



It's All Here!

www.green-bay.org

City of Green Bay

Neighborhood Guide to City Services



Contents

Frequently Called Numbers	2	Housing Rehabilitation	20
City Government.....	3	Law Department.....	21
City Council.....	3	Municipal Court.....	21
Aldermanic Districts	5	Neighborhood Services	22
Voting Information.....	5	Neighborhood Associations.....	23
Common Council	6	Parks, Recreation and Forestry.....	35
Animal Services.....	7	Planning & Community Development	39
Administrative Services.....	8	Police Department.....	40
City Clerk.....	8	Property Maintenance	43
Building, Housing & Zoning Inspection.....	9	Sewers & Bridges.....	45
Economic Development.....	13	Streets, Traffic & Parking.....	46
Employment.....	13	Transit	48
Fire Department.....	14	Water Utility	50
Garbage, Recycling & Yard Waste.....	15		
Housing Authority	18		



Frequently Called Numbers

Bus Schedule Information.....	448-3450	Police	
City Attorney	448-3080	Accident & Crime Reports	
Clerk's Office	448-3010	(requesting copies.....)	448-3329
Local Licenses.....	448-3011	Animal Concerns.....	448-3201
Community Development	448-3400	Administrative Offices	448-3208
Economic Development.....	448-3397	Community Police (East Side).....	448-3143
Elections/Voter Registration	448-3010	Community Police (West Side)	492-3785
Emergency Calls Only.....	911	Crime Analyst (Crime Data).....	448-3249
Energy Assistance		Emergency Calls Only	911
(Integrated Community Solutions).....	448-4540	Lost & Found.....	448-3172
Farmers Market	448-3005	Non-Emergency Calls.....	448-3200
Finance–Accounting.....	448-3020	Public Works Department.....	448-3100
Finance–Accounts Payable	448-3027	Rental Assistance	
Finance Department	448-3020	(Integrated Community Solutions).....	448-4540
Finance–Payroll.....	448-3029	Risk Management	448-3125
Fire		Sewer Backups and Ditches	
Administrative Offices	448-3280	(Mon.-Fri. 7:00 am to 3:30 pm)	448-3535
Emergency Calls Only	911	(After Hours).....	492-3735
EMS Division	448-3292	TDD (For Hearing Impaired)	448-3453
EMS Medical Billing.....	866-950-4400	Transit-Metro.....	448-3450
Non-Emergency Service Calls.....	448-3270	Traffic Division Emergencies	
Fire Prevention Division.....	448-3289	(Mon.-Fri. 7:00 am to 3:30 pm)	448-3535
Garbage, Recycling, Yard Waste	448-3535	(After Hours, Weekends & Holidays)	492-3735
General Information	448-3000	Treasurer's Office.....	448-3010
Human Resources	448-3147	Triangle Sports Area.....	391-3670
Humane Officer	448-3200	Water Utility	448-3480
Inspection Division		(After Hour Emergencies)	448-3483
Building, Electrical, Heating, Housing,		Water Utility (TDD Hearing Impaired) ..	448-3489
Plumbing and Zoning-.....	448-3300	Weights & Measures.....	448-3300
Jail.....	448-4250	Wildlife Sanctuary.....	391-3671
Job Line.....	448-3149		
Landlord/Tenant Issues			
(Consumer Protection)	448-5110		
Lost & Found.....	448-3172		
Mason Manor Retirement Community.....	492-3790		
Mayor's Office.....	448-3005		
Municipal Court	448-3131		
Neighborhood Associations	448-3400		
Neighborhood Division	448-3400		
Overnight Parking Permission			
(Mon.-Fri. 8:00 am to 4:30 pm)	448-3432		
Overnight Parking Permission			
(After Hours, Weekends & Holidays)	448-3438		
Parking Division.....	448-3432		
Parking Space Rentals	448-3431		
Parks, Recreation & Forestry Dept.	448-3365		
Planning Department	448-3400		

City Council

A Mayoral/City Council form of government governs the City of Green Bay. Green Bay is divided into 12 districts, and residents elect an alderperson to represent their district. Redistricting is done following each census with boundaries changing to reflect the population growth within the City. Alderpersons are elected for two-year terms on the even years in the Spring election. Each alderperson represents a district in the City of Green Bay and is appointed by the Mayor to a standing committee and/or commission.

The City Council makes policy determinations for the City through the enactment of ordinances and resolutions. The City Council also adopts the Mayor's budget to determine how the City of Green Bay will obtain and spend its funds and approves all mayoral appointments to various boards and commissions.

Council meetings are typically held the first and third Tuesday of each month at 7:00 pm in City Hall, Room 203. Special meetings are scheduled as needed. The meetings are open to the public and all are encouraged to attend. The City Council meetings are telecasted on Channel 4 of Time Warner Cable and on the NewNorth channel on AT&T U-verse television every Wednesday at 8:00 pm and rebroadcasted at various times through the week. In addition, you may view the council proceedings on our web site by selecting the Clerks office or Council link, then Council Video.

Standing Committees

Each alderperson is appointed by the Mayor to serve on at least one committee. Committees adopt policies, ordinances, and resolutions that are reported at a City Council meeting and are debated and either approved or denied. Standing committees generally meet the second and fourth weeks of each month. Refer to the online agendas for matters to be discussed, date, time and meeting location.

Advisory Committee

Members: Council President; Council Vice-President; and chairperson of Finance, Improvement & Service, Park, Personnel, and Protection & Welfare committees. The Advisory Committee meets at the call of its chairperson or by petition signed by three members of the committee.

Finance Committee

The Finance Committee is responsible for issues relating to public finance, public property, appropriations, insurance, and purchasing.

Improvement & Service Committee

The Improvement and Services Committee is responsible for issues relating to streets, bridges, sanitation, harbors, utilities, and parking.

Park Committee

The Park Committee is responsible for issues relating to parks, policies and procedures, recreation and forestry.

Personnel Committee

Personnel Committee is responsible for issues relating to city personnel and labor matters.

Protection & Welfare Committee

The Protection & Welfare Committee is responsible for issues relating to fire, police, safety, health, licences, and permits.

The City of Green Bay also has a number of other boards and commissions that serve to advise and direct the Mayor and Council on important issues. These boards and commissions are made up of resident volunteers appointed by the Mayor. Examples of these are the Economic Development Authority; Ethics Board; Historic Preservation Commission; Mayor's Beautification Committee; Green Bay Plan Commission; Redevelopment Authority; Stadium District Board; and the Traffic, Transit and Water Commissions. If you would like to share your time and talents by serving on a committee, please contact the Mayor's office or visit his web site to learn more.

Complete information can be found under the Committee section on the City's web site.

City Hall

100 N. Jefferson Street
Green Bay, WI 54301-5026
Hours 8:00 AM - 4:30 PM
Monday - Friday

Office of the Mayor

920.448.3005

General Information

920.448.3000

Web

www.green-bay.org

City Government

www.green-bay.org

City Hall

100 N. Jefferson Street
Green Bay WI 54301-5026
920.448.3000

Mission Statement

The City of Green Bay is a proud community dedicated to enhancing the quality of life for all residents, businesses, and employees through diligent management of our assets and wise investment in our strategic growth.

We value our history, our citizens, our diversity, our businesses, our workforce, our volunteers, our neighborhoods, our downtown, and our waterfront.



Welcome Center

The welcome center was opened by Mayor Schmitt to add friendly, helpful customer service to residents visiting or calling City Hall.



The center opened officially in 2004, in large part because of a generous donation from Jake and Meredith Rose.



Aldermanic Districts

www.ci.green-bay.wi.us/council

This map is available from the Planning office or by visiting our web site (www.green-bay.org) and selecting the GIS link under “Agencies”



Voting Information

Green Bay residents may register to vote at the City Clerk's office during regular business hours (except Election Day), or by mail using the voter registration application form. Please read the instructions carefully. On Election Day, you may register to vote at your polling place. Proof of residency is required which can be provided through presenting a Wisconsin driver's license, state ID or the last four digits of your social security number.

Polling Places are open on Election Day from 7:00 a.m. to 8:00 p.m.

If you are unable to get to your polling location on Election Day, you can vote in person at the City of Green Bay Clerk's Office any time between 8:00 a.m. and 4:30 p.m. up to three weeks prior to Election Day (four weeks for a federal election). On the day before an election, the Clerk's office will remain open until 5:00 p.m. for absentee voting. Additionally, you may obtain a ballot in the mail by completing the Voter Absentee Ballot Request Form. This request has to be made by 5:00 p.m. the Thursday before Election Day (Military requests must be received by 5:00 p.m. the Friday before Election Day). Contact the City Clerk's office for more information.

The City web site provides information on how to find your polling place. Use this link for information <https://vpa.wi.gov/> or call the City Clerk's office at 920.448.3010

Common Council

www.ci.green-bay.wi.us/council/



Jim Schmitt
Mayor



District 1
Jerry Wiezbiskie
3093 Nicolet Drive
Green Bay, WI 54311
468.5871

Serves on: Improvement & Service Committee, Park Committee, Annexation Commission, Plan Commission



District 7
Ned Dorff
118 South Washington Street
Green Bay, WI 54301
217.4369

Serves on: Protection & Welfare Committee, Park Committee, Economic Development Authority



District 2
Thomas De Wane, President
2535 Delwood Drive
Green Bay, WI 54302
465.7803

Serves on: Protection & Welfare Committee, Housing Authority, Advisory Committee



District 8
Christopher Wery, President
920 Spence Street
Green Bay, WI 54304
490.9282

Serves on: Protection & Welfare Committee, Personnel Committee, Advisory Committee



District 3
Andy Nicholson
800 Venus Drive
Green Bay, WI 54311
465.3564

Serves on: Improvement & Service Committee, Traffic Commission



District 9
Guy Zima
1121 12th Avenue
Green Bay, WI 54304
499.3614

Serves on: Finance Committee



District 4
Anthony Theisen
931 South Baird Street
Green Bay, WI 54301
433.9331

Serves on: Finance Committee, Personnel Committee, Water Commission, Advisory Committee



District 10
Steven Deney
1484 Division Circle
Green Bay, WI 54303
499.6609

Serves on: Finance Committee, Personnel Committee, Mayor's Beautification Committee, Green Bay/Oncida Joint Plan Commission, Advisory Committee



District 5
Amy Kocha
612 Grove Street
Green Bay, WI 54302
435.9494

Serves on: Improvement and Services Committee, Parks Committee, Ethics Board, Advisory Committee



District 11
Brian Danzinger
1701 King Arthur Drive
Green Bay, WI 54304
609.7666

Serves on: Improvement & Service Committee, Parks Committee, Affirmative Action Committee



District 6
Shae Sortwell
720 Liebman Court #2
Green Bay, WI 54302
471.7136

Serves on: Protection & Welfare Committee



District 12
Patrick Buckley
3266 West Point Road
Green Bay, WI 54304
497.3052

Serves on: Finance Committee, Personnel Committee, Redevelopment Authority

Animal Services

www.gbpolice.org - 920.448.3201

Animal Services

The Humane Animal Control Officer for the City of Green Bay works out of the Green Bay Police Department.

It's important that all animal owners properly care for his/her pets, for the sake of their pet, but also for the safety and well-being of their neighborhoods. If there is an animal concern or question, please call **920.448.3201**.

License

The owner of a dog or cat, 5 months or older, must license his/her pet(s) annually with the City of Green Bay. The license can be purchased in the Clerk's office in City Hall. If the dog or cat is spayed or neutered, the fee is \$5 per pet per year. If it is not spayed or neutered, the fee is \$25 per pet per year. Remember, a certificate of proof of a rabies vaccination from your veterinarian must be brought in. It is not necessary to bring in the colored tag.

Animal Waste

Allowing your pet to defecate on another's property without cleaning it up is not only unneighborly, it's unlawful. If you are walking your pet, take along a plastic bag or sack so you can immediately clean up after your pet.

You must not let animal waste accumulate in your yard for more than 24 hours before cleaning it up. You can bury it in your yard or flush it down your toilet. You cannot place it in your garbage that is picked up by City garbage crews.

Animal Control

You must be in control of your animal at all times. If your pet is off your premises and is unleashed or uncrated, it is considered at-large and can be picked up by the Humane Officer.

If you tie your pet up outside, remember you must keep your pet at least five feet from the public right-of-way. This means sidewalks, streets, alleys, etc.

Is your dog a barker? Remember, if your dog is barking in a manner which will detrimentally affect the peaceful nature of the neighborhood, you could be violating an ordinance and could be fined if the problem is not corrected.

No animals are allowed in City parks except through parks with designated walks/trails as long as your

pet is on a leash. Dogs are not allowed at City events such as Farmers' Market, Americafest, or Artstreet.

Animal bites are to be reported to the Green Bay Police Department, and the animal will be quarantined according to state regulations.

Lost and Found Pets

Losing a pet can be devastating to a family. Remember to tag your pet with a name and phone number. Call **920.469.3110** for a lost pet.

What do I do if I find a stray dog or cat? You can always take the animal to the Bay Area Humane Society and Animal Shelter. They are located at 1830 Radisson Street.

If you are unable to drop the animal off yourself, you can call the Green Bay Police at **920.448.3200**, and an available officer will pick up the pet.

For more information about the Bay Area Humane Society and Animal Shelter, please call **920.469.3110** or visit their web site at www.bayareahumanesociety.com.

Animal Welfare

No person may treat any animal in a cruel manner. Remember to provide clean, fresh water and food, as well as adequate shelter, to your pets on a regular basis. If you are keeping your animals outside, you must provide a shelter that protects the pets from the elements.



Dog Park

Brown County maintains a dog park located at 1000 Pleasant Lane in Hobart, one mile west of NWTC. For more information visit Brown County's web site at www.co.brown.wi.us or call **920.448.6242**.

Green Bay Animal Control
920.448.3201

Bay Area Humane Society & Animal Shelter
1830 Radisson Street
Green Bay, WI 54303
920.469.3110



www.bayareahumanesociety.com

Administrative Services

www.green-bay.org

Assessor

City Hall Room 102
100 N. Jefferson Street
Green Bay WI 54301-5026
920.448.3066
fax 448.3140

Hours

8:00 AM - 4:30 PM

Finance

City Hall Room 105
100 N. Jefferson Street
Green Bay WI 54301-5026
920.448.3020
fax 448.3050

Hours

8:00 AM - 4:30 PM

Purchasing

City Hall Room 101
100 N. Jefferson Street
Green Bay WI 54301-5026
920.448.3047
fax 448.3050

Hours

8:00 AM - 4:30 PM

City Clerk

www.ci.green-bay.wi.us/clerk

Clerk

City Hall Room 106
100 N. Jefferson Street
Green Bay WI 54301-5026
920.448.3010
fax 448.3016

Hours

8:00 AM - 4:30 PM

Assessor

The Assessor's office is responsible for discovering, listing and valuing all non-manufacturing real and personal property within the City. The State of Wisconsin is responsible for assessing real and personal manufacturing property within the City.

Assessed values are determined by the use of comparable sales, cost factors and income capitalization. The assessed values are determined as of January 1 of each year. The value that has been assigned to the property as of January 1 of the current year will be the value used to levy property taxes the following December. A notice is sent out to all property owners midyear that details the assessed value of their property. If changes such as an addition, remodeling, fire damage, repair or sale of the property did not take place in the prior year, the assessed value should remain the same as the prior year.

If you wish to discuss the valuation of your property, contact the Assessor's office. If the property owner still has concerns about the property's value, he or she may petition the board of review. Visit <http://info.ci.green-bay.wi.us/assess/default.aspx>

Finance

This division is responsible for accurately reporting the financial position of the City of Green Bay, and assuring all transactions adhere to the City's policies and procedures, generally accepted accounting prin-

ciples and rules established by authoritative governing bodies. Other responsibilities handled under this division include processing payroll for City employees, issuing payable checks, managing the City's investments, annual auditing and budget coordination, tax roll preparation, and preparing the comprehensive annual financial report. Both the City's annual budget and annual comprehensive financial report can be found on the City's website at: <http://www.ci.green-bay.wi.us/finance/index.html>

Purchasing

The centralized purchasing division effectively serves City departments, committees and other agencies in procuring goods and services in a timely and cost effective manner. A wide variety of items are ordered, ranging from amenities for Bay Beach, to firefighting equipment, to sophisticated service agreements. The City of Green Bay welcomes the opportunity to do business with all interested vendors. Opportunities are published on an electronic bid distribution. For more information, visit www.onvia.com/WAPP or call **920-448-3047**.

City Clerk

The Clerk administers elections, facilitates the annual Board of Review, and serves as recording secretary to the Common Council. The office issues a wide variety of licenses, archives public records, bills and maintains special assessments, processes and signs plats and certified survey maps, and issues letters of special assessments.

Services include:

- Voter Registration
- Elections
- Bartender Licenses
- Liquor Licenses
- Council Documents
- Direct Seller Permits
- Campaign Finance Reports
- Special Assessments
- Dog & Cat Licenses

Building, Housing & Zoning Inspection

www.ci.green-bay.wi.us/bldg_insp

The Inspection Division is the code enforcement, project review, and approval agency for a variety of municipal and state laws and codes relating to housing, building, and construction. It is also the agent of the State of Wisconsin for inspection and plan review for construction within the City of Green Bay. It assures proper land use through the enforcement of zoning regulations, issuance of building permits, licensing of contractors, enforcement of housing and property maintenance standards, and consumer protection through the weights and measures program.

Building Permits

Building permits are required for all construction work, including alterations and improvements to buildings and structures. Permits for electrical, heating, and plumbing are also required if included in the project. Apply for permits at the Building Inspection office in Room 608 of City Hall. Permits are required before work begins for approval of plans that are in compliance with the building and zoning codes.

Permits are very important to ensure quality construction and safety. Failure to obtain a building permit may result in the doubling of permit fees, a municipal citation of over \$500, and the work ordered redone or removed if noncompliant.

The following types of projects require a site plan and building plan approval:

- Additions to homes
- New home construction
- Decks and porches
- Detached garages
- Yard sheds larger than 150 sq. ft.

The following types of projects require a site plan submission:

- Yard sheds 150 sq. ft. or less
- Swimming pools and outdoor hot tubs
- Fences
- Driveway expansions
- Radio towers
- Site filling or excavating

The following projects require a floor plan and/or building plan submission:

- Interior alterations changing floor plan
- Basement remodeling
- Structural alterations
- Stoops, stairs, ramps of 25 sq. ft. or less, or landings

The following projects require a project description:

- Fireplace or chimney work
- Foundation repair
- Building demolition
- Moving buildings

For fee schedule, go to:
www.green-bay.org/bldginsp/buildings.html

Contractor Licensing

Any person engaged in the construction, remodeling, or repair of residential structures for which a building permit is required shall be licensed as a residential building contractor as required by Green Bay Municipal Ordinance 6.14(1). There is an exemption for a homeowner who occupies the home and demonstrates to the Inspection Division that she/he has the knowledge and skills to perform the permitted work. The City of Green Bay also requires electricians, heating and air conditioning, and sign contractors to be licensed.

Housing Code

The housing code regulations provide a minimum standard for the design, maintenance, and use of residential buildings and related structures. It is the owner's responsibility to maintain the property in compliance with these standards that protect the health, safety and general welfare of the people of Green Bay. The tenants also share the responsibility to comply with certain requirements of the housing code.

The Inspection Division will issue written notices of housing code violations to building owners to gain code compliance. The notices establish a deadline for the repairs or corrections. Failure to comply will result in reinspection fees for continuing violations and may also result in a municipal citation of over \$500.

Owner's Responsibility

The appearance and safety of property reflects on the neighborhood and welfare of the occupants. No person shall occupy as owner-occupant or rent to another any housing unit that does not comply with the following requirements:

- Foundations, exterior walls, roofs in good state of maintenance and repair.
- Interior walls, floors, ceilings in good state of repair and so maintained as to be kept clean and sanitary.

Building Inspection Division

City Hall Room 608
100 N. Jefferson Street
Green Bay, WI 54301-5026
920.448.3300
fax 920.448.3117

Hours

8:00 AM - 4:30 PM
Monday - Friday

Building, Housing & Zoning Inspection

www.ci.green-bay.wi.us/bldg_insp

- Rain water drains away from building and does not cause dampness to building.
- Windows, doors, hatchways shall be weather-tight and well maintained in good working condition.
- Protection of exterior wood surfaces against decay by paint or other approved protective coating applied in a proper fashion.
- Stairways and porches shall be safe and kept in sound condition and repair.
- Supplied plumbing fixtures shall be properly installed and maintained in good working condition and in accordance with the plumbing code.
- Chimneys and vent pipes shall be adequately supported, reasonably clean, and maintained in a good state of repair and in accordance with the heating code.
- Bathroom and toilet room floors shall be maintained as to permit such floor to be kept in a clean and sanitary condition.
- Supplied facilities that are required by the housing code shall be so constructed or installed that they will function properly and shall be maintained in good condition.
- Pest extermination whenever infestation exists in any dwelling or in the shared or public areas of the dwelling or property or whenever infestation is caused by failure of the owner to maintain the dwelling in a rat-proof or insect-proof condition.
- Cleanliness of public and common areas of multi-unit dwellings shall be maintained in a clean and sanitary condition.
- Vacant dwelling units to be clean and sanitary and comply with all provisions of the housing code before being rented for occupancy.

Responsibility of Occupants

- The dwelling unit and premises, which is occupied or controlled, shall be maintained in a clean and sanitary condition.
- Disposal of garbage and rubbish shall be performed in a clean and sanitary manner by placing it in proper garbage storage containers and disposing of it as required by Chapter 9, Green Bay Municipal Code.
- Screens shall be maintained and be in place at all times when flies or other insects are present.
- Extermination of pests shall be the responsibility of the occupant of a single dwelling unit or within a dwelling unit of a multi-unit building whenever the unit is the only one infested and caused by the occupant.

Whenever the infestation is caused by failure of the owner to maintain a dwelling in a rat-proof and insect-proof condition, extermination shall be the responsibility of the owner.

- Fixtures shall be maintained in a clean and sanitary condition, and occupant is responsible for reasonable care in the proper use and operation.
- It is the responsibility of the occupant for the repair or replacement of any part of required fixtures and equipment, required furnishings, and other required property of the owner when such has been willfully or wantonly damaged, mutilated, or defaced by the occupant or the occupant's guests.

Zoning Code

The zoning ordinance regulations are adopted to give the City land use control to guide the orderly development of land within the City. The ordinance regulates the use of land, as well as the size and placement of buildings on the land, allowable signage, and parking. The zoning code includes a list of regulations that designates the type of uses that may be located on a property according to its zoning classification. The ordinance also establishes dimensional standards, e.g. setbacks, height, and lot area, for buildings under a particular zoning classification.

Use Regulations

No building shall be erected or altered, nor shall any building or premises be used for any purpose other than that permitted in the zoning district in which such building or premises is located. Properties in residential districts have limited uses that maintain the residential character of the neighborhood.

Height, Area and Setback Regulations

No building or structure shall be erected, enlarged, or altered to exceed in height, cover more area, or encroach in setbacks in any manner except in conformity to the regulations for the district.

Off-street Parking

One- and two-family dwellings require a minimum of two off-street parking spaces per dwelling unit that are directly accessible from a driveway and that are not in the required front yard setback area. Driveways shall be properly located and set back from property lines as required.

The parking of up to two unoccupied residentially-permitted vehicles in operable condition is permitted in the rear portion of a lot provided it is not within the front yard, corner side yard, side yard or rear yard setback.

Building, Housing & Zoning Inspection

www.ci.green-bay.wi.us/bldg_insp

Any driveway expansion plans shall be approved and a permit obtained from the Inspection Division prior to starting any expansion work.

Home Occupations

A home occupation is permitted in residential districts only if the occupation is limited to the legal occupants, and no employees or customers are brought to the residence. The manufacturing, receiving and shipment of goods at the residence is not allowed if such occupation causes a nuisance by not maintaining the residential character of the neighborhood.

Yard/Garage Sales

The holding of up to three yard/garage sales per year is allowed on a residential property. Holding sales for more than three weekends or six days a year is a violation of the Residential Use Regulation, as the property would then be classified as being used as a business.

Signs (Real Estate & Political)

Signs in residential districts are limited to real estate signs for sale or rent of the property. Sign can be no larger than 6 sq. ft. in area. Political message signs on behalf of candidates for public office are allowed and shall be no larger than 11 sq. ft. and removed within three days following the election. Yard/garage sales signs may be displayed during the event only and may be no larger than 11 sq. ft. in area.

The above allowed signs in residential districts are restricted to private property and shall not be located in any public rights-of-way, terrace (between sidewalks and curbs), on utility poles or in public parks or other public property. Signs on corner lots shall not be located on the property within 15' of the public right-of-way at a street intersection.

Fences

Fences are allowed, but they shall comply with the zoning code for location, height, materials, and construction. A building permit shall be obtained from Inspection Division for any proposed fence prior to construction. The maximum height of fences in rear and side yards is six feet. Fences can be solid with structural posts toward the inside. Fences in front yards or corner side yards are limited in height and openness depending on location. Contact the Inspection Division for approval of fencing plans.

Pools

Pools are a drowning hazard if not properly supervised and protected. A pool is any structure that is capable of containing water that is primarily for the purpose of wading, swimming, or recreational use. All pools intended as a permanent installation (installed for a duration of seven days or more) shall require a plan review and a permit from the Inspection Division.

Zoning Board of Appeals

Typically, variances are requested when development of property is inconsistent with zoning codes. The board has the power to grant variances when special conditions unique to a property will not allow the property owner to meet the dimensional standards of the ordinance. To be granted a variance, the property owner must show that unnecessary hardship is caused by the ordinance. The board must uphold the intent of the zoning ordinance and deliver substantial justification through its decision.

The Zoning Board of Appeals has the power to hear and decide appeals where it is alleged there is an error in any order, requirement, decision, or determination made by an administrative official in the enforcement of the City's zoning code. By state law, the Board of Appeals is given specific powers and responsibilities to hear these alleged errors.

Weights and Measures

Program Overview

The Weights and Measures Division is responsible for enforcement of state regulations relating to how commodities are sold. The City tests and certifies all scales, scanners, and meters used in the City for the sale of commodities. It also checks factory-packed and store-packed products for correct labeling of weight or measure. This division also reviews licensees for direct sellers; solicitors; and secondhand, salvage and precious metal dealers. Look for the City Sealer sticker at the gas pump or on scales at your local grocery store. If you have a concern regarding the sale of a commodity, please call **920.448.3300**.



Building, Housing & Zoning Inspection

www.ci.green-bay.wi.us/bldg_insp

File a Complaint

In order to provide excellent customer service and timely enforcement compliance with Building, Zoning, Housing and Property Maintenance Codes and Weights & Measures, the Inspection Division accepts phone-in complaints immediately during regular business hours between 8:00 am and 4:30 pm Monday-Friday at **920.448.3300**. You may also use our web site to file a complaint. See the "Residents" page for links to file a complaint.

Requirements

If you cannot meet the following requirements to file your complaint, ask to speak directly to the appropriate inspector for your area.

Exterior Property Complaints

The Inspection Division will accept exterior complaints on properties within the City of Green Bay. To file a complaint, you must have the address of the property where the violation exists. Information on the violation must be specific, such as peeling paint, broken windows, garbage and junk, or inoperable car.

Interior Property Complaints

The Inspection Division will accept interior complaints on properties in the City of Green Bay. If you are a tenant who resides at the address, please notify your landlord of your complaint and allow time for response before you notify the Inspection Division. If you are not getting the results needed, you may contact the Inspection Division and provide the address of the property where the alleged violation exists. You must also include your name, e-mail address and/or telephone number so an appointment can be made to see the interior of the building. Information on the violations must be specific, such as hole in bathroom floor, ceiling falling down, peeling paint, cockroach infestation, leaking plumbing, electrical outlet doesn't work or inadequate heat. If you don't live in the unit, you must still provide the same information.



Economic Development

www.ci.green-bay.wi.us/EconomicDevelopment



The mission of the Economic Development Department is to generate and facilitate business development, retention and expansion that provides meaningful employment opportunities, generates a healthy tax base, and offers a first-class quality of life to all residents.

The Economic Development Department is primarily responsible for forming and fostering long-term relationships with businesses in the Green Bay community and beyond. Staff provides valuable assistance to entrepreneurs eager to take on new business ventures, as well as to established businesses seeking to

expand or relocate. Through the use of federal, state and local incentive programs, businesses can tap into tax credits and low-interest rate loans. In addition to financial incentives, the Economic Development Department manages and facilitates the sale of land in municipally-owned business parks, including the I-43 Business Center and University Heights Commerce Center located at State Highway 54/57. These mixed-use developments contain affordable land and convenient access to transportation and a skilled workforce.

Economic Development

City Hall Room 200
100 N. Jefferson Street
Green Bay WI 54301-5026
920.448.3397
fax 920.448.3081

Hours

8:00 AM - 4:30 PM

Web

[www.green-bay.wi.us/
EconomicDevelopment/](http://www.green-bay.wi.us/EconomicDevelopment/)

Employment

www.ci.green-bay.wi.us/humanresources

Available regular (non-seasonal) positions for all City departments are posted in the Human Resources Department at City Hall. To apply, a City of Green Bay application form is required and must be completed and returned to the Human Resources Department by 4:30 pm on the stated closing date. Applications are only accepted for open positions. Resumes may be included when applying for a City position. However, resumes will not be considered without a completed application.

At the City of Green Bay, we are committed to a supportive work environment, where employees have the opportunity to reach their fullest potential. Each employee is expected to do his or her utmost to create a respectful workplace culture that is free of harassment, intimidation, bias and unlawful discrimination of any kind. Employment at the City of Green Bay is based solely upon individual merit and qualifications related to the position. The City invites all interested persons to apply for a position by contacting the Human Resources office.

Jobline

Call **920.448.3149** for a complete listing of positions currently available. Application forms and job requirements for each position are available in the Human Resources Department between 8:00 am and 4:30 pm Monday through Friday or may be requested by mail.

Web

Visit www.green-bay.org for a listing of positions currently available. Click on the Job Opportunities link for current information. The Application link on the Human Resources site presents a choice of filling out the application in either Adobe Acrobat or Windows Word documents.

Human Resources

City Hall Room 500
100 N. Jefferson Street
Green Bay, WI 54301-5026
920.448.3147
fax 920.448.3128

Hours

8:00 AM - 4:30 PM

Job Line

920.448.3149

Employment listings

www.green-bay.org

Fire Department

www.greenbayfire.org - 911

Dial 9-1-1 to report an emergency.

For non-emergency response needs, dial 920.448.3270

501 S. Washington Street
Green Bay, WI 54301-4218

Fire Dept. Administration:
Phone: 920.448.3280
Fax: 920.448.3281

Ambulance Billing
Questions:
EMS Medical Billing
866.950.4400

Fire Prevention Division:
920.448.3289

Public Education
920.448.3293

Fire Station Locations
Station 1
501 S. Washington Street

Station 2
929 University Avenue

Station 3
885 Shawano Avenue

Station 4
2650 West Point Road

Station 5
2310 Finger Road

Station 6
1701 West Mason Street

Station 7
3489 Humboldt Road

The Green Bay Fire Department's primary mission is to prevent fires and injuries from occurring. The department's 185 dedicated employees strive to achieve this mission through code enforcement, public safety education, and site plan reviews.



When fire or injury does occur, the department is ready to quickly respond from seven fire stations

strategically located throughout the City. Seven pumpers, three aerial ladder trucks, four advanced life support ambulances, and two command vehicles are staffed twenty-four hours a day. State-certified firefighters, emergency medical technicians, and paramedics are dispatched through the Brown County 9-1-1 Dispatch Center to provide a high level of emergency services to residents and visitors of the community.

In addition to fire suppression and emergency medical services, the fire department provides Hazmat and technical rescue services, including water and ice emergencies, confined space, structural collapse, and vehicle entrapment.

The fire department identifies at-risk populations by reviewing data gathered in fire and EMS incident reports. Safety and fire prevention information is presented by way of public and private elementary school programs, the juvenile fire setter intervention program, and annual events, such as Fire Prevention Week.

Test Your Alarm For Life

Your smoke alarm has the power to save your life. Or does it? If you haven't tested your smoke alarm lately, it may not be working, and that's a risk you can't afford to take. Working smoke alarms give early warning of a fire, providing extra time to escape safely. But they can't do their job if you haven't done yours - monthly testing to make sure they're working. Test all the smoke alarms in your home for the life of the alarm and for the lives of your loved ones.



How much time do you have to get out of a fire?

Not as much as you think. Real fires are hot, smoky and dark. You may have only a very few minutes to safely escape from a fire. If you're ever in a fire, don't spend time getting dressed or trying to gather valuables. Just get out and stay out. Then call the fire department from a neighbor's telephone.

If you have a fire tonight, will you get out safely?

You'll have a better chance of getting out safely if you've planned ahead. Develop a fire escape plan and practice it with the whole family. Everyone should know two ways out of each room and know where to meet outside. You'll need a second way in case your primary exit is blocked by smoke or flames and make sure every exit is accessible, including windows. Make sure everyone understands that getting out is the first priority, and remember, once you're outside, stay outside.

Recreational Fires

Recreational fires are permitted only if complying with the requirements of section 24.14(1)(c) of the Fire Prevention Code. A copy of the recreational fire regulations may be obtained from the Fire Department or City web site. Please contact Fire Prevention at 920.448.3280 with any questions or concerns.

Garbage, Recycling & Yard Waste

www.ci.green-bay.wi.us/publicworks/operations

Single-Stream Recycling

The City of Green Bay encourages you to recycle as much as possible. Not only is it good for the environment, but recycling generates revenues that offset the cost of garbage disposal fees incurred by the City.



Single-stream recycling means you no longer have to separate paper from co-mingled recyclables.

The City collects recyclables for all residential properties up to and including six dwelling units per building. Recyclable waste includes co-mingled glass, tin, metal, plastic and paper products.

Containers

You must have a City of Green Bay recycle cart or bin to have your recycling picked up. To purchase your recycling cart or bin contact Department of Public Works at **920.448.3535**.

Frequency of collection

Recycling waste will be collected once every two weeks on the same day that your garbage is collected. Place your cart at the end of the driveway with numbers on cart facing the street in a 4 foot area cleared of obstacles. Please do not use laundry baskets, crates, garbage cans, pails or bags. These are not acceptable recycling bins. Do not place recycling on snow banks.

Acceptable Glass & Metal

Check for a neck! Do not recycle plastic containers without a neck.

All recyclable bottles and jugs shall be drained and free of liquid material. Caps, lids and rings should be removed. Metal aerosol cans with the cap removed may be recycled. Paint cans emptied and free of paint residue may be recycled. Unused paint, chemicals, electronics, and batteries may be taken to the Household Hazardous Waste Facility located at 2561 South Broadway.

Unacceptable Glass, Metal & Plastic

- Motor oil, antifreeze, pesticide and herbicide containers.
- Light bulbs of any kind
- Window glass
- Mirrors
- Glass cookware
- Vases
- Dinnerware
- Drinking glasses
- Serving ware or home décor of any kind
- Ceramics of any kind
- Metal cookware (pots, pans)
- Metal cooking utensils
- Metal eating utensils
- Aluminum foil of any kind
- Computers, TVs, electronics

Paper Products

If using a bin, loose paper must be in a paper bag, boxed or bundled. If using a cart, place all paper and cardboard in the cart. Place shredded paper in a brown paper bag in your bin or cart.

Acceptable Paper and Cardboard

- Newspapers and inserts
- Magazines and books
- Junk mail and envelopes
- Catalogs and phone books
- Writing paper
- Copier paper
- Frozen juice containers (remove metal end caps)
- Gift wrapping paper
- Corrugated cardboard
- Non-corrugated paper
- Cardboard tubes

Unacceptable Paper

- Waxed or plastic lined cardboard or waxed paper
- Pizza boxes
- Styrofoam is not recyclable
- Foil gift wrap or bows and ribbons
- Carbon paper
- Tissue products (facial tissue, gift box tissue, toilet paper)
- Paper and cardboard contaminated with food, grease or other debris
- Medical supplies

Public Works

Operations Division
319 S. Oneida Street
Green Bay, WI 54303
920.448.3535
fax 920.492.3536

Garbage, Recycling & Yard Waste

www.ci.green-bay.wi.us/publicworks/operations

Medicine/Pharmaceutical Recycling

Medicines for you or your pets, including pills, liquids, inhalers or creams, should not be disposed of in residential garbage. Please do not flush medicines down the drain or toilet either. Medicines may be dropped off 24 hours a day at the Green Bay Police Department lobby, or you may contact Brown County Household Hazardous Waste **920.492.4950** for other drop off locations.

Household Hazardous Waste

Brown County Household Hazardous Waste can accept many items not acceptable through the City's single stream recycling program. Contact Household Hazardous Waste at **920.492.4950** for information on recycling items including light bulbs, TVs, computers, hazardous/toxic waste, motor oil, and paint.

Garbage and Solid Waste

The City provides weekly garbage collection services to single family homes and multi-family homes with less than six units. Call **920.448.3535** to determine your collection day.

It is preferred that garbage be placed in bags (1 ½ mil), but garbage containers with handles and up to a 32 gallon capacity are acceptable. Bags or containers should not exceed 50 pounds when filled. Each home may place up to four garbage bags (or equivalent of two 32-gallon containers) at your curb (not on snow banks or in alleys please!). Set out garbage by 7:00 am except in June, July and August, when you garbage should be set out should be by 6:00 am. Garbage should not be placed out for collection more than 12 hours prior to your collection day. Garbage placed out sooner will be picked up and the cost of the additional pick-up will be billed to the home.

To ensure proper collection of your garbage and to keep our City clean, we suggest the following tips:

- Do not place any toys, gardening materials, or other personal property by the curb as it may be picked up by mistake
- Cold ashes and sawdust must be contained in plastic bags or other sealed containers
- Commercial service providers (construction contractors, tree removal services etc.) must dispose of materials resulting from their work and such materials may not be disposed of in the residential garbage collection. Disposal of these materials will be billed to the home.
- Bulk items that are too large to fit into a garbage trunk will be picked up separately. Amounts over 3 cubic yards will be charged to the home.

- The following materials will not be collected and disposed of by the City:
 - Animal droppings or dead animals (See animal services section for disposal)
 - Hazardous, offensive, or toxic waste*
 - Batteries*
 - Tires*
 - Waste oil*
 - Medical and infectious wastes (i.e. needles)
 - Medicine/Pharmaceuticals (see recycling section for disposal)
 - Propane Tanks*
 - Computers, TVs, electronics*

*Brown County Household Hazardous Waste may collect some of these items or guide you on proper disposal. Please call **920.492.4950**.

Appliances

Appliances - REMOVE doors from refrigerators and freezers. Refrigerators, freezers, air conditioners, dehumidifiers or any other freon-containing item will be collected for a fee. A freon sticker can be purchased, at a lower cost, to place on the item to be collected. Stickers can be purchased at City Hall, 100 N. Jefferson Street, Room 300. If a freon sticker is not purchased, the cost of collection will be billed to the resident.

Microwaves, ovens, dishwashers, washers, dryers, water heaters are considered "white goods" and will be collected if the resident calls to make arrangements in advance. Call **920.448.3535** for current fees.

Brush Removal and Yard Waste Collection

The City will pick up tree branches, trimmings, and large brush year-round at no charge. Branches and limbs should not be longer than 8 feet and cut ends should all face the curb. Root balls must be removed and may be placed separately at the curb for garbage collection.

Christmas trees without stands, lights or disposal bags will be collected in January. Flocked trees are not accepted.

Garden plants and lawn trimmings will not be picked up at any time, but can be dropped off at the City's yard waste sites. Leaf pickup will be done in the fall only. The yard waste sites will also accept leaves, brush/tree trimmings, dirt and sod. Rocks, stones and garbage bags are not acceptable at the yard waste sites.

Garbage, Recycling & Yard Waste

www.ci.green-bay.wi.us/publicworks/operations

Yard Waste Sites

West side – 1470 Hurlbut Street

East Side – 2530 East Shore Drive

Both sites are open daily, April through November from 8:00 am to sunset, including weekends. From December through March both sites are only open on Saturdays from 8:00 am to sunset.

Large Multi-Family and Non-Residential Recycling/Garbage

Commercial, industrial or multi-family buildings with more than six units must arrange for private recycling and garbage pickup. Any person or business providing services that generate waste such as tree trimming, stump removal, construction, demolition or other related services is responsible for disposing of materials generated by the work.



Housing Authority

www.green-bay.org

Mason Manor Retirement Community

1424 Admiral Court
Green Bay, WI 54303
920.492.3790
masonmanor@ci.green-bay.wi.us

Green Bay & Brown County Housing Authorities

City Hall - Room 608
100 N. Jefferson Street
Green Bay, WI 54301-5026
920.448.3400

The Housing Division is responsible for the program administration of the Housing Authority of the City of Green Bay and the Brown County Housing Authority. The Housing Authorities work closely with the Planning Division and the Neighborhood Division to monitor and meet the housing needs of the City of Green Bay and Brown County. The Authority staff work closely with private and not-for-profit developers, property managers and community agencies to secure and guide appropriate resources to help meet local housing needs. The Authorities specifically strive to increase home ownership opportunities and to encourage scattered site and mixed income developments.

Mason Manor provides 148 one-bedroom and five, two-bedroom, independent apartments. They are furnished with a range and refrigerator, ceramic tile kitchens and baths with showers, ceiling fans and great views of the City. For amenities, each resident is provided free basic cable television an indoor mailbox, an indoor garbage and recycling collection, and free parking.

Residents and eligible neighbors of Mason Manor can participate in a nutritious noon meal program served on site through a partnership with the Brown County Aging & Disability Resource Center Nutrition Program. This program offers socializing and often includes informative speakers on topics including senior health and nutrition.

Through a partnership with Bellin Health, residents can consult on-site with a nurse, participate in health-related presentations, obtain blood pressure and glucose testing, and receive professional foot care.

Mason Manor is affordable housing. The only eligibility requirements are income and ability to live independently (taking care of personal daily needs). Residents pay thirty percent of their

adjusted gross income for rent and utilities. Savings and other assets are permissible; whichever is greater - actual earned income assets or an imputed interest rate of 2% - is counted toward annual income.

You can find out if you meet the financial criteria with a free, personal and confidential consultation. Feel free to call **920.492.3790** or call toll free at **1.800.733.0874**. You can also email: MasonManor@ci.green-bay.wi.us for an appointment. You can learn more about Mason Manor Retirement Community and see photos of the property and apartments, request an application, or communicate by email by visiting the City of Green Bay web site: www.green-bay.org

Scattered Site Family Housing

The Housing Authority of the City of Green Bay provides 50 units of scattered site housing. You may be eligible to rent 2-, 3-, or 4-bedroom homes, duplexes, or apartments through the Housing Authority's Scattered Site Program. Applicants must be income-eligible, pass a criminal background check



For Housing Assistance Contact

Integrated Community Solutions, Inc.

920.498.3737
www.ics-gb.org

The Authorities are experienced in leveraging resources from the US Department of Housing and Urban Development (HUD), the Wisconsin Housing and Economic Development Authority (WHEDA), the Wisconsin Department of Commerce, Bureau of Housing, the US Department of Rural Development, local lenders, and others to meet the housing needs of the City residents.

The Housing Authority has the means to issue tax exempt housing mortgage revenue bonds to finance special needs and mixed income developments.

Mason Manor Retirement Community

The Housing Authority of the City of Green Bay owns and administers Mason Manor Retirement Community, an 8-story, 153-unit building on West Mason Street in Green Bay. This facility provides approximately 160 senior citizens with safe, affordable housing that includes amenities and onsite services for seniors.

and have a good rental history. For an application, please contact the Green Bay Housing Authority.

Brown County Housing Authority

The Brown County Housing Authority is staffed and has offices in the Housing Division at Room 608, 100 N. Jefferson Street, Green Bay, 54301-5026. The Authority administers various housing assistance, and down payment closing cost and home improvement loans through its various partners.

The primary program of the Brown County Housing Authority is the Housing Choice Voucher Program



(HCV - formerly Section 8 Rental Assistance Program). The Authority contracts the administration of the

HCV Program to Integrated Community Solutions Inc. (ICS), an independent not-for-profit administrative agency established to administer housing assistance programs.

Brown County households that are certified income-eligible, (have an annual income of 50% of Brown County median income or less or \$32,300 for a family of four in FY 2009) and pass a criminal background check, may be eligible to receive monthly housing assistance to help pay rent and utilities in a rental unit of their choice. The unit will be inspected to ensure it meets housing quality standards. The HCV Program is not an emergency housing assistance program and generally requires a household to be on the waiting list for nine to ten months before receiving assistance.

You may be eligible to receive financial assistance through a monthly housing voucher to help you afford decent, safe, and sanitary rental housing in Brown County. You may also choose to use your voucher to purchase a home and receive monthly assistance on a mortgage payment. The Housing Choice Voucher Home ownership program is designed to help low income families purchase their first home. In addition, to the above requirements, your family must meet the following:

- Be a first-time home buyer (you haven't owned residential property for the past three years)

- Meet a minimum income requirement: For non-disabled families, the gross annual income of adults who will own the home must not be less than the Federal minimum wage multiplied by 2000 hours. For disabled families, it must not be less than the Federal SSI benefit multiplied by 12.
- Employment requirement: Except for elderly or disabled households, at least one adult homeowner must be consistently employed on a full time basis for one year before home purchase.
- Complete homeownership counseling (see below).

To determine if you qualify or to obtain a preliminary application, contact Integrated Community Solutions (ICS) at **920.498.3737**, 2605 S. Oneida Street, Suite 106, Green Bay, WI 54304 or at **www.ics-gb.org**

Self Sufficiency Programs

The Brown County Housing Authority, through ICS, also offers several Self Sufficiency Programs. Family Self Sufficiency, or FSS, provides case management services to families receiving HCV assistance. Reaching Self Sufficiency, or RSS, provides the same case management services for families who are on the HCV waiting list or for other reasons are not yet receiving housing assistance through HCV. Leaving Homelessness Behind is a third self sufficiency program, which works closely with families who are homeless or at risk of becoming homeless. Through all of these programs you will meet regularly with a Self Sufficiency Coordinator who will assist you in setting and working on goals to help you become economically independent of government assistance programs. The services provided will guide you in stabilizing your family's situation, increasing your education, obtaining necessary job and life skills and obtaining or maintaining employment. For more information, contact Integrated Community Solutions.

Energy Assistance – Help with Your Heating Costs

You may be eligible for financial assistance to help meet your heating costs. Assistance varies with household size, income and household heating costs. For example, households with a family of four with a combined three-month gross income of less than \$11,267 may be eligible. To apply in Brown County, call Integrated Community Solutions (ICS), 2605 S. Oneida Street, Suite 106, Green Bay, WI 54304 at **920.498.3737** or email **wheap@ics-gb.org**.

Integrated Community Solutions, Inc.

2605 S. Oneida Street
Green Bay, WI 54304
920.498.3737

Housing Authority

www.green-bay.org

Other Assistance

To find out more about other assistance, services or programs offered in Brown County, contact Brown County 211 at www.get211.org or by phone by dialing 211 on your phone from within Brown County or call **1.877.200.4956** outside of Brown County.

Home Ownership Counseling Home Buyer Seminars

NeighborWorks Green Bay, a not-for-profit partner of the City of Green Bay, can help you purchase your own home.

NeighborWorks offers home buyer seminars and home buyer counseling, as well as a number of low-cost financial tools, including down payment and closing cost assistance, to assist people to become homeowners.

For guidance and information, please call NeighborWorks at **920.448.3075**, email info@nwgreenbay.org, stop in at 437 S. Jackson Street in Green Bay, or visit the NeighborWorks website www.nwgreenbay.org.

Fair Housing

Under county, state and federal law, it is illegal to discriminate against someone or provide different treatment in the sale or rental of housing because of prejudice due to race, color, sexual orientation, disability, national origin, religion, sex or marital status of the person maintaining a household, lawful source of income, age or ancestry.

To obtain guidance on fair housing issues or to file a fair housing claim, please contact the following:

Fair Housing Center of Northeast WI
4650 W. Spencer Street, Ste 2
Appleton, WI, 54914
920.560.4620 or toll free **1.877.647.3247**
www.fairhousingwisconsin.com

Wisconsin Equal Rights Division, Department of Industry, Workforce Development:
608.266.6860
www.dwd.state.wi.us/er/

Housing Guidance and Assistance for persons with Disabilities

Persons with disabilities needing guidance and assistance in living independently may contact:

Options for Independent Living, Inc.
PO Box 11967
555 Country Club Road
Green Bay, WI 54307-1967
920.490.0500
www.optionsil.com

Ageing & Disability Resource Center
300 S. Adams Street
Green Bay, WI 54301
920.448.4300

Housing Rehabilitation

www.ci.green-bay.wi.us/neighborhoods/

Neighborhood Division

City Hall Room 608
100 N. Jefferson Street
Green Bay WI 54301-5026
920.448.3400
fax 920.448.3426

Hours

8:00 AM - 4:30 PM

The City of Green Bay has allocated funds to loan to low- to moderate-income homeowners. Repairs that can be financed are roofs, siding, windows, doors, insulation, electrical, plumbing and concrete. The focus of the program is exterior upgrades. The loan is a deferred payment loan at zero percent interest. City staff assists the homeowners with the projects from start to finish.



Law Department

www.ci.green-bay.wi.us/law/

The mission of the Law Department is to provide fair and impartial legal services to the municipal corporation consisting of the Mayor, Common Council, and staff of the City.

The Law Department issues legal opinions, drafts ordinances and resolutions, performs all statutory duties of the office, investigates complaints, prosecutes municipal code violations, files answers and defends litigation. It also handles appellate court practice, labor relations, general tax counsel and collection, real estate transactions, bankruptcy, and civil liability matters.

City ordinances can be found on the City's web site under the Law Department link.

City Attorney

City Hall Room 200
100 N. Jefferson Street
Green Bay WI 54301--5026
920.448.3080
fax: 920.448.3081

Hours

8:00 AM - 4:30 PM

Municipal Court

www.ci.green-bay.wi.us/municourt/

Green Bay Municipal Court handles all citations issued by the Green Bay Police Department, Fire Department, Inspection Department, and Department of Public Works for traffic and non-traffic ordinance violations. The primary function of the Green Bay Municipal Court is to administer justice and hold individuals accountable for their actions when found guilty of the ordinance violations. The Court imposes and collects fines and costs. The Court aggressively pursues those who fail to pay their fines.

What do I do if I get a citation for a Green Bay municipal ordinance violation, including traffic citations issued by the Green Bay Police Department?

An individual has several rights and responsibilities. You may:

- Pay the ticket before the court date as stated on the ticket.
- Appear in court on the court date and enter a plea of "not guilty," "guilty," or "no contest."
- Write a letter to the court before the court date and enter a plea of "not guilty," at which time you will be sent a notice to appear for a pretrial conference with the City's prosecutor.

What if I don't do any of the above?

- If you do not choose one of the above options, on the day you were to appear in court, you will be defaulted and found guilty as charged. You will be sent a notice that you are found guilty and that your fine will be due and payable by a certain date.

What if I don't pay my fine by the due date?

- Failure to pay the fine by the due date will result in one or more of the following actions being taken: a warrant will be issued for your arrest, your driver's license will be suspended, you will be referred to a collection agency, and/or your state tax refund will be intercepted.
- If you cannot pay the fine by the due date and to avoid any of the above actions being taken, you must request an extension of time to pay. Contact the court for more information.

Municipal Court offices are open from 8:00 am – 4:00 pm Monday through Friday. Court is held every morning, Monday through Friday at 9:00 am.



Green Bay Municipal Court

330 S. Jefferson Street
Green Bay, WI 54301
920.448.3132
fax 920.448.3135

Hours

8:00 AM - 4:00 PM

Municipal Court Judge

Jerry Hanson

Dept. of Motor Vehicles Drivers Licensing & Vehicle Registration

1.800.924.3570

Driving Record

Information

1.608.266.2353

Suspensions & Revocations

1.608.266.2261

AODA Assessments

920.448.6333

Traffic Safety School

920.498.5444

Brown County Jail

920.391.6800

Brown County Clerk of Courts

920.448.4155

Neighborhood Services

www.ci.green-bay.wi.us/neighborhoods

Neighborhood Services

City Hall Room 608
100 N. Jefferson Street
Green Bay WI 54301-5026
920.448.3400
fax 920.448.3426

Hours

8:00 AM - 4:30 PM

The Neighborhood Division, as part of the Community Services Agency, is charged with sustaining and strengthening neighborhoods throughout the City of Green Bay. This division helps to provide and improve quality housing through the implementation of projects such as the Neighborhood Enhancement Programs, Community Development Block Grant and the HOME funded Impact Neighborhoods.

The staff works with other departments to help maintain safe neighborhoods through partnerships with the Community Police Officers and Community Service Interns, as well as the Crime Prevention Division. Staff also works with non-profit housing agencies on special projects throughout the neighborhoods, such as the Adopt-a-Home Program and special house move projects.

Public Nuisance Action Team (PNAT)

The Neighborhood Development Supervisor is a member of the Public Nuisance Action Team. Its members include staff from the Inspection Division, Police, and Law Department who work to resolve public nuisance property issues in a fast and effective manner.

Neighborhood Associations

The Neighborhood Division works to assist residents in forming neighborhood associations. Neighborhood associations serve as a resource to City Hall and elected officials, as well to provide a support network for residents within their boundaries. Associations vary in their level of activity. Most meet monthly and plan events in their respective neighborhoods, from Easter egg hunts to political candidate forums. After formation, the Neighborhood Division serves as a liaison to address neighborhood concerns and interests. Staff provides information on City policies and ordinances, as well as assistance in implementing neighborhood-based projects, such as neighborhood identification signs, banners and park improvements. Currently, Green Bay has 33 recognized neighborhood associations and the number is growing. The presidents of all of the neighborhood associations are members of the Green Bay Neighborhood Leadership Council. This group meets monthly to work together on more comprehensive neighborhood planning and initiatives.

How to form an Association

- Talk to your neighbors to determine if there is an interest.
- Contact the Neighborhood Division at 920-448-3400 to help you arrange for an informational meeting with your neighbors.
- Hold at least two public meetings where your group defines your boundaries, establishes a mission statement, decides on a name and elects a board of directors.
- Make a request to the Green Bay Common Council for recognition.

Neighborhood associations are eligible to receive a grant from the Green Bay Neighborhood Leadership Council to cover start-up costs, as well as neighborhood-based activities.

Housing/Zoning Inspection

The City of Green Bay employs seven housing /zoning inspectors who play an integral part in the stabilization and revitalization of our neighborhoods. These inspectors respond to complaints, as well as work proactively in enforcing the City of Green Bay's housing and zoning ordinances. If you have a property in your neighborhood that is in need of repair or clean-up, please call the Inspection Division at **920.488.3300** with a specific address and details of the problems. For more information, see Building, Housing, and Zoning Inspection section.

Neighborhood Associations

www.ci.green-bay.wi.us/neigh_assoc



A neighborhood association is, quite simply, neighbors living within a designated area of the City who are concerned about issues affecting their neighborhood and, who have decided to work together to protect and ensure a better social, economic, and business climate in their neighborhood.

Neighborhood associations act as a “voice” for the neighborhood residents, a somewhat official link to local government and the larger community. Many neighborhoods find that by banding together and forming a neighborhood association, they are better able to meet the collective needs of the neighborhood.

Neighborhood Division

920.448.3400

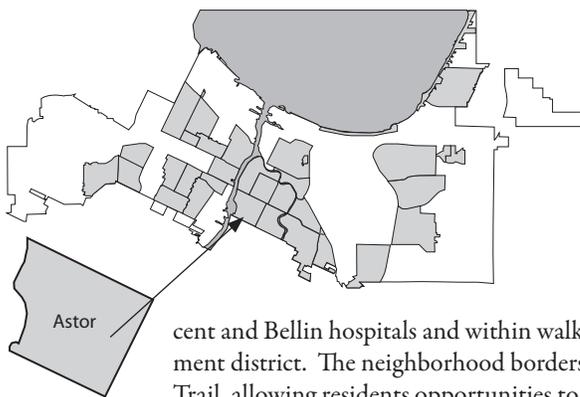
Our web site contains more information regarding each association.

Web

www.ci.green-bay.wi.us/neigh_assoc/

Astor Neighborhood Association

Designated as part of the National Register of Historic Places, the Astor neighborhood includes the Hazelwood Historic House Museum and homes dating from the 1830s through the 1950s featuring a variety of architectural styles. Most homes are located within a half-mile of St. Vincent and Bellin hospitals and within walking distance of downtown Green Bay’s entertainment district. The neighborhood borders the Fox River and the Fox River Recreational Trail, allowing residents opportunities to bicycle, hike, cross country ski, fish and kayak.



Web Site

astorneighborhood.org

Official Council recognition
May 19, 1998

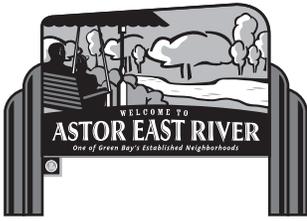
Schools

Aldo Leopold School

Parks

St. James Park
Astor Park

Neighborhood Associations



Web Site

ci.green-bay.wi.us/AstorEast-River/

Official Council recognition
June 17, 2003

Parks

Astor Park
East River Optimist Park
East River Emilie Park

Web Site

Coming soon

Official Council recognition
February 3, 2009

Schools

Baird Elementary School

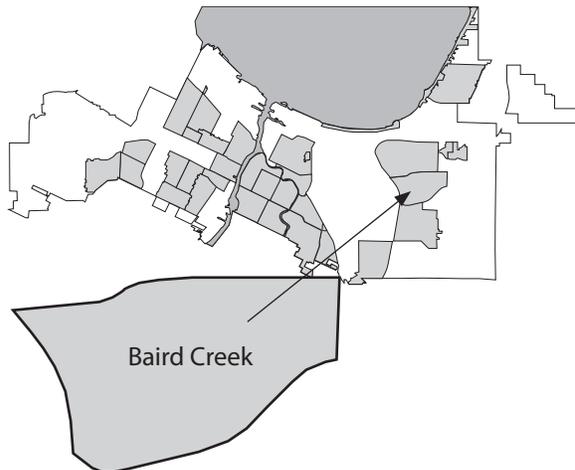
Parks

Baird Park



Astor East River Neighborhood Association

Astor East River Neighborhood Association is located on the southeast side of Green Bay near the East River. Residents enjoy easy access to the Fox River and East River trails, as well as three parks in the association: Astor Park, East River Optimist Park, and East River Emilie Park.



Baird Creek Neighborhood Association

Baird Creek residents live near the Baird Creek Parkway and Triangle Hill that can be used throughout the year. Located on the far-east side of Green Bay, Baird Creek offers a variety of housing options with many single family homes and well-maintained apartment complexes all near Baird Elementary School and Baird Park.



Web Site

Coming soon

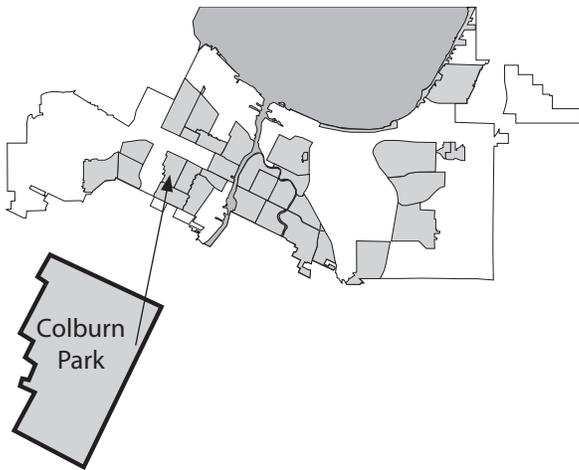
Official Council recognition
August 7, 2007



Bay Highlands Neighborhood Association

Located in far-east Green Bay, Bay Highlands' residents enjoy common areas funded through the Bay Highlands Homeowners Association. Many new construction homes occupy this neighborhood with convenient access to Highway 54/57 and Interstate 43.

Neighborhood Associations



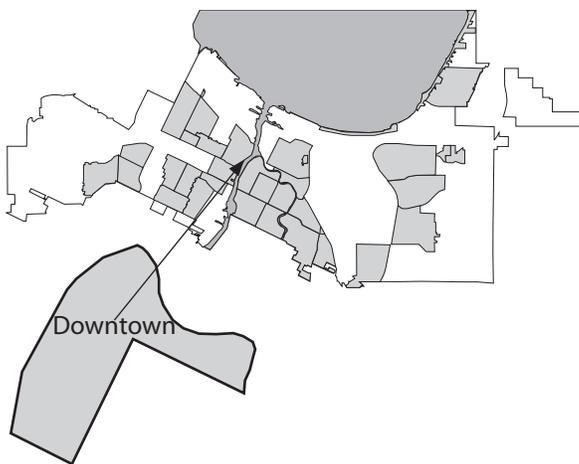
Colburn Neighborhood Association

Colburn is described by its residents as a friendly, quiet, and peaceful neighborhood with one of the City's largest parks. The area features well-maintained, mostly single family homes. Colburn Park is busy throughout the year: swimming pool, soccer, and baseball in the summer and hockey and sledding in the winter.

Web Site
Coming soon

Official Council recognition
October 21, 2008

Parks
Colburn Park



Downtown Neighborhood Association

The Downtown Neighborhood Association is proud of its urban environment that features mixed income residential living, office buildings, churches, retail and restaurants all perched along the banks of the Fox and East Rivers. Recreation and entertainment abound with the Fox River Trail, the CityDeck, numerous city parks and the Historic Meyer Theatre. Neighbors enjoy Downtown's clean walkable environment and they look forward to future development making downtown living even more exciting.

Web Site
ci.green-bay.wi.us/DowntownNeighborhoodAssoc/

Official Council recognition
February 3, 2009

Schools
Howe Elementary School

Parks
CityDeck
Jackson Square Park
St. John's Park
Whitney Park



East Shore Drive Neighborhood Association

Residents refer to their neighborhood as the recreation destination for the Green Bay area. Located along the southern banks of Green Bay, this neighborhood boasts both the Bay Beach Amusement Park and Wildlife Sanctuary. Homebuyers are drawn to this area for its scenic views of the water and sunsets, all while close to all the amenities nearby including quick access to Interstate 43.

Web Site
ci.green-bay.wi.us/EastShore-Drive/

Official Council recognition
January 20, 2004

Parks
Bay Beach
Lakeside Park



Neighborhood Associations



Web Site

Coming soon

Official Council recognition
September 19, 2006

Schools

Kennedy Elementary School

Parks

Fireman's Park



Fireman's Park Neighborhood Association

Known by City residents for the sledding hills during the winter, Fireman's Park area is just as enjoyable in the summer. Beaver Dam Creek Parkway winds its way through the neighborhood of tidy, mostly ranch style homes. Many shopping centers are located near the neighborhood on Military Avenue and West Mason Street, and there is quick access to Highway 41.



Web Site

ci.green-bay.wi.us/FiskAddition/

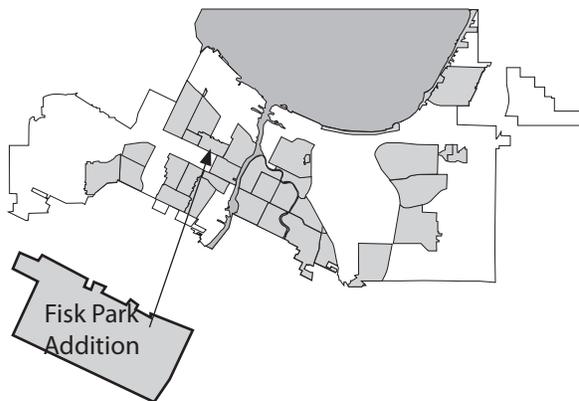
Official Council recognition
August 7, 2007

Schools

West High School

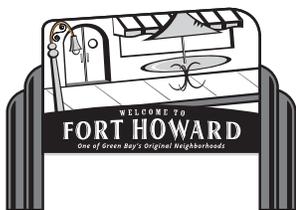
Parks

Fisk Park/Resch Aquatic Center



Fisk Addition Neighborhood Association

Named for the Wilbur D. Fisk family, an important family to the development of the City of Green Bay, the Fisk Addition Neighborhood Association focuses on social events utilizing the heart of the neighborhood: Fisk Park. The recent addition of the Resch Aquatic Center has made this neighborhood a recreation destination for families throughout the Green Bay area.



Web Site

Coming soon

Official Council recognition
May 21, 2001

Schools

Fort Howard Elementary School

Parks

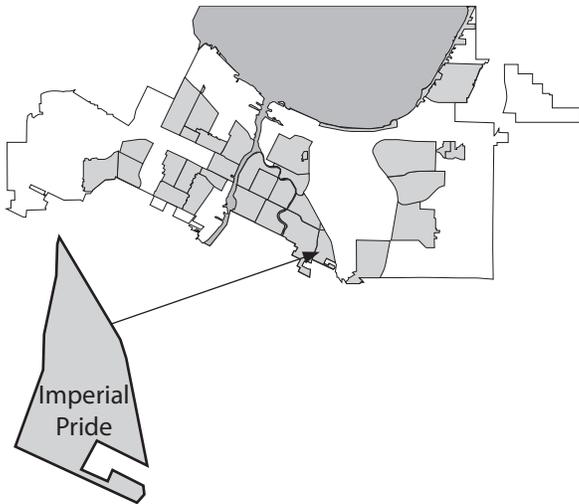
Fort Howard Park



Fort Howard Neighborhood Association

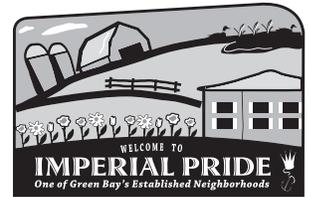
Named for the former fort that occupied the area, Fort Howard Neighborhood is a historic area that also has the best of the present. Popular restaurants and shops in the On Broadway District lie just east of the neighborhood. Residents also enjoy proximity to Fort Howard Elementary, a fixture of the neighborhood since 1931.

Neighborhood Associations



Imperial Pride Neighborhood Association

Originally farmland, Imperial Pride Neighborhood is a diverse residential area with some farm homes still intact as a reminder of the area's past. Imperial Pride has a variety of housing types from single family homes to multi-family apartment complexes and senior living facilities. VT Pride Park is the center of the neighborhood for children and families. It is also close to Main and East Mason Streets and the retail shopping area of East Town Mall.



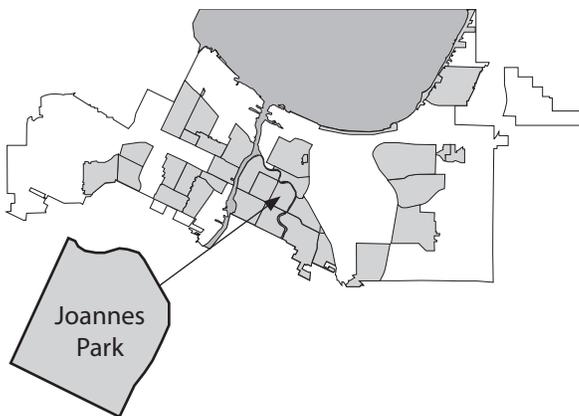
Web Site

ci.green-bay.wi.us/Imperial-Pride/

**Official Council recognition
September 4, 2007**

Parks

VT Pride Park



Joannes Park Neighborhood Association

Located on the near-east side of Green Bay, Joannes Park area residents benefit from the close location of Joannes Park, Joannes Stadium (home of the Green Bay Bullfrogs), Sk8 Park, and Joannes Family Aquatic Center. The neighborhood has charming, older homes near Washington Middle School and East High School. Joannes Park is also close to Downtown Green Bay's restaurants, entertainment venues, and the waterfront.

Web Site

Coming soon

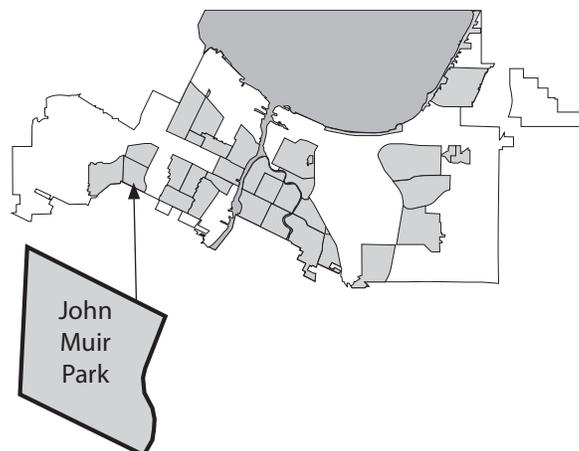
**Official Council recognition
July 1, 2008**

Schools

East High School
Washington Middle School

Parks

Joannes Park/Joannes Sk8
Park/Joannes Family Aquatic
Center



John Muir Park Neighborhood Association

The John Muir Park Neighborhood Association on the west side represents residents bordered by Ninth Street, Military and Lombardi Avenues, and Highway 41. There is a mix of working families and retirees. The neighborhood remains a community of well-kept homes and yards with friendly neighbors, low crime rates and close access to the highway, shopping, schools, and parks. John Muir Park can be enjoyed all seasons of the year: sledding and an ice skating rink during winter and baseball fields, basketball court, tennis courts and playground equipment during the summer.

Web Site

Coming soon

**Official Council recognition
November 17, 2009**

Parks

John Muir Park

Neighborhood Associations



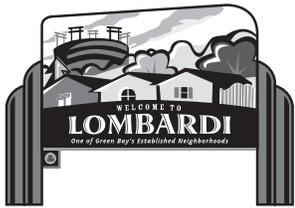
Web Site
Coming soon

Official Council recognition
December 4, 2007



Lake Largo Neighborhood Association

The Lake Largo Neighborhood Association encompasses the private Lake Largo Homeowner and Lake Largo Condo associations immediately surrounding Lake Largo. The neighborhood is located on the east side and sits between the Schmitt Park and Bay Highlands neighborhoods. The neighborhood is a tight-knit community where everyone knows each other, neighbors take pride in their home and landscaping, and streets are quiet.



Web Site
ci.green-bay.wi.us/LombardiNA/

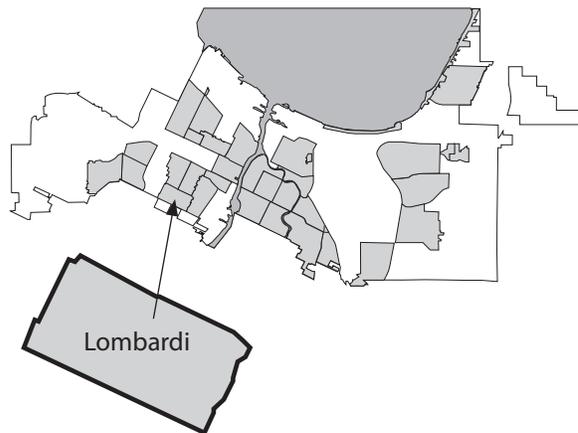
Official Council recognition
May 28, 2003

Schools
Beaumont Elementary School

Parks
Beaumont Park

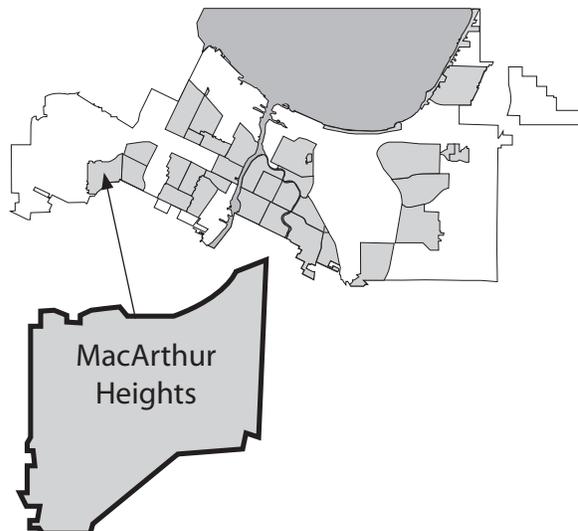
Web Site
ci.green-bay.wi.us/MacArthurHeights/

Official Council recognition
March 6, 2007



Lombardi Neighborhood Association

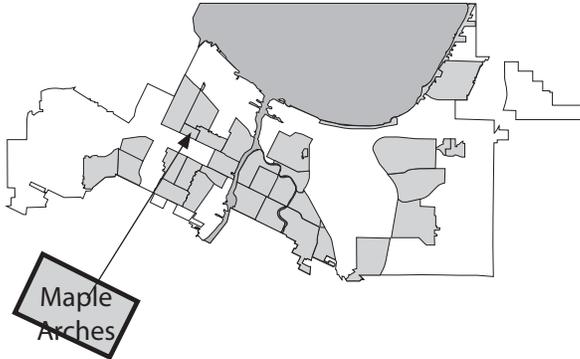
Lombardi Neighborhood Association is located within the shadows of Lambeau Field on Green Bay's west side. Located nearby are the Resch Center and the Stadium entertainment district. Beaumont Park and Elementary School are also important features of this pleasant, friendly neighborhood.



MacArthur Heights Neighborhood Association

Neighbors smile and wave as they walk by in the MacArthur Heights neighborhood. Located on the west side of Green Bay and bordered by Highway 41 on the east and Packerland Drive on the west. The neighborhood is situated in a nature-type setting filled with tall trees. Located only a few blocks from restaurants, shopping, and gas stations, MacArthur Heights is far enough away for your own quiet neighborhood. Forest-like natural areas in parks just blocks away are perfect for walks in the summer and snowshoeing in the winter.

Neighborhood Associations

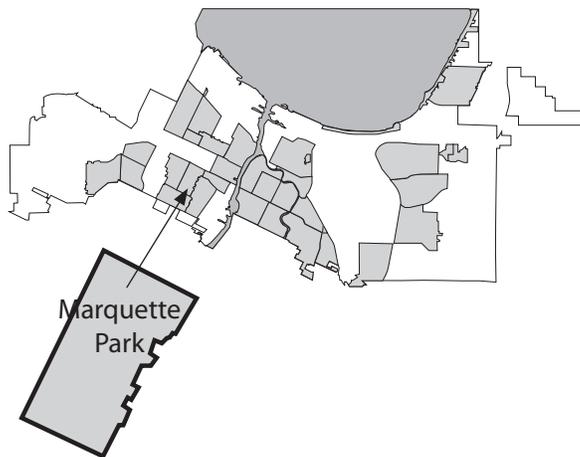


Maple Arches Neighborhood Association

A neighborhood sheltered beneath beautiful arching Maple trees, Maple Arches is in close proximity to both downtown and the west side shopping district. Public and private elementary, middle, and high schools are all within walking distance of the neighborhood. Experience the seasonal beauty!

Web Site
Coming soon

Official Council recognition
December 1, 2009



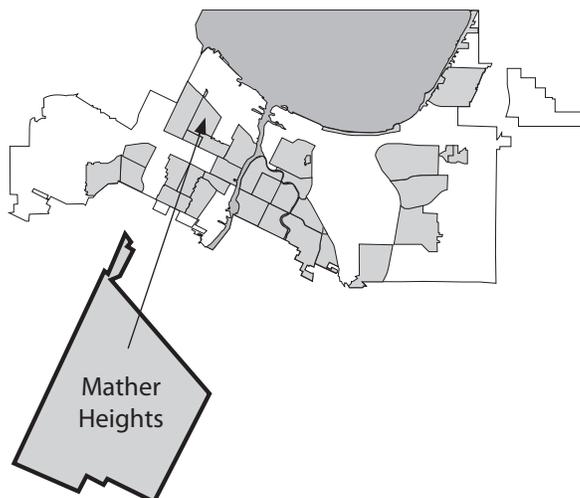
Marquette Park Neighborhood Association

Residents still speak of the tennis court dances that were held in Marquette Park. The park is still the center of the neighborhood complete with soccer fields, tennis courts, playground, and wading pool. A local shopping center is also a long standing feature of the neighborhood.

Web Site
ci.green-bay.wi.us/Marquette-Park/

Official Council recognition
November 5, 2008

Parks
Marquette Park/Wading Pool



Mather Heights Neighborhood Association

One of the largest neighborhood associations, Mather Heights is located on the west side of Green Bay encompassing two City parks just south of Interstate 43. Mather Heights Park is a family favorite featuring a baseball diamond, playground, and a wading pool. Atkinson Park is known for its signature low rock wall.

Web Site
Coming soon

Official Council recognition
June 3, 2008

Schools
Elmore Elementary School

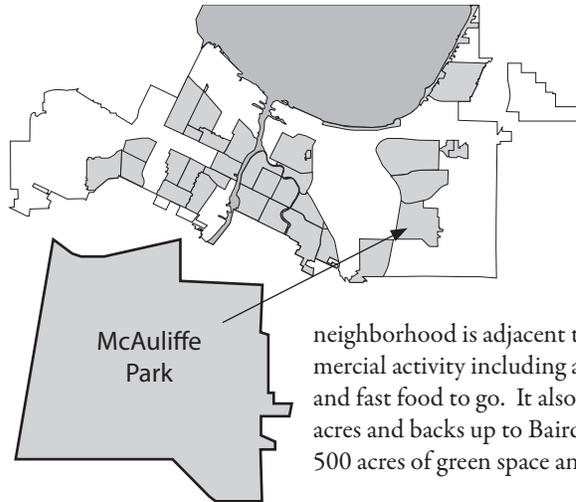
Parks
Atkinson Park
Mather Heights Park/Wading Pool

Neighborhood Associations

Web Site
Coming soon

Official Council recognition
October 6, 2009

Parks
McAuliffe Park



McAuliffe Park Neighborhood Association

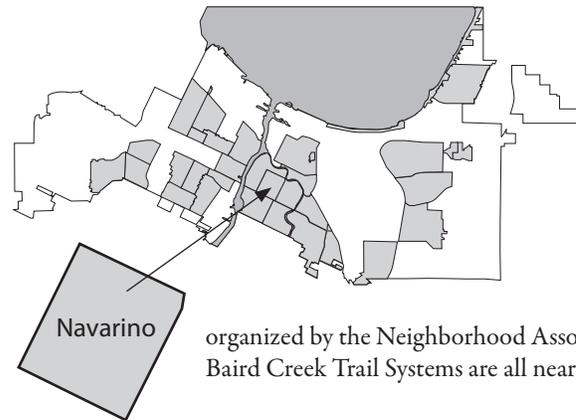
McAuliffe Park Neighborhood is located on the far-east side of Green Bay, bordered by Interstate 43, East Mason Street, Huron Road and the Baird Creek Greenway. The winding streets of this quiet neighborhood are homes of ranches, colonials, and two-story style homes. The neighborhood is adjacent to the I-43 Business Park that buzzes with commercial activity including a health clinic, a cinema, hotels, fine restaurants, and fast food to go. It also features Christa McAuliffe Park that spans over 34 acres and backs up to Baird Creek Greenway, the City's largest park of over 500 acres of green space and nature trails.



Web Site
navarinonow.info

Official Council recognition
May 19, 1998

Parks
Navarino Park



Navarino Neighborhood Association

Close to Downtown Green Bay, Navarino neighborhood is one of the oldest neighborhoods in the City of Green Bay. Affordable homes, along with some historical treasures, line the tree-lined streets of Navarino. Residents can enjoy activities throughout the summer organized by the Neighborhood Association. Access to the Fox River, East River and Baird Creek Trail Systems are all near the Navarino Neighborhood.

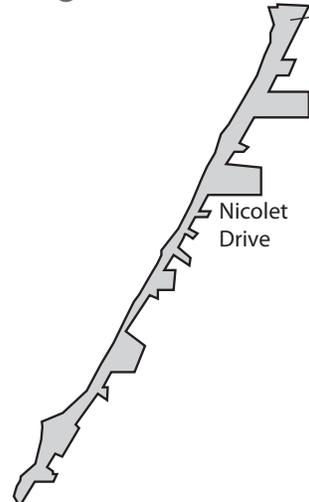


Web Site
ci.green-bay.wi.us/Nicolet-Drive/

Official Council recognition
June 1, 2004

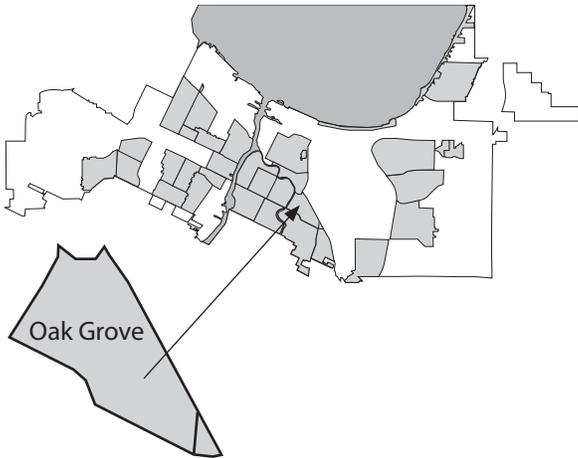
Parks
Hoops Park

Nicolet Drive Neighborhood Association



Residents of Nicolet Drive Neighborhood enjoy beautiful sunsets on the Bay. The neighborhood is located near the campus of UW-Green Bay, the Cofrin Arboretum Trail, and the Shorewood Golf Course and Community Park. Bay Beach Amusement Park and Wildlife Sanctuary are just around the bend from Nicolet Drive. The Nicolet Drive Neighborhood Association is active in the preservation and promotion of the recreational and historical value of the Bay Shore community.

Neighborhood Associations



Oak Grove Neighborhood Association

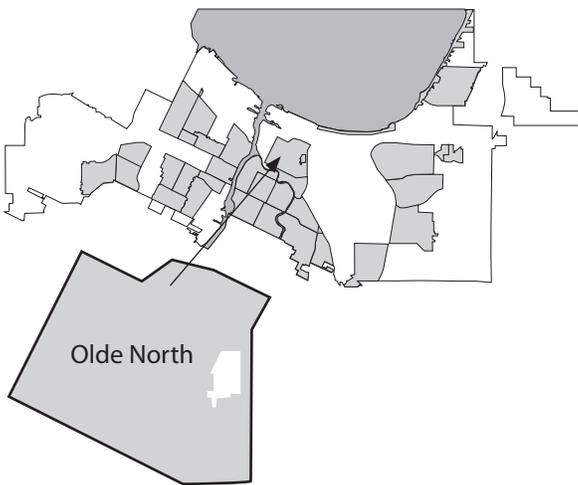
This neighborhood is on the east side between the Main and Mason street throughfares. Originally comprised of working class families with many ties to the St. Phillip parish, the neighborhood is now more diverse in its ethnic, social and economic characteristics. The neighborhood remains a community of tidy homes and yards, quiet streets and low crime rates.

Web Site
ci.green-bay.wi.us/OakGrove/

Official Council recognition
April 7, 2010

Schools
Anne Sullivan Elementary School

Parks
St. Philip's Park



Olde North Neighborhood Association

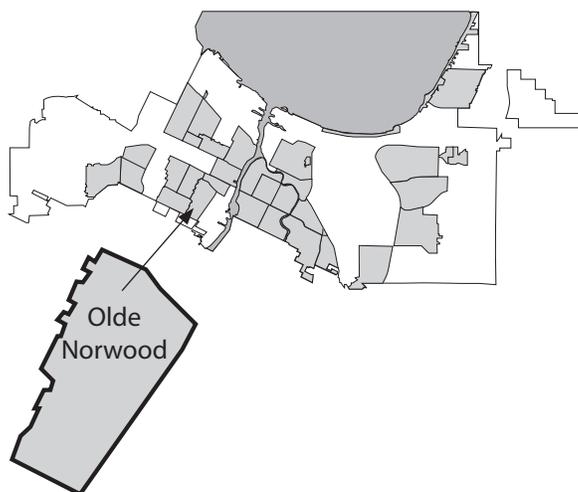
With its beginnings as a large Belgian settlement, nearby paper mills brought many factory workers and their families to the neighborhood. Now the Olde North area features older homes near all the amenities of Downtown Green Bay and close access to Interstate 43, Bay Beach Amusement Park, the Wildlife Sanctuary, and the many beautiful parks adding to the nostalgia and charm of this cherished neighborhood.



Web Site
ci.green-bay.wi.us/Olde-North/

Official Council recognition
April 20, 1999

Parks
Bay View Park
Brisk Park



Olde Norwood Neighborhood Association

Olde Norwood Neighborhood Association is located on the southwest side of Green Bay. Family-focused, this area has neighborhood commercial businesses including a small grocery store, car repair garage, hair salon, and antique shop. Lombardi Avenue borders the neighborhood to the south, home of Lambeau Field, the Resch Center, and many hotels and restaurants.



Web Site
ci.green-bay.wi.us/OldeNorwood/

Official Council recognition
December 4, 2007

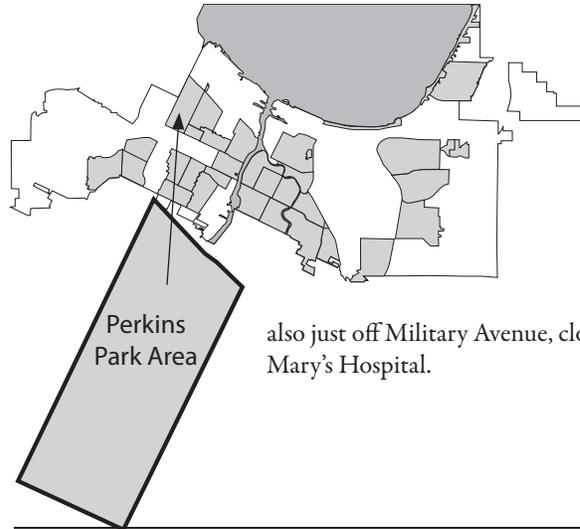
Neighborhood Associations



Web Site
ci.green-bay.wi.us/Perkins-Area/

Official Council recognition
October 5, 2004

Parks
Perkins Park



Perkins Park Area Neighborhood Association

This neighborhood is tucked in the northwest area of Green Bay and features a large city park, popular for its baseball games during summer and the hockey rink during the winter. The tidy neighborhood of homes is family-friendly while having convenient access to Interstate 43. It is

also just off Military Avenue, close to many shopping centers, restaurants, and St. Mary's Hospital.

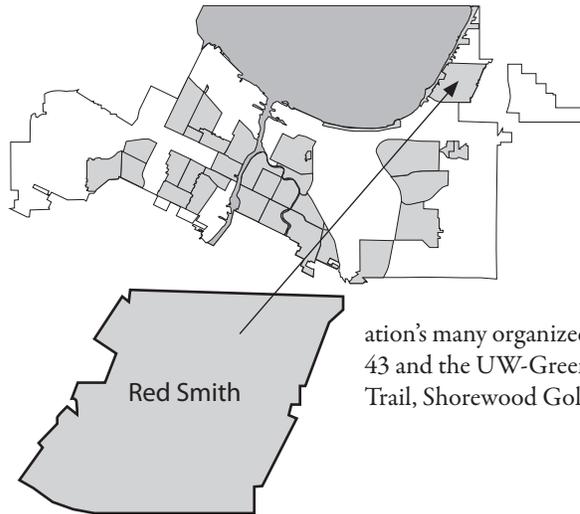


Web Site
redsmithneighborhood.org

Official Council recognition
March 6, 2007

Schools
Red Smith K-8 School

Parks
Red Smith Park



Red Smith Neighborhood Association

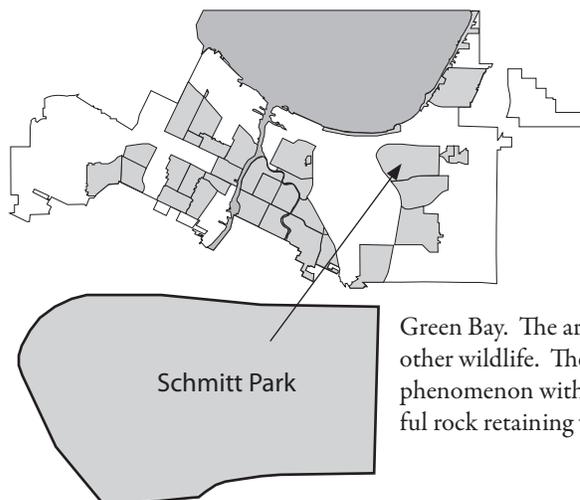
A new neighborhood located in northeast Green Bay, Red Smith is centered on Red Smith School and Park. Great views of the sunset can be seen, especially during a summer evening in the Park during one of the neighborhood associ-

ation's many organized events. It is located conveniently near Interstate 43 and the UW-Green Bay campus which has the Cofrin Arboretum Trail, Shorewood Golf Course, and Communiiversity Park.



Web Site
schmittpark.org

Official Council recognition
September 19, 2006

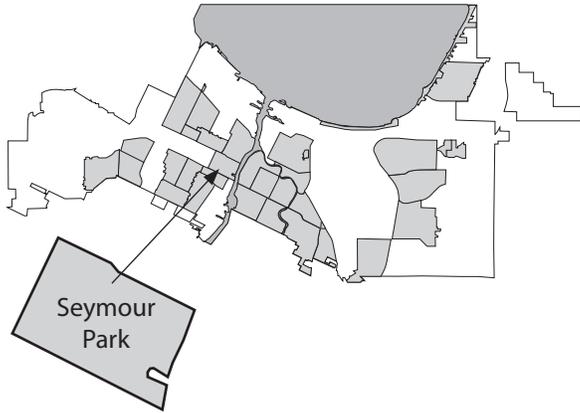


Schmitt Park Neighborhood Association

The Schmitt Park area is a friendly place to live and a great location to raise a family. Its history got its start in the 1950s by developer John Schmitt and his wife LaVerne. Schmitt Park is still one of the most desirable neighborhoods in

Green Bay. The area is known by the neighbors for its deer, owls and other wildlife. The abundance of old growth trees contributes to this phenomenon within the city. Its hills are gently supported by plentiful rock retaining walls.

Neighborhood Associations



Seymour Park Neighborhood Association

Seymour Park Neighborhood is located on the City's near west side, near the popular On Broadway District. Close to unique restaurants and shops, Seymour Park is a popular place for people who desire an eclectic, historic neighborhood combined with access to downtown conveniences.



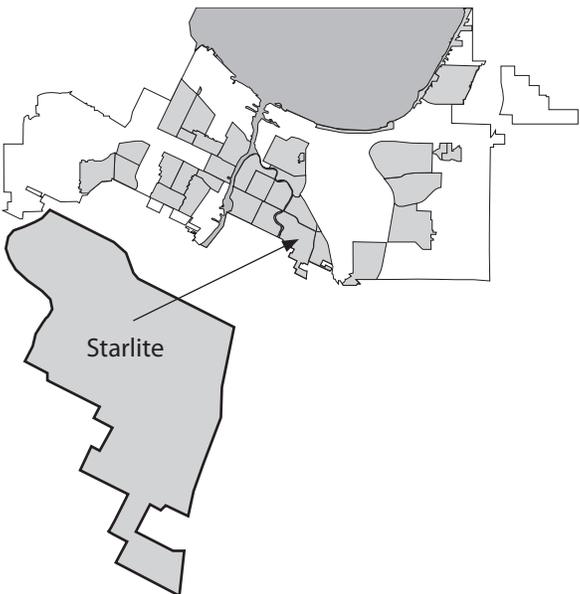
Web Site

ci.green-bay.wi.us/seymour_neigh/

Official Council recognition
May 19, 1998

Parks:

Seymour Park



Starlite Neighborhood Association

A large area of the Starlite Neighborhood Association was the former site of the Starlite Outdoor Theater, a popular drive-in movie theater in its time. Many residents still talk about the memories from the theater that opened in 1959 and closed in 1982. Today, the Starlite area features long, tree-lined streets, two parks, and easy access to the East River Trail.



Web Site

ci.green-bay.wi.us/Starlite/

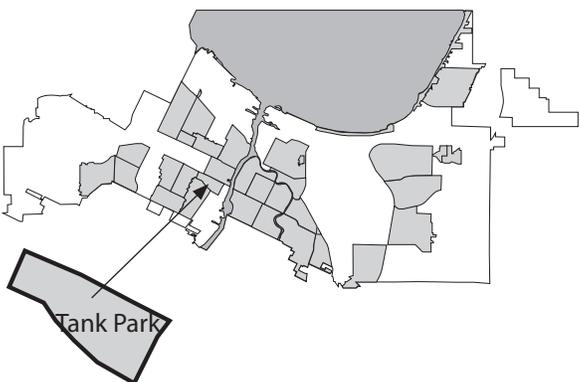
Official Council recognition
August 21, 2007

Schools

Eisenhower Elementary School

Parks

East River Van Beaver Park



Tank Neighborhood Association

Tank Neighborhood residents form a community focused around Tank Elementary School and Tank Park. Tank Park is one of the oldest city parks. The Oak and Maple trees that shade the park were part of the beautification by Madame Caroline Tank, widow of Nils Otto Tank, in 1880 after donating the land for the Park, at the time named Union Park. Residents also enjoy the gazebo, the landmark of the neighborhood.



Web Site

ci.green-bay.wi.us/Tank/

Official Council recognition
April 20, 1999

Schools

Tank Elementary School

Parks

Tank Park

Neighborhood Associations



Web Site
ci.green-bay.wi.us/3Corners/

Official Council recognition
September 1, 1998

Schools
Nicolet Elementary School

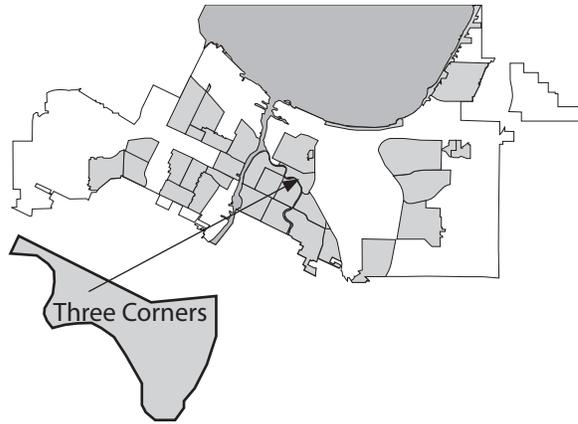
Parks
Nicolet Park

Web Site
wilderpark.org

Official Council recognition
June 20, 2006

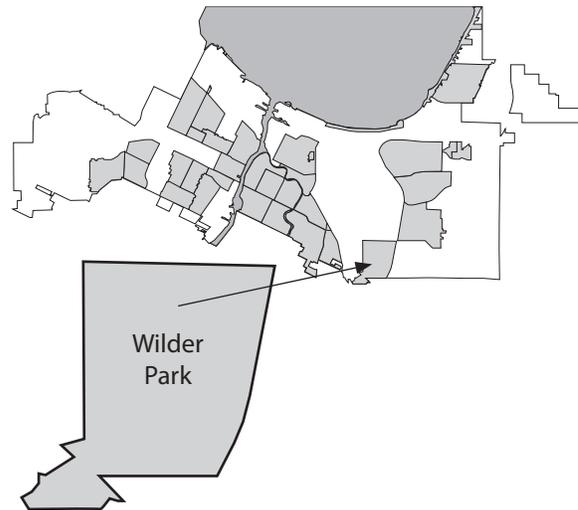
Schools
Wilder Elementary School

Parks
Wilder Park



Three Corners Neighborhood Association

Residents of Three Corners often cite the location of their neighborhood as one of its best assets. Olde Main Street District, filled with unique restaurants and shops, is located next to the neighborhood. Many art shops and venues can be found within the neighborhood as well as the home of a unique local landmark, the childhood home of Curly Lambeau.



Wilder Park Neighborhood Association

The Wilder Park area is located on the far-east side of Green Bay. The location of the neighborhood allows quick access to Interstate 43, and the amenities of the East Town Mall area and the I-43 Business Park. The neighborhood is a mix of newer and older homes that surround Wilder School and Park. Wilder Park is the location of the Lt. Arnie Wolff Memorial, honoring the former resident of the neighborhood.

Parks, Recreation and Forestry

www.ci.green-bay.wi.us/parks/

The City of Green Bay Parks, Recreation and Forestry Department offers a wide variety of year-round activities for all ages. Check out the website at www.green-bay.org in the Parks, Recreation & Forestry Department section or call the automated information line at **920.448.3367** for more information on all of the programs.

Summer Park Programs

The City provides supervised playground programs at 36 neighborhood parks across the City. Join the summer Lunch in the Park program, and participate in organized activities and, finally end the summer with the Kiddie Karnival and parade! No registration is necessary for the playground activities. Just show up at the park. The supervised playground program is open Monday – Friday from 11:00 am – 5:00 pm from mid-June to mid August.

Music Everywhere!

Each summer the parks come alive with music. On Thursdays in June through August, from 11:30 am – 2:00 pm, listen to live music at the Summer in the Park Music Series at Jackson Square (300 S. Monroe Avenue). Or attend the Green Bay City Band Concerts every Wednesday night from mid-June through August at St. James Park (801 S. Madison Street) from 7:30 pm to 8:30 pm. Live entertainment and other events are also featured on the CityDeck. Visit the CityDeck website www.ci.green-bay.wi.us/CityDeck for a current list of events, dates and times.



Swimming Pools

The City has three swimming pools to enjoy from June through August. Each pool is open Monday – Thursday 1:00pm – 8:00 pm; Friday – Sunday 1:00 pm – 7:00 pm; and July 4th from 1:00 pm – 6:00 pm. The outdoor pools feature swim lessons, lifeguard training and season passes. Please call for further details.

Joannes Aquatic Center

1430 E. Walnut Street

Resch Aquatic Center

1058 Reed Street

Each of these heated pools feature a zero depth wading area, waterslides and a diving board. There are coin-operated lockers, full-service concession stands, and lounge chairs. Bring your shovels and buckets to play in the tot sand play areas. At Joannes, bring a volleyball to play on one of the two sand volleyball courts.

Colburn Pool

1025 S. Fisk Street

This pool is surrounded by the tall trees of beautiful Colburn Park. It also features lockers, a concession area, and diving boards.

Splashpads and Wading Pools

If you can't make it to the pools, try one of the splashpads at Fisk, Seymour, Farlin, Eastman, Bay View or Fort Howard Parks. Or enjoy one of the wading pools at Astor, Bay Beach, Tank, Marquette or Mather Heights Parks.

Joannes Sk8 Park

315 S. Baird Street

Test your skateboarding skills at the Sk8 Park! Open from during daylight hours but never past 9:00 pm every day. The Sk8 park is adjacent to Community Police Center at Joannes Park and it's free!

- There are beginner, intermediate and advanced areas.
- Use at your own risk. Skate safely. No direct supervision is provided.
- Skateboarders and in-line skaters only.
- No bikes, scooters or other equipment is allowed.
- Proper safety equipment (helmet, knee/elbow pads, shoes) is highly recommended.

Bay Beach Amusement Park

Bay Beach Amusement Park offers a day of fun for all ages at a low cost.

Hours:

Weekends in May & Sept. 10:00 am-6:00 pm

Memorial Day weekend to mid August 10:00 am-9:00 pm

Late August to Labor Day 10:00 am-6:00 pm

Free admission and ride tickets are just 25¢ each! Food services include a fast food restaurant and two concession stands. Seven picnic shelters located in the park are available for family or group picnics on a first-come first-served rental basis. Catering is available for picnic groups. Phone **920.448.3365** for shelter availability and rental fees.

Parks, Recreation & Forestry Department

City Hall Room 510

100 N. Jefferson Street
Green Bay WI 54301-5026
920.448.3365

Hours

8:00 AM - 4:30 PM

Information Line

920.448.3367

Joannes Aquatic Center

1430 E. Walnut Street
Green Bay, WI 54301

Resch Aquatic Center

1058 Reed Street
Green Bay, WI 54303

Colburn Pool

1025 S. Fisk Street
Green Bay, WI 54304

Joannes Sk8 Park

315 S. Baird Street
Green Bay, WI 54301

Ice Rinks

East Side

Astor, Edison, Eisenhower, Kennedy, Red Smith, Whitney, Wilder

West Side

Atkinson, Beaumont, Beaver Dam, Fritsch, John Muir, Perkins, Seymour, Tank

Hockey Rinks

Edison, Red Smith, Beaver Dam, Colburn, Perkins

Parks, Recreation and Forestry

www.ci.green-bay.wi.us/parks/

Bay Beach Wildlife Sanctuary

1660 East Shore Drive
Green Bay, WI 54302
920.391.3671

Bay Beach Wildlife Sanctuary

The Bay Beach Wildlife Sanctuary is a must-see destination (1660 East Shore Drive), Green Bay's largest city park! For more information check out their website at www.baybeachwildlife.com.



Hours:

April 15 – September 15 (8:00 am – 7:30 pm);
September 16 – April 14 (8:00 am – 4:30 pm)
Open 365 days a year

There is no admission charge to the sanctuary, which is located on 700 acres, offering interactive exhibits, waterfowl feeding, live animals, trails and numerous special activities and programs. Don't miss the Nature Center, Woodland Building, Observation Building, bird of prey exhibits and Resch Water Falls. Staff offers numerous fun and educational programs. Enjoy staff-led bird hikes in the spring, and snowshoeing and cross-country skiing are available (weather permitting) in the winter.

Help support the sanctuary and wildlife by becoming a Friends of the Wildlife Sanctuary member or R-PAWS rehabilitation program member.

Triangle Sports Area

Triangle Sports Area, located at 500 Beverly Road, provides year-round activities. The Chalet is available for reservations from first weekend in April through last weekend in October

Disc Golf

There is no admission fee. The course is set up as soon as the snow melts and ground conditions dry up. The course is open daily during daylight hours through November 15, and is set on wooded hills with 18 basket-style goals. Each hole is a par three.

Winter Sports Complex

Please note: There needs to be a minimum of 6-8 inch base of snow to open the hills.

- One tubing hill with rope tow
- Two ski/snowboarding hills with rope tows
- Heated chalet with restrooms, vending machines and seating for 70
- Inner-tube rentals available on limited basis
- Lift ticket required to use rope tows
- Wooden, metal or hard plastic sleds, saucers, toboggans, etc. are prohibited
- 3.37-mile ski trail

If you have any questions including information about a Green Bay park, rentals, dogs in parks, special events, sports field use or restroom availability please visit our web site www.green-bay.org and select Park & Recreation under the Agency dropdown, or call 920.448.3365.

We ask for your help in keeping your/our parks clean and safe. Please leave only your footprints and take away as many memories as you wish. Enjoy!

Forestry

The Forestry Division plants and maintains public trees in terraces, parks and right-of-ways. The goal of staff is to prune close to 4,000 street trees annually. They are available to answer residents' questions concerning their trees but do not offer tree pruning on private property. In fact, staff answers more than 2,500 phone calls a year!

The office also has a full complement of International Society of Arboriculture (www.treesaregood.org) brochures on topics from planting, to pruning, to recognizing tree hazards. These are available for pick-up at the Parks Department located in City Hall, fifth floor. Visit the Forestry web site for updates on gypsy moths and other insects and pests.

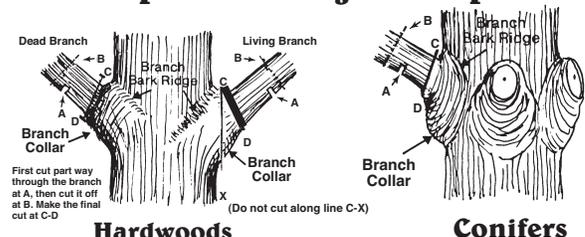
Triangle Sports Area

500 Beverly Road
Green Bay, WI 54302
920.448.3365

Bay Beach Amusement Park

1313 Bay Beach Road
Green Bay, WI 54302
920.448.3365

Proper Pruning Principles



Thanks largely to the work of Dr. Alex L. Shigo and other scientists at the USDA Forest Service's Northeastern Forest Experiment Station in Durham, NH, much is now understood about a tree's natural system of defense against infections from wounds. Based on this knowledge, these methods of making pruning cuts are recommended to help work with rather than against a tree's natural tendency to wall off injured tissues and prevent the spread of decay. In these illustrations, final cuts should be made from points C to D. Do not cut along line C-X, which is simply an imaginary vertical line to help you locate C-D.

Planning & Community Development

www.ci.green-bay.wi.us/planning

Planning

The Planning Division of the Green Bay Planning Department is dedicated to serving the community with a wide range of planning-related services that



anticipate growth and guide development. These services include land use planning, local zoning and subdivision administration, site plan review, economic development, annexation analysis, historic preservation and the implementation of the Smart Growth 2022-Green Bay Comprehensive Plan. Staff provides professional review of many citizen requests, such as rezoning, land platting, site design and area development planning. The Planning Division provides staff assistance to the Green Bay Plan Commission, Annexation Commission, Historic Preservation Commission and the Green Bay-Town of Scott Joint Planning Commission.

Community Development

The Community Development Division is part of the Planning Department. It administers and coordinates the activities and programs related to federal funding, such as Community Development Block Grants and HOME funds. These projects and programs provide housing rehabilitation and homeowner assistance, neighborhood improvements, such as parks and sidewalk replacements, and blight elimination to benefit people or areas of low to moderate incomes.

Planning & Community Development

City Hall Room 608
100 N. Jefferson Street
Green Bay WI 54301-5026
920.448.3400
fax 920.448.3426

Hours

8:00 AM - 4:30 PM



Police Department

www.gbpolice.org

Green Bay Police Department

307 N. Adams Street
Green Bay WI 54301

Dial 9-1-1 to report an emergency

For non-emergency response needs, dial 920.448.3200

Internal Affairs

920.448.3245 or
902.448.3238

Crime Prevention

920.448.3117 or
920.448.3260

Traffic Enforcement Unit

920.448.3212

Web

www.gbpolice.org

The men and women of the Green Bay Police Department are dedicated to providing service through a partnership with the community that builds trust, reduces crime, creates a safe environment, and enhances the quality of life in neighborhoods.

Crime Prevention Neighborhood Watch

Neighborhood Watch fights the isolation that crime creates and feeds upon. It forges bonds among neighbors, helps reduce burglaries and robberies, and improves relations between police and the community.

Neighbors get to know each other, watch out for each other, act as the “eyes and ears” of the police and learn how to protect themselves and their property. Watch groups can be formed around any geographical unit: block, apartment, park, business area, public housing complex, etc.

Suggestions on How to Prevent Property Crime

- Keep your outdoor lights on at night.
- Make sure that doors and windows are locked when you are away from home even for a short period of time.
- Let your neighbors know when you are on vacation.
- Keep your garage door closed and locked.

If your neighborhood does not have a Neighborhood Watch and you would like to form one, call the Crime Prevention Office at **920.448.3171**.

Green Bay Police Department Volunteer Opportunities

- Volunteer Follow-up Program (VFP) for victims of property crimes
- McGruff House Volunteers – safe houses for children
- Home Security Survey Teams
- Help with mailings
- Fingerprinting of children at community events
- Membership in Crime Prevention Association of Brown County
- Neighborhood Watch Coordinators and Block Captains

For more information on volunteer opportunities, call the Crime Prevention Coordinator at **920.488.3260**.



Traffic Enforcement

The main goal of the Traffic Enforcement Unit (TEU) is to make the community a safer place to live, work, and play. To reach this goal, the TEU tries to obtain voluntary compliance with traffic rules and laws through the use of education

and enforcement. The TEU is committed to working with the community to reach this goal. If you have a question, comment, or complaint regarding a traffic issue, please contact the TEU at **920.448.3212**.

Slowing down, buckling up, and not driving while under the influence of drugs or alcohol can greatly reduce the number of accidents and injuries in our community.

Community Police

Community policing is a problem-solving effort between the Green Bay Police Department and the citizens of Green Bay. Every area of the City is assigned at least one community police officer. Visit www.gbpolice.org to view a map outlining the areas and assigned officers. For immediate attention, call **920.448.3200** or **911** for emergencies. For long-term neighborhood issues, contact your community police officer. (**920.448.3189** or **920.448.3215**).

School Resource Officers

The philosophy of the School Resource Program is crime prevention through education, communication, and collaboration between the schools, students, police, and community. SROs provide educational crime prevention programs to students, act as mentors to students, and provide law enforcement in and around schools.

The Green Bay School District is divided into four quadrants, each assigned a team of school resource officers. For information on the officers assigned to specific schools, please visit www.gbpolice.org.

Records

Background Checks

The Green Bay Police Department can provide background checks on individuals. The information is obtained from Green Bay records only. Information cannot be provided from other law enforcement agencies. To request a background check, come to the department and complete a request form. The person's full name and date of birth is required. There is a 25¢ per page charge.

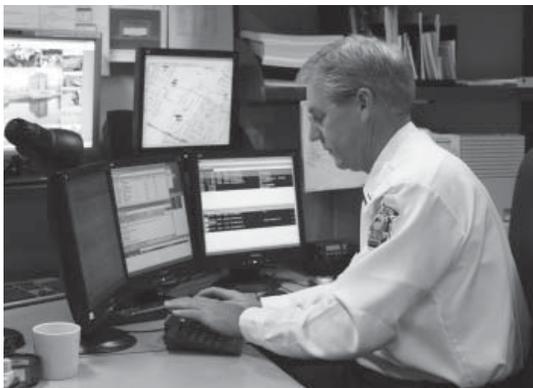
Address Survey

An address survey will list all of the calls for service that the Police Department has responded to at a given address. The request for a survey can be made in person or over the phone at 920-448-3329. The cost is 25¢ per page. You can also search police call by address, neighborhood association or aldermanic district by going to the neighborhood page and selecting "Police Calls for Service".

Accident Reports

GBPD officers complete two types of accident forms: the Wisconsin Reportable Accident Form and the GBPD Non-Reportable Crash Report. The Wisconsin form is reserved for more serious accidents involving injuries or property damage in excess of \$1,000 to property owned by any one person or in excess of \$200 to government property.

If you were involved in a less serious accident that did not meet the above criteria, a Non-Reportable Crash Report would have been completed. All accident reports are at www.gbpolice.org/mv4000. Accident reports will be available 7-10 days after the accident occurs.



Copies of Police Reports

Police reports will only be available after a case has been closed or adjudicated in court. Materials from active investigations will not be made available. Several other types of information will not be

released, including juvenile records, medical records, or anything the courts deem confidential. If you wish to request a copy of the report, you can make the request several ways as detailed below. There are costs associated with making records requests. You will be charged 25¢ per page for photocopies up to 50 pages. If the report is larger than \$50, you will be charged the actual labor and material costs for records duplication.

To better serve you, please have the following data when making a report request: date, time, location of incident, case number if known, and name(s) of involved subject(s).

Requests:

In person:

Records Division, Green Bay Police Department 8:00 am - 4:00 pm, Monday-Friday to make the request for a report.

By phone:

Call **920.448.3329**. The phone is only staffed during normal office hours, but you can leave a voicemail request with the above information.

By fax:

Send a fax with the required information to **920.448.3248**. Mark the fax ATTN: GBPD Records: Records Request. NOTE: Making a request by fax will not generate a faxed response. You will still need to either pick up the report or arrange to have it mailed to you.

Once the report is ordered, it goes through an approval process. After it is approved, you will receive a call when it is ready for pickup. It can be picked up in person between 7:00 am - 10:00 pm, 7 days a week. You can also arrange to prepay in order to have the report mailed to you when ready.

Bike Licenses

Bicycles are one of the most common items that are lost, stolen, and recovered. If your bike is lost or stolen, you have a better chance of having it returned to you if it is licensed. This registration also serves as an identification method in cases of mishap. All bicycles in the City of Green Bay are required by ordinance to be licensed. Licenses are free and non-expiring. To obtain a license, bring the following information to the Police Department: registrant's name, date of birth, address, telephone number, bicycle make, model, boys/girls, wheel size, number of speeds, color, and serial number.

Police Department

www.gbpolice.org

Lost & Found

The Green Bay Police Department maintains a Lost and Found area.

For lost items, call Lost & Found at **920.448.3172** between 8:00 am and 11:00 pm, Monday through Friday. If you receive a voicemail recording, leave a brief description of the item, your name, and a number at which you can be reached. You will be contacted if the item has been turned in to the department. If you need a police report for an insurance claim on a lost item, call the Green Bay Police Department's non-emergency phone number (**920.448.3200**).

If the Police Department does not have the item you lost, it is suggested that you place an ad in the Lost and Found section of the local newspaper. Often times people do not turn found items in to the department but place an ad hoping to find the owner.

Found items may be turned in to the Green Bay Police Department. You may also call the non-emergency number, **920.448.3200**, and if the patrol officers are not busy, someone may be dispatched (at the discretion of the shift commander) to pick the item up.

The owner of found property has 30 days to make a claim for return of their property. If you, as a finder want unclaimed property (with some exceptions) you have five business days after the 30 day holding period to claim the property you have turned into our department by calling **920.448.3165**. After 35 days from the date item is turned over to the Green Bay Police Department, item will be disposed.



Community Service Interns

The City of Green Bay has 12 Community Service Interns who provide various neighborhood-based public services to Green Bay residents in cooperation with the Parks Department, Planning Department (Neighborhood and Inspection Divisions), and Police Department.

The CSI duties include directing residents to proper resources, educating individuals and groups on various issues/ordinances, providing community outreach support to residents, routinely walking through neighborhoods and City parks to identify and address potential problems, and reporting issues or incidents to appropriate City personnel.

The CSIs wear dark pants and gold shirts or jackets with the City Logo and CSI insignia on it. If you see a CSI, stop and introduce yourself.

Property Maintenance

www.green-bay.org

Being a good neighbor is important to the residents of Green Bay. The following are some things you can do to make sure Green Bay neighborhoods stay clean and welcoming.

Litter and Junk

Do not litter or allow rubbish or junk to accumulate on your property. Nothing brings down the appearance of a neighborhood faster or is easier to correct than littered property, sidewalks, alleys, or streets. It is against the law to litter in the first place, but litter and rubbish that finds its way onto your property is unfortunately yours. It is required that the property owner or person in control of the property shall at all times maintain the property and adjacent public sidewalks free of litter and rubbish.

Garbage, Recycling, and Yard Waste

Garbage, recycling, yard waste, or refuse during the time between collection days shall be stored in an enclosed structure or building, or stored in ridged metal or plastic containers with tight fitting lids and screened from view of the street. Garbage shall not be stored in front of a building; side of a building; on, under, or alongside a front porch, stoop, steps, landing, accessible ramp, or deck facing the street; or within 15 feet of the right-of-way except during collection periods.

There are many benefits to this policy. The most obvious is the aesthetic improvement it brings to neighborhoods. Not only will garbage be out of street view, it will be contained, preventing bags from breaking open and garbage or litter from blowing around. Contained garbage is also a great method of rodent prevention by eliminating a potential food source. Please call the Inspection Division at **920.448.3300** to report any of these garbage violations.

Inoperable or Unlicensed Vehicles

Under Sec. 29.510, inoperable, wrecked or unlicensed vehicles shall be removed or stored inside an enclosed building (a carport is not an enclosed building). The City of Green Bay will issue a written warning explaining the penalties if the vehicle is not removed or properly stored. The owner has 72 hours after the written notice to move the vehicle. If it is not moved within the time limit, the vehicle will be towed away at the owner's expense.

Parking

Vehicles may only be parked in proper parking spaces. They must be on paved or gravel driveways except on home Packers game days. Vehicles shall not be parked over the sidewalk or on the lawn. The City of Green Bay prohibits vehicles from parking overnight on any street from 3:00 am to 5:00 am. Year-round vehicles will be issued a fine if they are parked on the street between these hours. To request overnight on-street parking permission, call the Parking Division at **920.448.3438** (before 1:00 am) and inform them that a vehicle will be parked overnight on the street.



Buildings and Structures

The City of Green Bay has established codes in regard to the building conditions of private property to protect the residents living in it. These codes affect blighted houses that stand out in the neighborhood. It is the responsibility of the homeowner to make repairs to this property. The appearance of your property reflects the appearance of the neighborhood. Also, it is important that you report any code violation to the City. Contact the Inspection Division if you see any of the following:

- Roofs that need repair or are missing shingles
- Torn or missing screens
- Broken fences
- Missing or broken stairs or railings on porches
- Broken or missing windows
- Peeling paint
- Missing or broken siding
- Patchwork repair
- Rundown garage or shed
- Crumbling foundations
- Poor maintenance of pools

Direct Questions and Filing of Complaints on Property Maintenance to:

Inspection Division at 920.448.3300 for:

Litter and Junk
Garbage Storage
Inoperable/Unlicensed Vehicles
Illegal Parking in Setbacks
Building & Structures Maintenance
Street Address Numbers
Pet Waste Not Cleaned
Drainage Problems
Trees, Shrubs & Overgrowth
No Construction Permit
Illegal Home Occupation
Perpetual Yard/Garage Sale
Illegal Sign
Illegal Driveway Expansion
Illegal Fence
Pool Not Protected

Department of Public Works Operations Division at 920.492.3731 for:

Early Garbage Set-out to Street
Containers Not Removed from Street
Long Grass & Weeds
Snow & Ice on Public Sidewalk

Police Department at 920.448.3200 for:

Graffiti
Barking Dogs

Fire Department at 920.448.3280 for:

Recreational Fires

Parking Utility at 920.448.3438 for:

Parking Over Sidewalk
Overnight On-Street Parking Permission
(Must call before 1:00 am)
Now available for request on the E-Services page (choose Residents)

Property Maintenance

www.green-bay.org

Street Address Numbers

Street address identification of a building or residence is deemed to be essential to public safety and welfare. Each owner of any building or residence fronting upon any street and/or public alley shall display the street number assigned by the City. The number shall at all times be attached securely to the front of the building or residence and, if applicable, the side of the building, garage or backside of a fence when facing an alley. The number on such building or residence shall be not less than 4" high if the building is located within 100' of the center of the street or alley. The numbers must be substantially contrasting to the background. The numbers must be in Arabic numeral form. Written, script, or Roman numerals do not satisfy the requirements of this code.

Pets

Many people have pets. They should always be on a leash or behind a fence. If your pet is tied outside, it must be held back to a minimum of five feet from the sidewalk. If you walk your pet around the neighborhood or if it is kept outside, make sure you clean up after it. You are responsible for picking up your pet's waste on your property and on your neighbors'. No person possessing an animal shall permit more than 24 hours accumulation of such animal's manure to remain on property under the possessor's control. To report yards with animal waste that is not being picked up, call the Inspection Division at 920-448-3300. For more information, please see the Animal Services page.

Yards and Sidewalks

It is important to take as good of care of the outside of your home as the inside. The outside appearance of your home reflects on the overall appearance of the neighborhood. Some basics for outside care are to mow lawn regularly (it should not exceed 9 inches in height). Sidewalks should be clean of clippings and property owner is responsible to repair/replace/edge all damaged or overgrown sidewalks.

In the winter, sidewalks need to be free of snow and ice within 24 hours of the storm event. You are responsible for basic upkeep and snow shoveling of sidewalks in front of your property. If property owners do not take care of their outside responsibilities, the City will come to the property and do whatever is necessary. The City will then send a bill to the property owner for the work performed. For questions or reports, call the Public Works Operations Division at **920.492.3731**.

Drainage

All property shall be graded and maintained so that no stagnant water accumulates or stands on the property. The grade around buildings and structures shall slope away so as not to cause surface water to drain toward the building. Downspouts and sump pump discharge that are located within six feet of adjoining property shall not be pointed toward such property.

Graffiti

Be aware of any gang-related activity. The most obvious sign of this is graffiti. If you see graffiti in your neighborhood, report it to the police. If the graffiti is on your property, you need to remove it immediately.

Contact the Green Bay Police Department at **920.448.3200**.

Trees, Shrubs & Overgrowth

Trees, shrubs and other growth must not obstruct a sidewalk, driveway, street or alley. Shrubs and bushes shall be trimmed to a height not exceeding 36" within a 25' x 25' triangular area of a lot corner at two intersecting streets and a 15' x 15' triangular area at an intersecting street and alley or driveway. Trees within the vision triangle shall be maintained with 8' under clearance below the leaf canopy or 1/3 the height of the tree if less than 24' tall.

Overgrowth on the property shall also be maintained to prevent damage to structures and obstruction of the view of the street or address numbers for the building from the street or alley.

Sewers & Bridges

www.ci.green-bay.wi.us/publicworks/operations/

The Department of Public Works-Operations Division is responsible for the maintenance and operation of 455 miles of sanitary sewers, 380 miles of storm sewers and 34 sewer pump stations.

Sanitary Sewers

The sanitary sewer is the sewer that drains fouled water from sinks, toilets, and other drains in a building to the City's mainline sanitary sewer. The fouled water travels to the Green Bay Metropolitan Sewerage District for treatment. The cost of treatment of the fouled water is reflected in the sanitary sewer charge of the quarterly water invoice.

Residents are responsible for the maintenance and cost of repair of the private sanitary service line or lateral from the house or building to the connection to the City's mainline sanitary sewer. Many times, tree roots grow into a lateral or some material or item is pushed through the lateral from a sink, toilet, or other drain in the building, which affects proper flow.

Emergency Sewer Back-Up

When a sewer backs up in the basement or a sewer smell exists, call **920.492.3731** from 7:00 am to 3:30 pm weekdays or after regular business hours and on weekends and holidays call **920.492.3735**. A crew will be dispatched to flush the mainline if needed. The crew will be able to determine if the blockage is in the mainline sanitary sewer or the private lateral.

Storm Sewers

The storm sewer is the sewer that drains clear water from a building's sump pump, as well as surface runoff, to the City's storm sewers and catch basins if they exist in the street. Clear water is not treated but rather is emptied into the nearest body of water (such as the Fox River or the Bay of Green Bay). Catch basins are not to be used to dump anything, but rather their purpose is to catch rain water and rain runoff, which drains untreated to the nearest body of water.

Residents are responsible for the maintenance and cost of repair of the private storm sewer service line or lateral from the house or building to the connection to the City's mainline storm sewer. Any back-up resulting from a power outage or from an unplugged or broken sump pump is not the City's responsibility.

Bridges

The three City lift bridges over the Fox River are open to navigational traffic from April 1 through November 30 from December 1 to March 31, the bridges are closed (with approval from the U.S. Coast Guard).

The bridges will open for recreational navigation or vessels of less than 300 short tons most any time EXCEPT for three individual hours daily, which are 7:00 am to 8:00 am, 12:00 pm (noon) to 1:00 pm, and 4:00 pm to 5:00 pm. The bridges will open for recreational navigation or vessel of less than 300 short tons any time on Saturdays, Sundays and holidays.

Public Works

Operations Division
519 S. Oneida Street
Green Bay, WI 54303
920.492.3731



Streets, Traffic & Parking

www.ci.green-bay.wi.us/publicworks/parking/

Public Works Operations

Division

519 S. Oneida Street
Green Bay, WI 54303
920.448.3535

Public Works

Traffic Division

100 N. Jefferson Street
Room 300
Green Bay, WI 54301-5026
920.448.3100

Green Bay Parking System

Division

City Hall - Room 300
100 N. Jefferson Street
Green Bay, WI 54301-5026
920.448.3432

Streets

The Department of Public Works-Operations Division is responsible for the maintenance of 445 miles of streets and 21 miles of alleys. Maintenance responsibilities include snow plowing and removal, ice control, street cleaning, leaf pickup, street repair, joint sealing, and mowing of rural road rights-of-way and other City properties.



Street Snow Removal

Priority is given to emergency vehicle routes, arterial streets, and bus routes during and after snowfalls. These streets are completed before crews move onto residential streets. Residents speed the snow removal process by keeping vehicles off the streets during and immediately after snowfalls. Residents are not allowed to place snow in the street and can be ticketed for doing so.

Snow Emergency

If the City declares a snow emergency, a notice will be broadcast on local television, cable, radio stations and the City's Web Site (www.green-bay.org). During a snow emergency, it is mandatory to remove vehicles from all streets and alleys. Any vehicle left on a street or in an alley will be towed away at the owner's expense.

Sidewalk Snow Removal

Residents are responsible for maintaining the public sidewalks adjacent to their property. Sidewalks must be cleared of snow and ice within 24 hours of the end of a snowfall.

If sidewalks are not cleared within the appropriate timeframe, a complaint can be made with the Department of Public Works-Operations Division by calling **920.448.3535**. The complaint will be investigated, and the resident will be notified to clear the sidewalk within 24-hours.

If the resident does not comply with the notice, a City crew will clear the sidewalk of snow or ice, and the resident will be billed for the work performed. The bill, if unpaid by mid-November of the same year, will be placed on the tax roll as a lien against the property.

Each time a snow or ice event occurs, the property will be re-investigated to be cleared again without another notice to the resident, and the work performed will continue to be billed to the resident.

Grass and Weed Control

Property owners are responsible for maintaining grass and controlling weeds on their property. If grass or weeds grow to a height of 9" or more, a complaint can be made to at the Department of Public Works-Operations Division by calling **920.448.3535**. The complaint will be investigated, and the resident will be notified to cut the grass or weeds within five days.

If the resident does not comply with the notice, a City crew will cut the grass or weeds, and the resident will be billed for the work performed. The bill, if unpaid will be placed on the tax roll as a lien against the property.

The property will be re-inspected every 2 to 4 weeks and if it exceeds 9" will be cut without another notice to the property owner, and the work performed will continue to be billed to the resident.

Traffic

The Department of Public Works-Traffic Division is responsible for the study, engineering, design, installation, and maintenance of all City-owned traffic control systems and devices.

The Traffic Division regularly works with the Police Department to address vehicular and pedestrian safety issues. The Police Department and Traffic Division also work together on school safety issues and traffic control situations. The interaction includes sharing of information to improve traffic control devices, intersection safety and police enforcement, as well as crossing guard training.

Call **920.448.3100** for any requests, concerns, or complaints regarding traffic movement, traffic signals, street signs, pavement and curb markings, overhead street lighting, or related permits.

Streets, Traffic & Parking

www.ci.green-bay.wi.us/publicworks/parking/

Block Party Permit

A block party permit is required when blocking the entire width of a street for a neighborhood party. The application and regulations can be found online at www.green-bay.org or can be obtained at the Department of Public Works - Traffic Division.

Parking

The Green Bay Parking Systems Division owns and operates three parking ramps containing a total of 3,305 stalls and three off-street parking lots containing 531 stalls developed to accommodate the downtown area. In addition, the division operates 21 other off-street parking lots with a total of 1,459 stalls. To lease a stall please call **920.448.3431**.

Neighborhood Parking

The City of Green Bay holds protection and improvements of its residential neighborhoods as a top priority. The City zoning ordinance establishes standards for parking to protect the appearance and safety of residential neighborhoods for the benefits of the homeowners and other residents. Violation of these ordinances degrades the appearance and residential feel of neighborhoods which, in turn, discourages homeowners from maintaining and reinvesting in their homes. Failure to comply with the ordinances may result in citations. Please park in appropriate places to improve the safety and aesthetics of your neighborhood.

Residential Parking Rules

1. No parking on the lawn. Vehicles are not allowed to park on any non-driveway area.
2. No parking across the sidewalk. Vehicles cannot block any public sidewalk.
3. No parking overnight on the street. Parking is prohibited between the hours of 3:00 am and 5:00 am year-round in the City of Green Bay unless with receipt of special overnight parking permission. Disabled vehicles must be removed within 48 hours or are subject to towing.
4. No parking of inoperable or unlicensed vehicles in driveways, yards, or along alleys. Parking of inoperable vehicles and/or vehicles without a valid license plate with a current sticker is prohibited on residential lots unless the vehicle is kept inside a garage. All vehicles, boats, campers, etc. must be properly licensed if stored outside.

Violations to these parking rules can result in a ticket from \$10.00 up to \$100.00.

For parking complaints, concerns or questions, call **920.448.3432** between the hours of 8:00 am - 4:30 pm. After these hours, or to request an overnight parking permit, call the Parking Division at **920.448.3438**. Or visit the web site at www.ci.green-bay.wi.us/publicworks/

Late Charge for Parking Ticket

If a parking ticket is not paid within five business days of issuance, a \$5.00 late charge is assessed for each violation. If a parking ticket is not paid within ten business days of issuance, a \$10.00 late charge is assessed (initial ticket fee + \$5.00 + \$10.00). Failure to pay parking citations within 30 days results in suspension of cited vehicle's license with the State Department of Transportation registration and another \$10.00 late fee for re-instating the registration.

Parking Ticket Payments

Parking tickets can be paid by cash, check, debit card or money order. Payments can be made by credit card for an extra fee to the ticket holder. Call **920.448.3431** for the credit card service number.

Parking tickets can be paid by mail in the envelope provided with the ticket, paid in person at the Department of Public Works - Parking Division, Room 300, City Hall, 100 North Jefferson Street, Green Bay, WI 54301, or paid in the envelope provided and placed in one of the yellow or white parking ticket drop boxes located at:

- 200 S. Broadway
- 300 Cherry Street
- 100 N. Jefferson Street (City Hall)
- 631 S. Adams Street (Police Department)
- 333 Pine Street
- 300 E. Walnut (Brown County Sheriff's Department on S. Adams Street)

To appear before the Municipal Court to contest a parking ticket, stop at the Department of Public Works - Parking Division, Room 300, City Hall, 100 North Jefferson Street, to complete an application and receive a court date. Bring your valid driver's license for verification purposes. Failure to appear in person at court will result in the citation and court costs being charged to the ticket holder.

Transit

www.greenbaymetro.org

Transit Information Center
901 University Avenue
Green Bay, WI 54302
920.448.3450

www.greenbaymetro.org

Green Bay **METRO**

Green Bay Metro, the Transit Department of the City of Green Bay, provides public bus transportation in Green Bay, De Pere, Allouez, Ashwaubenon, Oneida Nation and Bellevue.



Service is provided Monday through Friday from 5:15 am to 9:45 pm and Saturdays from 7:15 am to 6:45 pm. No service is provided on Sundays and holidays. The frequency of service varies by route. For route and schedule information, contact the Transit Information Center at 901 University Avenue in Green Bay or call **920-448.3450**. Route and schedule information is also available on the City's web site at www.greenbaymetro.org.

All of Green Bay Metro's full service buses depart from and return to the Transportation Center at 901 University Avenue in Green Bay. All routes are timed to allow for convenient transfers between routes.

Service for People with Disabilities

All of Green Bay Metro's buses are equipped with wheelchair lifts or ramps to make them accessible for most disabled individuals. Disabled individuals can ride on Green Bay Metro's fixed route buses for a reduced fare of only 75¢ per ride (with proper ID). In addition, qualifying elderly and disabled people can purchase a special monthly pass that provides unlimited rides for a reduced price.

For people with more severe disabilities that prevent them from using the accessible buses, Green Bay Metro offers a specialized paratransit service, which is currently provided by Medi-Vans. For application information, call Green Bay Metro at **920.448.3456**.

Approved individuals can schedule their trips by calling Medi-Vans at **920.465.4488**.

Fares & Passes

Fares can be paid with cash, tokens, or a monthly bus pass. Upon boarding, passengers deposit their fare or tokens in the farebox. Drivers cannot make change. Passengers with monthly bus passes simply show their passes to the driver upon boarding.

The fare is \$1.50 per ride. Green Bay Metro provides a reduced fare of 75¢ for people who are aged 65 or older, individuals with disabilities, and Medicare recipients. Proper ID is required.

Monthly bus passes can be purchased at the Transit Information Center or at outlets throughout the community. Outlets include Shopko stores in Green Bay, De Pere, and Bay Park Square, CVS Pharmacy in Allouez, Green Bay City Hall (Clerk/Treasurer's Office), University SuperValu, El Ranchito, Check-2-Cash, the Aging Resource Center, NWTC Bookstore, and others.

Monthly passes are nontransferable and entitle the holder to unlimited rides on Green Bay Metro.

Children under age 4 ride free when accompanied by an adult.

Discounted fares are available for organized youth groups of 5 or more children. Call Green Bay Metro for details and prices at **920.448.3450**.

Transfers

When your trip requires riding more than one bus, you can request a transfer slip upon boarding. All transfers are free of charge for any continuous trip. Just give the transfer slip to the next driver. Transfer slips are not needed for passengers using monthly passes.

Requesting a Stop

When the bus is within one block of your destination, signal the driver by pulling the cord or pushing the designated strip between the windows. Please remain seated until the bus has stopped. If you are disabled or are unfamiliar with the streets, ask the driver to let you know when your destination is approaching.

While on the Bus:

- Be considerate of other passengers.
- Reserve the front seats for elderly and disabled riders.

- Shoes and shirts must be worn at all times.
- Pets are not permitted on the bus (except service animals).
- Smoking, food, and beverages are not allowed on the bus.
- Do not litter.
- Do not use loud or offensive language.
- No fighting is allowed on the bus.
- Do not put your feet on the seats.

For route updates, detours, special events and tips, check us out on:

Website – www.greenbaymetro.org



– Metro Blog



– www.facebook.com



– www.twitter.com

Take your business on the road

Advertise your business on the Metro buses. A full wrap of advertising on a bus reaches thousands of people across the Greater Green Bay area. It's cost effective and reaches a diverse market. Call **920.448.3456** for more information on how to get your business noticed!

Give Us a Try!

Last year, Green Bay Metro provided nearly 1.8 million rides for residents and visitors in the greater Green Bay community. Riding the bus is safe and fun. There is a bus stop within a convenient walking distance of most homes in the urban area.

Bike Racks

Bike racks are available on the front of the buses for riders. Here is your opportunity to take your bike along with you where ever Metro buses go. Each bus will have a rack that will carry two bikes. The racks are available on a first-come, first-served basis. There is no extra charge to use the racks. Please familiarize yourself with the directions and rules for the bus racks.

- Available at all times.
- No bike permit necessary.
- Two-wheel bikes only.
- Each rack holds two bikes.
- Cyclists must load and unload their own bikes.
- Only single-rider, non-motorized bikes are permitted on the bike racks.
- Bikes cannot be locked while on the bike rack.

As the bus approaches, have your bike ready to load. Remove water bottles, pumps or any loose items that may fall off. Tell the bus operator you're loading your bike.

For safety reasons, the bus operator cannot get off the bus to help you, but he or she can give you instructions. It's easy to load your bike onto the rack!

**Beat high gas prices!
Ride Green Bay
Metro!**



Water Utility

www.gbwater.org/

Green Bay Water Utility
631 S. Adams Street
Green Bay, WI 54301
920.448.3480

After Hours Emergency
920.448.3483

The City of Green Bay Water Utility provides residents with their water service. Water and sewer services begin simultaneously with one initial sign-up by new customers. The City of Green Bay public fire protection charge, sewer service charge and the storm water utility charge are included on your bill. Charges for all services are billed to the account holder on either a quarterly or monthly basis, depending upon the size of the meter. Residential customers are billed on a quarterly basis. Payments are due 21 days after the bill date.

How to Establish or Close a City Water Utility Account

At least one day before you want service to begin or end, go to the Water Utility office (631 S. Adams Street) or call **920.448.3480**. The office, including its drive-up window, is open Monday through Friday from 8:00 am to 4:30 pm, excluding holidays.

How to Pay

Payments can be made by the following methods:

1. Mail your check, along with the remittance section of your utility bill, in the return envelope that is enclosed with your bill (write your account number on your check).
2. Drop off your payment (cash, check or money order), along with the remittance section of your utility bill, at the Water Utility office (no debit or credit cards are accepted at the current time).
3. Take advantage of the Checkfree Automatic Payment Plan to pay your water bill with direct, automatic payment, at no charge.

A convenient night-deposit box is located in the drive-up area for payments dropped off during non-business hours.

Checkfree Automatic Payment Plan

The Checkfree Automatic Payment Plan is an easy and a great way to have your water and sewer bill paid automatically. Just fill out the Checkfree Agreement Form available at the Water Utility office authorizing your financial institution to automatically deduct the amount of your Green Bay water and sewer bill from your account. Send the form to the Water Utility Department or with your next payment and include a voided check or a copy of a blank check. The department will take care of the rest.

Collection Procedure

A late payment fee will be added to the bill if the payment for that bill is not received by the due date. The balance due and the date a payment is to be received are printed on the bill. If a bill remains unpaid for approximately 3 weeks after the due date, a past-due notice is sent to the account holder. If the account holder is a tenant, a copy of the past-due notice is sent to the owner. If a bill is unpaid after the due date, late payment fees are added weekly at the rate of 1% per month for delinquent water, public fire protection and stormwater utility amounts and 1½% per month for delinquent sewer amounts. Any amounts due prior to September 1 of each year that are not paid by November 15 will be placed as a lien against the property and included on the property tax bill.

Sewer Usage

For residences and apartments, the sewer usage is based upon the water used during the three-month billing period that ends in February, March or April. For all other types of customers, the sewer usage is equal to the water usage for each billing period, either monthly or quarterly.

Water Treatment and Operations

The Green Bay Water Utility provides water to over 100,000 citizens in the City of Green Bay. The Water Utility includes pumping, water treatment, distribution, customer service and office operations. The state-of-the-art treatment facility is located on Finger Road approximately 13 miles east of the City. Water main maintenance and main break repairs are performed by the Utility's distribution department. Emergency 24-hour assistance or information about main breaks can be obtained by calling **920.448.3483**. Customer service staff is available from 7:00 am to 6:00 pm, Monday through Friday. Water quality information can be obtained by calling the treatment facility at **920.845.2031**.





City of Green Bay
100 North Jefferson Street
Green Bay, Wisconsin 54301-5026
920.448.3000
Jim Schmitt, Mayor
www.green-bay.org



Notes

