

6.0	<p>PHA Plan Update</p> <p>(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: <i>The PHA determined the following changes to the Administration Plan in 2012:</i> <i>Chapter 3 Eligibility-3III.D Screening</i> 1. <i>Removal of requesting assets and income on Preliminary Applications</i> 2. <i>Removal of asking if the participant lives outside of Brown County on the Preliminary Application as outside on application shows if in Brown County</i> 3. <i>Removal of language stating use of CCAP to check on child support or paternity matters</i> <i>Chapter 7 Verification -7III.H Income Tax Return</i> 1. <i>Removal of income tax returns being mandatory—EIV system reports an applicant's/participant's income</i></p> <p>Eligibility, Selection & Admissions Policies, including deconcentration & wait list procedures; Financial Resources; Rent Determination; Community Service and Self- Sufficiency; HQS; Civil Rights Certification; Fiscal Year Audit; VAWA.</p> <p>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.</p> <p><i>The public may obtain a copy of the 5-Year and Annual Plan at the office of Integrated Community Solutions, Inc. (ICS), located at 2605 S. Oneida Street, Green Bay, WI 54304, between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday. Copies are also offered to members of the Resident Advisory Board.</i></p>
7.0	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i></p> <p>(a) Homeownership: <i>The BCHA, through contract with ICS, administers the Housing Choice Voucher Homeownership Program. There is not a limit to the number of Vouchers that may be utilized for homeownership. In addition, the BCHA administers other programs to advance homeownership among low income and minority populations, including: BHCA HCV Option Downpayment/ Closing Cost Loan Program, CDBG Downpayment assistance, and Housing Cost Reduction Initiative (HCRI) Downpayment assistance.</i></p> <p>Project-based Vouchers:<i>The BCHA wishes to continue to use the project-based voucher program, through which up to 500 units will be designated as project based in order to increase opportunities and reduce the concentration of low income households in the near downtown neighborhoods of Green Bay. Project basing units will continue to be emphasized in areas of Brown County which experience low utilization of the Voucher Program, especially area outside of the downtown neighborhoods of Green Bay.</i></p>
8.0	<p>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable. <i>Not applicable</i></p>
8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p>
8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p>
8.3	<p>Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>

Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.

Based on the City of Green Bay's Consolidated/Strategic Plan and the State of Wisconsin, Department of Commerce Consolidated Plan for the State's Housing, Community, and Economic Development Needs, the housing needs of families residing in the jurisdiction served by the PHA includes the following areas:

Construction/Rehabilitation:

- *Rehabilitation of existing housing stock*
- *75% of housing units affordable to ELI, VLI & LI families contain lead-based paint*
- *Rehabilitation assistance for low-income existing homeowners experience housing related problems, primarily due to cost burden (substandard housing conditions)*

9.0

Homeownership:

- *Low-income homebuyer assistance for homebuyers, especially those with children*
- *Increase homeownership rate to a level comparable to the State of WI level*

Collaboration:

- *Elderly support services (meal programs, visiting nurses, counseling, etc.)*
- *Supportive housing for clients with special needs (individuals with chronic mental illness, elderly with chronic mental illness, elderly with developmental disabilities, elderly with chronic chemical dependency, elderly women who are victims of abuse, Alzheimer's victims, non-elderly individuals with disabilities, adults with mental retardation, persons with traumatic head injuries.)*

Homelessness:

- *Prevention of homelessness for individuals and families*
- *Emergency shelter & transitional housing with supportive services for homeless families with children and for chronically homeless*

Other:

- *Low-income renters living in units with housing problems (substandard housing conditions, lack of rental units with 4+ bedrooms, cost burden greater than 30% for low and very low income renters)*
- *Housing problems for large family renters*
- *Lack of sufficient housing for large families, resulting in overcrowded conditions, especially among non-white populations*
- *Housing suitable for disabled persons*
- *Rental assistance to make housing affordable, especially to very low-income households*

Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.**

The PHA's strategies for addressing the housing needs of families in the jurisdiction and on the waiting list are indicated below. The objectives will be accomplished through the various Federal, State, Local, private for-profit and non-profit resources, as indicated on the City of GB Strategic Plan, including pursuing or continuing various Federal, State, Local and private programs which can fund such activities, such as HOME, CDBG, weatherization, WHEDA Loan Program, Housing Choice Vouchers (rental and homeownership), Moderate Rehabilitation Vouchers, Section 811, and Section 202.

Construction/Rehabilitation:

- Encourage new construction of affordable rental units with 4+ bedrooms
- Support attempts to convert illegally converted two family structures back to single-family structure with a large number of bedrooms
- Increase the supply of quality, affordable housing units, using acquisition and rehabilitation, and a limited amount of new construction
- Include a lead-based paint hazard element to improve the safety of housing stock
- Include energy efficiency elements to lower overall housing costs for rehabilitation and new construction projects for affordable housing
- Continue rental and owner-occupied rehabilitation programs, including CDBG and HOME
- Support rehabilitation of existing units and some new construction, especially with universal design features, for elderly and special need populations, especially by retrofitting homes with handicap accessibility features, CBRF characteristics, etc.
- Support new construction of affordable, owner-occupied housing, especially for households with a disabled family member, on infill lots where blighted housing was removed
- Support housing rehabilitation programs to assist homeowners, especially housing in targeted neighborhoods, to assist in correcting substandard conditions

Homeownership:

- Encourage homeownership in near downtown neighborhoods
- Encourage homebuyer assistance and opportunity programs
- Expand the supply of assisted housing by leveraging private or public funds to create additional homeownership opportunities for housing choice voucher families

Collaboration:

- Create or continue supportive services and facilities for special need clients
- Continue coordination with Continuum of Care agencies, Brown County Homeless and Affordable Housing Coalition and other agencies who serve homeless or at-risk populations, especially for persons returning to the community from mental or physical health institutions or correctional institutions. Work with these agencies to monitor need for transitional housing, outreach/assessment and emergency shelters and services

Homelessness:

- Support agencies providing programs and/or facilities for the homeless

Other:

- Benefit lower-income families and special needs persons by the on-going implementation of rental assistance programs
- Tailor affordable housing rehabilitation, rental assistance, and other programs to meet the needs of large families, elderly and persons with special needs, including use of universal design features to meet the needs of persons with disabilities
- Provide households living in overcrowded conditions the opportunity to find suitable units or to construct/rehabilitate existing units to meet their needs
- Design affordable housing programs in a manner which would minimize displacement of households
- Provide improved living environment and housing choice throughout the community by continuing efforts to implement measures aimed at deconcentration from areas of minority and low-income populations
- Increase housing choice through contacts to potential voucher landlords, and expansion of the Housing Choice Voucher Homeownership Program
- Improve the quality of assisted housing through improved management
- Ensure equal opportunity and affirmatively further fair housing by undertaking affirmative measures to ensure access to assisted housing and to provide a suitable living environment regardless of race, color, religion, national origin, sex, familial status, and disability, and to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required
- Continue to pursue resources to improve housing conditions of low income households
- Promote self-sufficiency and asset development by increasing the number and percentage of employed persons, and by attracting supportive services to improve assistance recipients' employability
- Target job creation efforts of Economic Development programs to lowest income households.

9.1

Additional Information. Describe the following, as well as any additional information HUD has requested.

(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.

The following summarize the progress the PHA has made in meeting the goals and objectives identified in the previous 5-Year Plan:

Goal: Expand supply of assisted housing

Objective: Leverage private or other public funds to create additional housing opportunities: We intend to use other funding sources to create more homeownership possibilities for our HCV families

Progress: We have continued and strengthened partnerships with agencies with funding sources for homeownership, including NeighborWorks Green Bay, Options for Independent Living, and various mortgage lenders. Due in part to these strong partnerships, we have assisted a total of 151 families in purchasing their first home through the HCV Homeownership Program.

Goal: Improve the quality of assisted housing

Objective: Improve voucher management: (SEMAP score): A. Achieve and maintain high performer status. B. Obtain and maintain at least an 85% MTCS reporting rate.

Progress: In 2011 we achieved high performer status. We continue to work on achieving the high standard performer status for 2012.

Objective: Increase customer satisfaction: We will continue to work with our tenant advisory board to make program more user friendly, whenever possible.

Progress: The Tenant Advisory Board meets twice yearly to share updates and solicit feedback. We've made various changes based on suggestions of the tenant advisory board. We changed the meeting time to an afternoon meeting which has seen an increase of members being able to attend.

Goal: Increase assisted housing choices

Objective: Conduct outreach efforts to potential voucher landlords: Institute a direct deposit system for landlord checks to make HCV program more appealing to potential landlords.

Progress: Electronic statements become mandatory in the fall of 2011. We held an open house to potential landlords and the community in the spring of 2012.

Objective: Implement voucher homeownership program: we plan to continue to expand our HCV Homeownership Program.

Progress: Our HCV Homeownership Program has remained successful despite a more difficult housing market in the past five years compared to the previous five years. In the spring of 2012 we held a Homeownership Information Meeting for realtors and mortgage lenders to increase knowledge of the program. As of July 2012 we have a total of 82 current homeowners

Goal: Provide an improved living environment

Objective: Other: We will continue in our efforts to implement measures aimed at deconcentration

Progress: The percentage of HCV recipients living in census tracts within the City of Green Bay has decreased from mid-high seventy percent range to 67% as of July, 2012.

Goal: Promote self-sufficiency and asset development of assisted households

Objective: Increase the number and percentage of employed persons in assisted families

Progress: As of July, 2012, 27% of active HCV families have earned income.

Objective: Provide or attract supportive services to improve assistance recipients' employability:

Progress: In 2006, ICS acquired a local staffing agency, Personnel Connections, and proactively refers clients to their employment services. In December 2011 ICS acquired another staffing agency known as Star One in Madison. ICS has a branch of Star One in Green Bay which gives another option to participants on the Housing Choice Voucher program for employment. As of February 2012 a partnership with Associated Bank was developed for credit counseling with Family Self Sufficiency families. Associated Bank also does periodic articles for the FSS newsletter and they have joined the Program Coordinating Committee for Family Self Sufficiency. Since 2005, the FSS Program has begun offering retreats, Life Skills workshops, Job Skills workshops and mock interviews to clients. Family Self Sufficiency became voluntary slots for 2012, as having reached the goal of all mandatory slots being filled.

Goal: Ensure equal opportunity and affirmatively further fair housing

Objective: Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability

Progress: Continued and strengthened partnership with the Fair Housing Center of Northeast Wisconsin, employed bilingual and bi-cultural staff, provided fair housing training to staff. In 2012 ICS partnered with culture centers to work with minorities on a stronger level. ICS has begun in 2012 conducting Somolian briefings so participants have a better understanding of the Housing Choice Voucher program.

Objective: Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion, national origin, sex, familial status, and disability

Progress: Continued and strengthened partnership with the Fair Housing Center of Northeast Wisconsin, employed bilingual and bi-cultural staff, provided fair housing training to staff.

Objective: Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required

Progress: Continued and strengthened partnership with the Fair Housing Center of Northeast Wisconsin, provided fair housing training to staff.

(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"

The BCHA defines a significant amendment and substantial deviation/modification as any change in policy which significantly and substantially alters the Authority's stated mission and the persons the Authority serves. This would include admission preferences. Discretionary or administrative amendments consistent with the Authority's stated overall mission and basic objectives will not be considered substantial deviations or significant modifications.

10.0

11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <ul style="list-style-type: none"> (a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) (b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only) (c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only) (d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only) (e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only) (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. (g) Challenged Elements (h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) (i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)
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Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 20__ grants)		
a) Public Housing Operating Fund		
a) Public Housing Capital Fund		
b) HOPE VI Revitalization		
c) HOPE VI Demolition		
d) Annual Contributions for Section 8 Tenant-Based Assistance	\$14,703,986	
e) Resident Opportunity and Self-Sufficiency Grants	\$135,462	
f) Community Development Block Grant		
g) HOME		
Other Federal Grants (list below)		
2. Prior Year Federal Grants (unobligated funds only) (list below)		
3. Public Housing Dwelling Rental Income		
4. Other income (list below)		
4. Non-federal sources (list below)		
Total resources	\$14,839,448	

VAWA Annual Report 2012

VAWA activities and services:

1. Referrals to the 2-1-1 call center for counseling, advocates and any other services needed
2. Referrals to the Sexual Assault Center
3. If enrolled in Family Self Sufficiency encouraged to attend the biyearly Women's Overnight Retreats offered

VAWA Procedures

3-III.G. PROHIBITION AGAINST DENIAL OF ASSISTANCE TO VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, AND STALKING [Pub.L. 109-162]

The Violence Against Women Reauthorization Act of 2005 (VAWA) prohibits denial of admission to an otherwise qualified applicant on the basis that the applicant is or has been a victim of domestic violence, dating violence, or stalking. Specifically, Section 606(1) of VAWA adds the following provision to Section 8 of the U.S. Housing Act of 1937, which lists contract provisions and requirements for the housing choice voucher program:

- That an applicant or participant is or has been a victim of domestic violence, dating violence, or stalking is not an appropriate reason for denial of program assistance or for denial of admission, if the applicant otherwise qualifies for assistance or admission.

Definitions

As used in VAWA:

- The term domestic violence includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.
- The term *dating violence* means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - The length of the relationship
 - The type of relationship
 - The frequency of interaction between the persons involved in the relationship
- The term *stalking* means:
 - To follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate; or
 - To place under surveillance with the intent to kill, injure, harass, or intimidate another person; and
 - In the course of, or as a result of, such following, pursuit, surveillance, or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to (1) that person, (2) a member of the immediate family of that person, or (3) the spouse or intimate partner of that person.

- The term *immediate family member* means, with respect to a person:
 - A spouse, parent, brother or sister, or child of that person, or an individual to whom that person stands in the position or place of a parent; or
 - Any other person living in the household of that person and related to that person by blood and marriage.

Notification and Victim Documentation

PHA Policy

The PHA acknowledges that a victim of domestic violence, dating violence, or stalking may have an unfavorable history that would warrant denial under the PHA's policies. Therefore, if the PHA makes a determination to deny admission to an applicant family, the PHA will include in its notice of denial a statement of the protection against denial provided by VAWA and will offer the applicant the opportunity to provide documentation affirming that the cause of the unfavorable history is that a member of the applicant family is or has been a victim of domestic violence, dating violence, or stalking.

The documentation must include two elements:

A signed statement by the victim that provides the name of the perpetrator and certifies that the incidents in question are bona fide incidents of actual or threatened domestic violence, dating violence, or stalking, and

One of the following:

A police or court record documenting the actual or threatened abuse, or

A statement signed by an employee, agent, or volunteer of a victim service provider; an attorney; a medical professional; or another knowledgeable professional from whom the victim has sought assistance in addressing the actual or threatened abuse. The professional must attest under penalty of perjury that the incidents in question are bona fide incidents of abuse, and the victim must sign or attest to the statement.

The applicant must submit the required documentation with her or his request for an informal review (see section 16-III.D) or must request an extension in writing at that time. If the applicant so requests, the PHA will grant an extension of 10 business days, and will postpone scheduling the applicant's informal review until after it has received the documentation or the extension period has elapsed. If after reviewing the documentation provided by the applicant the PHA determines the family is eligible for assistance, no informal review will be scheduled and the PHA will proceed with admission of the applicant family.

Perpetrator Removal

PHA Policy

In cases where an applicant family includes the perpetrator as well as the victim of domestic violence, dating violence, or stalking, the PHA will proceed as above but will require, in addition that the perpetrator be removed from the applicant household and not reside in the assisted housing unit.

PHA Confidentiality Requirement

All information provided to the PHA regarding domestic violence, dating violence, or stalking, including the fact that an individual is a victim of such violence or stalking, must be retained in confidence and may neither be entered into any shared database nor provided to any related entity, except to the extent that the disclosure (a) is requested or consented to by the individual in writing, (b) is required for use in an eviction proceeding, or (c) is otherwise required by applicable law.

RESIDENT ADVISORY BOARD MEETING – SEPTEMBER 4, 2012

ATTENDING: Erik Eisenheim, Karen Rusch, Faye Oryall, Mary Steffel,
Robyn Hallet, Wendy Bushman, Linda McCrary, Scott
Tedford and DonElla Payne.

ABSENT: Wendy Bjorlin, Andrea Giacomo, Mary Purnell and Jamie Perttu

Introductions by all present

Leaving Homelessness Behind (LHB) : DonElla stated the program consists of homeless individuals within Brown County. Individuals are case managed while on the Housing Choice Voucher waiting list. While on the waiting list it is the participant's obligation to work towards goals including working while maintaining their position on the waiting list.

When transitional housing is located the unit is inspected so that at the time their name is pulled off the waiting list and ready for a Voucher the family does not have to be uprooted and located to another new unit.

The average age for participants is 30 years old, with the majority being females. ICS works in conjunction with the various programs such as Transitional Living, Family Services, House of Hope, the SOFT Program and the Golden House.

Funding for the program consists of private donates from individuals.

Last years donations awarded 24 families with assistance including 64 children.

Five participants have successfully graduated from the program.

Family Self Sufficiency (FSS) : The totally voluntary program is part of the Housing Choice Voucher Program as well. It is a work incentive program for individuals who strive to become self sufficient. Participants meet periodically with a case manager to set goals that can range from finding new careers, going back to school or back to work or becoming self employed. On average there are about 100 members per year participating in the FSS Program.

Over the years ICS has witnessed the graduation of 100 individuals from the Family Self Sufficiency Program.

The program is government funded.

Mary Steffel expressed her gratitude as an FSS participant and the benefits of case-management. It was the case manager's suggestions of budget counseling and emotional support that made her think about choices of the differences between wanting and needing something. These values she has carried through in her daily decisions as a result of her participation in the FSS Program.

Faye Oryall suggested that these are the types of things that should be taught in elementary and High School.

Mary Steffel commented that emphasis should be on daily living tasks for younger children as well.

Public Hearing: Robyn expressed that the Public Hearing for the Annual Plan is typically concurrent with this session. The publication of the notice is to be issued 45 days prior to this meeting but the deadline was missed so the Public Hearing will be October 2, 2012 at Green Bay City Hill.

Robyn reviewed the Annual Plan noting that there were not a lot of changes to the Plan but announced the new changes to the following areas of the Plan:

5.2 –Remained the same

Mary Steffel asked if anything was noted regarding her previous suggestion that lottery winners should give 1% of their winnings to a local or nation wide housing program. Robyn informed Mary that the lottery is a State program not a Federal program but her proposal should be re-examined.

DonElla note that Mary's suggestion was acknowledged previously in the Resident Advisory Board notes.

6.0 - The following changes have been made to Chapter 3: Eligibility -3 III-D-Screening

- 1) Removal of requesting assets and income on Preliminary Applications – these items are no longer necessary to be listed at the time of application.
- 2) Removal of asking if the participant lives outside of Brown County on the Preliminary Application as outside on application shows if in Brown County. This is already apparent with address on the application and proof of address at the time of the interview.
- 3) Removal of language stating use of CCAP to check on child support or paternity matter. CCAP is used for criminal background checks and the issue of child support or paternity does not matter.

Chapter 7: Verification -7 III H Income Tax Return

- 1) Removal of income tax returns being mandatory- the Enterprise Income Verification (EIV) system reports an applicant/participants income so we will no longer mandate that applicant /participant provide their Tax Return. EIV will capture income verification

9.0 & 9.1 – Remained the same

10.0 – Statistics of number of Housing Choice Voucher and Percentage of Vouchers within the City limits of Green Bay

Summary of goals and objectives made by the PHA regarding expansion of the supply of assisted housing, improving the quality of assisted housing, increase in

assisted housing choices, promoting self sufficiency, asset development of assisted households and to ensure equal opportunities and affirmatively further fair housing.

The percentage of HCV recipients living in the census tracts within the City of Green Bay has decreased from mid –high 70% range to 67% as of July 2012.

Financial Resources: The anticipated amounts for Annual Contributions for Section 8 Tenant Based Assistance is \$14,703,986 along with the Resident Opportunity and Self Sufficiency Grants of \$135,462 with Total Resources at \$14,839,448.

Robyn also pointed out to members of the panel that we are the second largest program in the state of Wisconsin.

Updates for the Annual Plan consists of :

- 1) Public Hearing will be held October 2, 2012
- 2) Items then need to be approved by the Commissioners –items on the 9/17/12 Agenda)
- 3) Submission of Plan to HUD

Split Households: Wendy explained to the members that ICS now allows when a second adult member of a household will be removing themselves from the household he/she can get their own voucher to continue participation on the program and ICS will no longer require that the individual re-apply for the program and go on the waiting list.

New Evaluators: The announcement was made that ICS has 2 new evaluators – Jeremy Fry who will handle the east side evaluations and Eric Crummy who will handle the west side evaluations.

New Compliance Coordinator: Jeremy Jasicki will handle all fraud cases such as unreported household members, unreported income, drug and violent criminal activity cases.

HAPPY Conversion: As of July 2012 ICS has converted our computers programs from HAPPY Software to a new program called Housing Pro allowing ICS more opportunities for tracking, reporting updates and easier maneuverability

Scanning: All items and documents past and present will be scanned to allow ICS to go paperless. The goal is starting with the 11/1/12 Annual reviews and at that time all files will begin to be scanned with the information for the past 3 years including retained documents

NOTICE TO PUBLIC

The Brown County Housing Authority has developed its 2013 Annual Agency Plan in compliance with the Quality Housing and Work Responsibility Act of 1998. The Annual Plan for FY 2013 will be available for review and comment at the office of Integrated Community Solutions, Inc. (ICS), located at 2605 S. Oneida St., Suite 106, Green Bay, WI 54304, between the hours of 8:00am and 4:30pm, Monday through Friday.

Interested persons are invited to attend a public hearing to comment on the Agency Plan. The Public Hearing will be held at 11:00am on Tuesday, October 2, 2012, in Room 604, 100 N. Jefferson St., Green Bay, WI 54301. Written comments will be received through Friday, October 5, 2012 at the ICS office. For further information, contact Robyn Hallet, Housing Administrator at (920) 448-3414.

Robyn Hallet
Housing Administrator
Brown County Housing Authority

Publication Date: Friday, August 17, 2012

**PHA Certifications of Compliance
with PHA Plans and Related
R e g u l a t i o n s**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 08/30/2011

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or ___ Annual PHA Plan for the PHA fiscal year beginning, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

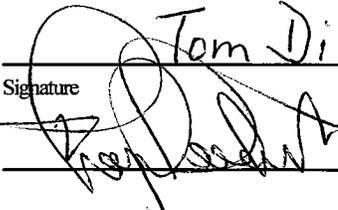
Brown County Housing Authority
PHA Name

WI 186
PHA Number/HA Code

5-Year PHA Plan for Fiscal Years 20 - 20

Annual PHA Plan for Fiscal Years ~~2013~~ 20

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official <u>Tom Diedrick</u>	Title <u>Chair</u>
Signature 	Date <u>9/17/12</u>

Civil Rights Certification

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 08/30/2011

Civil Rights Certification

Annual Certification and Board Resolution

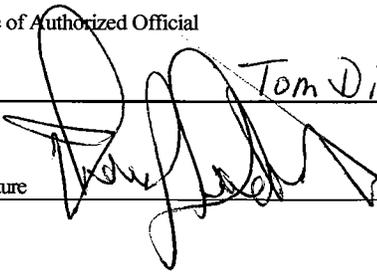
Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

Brown County Housing Authority
PHA Name

WI 186
PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official		Title	
Tom Diedrick		Chair	
Signature		Date	
		9/17/12	

**State of Wisconsin
Department of Administration
Division of Housing**

Wisconsin Consolidated Plan

CERTIFICATION FORM

This form or a HUD authorized equivalent, should be completed by the public housing agency to obtain certification of consistency with the State of Wisconsin Consolidated Plan. The State Department of Administration, Division of Housing, will process Certification requests as promptly as possible; however please submit a request as early in the process as you can.

SEND TO:

**Consolidated Plan Certification
Department of Administration, Division of Housing
Attn: Tara Baxter
P.O. Box 7970
Madison, WI 53707-7970
PHONE: (608) 264-8801
FAX: (608) 266-5381
TDD: (608) 264-8777**

PART I

- 1) Today's Date: 9/6/12
- 2) Due Date for Plan Submission to HUD: October 15, 2012
- 3) Public Housing Agency Type: High Performer, Section 8 Only
(High Performer, Standard Performer,
Troubled Performer, Section 8 Only,
Small PHA)
- 4) Agency Name and Address: Brown County Housing Authority
100 N Jefferson St
Green Bay, WI 54301
- 6) Contact Person and Phone Number: DonElla Payne – (920) 496-1922

PART II

Certification of Consistency with State of Wisconsin Consolidated Plan

PHA Plan Type *(Select One)*

- Standard Annual PHA Plan
- Standard 5-Year/Annual PHA Plan
- Streamlined 5-Year/Annual PHA Plan
- Other: _____

PHA Statement

To the best of our knowledge, the proposed public housing agency plan is consistent with the jurisdiction's current, approved Consolidated Plan. *(Type or clearly print the following information)*

Public Housing Agency Name: **Brown County Housing Authority**
P. Robert Strong

Public Housing Agency
Official's Name: _____

Public Housing Agency
Official's Signature 

For Division of Housing Use Only:

Name of Public Housing
Agency Jurisdiction: **State of Wisconsin**

Certifying Name and Title of
Jurisdiction's Consolidated Plan
Official: **Lisa Marks, Administrator
Division of Housing
Department of Administration**

DCD Approval Date: **9-10-2012**

DCD Approval Signature: 