

Green Bay Neighborhood Leadership Council
Operating Grant (up to \$1,000) for
Established Neighborhood Associations
As Recognized by the Common Council

The Grant

The GBNLC supports the on-going commitment of established Neighborhoods, to the goal of healthy neighborhoods. As a showing of its support, the GBNLC will award a grant of up to \$1,000.00 to each established Neighborhood Association as recognized by the Common Council.

The associations must have an open membership. A Neighborhood Association cannot discriminate in the admission of members, and must actively seek membership or involvement of neighborhood residents or business operators.

The Associations must provide a 25% match to this grant in new funds raised between August of 2012 and application deadline in 2013. Volunteer time will not be allowed to count toward this match.

The Criteria for Grant

To receive up to a \$1,000.00 award, the following conditions must be met:

- 1) It is mandatory that a newsletter be published and distributed to all members by the grant's application date. For release of funds, a newsletter must be presented to staff along with proof of distribution. If the newsletter was mailed, an invoice from the mailing house will be adequate or, if they were hand delivered, a signed statement indicating the newsletters were delivered must be submitted.
- 2) You must show proof of funds raised (25% match) from August 2012 to application deadline for 2013.
- 3) Your neighborhood association must be represented at 75% of the GBNLC meetings.
- 4) A quorum, as designated by your association by-laws, must be met at the association's annual meeting.
- 5) You may be required to report at a future meeting of the GBNLC on how funds were spent and your accomplishments of 2013. Your 2012 performance will be considered in your 2013 application.
- 6) No GBNLC grant funds will be paid, by or on behalf of a funded organization, to any person for influencing or attempting to influence an officer or employee of any City, State, or Federal agency. Funded Neighborhood Associations shall not support any political candidate or favor a candidate in its actions.
- 7) The grant CANNOT be spent on any activity that involves alcohol, tobacco or any illegal activity.
- 8) Monies may then be spent for one of the following activities:
 - a) Hold Fundraising Events to strengthen the existing neighborhood organization.
 - b) Hold social or food events to promote sense of community in neighborhood.
 - c) Capital Improvements to benefit neighborhood such as signs or lighting.
 - d) Offer educational or informational programs to develop leadership skills in existing neighborhood organization.

The Application Process

To receive up to the \$1,000 grant, an association must complete the Green Bay Neighborhood Leadership Council Grant Application enclosed and submit an original and a copy to the address indicated at the bottom no later than **September 1st, 2013 at 4:00pm.**

Determination of Amount Requested		
A	Multiply your organization's total match amount by 4	\$
B	Enter your organization's total budget for requested funds	\$
C	Maximum grant amount.	\$1000.00
D	Amount Requested. Enter the lowest amount from line A, B, or C.	\$

Financial Report. Attach your current treasurer's report/financial statement and budget.

The signatory declares that he/she is the elected Chairperson or President of the Neighborhood Association, assures that a majority of members of the organization's governing body voted to undertake this project, and any funds received as a result of the application will be used only for the purposes set forth herein.

Name (print)

Signature

Submit Application To:

Green Bay Neighborhood Leadership Council
ATTN: Sadie DiNatale
100 N. Jefferson Street, Room 608
Green Bay, WI 54301

Or Email Application To: SadieDi@GreenBayWI.gov.

Questions may be directed to Sadie DiNatale at SadieDi@GreenBayWI.gov or (920) 448.3150.

Deadlines: September 1, 2013, 4:00pm.
No applications will be accepted after September 1, 2013.