

**Green Bay Neighborhood Leadership Council**  
**Operating Grant (up to \$1,000) for**  
**Established Neighborhood Associations & Resource Centers**  
As Recognized by the Common Council

## **The Grant**

The GBNLC supports the on-going commitment, of established Neighborhood Associations and Neighborhood Resource Centers, to the goal of healthy neighborhoods. As a showing of its support, the GBNLC will award a grant of up to \$1,000 to each established Neighborhood Association as recognized by the Common Council and Neighborhood Resource Centers.

The associations and resource centers must have an open membership. A Neighborhood Association or Resource Center cannot discriminate in the admission of members, and must actively seek membership or involvement of neighborhood residents or business operators.

**The Associations must provide a 25% match to this grant in new funds raised between May of 2012 to application deadline in 2013. Volunteer time will not be allowed to count toward this match.**

## **The Criteria for Grant**

To receive up to a \$1,000 award, the following conditions must be met:

- (1) It is mandatory that a newsletter be published and distributed to all members by application date.
- (2) Monies may then be also spent for one of the following activities:
  - a) Hold Fundraising Events to strengthen the existing neighborhood organization.
  - b) Hold fun or food event to promote sense of community in neighborhood.
  - c) Capital Improvements to benefit neighborhood such as signs or lighting.
  - d) Offer educational or informational programs to develop leadership skills in existing neighborhood organization.
- (3) For release of funds, a newsletter must be presented to staff along with proof of distribution. If mailed, an invoice from the mailing house will be adequate or, if hand delivered, a signed statement indicating the newsletters were delivered must be submitted.
- (4) To apply you must show proof of funds raised (25% match) from May 2012 to application deadline for 2013.
- (5) The Money CANNOT be spent on any activity that involves alcohol, tobacco or any illegal activity.
- (6) You may be required to report at a future meeting of the GBNLC on how funds were spent and your accomplishments of 2013. Your 2012 performance will be considered in your 2013 application.
- (7) Your neighborhood association or resource center must be represented at 75% of the GBNLC meetings.
- (8) No GBNLC grant funds will be paid, by or on behalf of a funded organization, to any person for influencing or attempting to influence an officer or employee of any City, State, or Federal agency. Funded Neighborhood Associations and Resource Centers shall not support any political candidate or favor a candidate in its actions.

## **The Application Process**

To receive up to the \$1,000 grant, an association or resource center must complete the Green Bay Neighborhood Leadership Council Grant Money Application enclosed and submit an original and a copy to the address indicated at the bottom.



