reducing burglaries and neighborhood crime by 10% and each district can use their discretionary time for that battle. At the end of next year they will do a threat assessment to see how it is working.

Two (2) officers, Eric O'Brien and Tom Luedke, were sworn in on December 3, 2012. The department also promoted Steven Mahoney to Lieutenant. Lastly, the Chief reported that they have five (5) retirements coming up: Lt. Mark Hellman, Capt. Joe Deuster, Det. Todd Leider, Randall LaLuzerne and Det. Tom Lind. Shop with a Cop will take place this Saturday and the Commissioners are welcome to take part.

**5. Request to approve the modified Community Service Intern program.**

Melanie Falk referred back to the discussion regarding the Police Service Officer (PSO) recruitment from the October meeting. At that time the Chief had made mention that there may be some changes to the program and that he had requested five (5) new CSI positions in the 2013 Police budget. The memo provided described the expanded CSI program and Melanie noted that this modified program will replace the PSO program in its entirety as it has not yielded the diversity of candidates that it was intended to attract. It is anticipated that this new program will provide the Police department with the opportunity to train, mentor and evaluate prospective candidates for the position of Patrol Officer. Chief Molitor added that they are hoping to bring the CSI's up to speed slowly on things like learning the City and the neighborhoods, the department's records program and how to write a report. Comm. Goldhahn asked if they are getting bilingual applicants and the Chief answered that they were. They are going to go to NWTC and look for those interested in becoming police officers. They are keeping the CSI acronym as it has recognition in the community.

Comm. Goldhahn questioned what the role of the Commission would be and if they would still interview these people if they go on to become Patrol Officer candidates. Chief Molitor said that the interns can take the test to become a Patrol Officer once they have completed at least one semester of schooling. Once they pass that test they would be subject to all of the other testing and the background investigation required for Patrol Officers. Upon satisfactory completion of those requirements and with the approval of the Police and Fire Commission, the CSI would be placed on a Police Department intern list. Comm. Coates made a motion to approve the modified Community Service Intern program. Comm. Nelson seconded the motion. There was no additional discussion and the motion carried.

**6. Review of Police Patrol Officer Candidates. The Commission may convene in closed session pursuant to Sections 19.85(1)(c ) and (f), Wisconsin Statutes, for discussion and action regarding the status of candidates relative to the Police Patrol Officer Eligibility List. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.**

Comm. Goldhahn read the closed session statement. Comm. Schimmel made a motion to go into closed session with a second by Comm. Coates. Motion carried.

\*\*\*\*\*

Comm. Coates made a motion to return to open session. Motion seconded by Comm. Schimmel. Out of closed session it was reported that three (3) candidates were approved to be added to the Eligibility List in the order they were ranked.

**7. Schedule Police Chief interviews. \*\*Commissioners, please bring your calendars.\*\***

Melanie asked to coordinate this with the Mayor's schedule as well. There are four (4) candidates and each interview will take approximately one (1) hour and the Mayor will meet with them after the interview. The Commissioners agreed to schedule the interviews for January 7, 2013. Melanie will send confirmation out once she has confirmed the date and time with the Mayor's office.

**8. Bills.**

- PEI \$250
- Psychological Consultants \$450
- St Vincent Hospital \$1239.40
- Prevea Health \$105
- Prevea Health \$1327.50

Motion made by Comm. Kostichka with a second by Comm. Kostichka to approve the bills. Motion carried.

**9. Set date of next meeting.**

The regularly scheduled meeting of the Police and Fire Commission is scheduled for Thursday, January 3, 2013 at 5:00 pm in room 310 of City Hall.

There being no further business, a motion was made by Comm. Coates to adjourn. Motion was seconded by Comm. Kostichka. Motion carried and the meeting was adjourned at 6:08 pm.

Respectfully submitted,

Lola Becker, Recording Secretary

APPROVED: \_\_\_\_\_  
Rod Goldhahn, President